Long Pond School

Monthly Principal's Report

School: **Long Pond School**

Month: **4/22/21 to 5/5/21**

Submitted: **Bryan Fleming / LPS Principal**

- The RTI team and classroom teachers are analyzing student data and generating a list of students recommended to attend a Summer Learning Academy. The summer school program will focus on ELA, Math and Social/Emotional support.
- 5 Day In-Person Learning Update: On May 3rd, LPS initiated a 5 day a week in person learning schedule. It was great to see the classrooms full of students again this school year. All social distancing guidelines and protocols are still in place. Parents are reminded that they must update their Pick-up Patrol settings to reflect their 5 day pick-up default plans.
- Dismissal Pick-up Location Relocated: As a result of more students being picked up each day we slightly revised the pick-up procedures to avoid a line backed up to the main entrance. As of 5/4, parents will now pull up to the designated check in area in the back parking lot where a a staff member will verify the driver and who is being picked up in each car. They will then advance to the flagpole area just past the Board of Education office to wait for their child(ren) to come to their parked cars. This change ensures that the front parking lot and entrance are clear for buses. It also allows enough time for the students to get called to the flagpole area to meet their parents/guardians for dismissal.
- Spring Musical- Mr. Carle and Mrs. Granholm have been working with some of our most talented musical students this year working on our first ever virtual Spring Musical. All students will be given an opportunity to watch the recorded musical via Zoom on a designated day towards the end of May. Plans are in the works to allow the few student performers and their parents to watch the first show as a team of Chargers in the LPS gymnasium.
- Promotion Ceremony: We will continue to monitor all safety guidelines and restrictions, but at this time we are planning to hold an outdoor ceremony for our 8th grade students in the LPS back field. There will be limited guests allowed. However, we intend to stream the ceremony for other relatives and guests to watch from the comfort of their own homes. The dates are as follows:

  6/15- 6:00 p.m.

  6/16- 6:00 p.m. (rain date #1)

  6/17- 10:00 a.m. (rain date #2)

FMB
Principal's Report
May 2021



We appreciate our teachers! There was a week of special notes and treats to honor the hard work of the staff.

How our garden grows~the preschool students have been busy digging in the dirt and planting seeds in our school garden boxes. Pumpkins for all this October!!

The new 5 day a week for all students teaching schedule was implemented on May 3rd. It is great to have the students back in the building, greeting some of their peers they have not seen in almost a year.

FMB is recycling! Teacher, Justin Iazzetti, has created a schoolwide recycling program. He reached out to Lowes and they generously donated 50 Lowes buckets, he then had the technology dept create labels that have been attached to the buckets. Each classroom now has a recycle bucket for cans, plastic and paper. A schedule is in place for recycling pick-up 3 times a week by the students in the LLD program. This program goes beyond helping the environment…the students are learning how to organize, plan and maneuver the building. Social skills are practiced when the students interact with staff and peers when they go to collect the buckets.

Safety Town is on the schedule for this summer and will run from July 6-16, 2021.

Summer Academy is in full planning mode. The program will provide reading, math and mental health support for students in kindergarten-fourth grade. The admin team continues to meet and plan for this program. Student lists have been generated and invite letters will be sent soon to the families. I am excited that we will be able to provide transportation as this will help our neediest students to be able to attend the program.

ANDOVER REGIONAL SCHOOL DISTRICT

Business/Plant Operations
TITLE: TRANSPORTATION SUPERVISOR

QUALIFICATIONS:
1. High School Diploma
2. College courses and/or trade school preferred
3. Keyboarding, computer and general office skills required
4. Knowledge of state laws and regulations governing pupil transportation
5. Related experience and/or training preferred
6. Required criminal history background check and proof of U.S. citizenship or legal resident alien status
7. Hold a New Jersey Transportation Certification

REPORTS TO: School Business Administrator

JOB GOAL: To assist and maintain orderly and efficient transportation services for district-wide students.

PERFORMANCE RESPONSIBILITIES:

1. Maintain and monitor transportation database and records of all students transported by the Andover Regional Board of Education; including but not limited to:
   - Determine route and stop assignments, as appropriate, for all resident students.
   - Notify parents/guardians of student's assigned bus route and stop in August of each year, generate bus passes/transportation letters or other appropriate method of notification as determined by the School Business Administrator.

2. Screen, handle and/or direct school bus transportation complaints/concerns with referrals to the School Business Administrator.

3. Direct to the appropriate parties for proper handling and implementation and follow-up on all school bus transportation requests by parents.

4. Prepare the annual District Resident Student Transportation Report (DRSTR) in conjunction with the ASSA, working closely with the School Business Administrator, Child Study Team, Newton High School and all private and parochial schools.

5. Prepare school bus signs for the transportation contractors for the beginning of each school year and replacement signs when necessary.

6. Coordinate with other School Districts for Joint Transportation when appropriate.

7. Obtain busing quotes for class trips as needed and maintain the necessary documentation for the administrators, teachers and auditors.

8. Submit Transportation Contracts, Resolutions, Joint transportation agreements to BA.

9. Assist in contacting parents/guardians in the event early dismissal is called due to inclement weather or emergencies.

10. Act as liaison between Andover Regional and the bus company.

11. Track arrival and departure times of all contracted buses working closely with district personnel reporting any consistent transportation penalties to the administrator and/or Board of Education.

12. Maintain all transportation files as required by district policy and the State of New Jersey retention laws.

13. Handle all documentation for "aid in lieu of" when transportation services cannot or will not be provided for private or Choice schools.

14. Arrange for transportation of pupils with disabilities as determined by the Child Study Team.

15. Perform other related tasks as may be assigned.

TERMS OF EMPLOYMENT: Salary and work year to be determined by the Board.

EVALUATION: Performance of this job will be evaluated in accordance with provisions of Board policy on evaluation of non-certified staff.

APPROVED BY: BOARD OF EDUCATION **DATE**: June 3, 2003

REVISED: October 20, 2009, August 17, 2010, February 7, 2012, May 12, 2021

LEGAL REFERENCES:

N.J.S.A. 18A:6-7.1	Criminal history record
N.J.S.A. 18A:16-1	Officers and employees in general
N.J.S.A. 18A:16-2	Physical examinations
N.J.S.A. 18A:17-2	Tenure of secretarial and clerical employees
N.J.A.C. 6:29-7.4	Physical examinations

Immigration Reform and Control Act of 1986, 8 U.S.C.A. 1100 et seq.

ANDOVER REGIONAL SCHOOL DISTRICT

Business/Plant Operations
TITLE: PURCHASING ASSISTANT

QUALIFICATIONS:
1. High School Diploma.
2. College courses and/or trade school preferred.
3. Keyboarding, computer and general office skills required.
4. Related experience and/or training preferred.
5. Required criminal history background check and proof of U.S. citizenship or legal resident alien status.

REPORTS TO: School Business Administrator

JOB GOAL: Perform purchasing tasks related to the efficient maintenance and processing of business office accounts and transactions for goods and services.

PERFORMANCE RESPONSIBILITIES:

1. Receive requisition forms and check for completeness, accuracy and appropriate authorizations
2. Perform all data entry associated with requisitions and purchase orders.
3. Burse purchase orders and mail all appropriate documentation in a timely fashion.
4. Collect all related documentation for state approved vendors, state contracts, etc.
5. Contact vendor(s) when necessary to follow up on purchase orders for missing, broken or backordered items.
6. Contact vendor(s) when necessary to follow up on price changes, etc.
7. Maintain a log on all photocopy equipment and make necessary service requests on an annual basis and at other times when service is requested.
8. Forward all shipping and receiving documents to the Assistant to the Business Administrator with copies to the appropriate school offices.
9. Supply purchase order numbers and related information to the custodial staff and main office staff to assist in the unpacking and delivery of supplies to the appropriate classrooms, etc.
10. Maintain all necessary paperwork for all purchases in an orderly fashion.
11. Performs other related tasks as may be assigned.

TERMS OF EMPLOYMENT: Salary and work year to be determined by the Board.

EVALUATION: Performance of this job will be evaluated in accordance with provisions of Board policy on evaluation of non-certified staff.

APPROVED BY: BOARD OF EDUCATION **DATE**: October 20, 2009

REVISED: August 17, 2010, February 7, 2012, May 12, 2021

LEGAL REFERENCES:

N.J.S.A. 18A:6-7.1	Criminal history record
N.J.S.A. 18A:16-1	Officers and employees in general
N.J.S.A. 18A:16-2	Physical examinations
N.J.S.A. 18A:17-2	Tenure of secretarial and clerical employees
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Immigration Reform and Control Act of 1986, 8 U.S.C.A. 1100 et seq.

ANDOVER REGIONAL SCHOOL DISTRICT

Business/Plant Operations

TITLE: ASSISTANT TO THE BUSINESS ADMINISTRATOR

QUALIFICATIONS:

1. High School Diploma.
2. Associates or Bachelor's Degree or trade school preferred.
3. Keyboarding, computer and general office skills required.
4. Knowledge and/or experience of accounts payable.
5. Knowledge and/or experience of general accounting procedures.
6. Knowledge and/or experience of accounts receivable.
7. Knowledge and/or experience of general bookkeeping procedures.
8. Proficient and relevant technology applications.
9. Ability to maintain strict confidentiality.
10. Required criminal history background check and proof of U.S. citizenship or legal resident alien status.

REPORTS TO: School Business Administrator

JOB GOAL: Perform accounting and clerical tasks related to the efficient maintenance and processing of accounts payable and receivable transactions. Provide financial, clerical and administrative services to ensure efficient, timely and accurate payment of accounts.

PERFORMANCE RESPONSIBILITIES:

1. Perform all related data entry functions associated with setting up budgetary expense lines and state aid, local taxes, etc. for the current school year.
2. Issue tax payment schedule to local municipal representatives as per the Board of Education.
3. Pick up monthly tax checks from each municipality and deposit funds into the appropriate accounts. Deposit all tax payments, state aid payments, etc., relating to all board of education accounts within 48 hours as prescribed by the New Jersey Department of Education. Enter all tax payments, state aid payments, etc., on the budgetary accounting system within 48 hours.
4. Receive copies of all purchase orders from the Purchasing Clerk in order to handle receipt of goods and services.
5. Receive all corresponding purchase order shipping documentation from any district personnel to verify that goods and services have been received or delivered in accordance with the original requisition and/or purchase order.
6. Record, if necessary, any fixed assets and/or inventory entries that correspond to purchasing and/or receiving as required by the New Jersey Department of Education.
7. Prepare monthly tuition statements, if necessary, for tuition students.
8. Track payments, if necessary for tuition students.
9. Prepare bank reconciliations for all board of education accounts on a monthly basis within 7 days after the close of a month.

10. Prepare the master monthly Board Secretary financial report for all funds for submission to the Board Secretary for review and board of education approval and acceptance.
11. Maintain and compare manual financial log for all financial transactions for comparison against the automated budgetary accounting system as a means of check and balance;
12. Verify budgetary accounts on all purchase orders processed for accuracy for general fund budget, grant funds and/or ARRA funds.
13. Work with Purchasing Clerk on outstanding purchase orders to close out outstanding purchase orders if necessary.
14. Prepare Bills List and/or vouchers for approval by the SBA/BS and Board of Education on a monthly basis.
15. Generate and print checks for approval.
16. Distribute checks after the Board of Education approves payment(s).
17. File vouchers with corresponding purchase orders and checks in a timely fashion in the prescribed NJDOE format and as per district auditor.
18. Work with the Treasurer of School Monies to assure 100% compliance and accuracy of all board of education accounts.
19. Maintain the Petty Cash account for the Business Office as per board policy.
20. Maintain the Petty Cash Checking account for the Business Office as per board policy.
21. Reconcile the Petty Cash Checking Account monthly for the Business Office in a timely fashion.
22. Maintain the Student Activity Accounts for each building as per board policy working closely with the building principal and teacher, advisor, coach, etc. on each fund and sub fund.
23. Collect all related student account accounts for each building verifying checks, coins, cash, etc, and depositing said funds in a timely fashion.
24. Record all related student account receipts in the appropriate sub fund as approved by the teacher, advisor, coach, building principal, superintendent and/or board of education.
25. Collect and maintain all student activity-related contracts and/or documentation for each sub fund as per board policy.
26. Prepare payment for goods and/or services for all student activity related sub funds upon receipt of timely request from teacher, advisor, coach, building principal, superintendent and/or board of education with proof of proper documentation.
27. Reconcile monthly bank statements for all student activity accounts.
28. Communicate with teacher, advisor, coach, building principal, etc., regarding student activity accounts and/or sub funds when necessary.
29. Maintain all board of education insurance policies, changes and assist with claim processing, when necessary.
30. Assist with budget development process.
31. Assist with bond issues, when necessary.
32. Maintain confidentiality.
33. Assist with other projects and/or tasks when assigned.

TERMS OF EMPLOYMENT: Salary and work year to be determined by the Board.

EVALUATION: Performance of this job will be evaluated in accordance with provisions of Board policy on evaluation of non-certified staff.

APPROVED BY: BOARD OF EDUCATION **DATE:** MAY 2007

REVISED: February 2, 2010; May 12, 2021

LEGAL REFERENCES:

N.J.S.A. 18A:6-7.1	**Criminal history record**
N.J.S.A. 18A:16-1	**Officers and employees in general**
N.J.S.A. 18A:16-2	**Physical examinations**
N.J.S.A. 18A:17-2	**Tenure of secretarial and clerical employees**
N.J.A.C. 6:29-7.4	**Physical examinations**

Immigration Reform and Control Act of 1986, 8 U.S.C.A. 1100 et seq.

NJSBA POLICY AND LIBRARY RESOURCES
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Andover Regional Board of Education Check Register from 4/29/2021 to 5/12/2021 for All Funds

Bank Account Code(s): A,D,H,I Only

Check#	Date	Vendor (Payee)	Amount
A:32186	4/29/21	Bagel Bistro	35.00
A:32187	4/29/21	Andover Regional School Lunch Program	28,138.38
A:32188	4/29/21	New Jersey Schools Insurance Group	13,501.70
A:N0430	4/30/21	Andover Regional Payroll Agency	329,356.97
A:32189	5/4/21	NJSHBP Division of Pension & Benefits	92,809.15
A:32190	5/12/21	Allegro School	12,982.70
A:32191	5/12/21	Terranova Group T/A Chapel Hill Academy	6,688.00
A:32192	5/12/21	Franklin Borough Board of Education	2,708.21
A:32193	5/12/21	Morris County Educational Services Commission	9,775.50
A:32194	5/12/21	Cara Capela	1,871.58
A:32195	5/12/21	Newton Board of Education	56,669.12
A:32196	5/12/21	Sussex County Charter School for Technology	20,361.00
A:32197	5/12/21	Windsor Learning Center	6,440.00
A:32198	5/12/21	THE WINDSOR SCHOOL	8,200.00
A:32199	5/12/21	William Grennille	708.33
A:32200	5/12/21	Stephenie M. Neufeld	930.00
A:32201	5/12/21	Andover Township	430.24
A:32202	5/12/21	CenturyLink	48.06
A:32203	5/12/21	DA-LOR SERVICE CO. INC.	1,889.95
A:32204	5/12/21	Didax, Inc.	24.49
A:32205	5/12/21	Eric Martino	1,024.60
A:32206	5/12/21	Flaghouse, Inc.	112.81
A:32207	5/12/21	HEINEMANN	2,316.25
A:32208	5/12/21	J & B Therapy, LLC	4,123.32
A:32209	5/12/21	JCP&L	1,138.28
A:32210	5/12/21	LogMeIn Communications, Inc.	1,765.73
A:32211	5/12/21	Kid-Inspired Classroom	59.99
A:32212	5/12/21	Jennifer McKeown	83.27
A:32213	5/12/21	Municipal Capital Finance	1,557.00

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Bank Account Code(s): A,D,H,I Only

Check#	Date	Vendor (Payee)	Amount
A:32214	5/12/21	Newgrange School of Princeton, Inc.	600.00
A:32215	5/12/21	PENTELEDATA	3,300.00
A:32216	5/12/21	ReadyRefresh by Nestle	49.93
A:32217	5/12/21	Safe 'N' Clear	559.99
A:32218	5/12/21	School Specialty, LLC	79.98
A:32219	5/12/21	SHI International Corp	668.41
A:32220	5/12/21	Sparta Pharmacy	570.00
A:32221	5/12/21	TML Publications, LLC	206.51
A:32222	5/12/21	Waste Management of New Jersey, Inc.	1,494.58
A:32223	5/12/21	SCOTT WILLIAMS	125.00
A:32224	5/12/21	WPS	431.20
A:32225	5/12/21	PEARSON CLINICAL ASSESSMENT	658.46
A:32226	5/12/21	STAPLES BUSINESS ADVANTAGE	253.10
A:32227	5/12/21	Newton Board of Education	8,995.80
A:32228	5/12/21	STAPLES BUSINESS ADVANTAGE	111.47
A:32229	5/12/21	Advocare, LLC	181.99
A:32230	5/12/21	Morris County Educational Services Commission	564.00
A:32231	5/12/21	STAPLES BUSINESS ADVANTAGE	386.81
A:32232	5/12/21	Ansor Solar, LLC	10,061.40
A:32233	5/12/21	Newton Board of Education	304,426.20

The Grand Total of all Checks from Fund 10 is:	63,865.55
The Grand Total of all Checks from Fund 11 is:	872,039.67
The Grand Total of all Checks from Fund 20 is:	3,569.24
The Grand total of all checks for this period is:	939,474.46

Board President

Board Secretary

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Andover Regional Board of Education Budget Transfers printed on 5/5/2021

Report Includes Effective Dates from Apr 01, 2021 to Apr 30, 2021

Date	Source Account/Title	Target Account/Title	Comments	Amount
04/30/21	11-000-218-390-000-002 Guidance - Prof Svc - FMB	11-000-218-600-000-001 Guidance - Supplies - LPS	additional need for testing supplies	511.86
04/30/21	11-130-100-101-050-001 Grade 6-8 Salary Specials	11-130-100-101-100-001 Grade 6-8 Substitutes - LPS	adj. for possible retro	1,750.00
04/30/21	11-000-100-561-000-000 Tuition to Other LEA's - Reg	11-000-100-562-000-000 Tuition to Other LEA's - Spec	adj. for special education OOD tuition	8,995.80
04/30/21	11-000-213-300-000-002 Health - Prof Svc - FMB	11-000-213-100-000-001 Health - Nurse Salary - LPS	adj. for possible retro	9,714.95
04/30/21	11-000-213-300-000-002 Health - Prof Svc - FMB	11-000-213-100-000-002 Health - Nurse Salary - FMB	adj. for possible retro	1,704.79
04/30/21	11-000-213-100-100-001 Health - Nurse Sub Salary - LP	11-000-213-100-000-002 Health - Nurse Salary - FMB	adj. for possible retro	763.82
04/30/21	11-110-100-101-100-002 Kindergarten - Substitute -FMB	11-110-100-101-000-002 Kindergarten - Salary - FMB	adj. for possible retro	2,145.52
04/30/21	11-000-213-600-000-002 Health - Supplies - FMB	11-000-213-100-100-002 Health - Nurse Sub Salary - FM	adj. for possible retro	502.04
04/30/21	11-000-230-100-000-000 General Admin Salaries	11-000-230-331-000-000 General Admin - Legal Services	adj. for legal services	13,662.00
04/30/21	11-000-252-340-000-000 Admin IT - Other Purch Svcs	11-000-252-100-000-000 Admin Information Technology S	additional technology	4,778.33
04/30/21	11-000-240-800-000-002 School Admin - Other - FMB	11-000-251-600-000-000 Central Svc - Supplies	adj. for supplies	175.00
04/30/21	11-000-100-561-000-000 Tuition to Other LEA's - Reg	11-000-251-330-000-000 Central Svc - Purch Prof Svcs	adj. for professional services	2,909.29
04/30/21	11-000-261-420-000-001 Maintenance - Repairs - LPS	11-000-261-100-100-000 Maintenance - Substitutes	adj. for maintenance substitutes	922.50
04/30/21	11-000-262-622-000-000 Energy - Electricity	11-000-262-621-000-000 Energy - Natural Gas	adj. for natural gas	490.58
04/30/21	11-000-100-561-000-000 Tuition to Other LEA's - Reg	11-000-230-530-000-000 General Admin - Communications	adj. for legal services	720.76
04/30/21	11-000-213-100-100-001 Health - Nurse Sub Salary - LP	11-000-213-100-100-002 Health - Nurse Sub Salary - FM	adj. for possible retro	736.18
			The total of all transfers within fund 10 is:	**50,483.42**

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REPORT OF THE TREASURER
Andover Regional School School District
All Funds
For the Month Ending April 2021

CASH REPORT					
	FUNDS	(1) Beginning Cash Balance	(2) Cash Receipts This Month	(3) Cash Disbursements This Month	(4) Ending Cash Balances (1)+(2)-(3)
	GOVERNMENTAL FUNDS				
1	General Fund - Fund 10	4,007,403.32	1,399,139.18	1,401,932.05	4,004,610.45
2	Capital Reserve Fund 10-116	1,106,621.00	0.00	0.00	1,106,621.00
3	Maintanance Reserve Fund 10-117	335,104.51	0.00	0.00	335,104.51
4	Special Rev. Fund 20	10,637.88	0.00	12,949.17	(2,311.29)
5	Capital Projects Fund 30	0.00	0.00	0.00	0.00
6	Debt Service Fund - Fund 40	0.26			0.26
5	***TOTAL*** **(Lines 1 thru 6)**	5,459,766.97	1,399,139.18	1,414,881.22	5,444,024.93
	ENTERPRISE FUNDS*				
	Cafeteria Account	28,032.49	28,138.38	17,979.75	38,191.12
	Pre-school Services	0.00			0.00
	Student Activity LPS	29,242.25	150.00	0.00	29,392.25
	Student Activity FMB	4,001.39	0.00	0.00	4,001.39
17 6	***Total Enterprise Funds*** **(Fund 6X)**	61,276.13	28,288.38	17,979.75	71,584.76
	TRUST & AGENCY FUNDS				
7	- Payroll	0.00	383,660.71	383,660.71	0.00
8	- Payroll Agency	152,889.51	267,923.21	409,547.96	11,264.76
3	- Other: Unemploy. Ins. Trust	35,888.19	4.42	0.00	35,892.61
10	***Total Trust & Agency Funds*** **(Lines 7 thru 10)**	188,777.70	651,588.34	793,208.67	47,157.37
11	***TOTAL - ALL FUNDS*** **(LINES 5, 6 AND 10)**	5,709,820.80	2,079,015.90	2,226,069.64	5,562,767.06

Interim Balance Sheet

ASSETS AND RESOURCES

ASSETS			
101 Cash in checking account	$ 4,028,525.95		
102-106 Other cash equivalents	$ 0.00		
Total cash		$	4,028,525.95
111 Investments		$	0.00
114 Investment interest receivable		$	0.00
116 Capital reserve account		$	1,106,621.00
117 Maintenance reserve account		$	335,104.51
121 Tax levy receivable		$	2,317,266.18
Accounts receivable			
132 Interfund	$ 0.00		
141 Intergovernmental - state	$ 373,218.67		
142 Intergovernmental - federal	$ 0.00		
143 Intergovernmental - other	$ 5,870.78		
153 Other Accounts Receivable	$ 20,966.25		
		$	400,055.70
Loans receivable			
131 Interfund	$ 0.00		
151 Other Loans Receivable	$ 0.00		
		$	0.00
199 Other current assets		$	0.00
RESOURCES			
301 Estimated revenues (from adjusted budget)	$ 15,813,687.00		
302 Less: revenues collected or accrued	$ (16,034,283.13)		
		$	(220,596.13)
TOTAL ASSETS AND RESOURCES		$	7,966,977.21

LIABILITIES AND FUND EQUITY

LIABILITIES	
401 Interfund loans payable	$ 0.00
402 Interfund accounts payable	$ 0.00
411 Intergovernmental accounts payable - state	$ 0.00
412 Intergovernmental accounts payable - federal	$ 0.00
413 Intergovernmental accounts payable - other	$ 0.00
421 Accounts payable	$ 68,186.59
422 Judgments payable	$ 0.00
430 Compensated absences payable	$ 0.00
431 Contracts payable	$ 0.00
451 Loans payable	$ 0.00
481 Deferred revenues	$ 0.00
499 Other current liabilities	$ 0.00
Total liabilities	$ 68,186.59

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	FUND EQUITY				
	Appropriated:				
753	Reserve for encumbrances - current year			$ 3,604,870.05	
754	Reserve for encumbrances - prior year			$ 0.00	
761	Reserved fund balance Capital Reserve - July 1, 2020		$ 1,146,471.00		
604	Add: Increase in capital reserve		$ 50.00		
307	Less: Budgeted withdrawal from capital reserve - eligible costs		$ (623,335.94)		
309	Less: Budgeted withdrawal from capital reserve - excess costs		$ 0.00		
317	Less: Budgeted withdrawal from capital reserve - transfer to Debt Svc		$ 0.00		
	Subtotal - capital reserve			$ 523,185.06	
764	Reserved fund balance Maintenance Reserve - July 1, 2020		$ 412,415.75		
606	Add: Increase in maintenance reserve		$ 0.00		
310	Less: Budgeted withdrawal from maintenance reserve		$ (245,645.30)		
	Subtotal - maintenance reserve			$ 166,770.45	
765	Reserved fund balance Tuition Reserve - July 1, 2020		$ 398,000.00		
311	Less: Budgeted withdrawal from tuition reserve		$ 0.00		
	Subtotal - tuition reserve			$ 398,000.00	
760	Other reserves			$ 850,502.55	
771	Designated Fund Balance			$ 0.00	
772	Designated Fund Balance - ARRA/SEMI			$ 0.00	
601	Appropriations		$ 17,533,121.24		
602	Less: expenditures	$ 11,972,765.64			
603	Less: encumbrances	$ 3,604,870.05	$ (15,577,635.69)	$ 1,955,485.55	
	Appropriations less expenditures				$ 7,498,813.66
	Unappropriated:				
770	Fund Balance, July 1, 2020			$ 1,250,479.96	
303	Less: budgeted fund balance			$ (850,503.00)	
	Unappropriated fund balance				$ 399,976.96
	Total fund equity				$ 7,898,790.62
	TOTAL LIABILITIES AND FUND EQUITY				$ 7,966,977.21

RECAPITULATION OF FUND BALANCE - CURRENT YEAR ACTIVITY

	Budgeted	Actual	Variance
Appropriations	$ 17,533,121.24	$ 15,577,635.69	$ 1,955,485.55
Less: Revenues	$ (15,813,687.00)	$ (16,034,283.13)	$ 220,596.13
Subtotal	$ 1,719,434.24	$ (456,647.44)	$ 2,176,081.68
Change in capital reserve			
Plus - Increase in reserve	$ 50.00	$ 50.00	$ 0.00
Less - Withdrawal from reserve	$ (623,335.94)	$ (39,900.00)	$ (583,435.94)
Change in maintenance reserve			
Plus - Increase in reserve	$ 0.00	$ 9,710.00	$ (9,710.00)
Less - Withdrawal from reserve	$ (245,645.30)	$ (87,021.24)	$ (158,624.06)
Change in tuition reserve			
Less - Withdrawal from reserve	$ 0.00	$ 0.00	$ 0.00
Less: adjustment to appropriations for Prior Year Encumbrances	$ 0.00	$ 0.00	$ 0.00
Total current year budgeted fund balance	$ 850,503.00	$ (573,808.68)	$ 1,424,311.68
Add: Unappropriated fund balance			$ 399,976.96
Total of budgeted and unappropriated fund balance			$ 1,824,288.64

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Revenues/Sources of Funds

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	850,503.00	0.00	850,503.00	(573,808.68)	1,424,311.68
307/309/317	Bgtd wdrwl from cap rsv	602,750.00	20,585.94	623,335.94	39,900.00	583,435.94
310	Bgtd wdrwl from maint rsv	199,750.00	45,895.30	245,645.30	87,021.24	158,624.06
311	Bgtd wdrwl from tuition rsv	0.00	0.00	0.00	0.00	$0.00
52xx	From Transfers	0.00	0.00	0.00	0.00	0.00
1xxx	From Local Sources	13,930,700.00	0.00	13,930,700.00	14,135,928.13	(205,228.13)
2xxx	From Intermediate Sources	0.00	0.00	0.00	0.00	0.00
3xxx	From State Sources	1,882,987.00	0.00	1,882,987.00	1,898,355.00	(15,368.00)
4xxx	From Federal Sources	0.00	0.00	0.00	0.00	0.00
5xxx	From Other Sources	0.00	0.00	0.00	0.00	0.00
Grand Totals		17,466,690.00	66,481.24	17,533,171.24	15,587,395.69	1,945,775.55

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Fund 10 (General Fund)

Account Group	Group Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Charter School Tuition		116,119.00	55,714.00	171,833.00	131,112.00	40,721.00	0.00	3,761.00
	Grand Totals for fund 10:	116,119.00	55,714.00	171,833.00	131,112.00	40,721.00	0.00	3,761.00

Fund 11 (Current Expense Fund)

Account Group	Group Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Allocated Benefits - Instruction		0.00	(46,546.54)	(46,546.54)	(71,340.52)	0.00	24,793.98	71,480.52
Regular Programs-Instruction		2,110,661.00	0.00	2,110,661.00	1,668,072.09	442,588.91	0.00	0.00
Regular Programs-Home Instruction		8,000.00	0.00	8,000.00	1,000.00	4,000.00	3,000.00	0.00
Regular Programs-Undistrib Instruction		351,436.00	14,367.99	365,803.99	128,042.57	26,262.52	211,498.90	0.00
Special Education-LLD Sel-Contained		294,981.00	0.00	294,981.00	188,570.99	104,468.32	1,941.69	0.00
Special Education - Behavioral Disabled		89,108.00	0.00	89,108.00	66,362.89	22,109.60	635.51	0.00
Special Education-Multiply Disabled		274,760.00	0.00	274,760.00	211,410.79	63,070.51	278.70	0.00
Special Education-Resource room		706,600.00	0.00	706,600.00	473,352.67	231,991.07	1,256.26	0.00
Special Education-Pre-Sch Disabil P/T		221,488.00	(160.70)	221,327.30	174,012.02	45,440.60	1,874.68	0.00
Special Education - Home Instruction		8,000.00	0.00	8,000.00	1,200.00	3,800.00	3,000.00	0.00
Basic Skills/Remedial Instruction		200,339.00	368.59	200,707.59	153,555.96	46,931.00	220.63	0.00
Bilingual Education Instruction		15,151.00	(207.89)	14,943.11	9,445.60	5,389.40	108.11	0.00
Curricular Activities-Instruction		66,052.00	0.00	66,052.00	3,360.54	60,003.38	2,688.08	0.00
Athletic Programs-Instruction		42,200.00	0.00	42,200.00	1,718.89	30,000.00	10,481.11	0.00
Other Instructional Programs		69,000.00	0.00	69,000.00	58,365.00	5,860.00	4,775.00	0.00
Undistributed Expense-Instruction		4,393,683.00	(32,915.05)	4,360,767.95	3,632,494.46	521,622.02	206,651.47	0.00
Attendance and Social Work Svcs		142,882.00	0.00	142,882.00	107,776.72	32,613.60	2,491.68	0.00
Health Services		172,531.00	0.00	172,531.00	158,387.10	12,712.80	1,431.10	0.00
Other Support Svc-Related Svcs		187,196.00	0.00	187,196.00	129,365.50	41,985.20	15,845.30	0.00
Other Support Svc-Extraordinary Svcs		225,998.00	6,075.00	232,073.00	126,850.50	58,650.19	46,572.31	0.00
Other Support Svc-Students-Reg		237,972.00	0.00	237,972.00	185,886.00	44,997.86	7,088.14	0.00
Other Support Svc-Students-Spec		305,211.00	4,576.00	309,787.00	250,397.25	53,484.54	5,905.21	0.00
Improvement of Instruction		138,427.00	0.00	138,427.00	108,068.35	7,816.94	22,541.71	0.00
Library and Educ Media		179,284.00	(934.61)	178,349.39	128,232.52	48,750.07	1,366.80	0.00
Instr. Staff Training Svcs		34,400.00	(808.95)	33,591.05	6,361.94	0.00	27,229.11	0.00
Support Svc-General Admin		309,994.00	21,593.45	331,587.45	298,883.30	32,691.15	13.00	0.00
Support Svc-School Admin		236,454.00	(5,875.29)	230,578.71	189,052.18	39,097.61	2,428.92	0.00
Business Office Support Services		211,339.00	(4,666.07)	206,672.93	175,299.86	31,365.14	7.93	0.00
Admin Inform Tech Support Svcs		96,697.00	24,943.14	121,640.14	122,544.90	(1,313.90)	409.14	586.02
Required Maint. of School Fac.		522,647.00	10,840.63	533,487.63	183,434.11	105,082.87	244,970.65	0.00
Other Oper. & Maint. of Plant		1,096,518.00	0.00	1,096,518.00	569,616.51	258,059.76	268,841.73	0.00
Care & Upkeep of Grounds		71,466.00	0.00	71,466.00	37,817.99	31,702.89	1,945.12	0.00
Security		120,140.00	0.00	120,140.00	71,814.67	4,765.01	43,560.32	5,886.83
Student Transportation Svcs		1,241,499.00	0.00	1,241,499.00	705,244.96	502,853.40	33,400.64	1,020.78
Employee Benefits		1,893,918.00	20,117.54	1,914,035.54	1,516,806.33	229,553.59	167,675.62	126,717.38
606	Increase in Maint Rsv	0.00	0.00	0.00	9,710.00	0.00	(9,710.00)	0.00
	Grand Totals for fund 11:	16,276,032.00	10,767.24	16,286,799.24	11,781,174.64	3,148,406.05	1,357,218.55	205,691.53

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Fund 12 (Capital Outlay Fund)

Account Group	Group Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
604	Increase in Cap Rsv	50.00	0.00	50.00	50.00	0.00	0.00	0.00
Facil Acquisition/Constr		1,074,489.00	0.00	1,074,489.00	70,189.00	415,743.00	588,557.00	0.00
	Grand Totals for fund 12:	1,074,539.00	0.00	1,074,539.00	70,239.00	415,743.00	588,557.00	0.00
	Grand Totals for all Subfunds of Fund 10:	17,466,690.00	66,481.24	17,533,171.24	11,982,525.64	3,604,870.05	1,945,775.55	209,452.53

Revenues Summary

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	850,503.00	0.00	850,503.00	(573,808.68)	1,424,311.68
307/309/317	Bgtd wdrwl from cap rsv	602,750.00	20,585.94	623,335.94	39,900.00	583,435.94
310	Bgtd wdrwl from maint rsv	199,750.00	45,895.30	245,645.30	87,021.24	158,624.06
311	Bgtd wdrwl from tuition rsv	0.00	0.00	0.00	0.00	$0.00
10-1210-000-000	Local Tax Levy	13,903,600.00	0.00	13,903,600.00	13,903,600.00	0.00
10-1300-000-000	Tuition from Individuals	24,000.00	0.00	24,000.00	13,550.00	10,450.00
10-1320-000-000	Tuition - Other LEA's	0.00	0.00	0.00	51,329.02	(51,329.02)
10-1350-000-000	ESY Tuition	0.00	0.00	0.00	9,505.05	(9,505.05)
10-1510-000-000	Interest on Investments	3,000.00	0.00	3,000.00	8,712.13	(5,712.13)
10-1511-000-000	Interest on Capital Reserve	50.00	0.00	50.00	0.00	50.00
10-1512-000-000	Interest of Maint Reserve	50.00	0.00	50.00	0.00	50.00
10-1550-000-000	CMF INTEREST	0.00	0.00	0.00	0.00	0.00
10-1980-000-000	Refund of P/Y Expenditure	0.00	0.00	0.00	33,650.71	(33,650.71)
10-1990-000-000	Misc Revenue	0.00	0.00	0.00	115,581.22	(115,581.22)
10-3116-000-000	School Choice Aid	54,284.00	0.00	54,284.00	54,284.00	0.00
10-3121-000-000	Categorical Transportation Aid	542,672.00	0.00	542,672.00	542,672.00	0.00
10-3122-000-000	Non-Public Transportation	0.00	0.00	0.00	0.00	0.00
10-3131-000-000	Extraordinary Aid	0.00	0.00	0.00	15,368.00	(15,368.00)
10-3132-000-000	Categorical Special Ed Aid	532,625.00	0.00	532,625.00	532,625.00	0.00
10-3176-000-000	Equalization Aid	28,208.00	0.00	28,208.00	28,208.00	0.00
10-3177-000-000	Categorical Security Aid	61,429.00	0.00	61,429.00	61,429.00	0.00
10-3178-000-000	Adjustment Aid	663,769.00	0.00	663,769.00	663,769.00	0.00
10-3181-000-000	PARCC Readiness Aid	0.00	0.00	0.00	0.00	0.00
10-3182-000-000	Per Pupil Growth Aid	0.00	0.00	0.00	0.00	0.00
10-3183-000-000	Prof Learning Community Aid	0.00	0.00	0.00	0.00	0.00
Grand Totals		17,466,690.00	66,481.24	17,533,171.24	15,587,395.69	1,945,775.55

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Minimum Expense General Ledger Report

Fund 10 (General Fund)

Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
10-000-100-562	Charter School Tuition	116,119.00	55,714.00	171,833.00	131,112.00	40,721.00	0.00	3,761.00
Charter School Tuition		116,119.00	55,714.00	171,833.00	131,112.00	40,721.00	0.00	3,761.00
	Grand Totals for fund 10:	116,119.00	55,714.00	171,833.00	131,112.00	40,721.00	0.00	3,761.00

Fund 11 (Current Expense Fund)

Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
11-100-100-270	Health Benefits	0.00	(46,546.54)	(46,546.54)	(71,340.52)	0.00	24,793.98	71,480.52
Allocated Benefits - Instruction		0.00	(46,546.54)	(46,546.54)	(71,340.52)	0.00	24,793.98	71,480.52
11-110-100-101	Kindergarten - Salary - FMB	218,027.00	0.00	218,027.00	208,570.20	9,456.80	0.00	0.00
11-120-100-101	Grade 5 Salary - LPS	1,027,683.00	0.00	1,027,683.00	776,322.08	251,360.92	0.00	0.00
11-130-100-101	Grade 6-8 Salaries - LPS	864,951.00	0.00	864,951.00	683,179.81	181,771.19	0.00	0.00
Regular Programs-Instruction		2,110,661.00	0.00	2,110,661.00	1,668,072.09	442,588.91	0.00	0.00
11-150-100-100	Salary - Home Instruction	5,000.00	0.00	5,000.00	1,000.00	4,000.00	0.00	0.00
11-150-100-320	Purch Prof/Ed Svcs	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00	0.00
Regular Programs-Home Instruction		8,000.00	0.00	8,000.00	1,000.00	4,000.00	3,000.00	0.00
11-190-100-340	Purch Technical Svcs	5,800.00	0.00	5,800.00	3,605.00	600.00	1,595.00	0.00
11-190-100-500	Other Purchased Services (400-500 Series)	21,500.00	0.00	21,500.00	17,802.76	1,557.00	2,140.24	0.00
11-190-100-610	General Supplies	259,873.00	14,623.22	274,496.22	84,520.25	23,892.87	166,083.10	0.00
11-190-100-640	Textbooks	64,263.00	(255.23)	64,007.77	22,114.56	212.65	41,680.56	0.00
Regular Programs-Undistrib Instruction		351,436.00	14,367.99	365,803.99	128,042.57	26,262.52	211,498.90	0.00
11-204-100-101	Salary - LLD Teacher	144,949.00	0.00	144,949.00	118,973.75	25,975.25	0.00	0.00
11-204-100-106	Salar - LLD Other	140,521.00	0.00	140,521.00	62,027.93	78,493.07	0.00	0.00
11-204-100-600	Supplies	9,511.00	0.00	9,511.00	7,569.31	0.00	1,941.69	0.00
Special Education-LLD Sel-Contained		294,981.00	0.00	294,981.00	188,570.99	104,468.32	1,941.69	0.00
11-209-100-101	BD Salaries of Teachers	64,864.00	0.00	64,864.00	50,235.20	14,628.80	0.00	0.00
11-209-100-106	BD Other Salaries	22,524.00	0.00	22,524.00	15,043.20	7,480.80	0.00	0.00
11-209-100-610	BD General Supplies	1,720.00	0.00	1,720.00	1,084.49	0.00	635.51	0.00
Special Education - Behavioral Disabled		89,108.00	0.00	89,108.00	66,362.89	22,109.60	635.51	0.00
11-212-100-101	Salary - MD Teacher	153,537.00	0.00	153,537.00	118,304.00	35,233.00	0.00	0.00
11-212-100-106	Salary - MD Other	118,916.00	0.00	118,916.00	91,543.55	27,372.45	0.00	0.00
11-212-100-600	Supplies	2,307.00	0.00	2,307.00	1,563.24	465.06	278.70	0.00
Special Education-Multiply Disabled		274,760.00	0.00	274,760.00	211,410.79	63,070.51	278.70	0.00
11-213-100-101	Salary - Resource Room	585,869.00	0.00	585,869.00	391,356.80	194,512.20	0.00	0.00
11-213-100-106	Salary - RR Other	115,686.00	0.00	115,686.00	78,629.09	37,056.91	0.00	0.00
11-213-100-610	Supplies	5,045.00	0.00	5,045.00	3,366.78	421.96	1,256.26	0.00
Special Education-Resource room		706,600.00	0.00	706,600.00	473,352.67	231,991.07	1,256.26	0.00
11-215-100-101	PSD Salary	143,725.00	0.00	143,725.00	122,849.40	20,875.60	0.00	0.00
11-215-100-106	PSD TA Salary	71,949.00	0.00	71,949.00	47,384.00	24,565.00	0.00	0.00
11-215-100-600	PSD Supplies	5,814.00	(160.70)	5,653.30	3,778.62	0.00	1,874.68	0.00
Special Education-Pre-Sch Disabil P/T		221,488.00	(160.70)	221,327.30	174,012.02	45,440.60	1,874.68	0.00
11-219-100-101	Home Instruction Salary	5,000.00	0.00	5,000.00	1,200.00	3,800.00	0.00	0.00
11-219-100-320	Home Instruction - Purch Svc	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00	0.00
Special Education - Home Instruction		8,000.00	0.00	8,000.00	1,200.00	3,800.00	3,000.00	0.00
11-230-100-100	Salary - Basic Skills	199,499.00	160.70	199,659.70	152,568.00	46,931.00	160.70	0.00
11-230-100-610	Supplies	840.00	207.89	1,047.89	987.96	0.00	59.93	0.00
Basic Skills/Remedial Instruction		200,339.00	368.59	200,707.59	153,555.96	46,931.00	220.63	0.00
11-240-100-100	Salary - ESL	14,675.00	0.00	14,675.00	9,285.60	5,389.40	0.00	0.00
11-240-100-610	Supplies	476.00	(207.89)	268.11	160.00	0.00	108.11	0.00
Bilingual Education Instruction		15,151.00	(207.89)	14,943.11	9,445.60	5,389.40	108.11	0.00
11-401-100-100	Salary	61,400.00	0.00	61,400.00	2,340.00	59,060.00	0.00	0.00
11-401-100-600	Supplies	4,652.00	0.00	4,652.00	1,020.54	943.38	2,688.08	0.00
Curricular Activities-Instruction		66,052.00	0.00	66,052.00	3,360.54	60,003.38	2,688.08	0.00
11-402-100-100	Salary	30,000.00	0.00	30,000.00	0.00	30,000.00	0.00	0.00
11-402-100-500	Purchased Services (300-500 Series)	3,500.00	0.00	3,500.00	0.00	0.00	3,500.00	0.00
11-402-100-600	Supplies	8,700.00	0.00	8,700.00	1,718.89	0.00	6,981.11	0.00
Athletic Programs-Instruction		42,200.00	0.00	42,200.00	1,718.89	30,000.00	10,481.11	0.00

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Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
11-422-100-101	Salary - Summer School	28,000.00	225.00	28,225.00	28,225.00	0.00	0.00	0.00
11-422-100-106	Salary - Summer Para	13,000.00	0.00	13,000.00	7,140.00	5,860.00	0.00	0.00
11-422-100-300	Purch Prof/Ed Svcs	28,000.00	(225.00)	27,775.00	23,000.00	0.00	4,775.00	0.00
Other Instructional Programs		69,000.00	0.00	69,000.00	58,365.00	5,860.00	4,775.00	0.00
11-000-100-561	Tuition to Other LEA's - Reg	3,044,262.00	(12,939.61)	3,031,322.39	2,536,989.80	304,426.20	189,906.39	0.00
11-000-100-562	Tuition to Other LEA's - Spec	362,078.00	412,201.85	774,279.85	703,198.53	71,081.32	0.00	0.00
11-000-100-563	Tuition - Vocational Schools	113,550.00	0.00	113,550.00	75,397.00	38,153.00	0.00	0.00
11-000-100-564	Tuit to Cnty Voc Sch-Spec Ed	22,710.00	0.00	22,710.00	0.00	22,710.00	0.00	0.00
11-000-100-566	Tuition - Private Schools	851,083.00	(432,177.29)	418,905.71	316,909.13	85,251.50	16,745.08	0.00
Undistributed Expense-Instruction		4,393,683.00	(32,915.05)	4,360,767.95	3,632,494.46	521,622.02	206,651.47	0.00
11-000-211-100	Salary	104,482.00	0.00	104,482.00	71,868.40	32,613.60	0.00	0.00
11-000-211-300	Purchased Prof. & Tech. Svcs	38,400.00	0.00	38,400.00	35,908.32	0.00	2,491.68	0.00
Attendance and Social Work Svcs		142,882.00	0.00	142,882.00	107,776.72	32,613.60	2,491.68	0.00
11-000-213-100	Salary	130,734.00	11,921.78	142,655.78	137,573.90	5,081.88	0.00	0.00
11-000-213-300	Purchased Prof. & Tech. Svcs	38,600.00	(18,857.00)	19,743.00	12,994.50	6,748.50	0.00	0.00
11-000-213-600	General Supplies	3,197.00	6,935.22	10,132.22	7,818.70	882.42	1,431.10	0.00
Health Services		172,531.00	0.00	172,531.00	158,387.10	12,712.80	1,431.10	0.00
11-000-216-100	Salary	155,596.00	0.00	155,596.00	120,910.80	34,685.20	0.00	0.00
11-000-216-320	Purch Prof Svcs	31,000.00	(181.09)	30,818.91	7,700.00	7,300.00	15,818.91	0.00
11-000-216-600	General Supplies	600.00	181.09	781.09	754.70	0.00	26.39	0.00
Other Support Svc-Related Svcs		187,196.00	0.00	187,196.00	129,365.50	41,985.20	15,845.30	0.00
11-000-217-100	Salary - Extraordinary	63,278.00	0.00	63,278.00	46,672.91	16,605.09	0.00	0.00
11-000-217-320	Purch Prof Svcs	161,446.00	0.00	161,446.00	80,171.22	40,334.75	40,940.03	0.00
11-000-217-600	General Supplies	1,274.00	6,075.00	7,349.00	6.37	1,710.35	5,632.28	0.00
Other Support Svc-Extraordinary Svcs		225,998.00	6,075.00	232,073.00	126,850.50	58,650.19	46,572.31	0.00
11-000-218-104	Salary - Guidance	229,089.00	0.00	229,089.00	184,986.41	44,102.59	0.00	0.00
11-000-218-390	Guidance - Prof Svc - FMB	7,400.00	(511.86)	6,888.14	0.00	0.00	6,888.14	0.00
11-000-218-600	General Supplies	1,483.00	511.86	1,994.86	899.59	895.27	200.00	0.00
Other Support Svc-Students-Reg		237,972.00	0.00	237,972.00	185,886.00	44,997.86	7,088.14	0.00
11-000-219-104	Salary - CST	243,766.00	0.00	243,766.00	199,775.05	43,990.95	0.00	0.00
11-000-219-105	Salary - Secretary	46,529.00	0.00	46,529.00	37,838.40	8,690.60	0.00	0.00
11-000-219-390	Purch Prof Svcs	11,240.00	3,916.73	15,156.73	9,133.75	181.99	5,840.99	0.00
11-000-219-600	General Supplies	2,336.00	534.97	2,870.97	2,185.75	621.00	64.22	0.00
11-000-219-800	Other Objects	1,340.00	124.30	1,464.30	1,464.30	0.00	0.00	0.00
Other Support Svc-Students-Spec		305,211.00	4,576.00	309,787.00	250,397.25	53,484.54	5,905.21	0.00
11-000-221-104	Curriculum Salary	103,227.00	0.00	103,227.00	95,663.16	7,563.84	0.00	0.00
11-000-221-320	Purch Prof Svcs	30,000.00	(1,530.85)	28,469.15	6,379.34	0.00	22,089.81	0.00
11-000-221-600	Curriculum - General Supplies	5,200.00	1,530.85	6,730.85	6,025.85	253.10	451.90	0.00
Improvement of Instruction		138,427.00	0.00	138,427.00	108,068.35	7,816.94	22,541.71	0.00
11-000-222-100	Salary	101,399.00	0.00	101,399.00	64,040.43	37,358.57	0.00	0.00
11-000-222-177	Tech Coord Salaries	68,685.00	0.00	68,685.00	57,293.50	11,391.50	0.00	0.00
11-000-222-300	Purch Prof Svcs	7,000.00	(934.61)	6,065.39	5,886.83	0.00	178.56	0.00
11-000-222-600	Media - Supplies - LPS	2,200.00	0.00	2,200.00	1,011.76	0.00	1,188.24	0.00
Library and Educ Media		179,284.00	(934.61)	178,349.39	128,232.52	48,750.07	1,366.80	0.00
11-000-223-320	Purch Prof Svcs	34,000.00	(2,093.95)	31,906.05	4,687.82	0.00	27,218.23	0.00
11-000-223-600	Materials/Supplies	400.00	1,285.00	1,685.00	1,674.12	0.00	10.88	0.00
Instr. Staff Training Svcs		34,400.00	(808.95)	33,591.05	6,361.94	0.00	27,229.11	0.00
11-000-230-100	Salaries	189,907.00	(13,662.00)	176,245.00	158,439.20	17,805.80	0.00	0.00
11-000-230-331	Legal Services	10,000.00	24,451.50	34,451.50	34,451.50	0.00	0.00	0.00
11-000-230-332	Audit Fees	27,000.00	12.00	27,012.00	27,012.00	0.00	0.00	0.00
11-000-230-334	Arch &Engineer Fees	3,000.00	(3,000.00)	0.00	0.00	0.00	0.00	0.00
11-000-230-339	Arch &Engineer Fees	7,200.00	745.20	7,945.20	7,945.20	0.00	0.00	0.00
11-000-230-530	Communications/Telephone	42,200.00	11,219.18	53,419.18	45,709.27	7,709.91	0.00	0.00
11-000-230-585	BOE Other Purchased Services	3,837.00	(3,837.00)	0.00	0.00	0.00	0.00	0.00
11-000-230-590	Other Purchased Services (400-500 Series)	10,100.00	9,717.00	19,817.00	13,309.97	6,507.03	0.00	0.00
11-000-230-610	General Supplies	3,700.00	(926.08)	2,773.92	2,105.51	668.41	0.00	0.00
11-000-230-890	Other Objects	3,050.00	(1,633.05)	1,416.95	1,413.95	0.00	3.00	0.00
11-000-230-895	BOE - Other Objects	10,000.00	(1,493.30)	8,506.70	8,496.70	0.00	10.00	0.00
Support Svc-General Admin		309,994.00	21,593.45	331,587.45	298,883.30	32,691.15	13.00	0.00

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Fund 11 (Current Expense Fund)

Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
11-000-240-103	Salary - Principal	175,063.00	0.00	175,063.00	145,359.78	29,703.22	0.00	0.00
11-000-240-105	Secretarial Salary	47,541.00	0.00	47,541.00	38,153.40	9,387.60	0.00	0.00
11-000-240-600	School Admin - Supplies - LPS	3,000.00	(1,293.21)	1,706.79	1,700.00	6.79	0.00	0.00
11-000-240-800	Other Objects	10,850.00	(4,582.08)	6,267.92	3,839.00	0.00	2,428.92	0.00
Support Svc-School Admin		236,454.00	(5,875.29)	230,578.71	189,052.18	39,097.61	2,428.92	0.00
11-000-251-100	Salaries	176,914.00	7.93	176,921.93	150,223.76	26,690.24	7.93	0.00
11-000-251-330	Purch Prof Svcs	24,500.00	(1,879.14)	22,620.86	18,154.46	4,466.40	0.00	0.00
11-000-251-592	Other Purchased Services (400-500 Series)	5,700.00	(5,190.76)	509.24	509.24	0.00	0.00	0.00
11-000-251-600	General Supplies	1,600.00	2,856.65	4,456.65	4,248.15	208.50	0.00	0.00
11-000-251-890	Other Objects	2,625.00	(460.75)	2,164.25	2,164.25	0.00	0.00	0.00
Business Office Support Services		211,339.00	(4,666.07)	206,672.93	175,299.86	31,365.14	7.93	0.00
11-000-252-100	Salaries	50,130.00	5,179.51	55,309.51	55,309.51	0.00	0.00	0.00
11-000-252-340	Admin IT - Other Purch Svcs	34,825.00	18,598.35	53,423.35	54,604.29	(1,320.00)	139.06	0.00
11-000-252-600	Admin IT Supplies	11,742.00	1,165.28	12,907.28	12,631.10	6.10	270.08	586.02
Admin Inform Tech Support Svcs		96,697.00	24,943.14	121,640.14	122,544.90	(1,313.90)	409.14	586.02
11-000-261-100	Salaries	69,595.00	2,297.50	71,892.50	61,826.90	10,065.60	0.00	0.00
11-000-261-420	Repairs & Maintenance	374,402.00	33,793.12	408,195.12	111,720.45	88,212.39	208,262.28	0.00
11-000-261-610	General Supplies	78,650.00	(25,249.99)	53,400.01	9,886.76	6,804.88	36,708.37	0.00
Required Maint. of School Fac.		522,647.00	10,840.63	533,487.63	183,434.11	105,082.87	244,970.65	0.00
11-000-262-100	Salaries	304,173.00	0.00	304,173.00	238,636.43	65,536.57	0.00	0.00
11-000-262-300	Purch Prof & Tech Svcs	132,860.00	0.00	132,860.00	39,123.12	35,431.71	58,305.17	0.00
11-000-262-420	Repairs & Maintenance	118,083.00	0.00	118,083.00	173.28	16,724.60	101,185.12	0.00
11-000-262-490	Other Purch Svcs	8,500.00	5,000.00	13,500.00	7,458.34	6,041.66	0.00	0.00
11-000-262-520	Insurance	70,517.00	904.87	71,421.87	71,421.87	0.00	0.00	0.00
11-000-262-610	General Supplies	211,800.00	(5,904.87)	205,895.13	72,925.62	53,461.46	79,508.05	0.00
11-000-262-621	Energy - Natural Gas	70,000.00	490.58	70,490.58	62,630.94	7,859.64	0.00	0.00
11-000-262-622	Energy - Electricity	165,000.00	(490.58)	164,509.42	75,632.34	70,140.87	18,736.21	0.00
11-000-262-626	Energy - Gasoline	3,000.00	0.00	3,000.00	261.75	2,738.25	0.00	0.00
11-000-262-800	Other Objects	12,585.00	0.00	12,585.00	1,352.82	125.00	11,107.18	0.00
Other Oper. & Maint. of Plant		1,096,518.00	0.00	1,096,518.00	569,616.51	258,059.76	268,841.73	0.00
11-000-263-100	Salary	66,166.00	(3,054.88)	63,111.12	31,475.76	29,690.24	1,945.12	0.00
11-000-263-610	General Supplies	5,300.00	3,054.88	8,354.88	6,342.23	2,012.65	0.00	0.00
Care & Upkeep of Grounds		71,466.00	0.00	71,466.00	37,817.99	31,702.89	1,945.12	0.00
11-000-266-420	Repairs & Maintenance	7,000.00	0.00	7,000.00	4,676.70	0.00	2,323.30	0.00
11-000-266-610	General Supplies	113,140.00	0.00	113,140.00	67,137.97	4,765.01	41,237.02	5,886.83
Security		120,140.00	0.00	120,140.00	71,814.67	4,765.01	43,560.32	5,886.83
11-000-270-160	Salary - Regular Ed	39,484.00	0.00	39,484.00	32,903.40	6,580.60	0.00	0.00
11-000-270-161	Salary - Special Ed	27,885.00	0.00	27,885.00	18,898.66	8,986.34	0.00	0.00
11-000-270-390	Other Purch Svcs	4,400.00	1,200.00	5,600.00	5,600.00	0.00	0.00	0.00
11-000-270-503	Aid in Lieu - NP Pymts	21,000.00	0.00	21,000.00	6,771.89	8,261.35	5,966.76	0.00
11-000-270-505	Aid in Lieu - School Choice	23,000.00	0.00	23,000.00	2,428.92	8,000.00	12,571.08	0.00
11-000-270-511	Contr Svcs - Home/Sch	506,000.00	0.00	506,000.00	349,688.37	153,169.61	3,142.02	0.00
11-000-270-512	Contr Svcs - Field Trips	20,000.00	(1,200.00)	18,800.00	5,670.00	8,330.00	4,800.00	0.00
11-000-270-513	Contr Svcs - Jointures	7,500.00	0.00	7,500.00	2,579.22	0.00	4,920.78	1,020.78
11-000-270-514	Contr Svcs - Special Ed	590,230.00	0.00	590,230.00	280,704.50	309,525.50	0.00	0.00
11-000-270-610	Supplies	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00	0.00
Student Transportation Svcs		1,241,499.00	0.00	1,241,499.00	705,244.96	502,853.40	33,400.64	1,020.78
11-000-291-220	Social Security	300,000.00	(26,429.00)	273,571.00	248,321.57	0.00	25,249.43	0.00
11-000-291-240	DCRP	30,000.00	0.00	30,000.00	17,246.41	0.00	12,753.59	819.58
11-000-291-241	Other Retirements	130,000.00	15,060.04	145,060.04	145,060.04	0.00	0.00	0.00
11-000-291-250	Unemployment Acct	30,000.00	(15,060.04)	14,939.96	0.00	0.00	14,939.96	0.00
11-000-291-260	Workman's Comp	54,600.00	0.00	54,600.00	54,006.81	0.00	593.19	0.00
11-000-291-270	Health Benefits	1,256,968.00	46,546.54	1,303,514.54	1,037,770.45	222,191.89	43,552.20	125,897.80
11-000-291-280	Tuition Reimbursement	53,500.00	0.00	53,500.00	5,741.55	7,361.70	40,396.75	0.00
11-000-291-290	Other Employee	38,850.00	0.00	38,850.00	8,659.50	0.00	30,190.50	0.00
Employee Benefits		1,893,918.00	20,117.54	1,914,035.54	1,516,806.33	229,553.59	167,675.62	126,717.38
606	Increase in Maint Rsv	0.00	0.00	0.00	9,710.00	0.00	(9,710.00)	0.00
	Grand Totals for fund 11:	16,276,032.00	10,767.24	16,286,799.24	11,781,174.64	3,148,406.05	1,357,218.55	205,691.53

Fund 12 (Capital Outlay Fund)

Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
604	Increase in Cap Rsv	50.00	0.00	50.00	50.00	0.00	0.00	$0.00

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Fund 12 (Capital Outlay Fund)

Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
12-000-400-334	Architectural/Engineering Svcs	137,750.00	0.00	137,750.00	34,150.00	5,750.00	97,850.00	0.00
12-000-400-390	Purch Prof Svcs	75,700.00	0.00	75,700.00	0.00	0.00	75,700.00	0.00
12-000-400-450	Construction Svcs	825,000.00	0.00	825,000.00	0.00	409,993.00	415,007.00	0.00
12-000-400-896	Assessment for Debt Service	36,039.00	0.00	36,039.00	36,039.00	0.00	0.00	0.00
Facil Acquisition/Constr		1,074,489.00	0.00	1,074,489.00	70,189.00	415,743.00	588,557.00	0.00
	Grand Totals for fund 12:	1,074,539.00	0.00	1,074,539.00	70,239.00	415,743.00	588,557.00	0.00
	Grand Totals for all Subfunds of Fund 10:	17,466,690.00	66,481.24	17,533,171.24	11,982,525.64	3,604,870.05	1,945,775.55	209,452.53

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of the date of this report no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A-16.10(a).

Nicole Sylvester

Nicole Sylvester, Bus Admin/Bd Secy

5-5-2021

Date

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Interim Balance Sheet

ASSETS AND RESOURCES

ASSETS			
101 Cash in checking account	$ (26,226.79)		
102-106 Other cash equivalents	$ 0.00		
Total cash		$	(26,226.79)
111 Investments		$	0.00
114 Investment interest receivable		$	0.00
121 Tax levy receivable		$	0.00
Accounts receivable			
132 Interfund	$ 0.00		
141 Intergovernmental - state	$ 0.00		
142 Intergovernmental - federal	$ 34,969.00		
143 Intergovernmental - other	$ 0.00		
153 Other Accounts Receivable	$ 0.00		
		$	34,969.00
Loans receivable			
131 Interfund	$ 0.00		
151 Other Loans Receivable	$ 0.00		
		$	0.00
199 Other current assets		$	0.00
RESOURCES			
301 Estimated revenues (from adjusted budget)	$ 350,088.49		
302 Less: revenues collected or accrued	$ (210,589.79)		
		$	139,498.70
TOTAL ASSETS AND RESOURCES		$	148,240.91

LIABILITIES AND FUND EQUITY

LIABILITIES	
401 Interfund loans payable	$ 0.00
402 Interfund accounts payable	$ 0.00
411 Intergovernmental accounts payable - state	$ 0.00
412 Intergovernmental accounts payable - federal	$ 0.00
413 Intergovernmental accounts payable - other	$ 0.00
421 Accounts payable	$ 25.97
422 Judgments payable	$ 0.00
430 Compensated absences payable	$ 0.00
431 Contracts payable	$ 0.00
451 Loans payable	$ 0.00
481 Deferred revenues	$ 49,438.67
499 Other current liabilities	$ 0.00
Total liabilities	$ 49,464.64

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FUND EQUITY					
Appropriated:					
753 Reserve for encumbrances - current year				$ 5,146.89	
754 Reserve for encumbrances - prior year				$ 0.00	
760 Other reserves				$ 0.00	
771 Designated Fund Balance				$ 0.00	
601 Appropriations			$ 350,088.49		
602 Less: expenditures	$ 251,312.22				
603 Less: encumbrances	$ 5,146.89	$ (256,459.11)	$ 93,629.38		
Appropriations less expenditures					$ 98,776.27
Unappropriated:					
770 Fund Balance, July 1, 2020			$ 0.00		
303 Less: budgeted fund balance			$ 0.00		
Unappropriated fund balance					$ 0.00
Total fund equity					$ 98,776.27
TOTAL LIABILITIES AND FUND EQUITY					$ 148,240.91

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Revenues/Sources of Funds

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Info Only	Revenue Req'd to Balance	0.00	0.00	0.00	45,869.32	(45,869.32)
52xx	From Transfers	0.00	0.00	0.00	0.00	0.00
1xxx	From Local Sources	0.00	14,008.49	14,008.49	13,970.79	37.70
2xxx	From Intermediate Sources	0.00	0.00	0.00	0.00	0.00
3xxx	From State Sources	0.00	0.00	0.00	0.00	0.00
4xxx	From Federal Sources	179,684.00	156,396.00	336,080.00	196,619.00	139,461.00
5xxx	From Other Sources	0.00	0.00	0.00	0.00	0.00
Grand Totals		179,684.00	170,404.49	350,088.49	256,459.11	93,629.38

Fund 20 (Special Revenue Fund)

Account Group	Group Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Local Projects		0.00	14,008.49	14,008.49	4,208.49	0.00	9,800.00	0.00
Title I Improving Basic Programs		41,516.00	28,546.00	70,062.00	16,257.27	2,443.75	51,360.98	0.00
Title III English Lang Enhancement		0.00	0.00	0.00	(59.99)	59.99	0.00	59.99
IDEA Part B		115,666.00	35,360.00	151,026.00	151,026.00	0.00	0.00	0.00
IDEA (Prog. 251)		5,447.00	1,387.00	6,834.00	6,302.20	0.00	531.80	0.00
Title II -A Teacher Training		9,055.00	11,917.00	20,972.00	6,416.00	1,500.00	13,056.00	0.00
Title IV Drug Free Schools		8,000.00	10,215.00	18,215.00	3,604.09	1,126.15	13,484.76	0.00
Other Spec Prog		0.00	68,971.00	68,971.00	63,558.16	17.00	5,395.84	0.00
	Grand Totals for fund 20:	179,684.00	170,404.49	350,088.49	251,312.22	5,146.89	93,629.38	59.99

Revenues Summary

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Info Only	Revenue Req'd to Balance	0.00	0.00	0.00	45,869.32	(45,869.32)
20-1920-097-001	Local Grant- Safety Grant	0.00	9,800.00	9,800.00	9,800.00	0.00
20-1920-097-003	Sustainable NJ Grant	0.00	37.70	37.70	0.00	37.70
20-1920-097-004	School Nutrition Grant	0.00	1,500.00	1,500.00	1,500.00	0.00
20-1920-097-005	COORD. HEALTH GRANT	0.00	2,670.79	2,670.79	2,670.79	0.00
20-1920-098-001	Parents as Champions	0.00	0.00	0.00	0.00	0.00
20-4411-231-000	Title I	41,516.00	10,665.00	52,181.00	12,186.00	39,995.00
20-4411-231-001	Title I- PY C/O	0.00	17,881.00	17,881.00	0.00	17,881.00
20-4420-250-000	IDEA Part B	115,666.00	35,360.00	151,026.00	101,145.00	49,881.00
20-4420-250-001	IDEA B- PY Carryover	0.00	0.00	0.00	0.00	0.00
20-4421-251-000	IDEA Pre-School	5,447.00	1,387.00	6,834.00	4,486.00	2,348.00
20-4451-260-000	Title II	9,055.00	3,044.00	12,099.00	6,356.00	5,743.00
20-4451-260-001	Title II - PY C/O	0.00	8,873.00	8,873.00	0.00	8,873.00
20-4471-280-000	Title IV-Safe&Drug Free School	8,000.00	2,000.00	10,000.00	3,475.00	6,525.00
20-4471-280-001	Title IV- PY C/O	0.00	8,215.00	8,215.00	0.00	8,215.00
20-4491-241-000	Title III-Eng. Lang. Enhance.	0.00	0.00	0.00	0.00	0.00
20-4530-000-000	CARES Act	0.00	44,005.00	44,005.00	44,005.00	0.00
20-4532-000-000	Coronavirus Relief Fund	0.00	24,966.00	24,966.00	24,966.00	0.00
Grand Totals		179,684.00	170,404.49	350,088.49	256,459.11	93,629.38

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Minimum Expense General Ledger Report

Fund 20 (Special Revenue Fund)

Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
20-098-100-420	Safety Grant	0.00	13,970.79	13,970.79	4,170.79	0.00	9,800.00	0.00
20-098-100-600	Instructional Supplies	0.00	37.70	37.70	37.70	0.00	0.00	0.00
Local Projects		0.00	14,008.49	14,008.49	4,208.49	0.00	9,800.00	0.00
20-231-100-100	Title I- Stipends	0.00	13,000.00	13,000.00	0.00	0.00	13,000.00	0.00
20-231-100-600	Title I - Instructional Supply	41,516.00	(11,141.00)	30,375.00	11,946.72	0.00	18,428.28	0.00
20-231-200-300	Prof Tech Services-Support	0.00	18,878.00	18,878.00	0.00	2,443.75	16,434.25	0.00
20-231-200-600	Supplies and Materials-Support	0.00	7,809.00	7,809.00	4,310.55	0.00	3,498.45	0.00
Title I Improving Basic Programs		41,516.00	28,546.00	70,062.00	16,257.27	2,443.75	51,360.98	0.00
20-270-200-600	Title III-Supplies & Materials	0.00	0.00	0.00	(59.99)	59.99	0.00	59.99
Title III English Lang Enhancement		0.00	0.00	0.00	(59.99)	59.99	0.00	59.99
20-250-100-500	IDEA - Other Purch Svc	115,666.00	35,360.00	151,026.00	151,026.00	0.00	0.00	0.00
IDEA Part B		115,666.00	35,360.00	151,026.00	151,026.00	0.00	0.00	0.00
20-251-100-100	IDEA Preschool Salaries	5,447.00	1,387.00	6,834.00	6,302.20	0.00	531.80	0.00
IDEA (Prog. 251)		5,447.00	1,387.00	6,834.00	6,302.20	0.00	531.80	0.00
20-260-100-100	Title II- Stipends	0.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
20-260-200-300	Title II A - Purch Prof Svc	9,055.00	9,917.00	18,972.00	6,416.00	1,500.00	11,056.00	0.00
Title II -A Teacher Training		9,055.00	11,917.00	20,972.00	6,416.00	1,500.00	13,056.00	0.00
20-280-100-100	Title IV- Stipends	0.00	1,100.00	1,100.00	0.00	0.00	1,100.00	0.00
20-280-100-300	Title IV- Purchased Services	0.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
20-280-100-600	Instructional Supplies	0.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
20-280-200-300	Prof Tech Services-Support	7,200.00	4,490.00	11,690.00	3,475.00	1,126.15	7,088.85	0.00
20-280-200-600	Supplies and Materials-Support	800.00	1,125.00	1,925.00	129.09	0.00	1,795.91	0.00
Title IV Drug Free Schools		8,000.00	10,215.00	18,215.00	3,604.09	1,126.15	13,484.76	0.00
20-477-100-100	Stipends- CARES Act	0.00	7,000.00	7,000.00	6,500.00	0.00	500.00	0.00
20-477-100-600	CARES ACT Supplies	0.00	37,005.00	37,005.00	32,092.16	17.00	4,895.84	0.00
20-479-100-600	Coronavirus RF- Supplies	0.00	24,966.00	24,966.00	24,966.00	0.00	0.00	0.00
Other Spec Prog		0.00	68,971.00	68,971.00	63,558.16	17.00	5,395.84	0.00
	Grand Totals for fund 20:	179,684.00	170,404.49	350,088.49	251,312.22	5,146.89	93,629.38	59.99

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of the date of this report no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A-16.10(a).

Nicole Sylvester, Bus Admin/Bd Secy

5-5-2021
Date

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Interim Balance Sheet

ASSETS AND RESOURCES

	ASSETS			
101	Cash in checking account	$ 0.26		
102-106	Other cash equivalents	$ 0.00		
	Total cash		$	0.26
111	Investments		$	0.00
114	Investment interest receivable		$	0.00
121	Tax levy receivable		$	0.00
	Accounts receivable			
132	Interfund	$ 0.00		
141	Intergovernmental - state	$ 0.00		
142	Intergovernmental - federal	$ 0.00		
143	Intergovernmental - other	$ 0.00		
153	Other Accounts Receivable	$ 0.00		
			$	0.00
	Loans receivable			
131	Interfund	$ 0.00		
151	Other Loans Receivable	$ 0.00		
			$	0.00
199	Other current assets		$	0.00
	RESOURCES			
301	Estimated revenues (from adjusted budget)	$ 965,550.00		
302	Less: revenues collected or accrued	$ (965,550.00)		
			$	0.00
	TOTAL ASSETS AND RESOURCES		$	0.26

LIABILITIES AND FUND EQUITY

	LIABILITIES		
401	Interfund loans payable	$	0.00
402	Interfund accounts payable	$	0.00
411	Intergovernmental accounts payable - state	$	0.00
412	Intergovernmental accounts payable - federal	$	0.00
413	Intergovernmental accounts payable - other	$	0.00
421	Accounts payable	$	0.00
422	Judgments payable	$	0.00
430	Compensated absences payable	$	0.00
431	Contracts payable	$	0.00
451	Loans payable	$	0.00
481	Deferred revenues	$	0.00
499	Other current liabilities	$	0.00
	Total liabilities	$	0.00

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FUND EQUITY				
Appropriated:				
753 Reserve for encumbrances - current year			$ 0.00	
754 Reserve for encumbrances - prior year			$ 0.00	
760 Other reserves			$ 0.00	
771 Designated Fund Balance			$ 0.00	
601 Appropriations		$ 965,550.00		
602 Less: expenditures	$ 965,550.00			
603 Less: encumbrances	$ 0.00	$ (965,550.00)	$ 0.00	
Appropriations less expenditures				$ 0.00
Unappropriated:				
770 Fund Balance, July 1, 2020			$ 0.26	
303 Less: budgeted fund balance			$ 0.00	
Unappropriated fund balance				$ 0.26
Total fund equity				$ 0.26
TOTAL LIABILITIES AND FUND EQUITY				$ 0.26

RECAPITULATION OF FUND BALANCE - CURRENT YEAR ACTIVITY

	Budgeted	Actual	Variance
Appropriations	$ 965,550.00	$ 965,550.00	$ 0.00
Less: Revenues	$ (965,550.00)	$ (965,550.00)	$ 0.00
Subtotal	$ 0.00	$ 0.00	$ 0.00
Less: adjustment to appropriations for Prior Year Encumbrances	$ 0.00	$ 0.00	$ 0.00
Total current year budgeted fund balance	$ 0.00	$ 0.00	$ 0.00
Add: Unappropriated fund balance			$ 0.26
Total of budgeted and unappropriated fund balance			$ 0.26

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Revenues/Sources of Funds

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	0.00	0.00	0.00	0.00	0.00
52xx	From Transfers	0.00	0.00	0.00	0.00	0.00
1xxx	From Local Sources	773,739.00	0.00	773,739.00	773,739.00	0.00
2xxx	From Intermediate Sources	0.00	0.00	0.00	0.00	0.00
3xxx	From State Sources	191,811.00	0.00	191,811.00	191,811.00	0.00
4xxx	From Federal Sources	0.00	0.00	0.00	0.00	0.00
5xxx	From Other Sources	0.00	0.00	0.00	0.00	0.00
Grand Totals		965,550.00	0.00	965,550.00	965,550.00	0.00

Fund 40 (Debt Service Fund)

Account Group	Group Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Debt Service-Regular		965,550.00	0.00	965,550.00	965,550.00	0.00	0.00	0.00
	Grand Totals for fund 40:	965,550.00	0.00	965,550.00	965,550.00	0.00	0.00	0.00

Revenues Summary

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	0.00	0.00	0.00	0.00	0.00
40-1210-000-000	Local Tax Levy	773,739.00	0.00	773,739.00	773,739.00	0.00
40-1990-000-000	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00
40-3160-000-000	Debt Service Aid Type II	191,811.00	0.00	191,811.00	191,811.00	0.00
Grand Totals		965,550.00	0.00	965,550.00	965,550.00	0.00

Minimum Expense General Ledger Report

Fund 40 (Debt Service Fund)

Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
40-701-510-834	Interest on Bonds	180,550.00	0.00	180,550.00	180,550.00	0.00	0.00	0.00
40-701-510-910	Redemption of Principal	785,000.00	0.00	785,000.00	785,000.00	0.00	0.00	0.00
Debt Service-Regular		965,550.00	0.00	965,550.00	965,550.00	0.00	0.00	0.00
	Grand Totals for fund 40:	965,550.00	0.00	965,550.00	965,550.00	0.00	0.00	0.00

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of the date of this report no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A-16.10(a).

Nicole Sylvester, Bus Admin/Bd Secy

5-5-2021
Date

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Andover Regional Board of Education Minimum Expense Transfer Report

FY2021 Data is Posted to 04/30/21

Line(s)	Budget Catagory	Account	Orig Budget	Prior Encs.	Revs. Allowed	Basis of 10%	Max X-fers	YTD Xfers to(from)	% X-Fered	Remaining Xfers From	Remaining XFers To
84000	Transfer of Funds to Charter Schools	10-000-100-56x	116,119	0	0	116,119	11,612	55,714	48.0	67,326	
3200	Regular Programs - Instruction	11-1XX-100-XXX	2,470,097	0	0	2,470,097	247,012	14,368	0.6	261,378	
10300, 11160, 12160, 40580, 41080	Sp Ed, BS/Rem, BiLing, Speech/OT/PT & Ext Svcs	11-2XX-100-XXX, 11-000-216,217	2,223,621	0	0	2,223,621	222,365	6,075	0.3	228,437	
17100, 17600, 19620, 20620, 21620, 22620, 23620, 25100	Co/Extra-Curr. Activities, Athletics, Other Pgms	11-4XX-X00-XXX	177,252	0	0	177,252	17,725	0	0.0	17,725	
29180	Tuition	11-000-100-XXX	4,393,683	0	0	4,393,683	439,368	(32,915)	-0.7	406,453	
29680, 30620, 41660, 42200, 43620	Attend, Soc Wrk, Heath, Guidance, CST, Library	11-000-211,213,218, 219,222	1,037,880	0	0	1,037,880	103,790	3,641	0.4	107,429	
43200, 44180	Improve Inst. & Staff Training	11-000-221,223	172,827	0	0	172,827	17,283	(809)	-0.5	16,474	
45300	General Administration	11-000-230-XXX	309,994	0	0	309,994	31,000	21,593	7.0	52,593	9,406
46160	School Administration	11-000-240-XXX	236,454	0	0	236,454	23,646	(5,875)	-2.5	17,770	29,521
47200, 47620	Central Svcs & Admin Info Technology	11-000-25X-XXX	308,036	0	0	308,036	30,804	20,277	6.6	51,081	10,527
51120	Operation & Maintenance of Plant Services	11-000-26X-XXX	1,810,771	0	0	1,810,771	181,079	(55,641)	-3.1	125,436	
52480	Student Transportation Services	11-000-270-XXX	1,241,499	0	0	1,241,499	124,150	0	0.0	124,150	
71260	Personal Services - Employee Benefits	11-XXX-XXX-2XX	1,893,918	0	0	1,893,918	189,392	(26,429)	-1.4	162,963	
75880	Equipment	12-xxx-xxx-73x	0	0	0	0	0	0	----	0	
76260	Facilities Acquisition & Construction	12-000-4xx-xxx	1,074,489	0	0	1,074,489	107,449	0	0.0	107,449	
76340	Cap Rsv - Transfer Repayment of Debt	12-000-4xx-933	0	0	0	0	0	0	----	0	

Nicole Ghrist

School Business Administrator Signature

5-5-2021

Date

Note: Underlined Expenditure Accounts are Admin accounts limited to 10% transers IN as well as OUT.

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DRAFT

Andover Regional Board of Education Regular Meeting

(held in person and also available to the public via YouTube)

April 28, 2021

Attendance:

Present: Mrs. Rebecca Bearden, Mrs. Jessica Brennan, Mrs. Maria Dunbar, Mr. James Fetcho, Dr. Robert Koroski, Mr. Steven Minnick and Mr. William Porter

Also Present: Mr. Dennis Tobin, Interim Superintendent
Ms. Nicole Sylvester, School Business Administrator/Board Secretary
15 members of the public and staff, watching via YouTube stream

Not Present: Ms. Vincenia Annuzzi

I. INTRODUCTORY ITEMS

President Koroski called the meeting to order at 7:00 p.m.

Pledge of Allegiance: Dr. Koroski led the flag salute.

Mission Statement: Dr. Koroski read the mission statement:

Andover Regional Schools prepare students to successfully meet the challenges of today and tomorrow by fostering a love of learning. Our safe, supportive, and stimulating environment encourages students to reach their full potential. It is an expectation that all students shall achieve the New Jersey Core Curriculum Content Standards at all grade levels. In Andover Regional, every child catches the learning spirit!

Public Meeting Notice: President Koroski read the following public meeting notice:

"The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in the New Jersey Herald, posting publicly and by notifying the municipal clerk of the date, time and place of the meeting."

II. EXECUTIVE SESSION:

Mr. Minnick moved adoption of the following resolution:

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

NOW, THEREFORE, BE IT RESOLVED by the Andover Regional Board of Education, County of Sussex, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon the hereinafter specified subject matter; 2. The general nature of the subject matter to be discussed is as follows: negotiations, legal and personnel matters; 3. It is anticipated at this time that the above stated subject matters will be made public upon resolution of all information discussed; 4. This resolution shall take effect immediately; the Board anticipates being approximately 30-40 minutes to interview board member candidates and action will be taken.

Motion was seconded by Mrs. Brennan at 7:01 p.m. and unanimously CARRIED in a voice vote.

RETURN TO REGULAR SESSION: Mrs. Dunbar moved to return to regular session, seconded by Mrs. Brennan and unanimously CARRIED in a voice vote at 7:18 p.m.

Mr. Minnick moved and Mrs. Dunbar seconded, that the Andover Regional Board of Education approve the motion below:

1. **APPOINTMENT OF NEW BOARD MEMBER:** Hereby appoints Mrs. Lena Sciroppo to fill the vacant Board seat on or about May 12, 2021 until re-organization in January 2022, pending receipt of all required paperwork, including criminal history clearance.

Roll Call Vote:

Yes: Mrs. Bearden, Mrs. Brennan, Mrs. Dunbar, Mr. Fetcho, Mr. Minnick, Mr. Porter and Dr. Koroski

No: None

Abstain: None

III. PRESENTATION(S):

Mr. Tobin & Ms. Sylvester presented the 2021-2022 Final Budget.

IV. APPROVAL OF MINUTES:

Mrs. Brennan moved and Mr. Minnick seconded, that the Andover Regional Board of Education

approve the minutes of the following Board of Education meeting, as recommended by the Superintendent of Schools.

March 15, 2021 Regular Meeting Minutes
March 31, 2021 Special Meeting Minutes

Roll Call Vote:

Yes: Mrs. Bearden, Mrs. Brennan, Mrs. Dunbar, Mr. Fetcho, Mr. Minnick, Mr. Porter and Dr. Koroski

No: None

Abstain: None

V. COMMITTEE REPORTS:

Board Committees:

Personnel/Policy	Finance/Operations	Curriculum/Instruction
Mr. Porter (Chair)	Ms. Annuzzi (Chair)	Mrs. Dunbar (Chair)
Open	Mrs. Bearden	Mrs. Brennan
Mr. Minnick	Mr. Fetcho	Dr. Koroski

Special Committees/Ad Hoc Assignments:

WHAT	DELEGATE	ALTERNATE(s)
Sussex County School Boards Association	Open	Mr. Porter
NJSBA Delegate Assembly	Mr. Minnick	Mrs. Dunbar
Newton Board of Education Rep.	Mr. Porter	Dr. Koroski
Sussex County Educational Services	Mrs. Dunbar	Mrs. Brennan
Andover Regional Education Foundation	Mrs. Bearden	Dr. Koroski
Andover Regional Parent Teacher Association	Mrs. Bearden	Mrs. Brennan
Township Liaison	Ms. Annuzzi	Mrs. Dunbar
Negotiations	Dr. Koroski	Ms. Annuzzi & Mrs. Bearden
QSAC Committee	Dr. Koroski	Mrs. Brennan
Sick Bank	Dr. Koroski	Ms. Annuzzi & Mrs. Bearden

Tri-District Committee:
Mr. Dennis Tobin, Interim Superintendent
Ms. Nicole Sylvester, Board Secretary
Dr. Rob Koroski, Board President
Mrs. Jessica Brennan, Board Member

Mr. Porter gave his report on Personnel/Policy which included the school health preparedness plan, 2021-2022 budget and policies, discussion ensued.

Ms. Sylvester gave her report on Finance/Operations which included the school health preparedness plan, 2021-2022 budget, feasibility study, credit rating going up and facilities upgrades, discussion ensued.

Mrs. Dunbar gave her report on Curriculum/Instruction which included the health preparedness plan, 2021-2022 budget, state testing (not in spring, will be in the fall and called "starting strong"), parent portal for grades and summer program, discussion ensued.

Mr. Porter gave his report as the Newton Board representative explaining that they approved the budget and conducted business as usual.

Tri-District Committee:
Mr. Dennis Tobin, Interim Superintendent
Ms. Nicole Sylvester, Board Secretary
Dr. Rob Koroski, Board President
Mrs. Jessica Brennan, Board Member

VI. SUPERINTENDENT REPORT:

A. Mr. Tobin gave his update on the Health Related School Preparedness Plan.
B. Mr. Tobin explained that the administration has started planning and discussing the Grade 8 Promotion Ceremony.
C. Mr. Tobin reported that we received NJQSAC Results and Andover Regional has been designated as a "high performing" School District. Congratulations to all school stakeholders!
D. Mr. Tobin gave his monthly HIB Report.

Mrs. Dunabr moved and Mr. Fetcho seconded, that the Andover Regional Board of Education approve the resolution below as presented:

Resolve that the Board of Education accepts the attached HIB Report beginning March 11, 2021 - April 21, 2021, as recommended by the Superintendent of Schools.

Roll Call Vote:

Yes: Mrs. Bearden, Mrs. Brennan, Mrs. Dunbar, Mr. Fetcho, Mr. Minnick, Mr. Porter and Dr. Koroski

No: None

Abstain: None

B. Curriculum, Instruction & Assessment: Listed below is the report from **Jennifer Reynolds,** Coordinator of Curriculum, Instruction and Assessment.

- Continue to meet formally and informally with the administrative team regarding operations and virtual learning
- Completed formal teacher observations
- Met multiple times with Tri-District Curriculum representatives
- Continue working with the Tri-District Team writing the new Tri-District Visual Art Curriculum based on the new NJSLA standards
- Continue working with the Tri-District Team writing the new Tri-District Music Curriculum based on the new NJSLA standards
- Worked with the administrative team to complete schedules, student lists, and meet with the staff to prepare to bring all students back for 5 days of in person instruction once it is deemed safe to do so.
- Organized and attended meetings with the Sussex County Curriculum Consortium Team
- Trained and created schedule for the 2020-2021 ACCESS testing
- Trained and created both a hybrid and 5 day in person schedule and groupings for 2020-2021 NJSLA testing (has since been postponed to fall testing)
- NJDOE will participate in fall testing through the use of the NJ Start Strong Assessments in the fall. The Start Strong Assessments are based on prior-year(s) academic standards. They will be available and required for ELA in grades 4-8, Mathematics grades 4-8, and Science in grades 6. They are administered in less time than the NJSLA and will provide immediate results to teachers. They are designed to provide educators with an early indication of the level of support students may need for the current school year based on performance the prior school year.
- Participated in Personnel planning meetings with the administrative team for the 2021-2022 school year
- Completed the state mandated The Road Forward: Spring Assessment Data Collection for the NJDOE
- Completed required paperwork, in conjunction with Mrs. Mizelle and fourth grade teachers, for the National Assessment of Educational Progress
- Attended a webinar as Title 1 Coordinator on the new ESSER II funds

- Working with the administrative team on planning a Summer Academy program to address struggling student needs
- Worked with Curriculum Associates regarding a pilot of iReady to include as part of the RTI middle school program for the 2021-2022 school year.
- Working with the administrative team on the allocation of the ESSER II funds
- Attended a half day training titled: Preparing for Implementation: the New NJ Comprehensive Health and Physical Education Standards
- Attended an introductory meeting with Dr. Burns and the administrative team
- Participated in a presentation of Curriculum Committee action items with the Tri-District Superintendents

C. Technology Report: Listed below is a report from Joseph DeLuca, Technology/Network Systems Administrator.

- Built a new Windows 2k19 virtual server to serve as a dedicated state mandated testing server including Proctorcache for NJSLA.
- Set up Long Pond School's News and Broadcasting room for recording and live streaming
- Set up and prepared 3 Promethean ActivPanels for pop-up classrooms

D. Child Study Team Report: The updates below regarding the District CST and Special Services are prepared by Suzanne Ross, Supervisor of Special Services/LDTC.

In **March 2021** the following meetings were held:

* New Preschool Referral: 0
* New Referrals: CST 3, Speech 0
* Annual Reviews: CST 13, Speech 3
* Eligibility Meetings: CST 12, Speech 0
* Transfer out of district: CST 0, Speech 0
* Transfer into district: CST 0
* Declassified: CST 0 Speech 0
* Newly Classified CST 0, Speech 0
* Other meetings: CST 1, Speech 0, 504 4
* **Total number of IEPs**: **CST 74 Speech = 83**
* **Total number of 504's =24**
* **Total number of RTI Speech Action Plans = (19)**

- Ongoing collaboration with County, State,and tri district schools in regards to future educational planning for students, during virtual learning.
- Attendance at the Sussex County Special Education Directors/Supervisor's Group regarding updates with the NJDOE on special education.
- Ongoing formal and informal meetings with the administrative team regarding operations and virtual learning

- Worked with the administrative team to organize and welcome 30 new students back from 100% virtual learning for the start of Trimester 3
- Worked with the administrative team to coordinate and analyze data, transportation and cohort availability, to include select students to return to four days of in person learning.
- Trained and created schedule for the 2020-2021 DLM testing
- Participated in Personnel planning meetings with the administrative team for the 2021-2022 school year
- Completed formal paraprofessional and teacher observations, including post conferencing.
- Ongoing collaboration with the Tri-District Special Education Supervisors regarding programming, services and potential summer ideas.
- Participated in FMB RTI committee and grade level meetings to discuss student data and progress monitoring.
- The CST team members have worked with teachers to strategize for specific student needs, observing classroom instruction regularly to help develop plans.
- Conducted Special Education teacher meetings on a monthly basis by school building to gather and/or share information, and work with grade levels on relevant topics. Discussion regarding programming and student placements for 21/22 school

E. Suspension/HIB Reports from Florence M. Burd and Long Pond schools.

F. Principal's Reports from Cindy Mizelle and Bryan Fleming are attached.

VII. SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT:

- Ms. Sylvester reported that we anticipate in the next 6 months another grant application for ESER III funding which could be approximately twice as much as our ESSER II funds ($342,000).
- Ms. Sylvester reported that we will not be providing meals during the summer to our community, however, we will send out flyers as to where families can pick up meals over the summer. Ms. Sylvester also reported that for the 2021-2022 school year, all meals for students will be free and more communications will be sent out regarding this.

VIII. PUBLIC PARTICIPATION ON AGENDA ITEMS:

Below are the comments from the YouTube Stream LiveChat, all questions were answered and discussed, if applicable.

Colleen Figueiredo

Congratulations, Lena! Thank you for approving me as a substitute tonight and for all of your

hard work on the budget.

Colleen Figueiredo

26 High Street

Colleen Figueiredo

a least I hope you approve me. :)

IX. ACTION ITEMS:

A. PERSONNEL/POLICY:

Mrs. Brennan moved and Mr. Minnick seconded, that the Andover Regional Board of Education approve resolutions #1-10 as presented:

1. **Retirement**: Approve and accept with best wishes the retirement of Scott Williams, Custodian, effective September 1, 2021, with August 31, 2021 as last day worked, as recommended by the Superintendent of Schools.

2. **Continued Leave of Absence**: Approve continued unpaid medical leave of absence request from Employee ID #1172, extending through June 28, 2021 (previous approved return date was May 1, 2021), as recommended by the Superintendent of Schools.

3. **Continued Leave of Absence**: Approve continued leave of absence request from Employee ID #0012, extending until further notice (previous approved return date was May 26, 2021), as recommended by the Superintendent of Schools.

4. **Professional Observation**: Approve Alexandra Parrillo, student at University of Southern Florida, to observe Nicole Spaldo, Occupational Therapist, M/T/Th & F from April 29, 2021 - June 15, 2021 8:45am - 1:30pm, as recommended by the Superintendent of Schools.

5. **ParaProfessional Increase Hours**: Approve the following paraprofessional for an increase to 26 hours per week, retroactively to March 15, 2021, as recommended by the Superintendent of Schools.

Natasha Sica (previously approved for 25 hrs/wk)

6. **District Summer Academy Personnel/Staffing:** Approve the District Summer Academy personnel, July 1 through July 30, 2021, to be paid by ESSER II grant funds, as recommended by Superintendent of Schools.

Maximum 12 Teachers	$50/hour 3/hrs./day	21 days	$37,800
Maximum 5 Paraprofessionals	$20/hour 3/hrs./day	21 days	$6,300

7. **Schedule B Stipend Payment REVISION**: Approve revised Schedule B stipends below for the following teachers (originally Board approved 9/23/20), pursuant to AREA contract, as recommended by the Superintendent of Schools.

As per the AREA contract, if one teacher takes the position marked for two (2) he/she will receive 150% of the amount on the given step. With that being considered, the positions identified above are marked for two (2) advisors and the payment needs to be adjusted to reflect 150%.

Yearbook	$2,250 + $1125 = **$3,375**	Stephanie Posser
Earth Club	$1,200 + $600 = **$1,800**	Melissa Van Blarcom
Peer Leadership	$1,300 + $650 = **$1,950**	Nick Moustakas

8. **Homebound Instructor**: Approve Sandra Sica, Teacher, as Homebound Instructor for Student # 8574974480, retroactively from 3/22/21, at a rate of $50/per hour, as recommended by the Superintendent of Schools

9. **Homebound Instructor**: Approve Stephanie Posser, Teacher, as Homebound Instructor for Student # 8699764614, retroactively from 3/15/21, at a rate of $50/per hour, as recommended by the Superintendent of Schools

10. **Substitute(s) for the 2020-2021 School Year**: Approve the employment of the following substitute for the 2020-2021 school year, pending receipt of all required paperwork, including criminal history clearance, as recommended by the Superintendent of Schools.

Stephanie Cook - Substitute Teacher, Para, Secretary
Colleen Figueiredo - Substitute Teacher

Roll Call Vote:

Yes: Mrs. Bearden, Mrs. Brennan, Mrs. Dunbar, Mr. Fetcho, Mr. Minnick, Mr. Porter and Dr. Koroski

No: None

Abstain: None

B. FINANCE/OPERATIONS:

Mrs. Brennan moved and Mrs. Dunbar seconded, that the Andover Regional Board of

Education approve resolutions #1-27 as presented:

1. **Treasurer & Board Secretary's Certification and Report**: Approve the March 2021 Board Secretary's and Treasurer's Reports pursuant to N.J.A.C. 6A:23-16.10(c)3, we certify that as of March 2021 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, as recommended by the Superintendent of Schools.

2. **Bills List**: Approve/accept the Bills List from March 16, 2021 through April 28, 2021 for a total of $1,585,274.21 as recommended by the Superintendent of Schools.

3. **Petty Cash**: Approve/accept the Petty Cash Checking Account Report for March 2021, as recommended by the Superintendent of Schools.

4. **Transfers**: Approve/accept the Transfer Report for March 2021, as recommended by the Superintendent of Schools.

5. **Joint Transportation Agreement:** Approve the Joint Transportation agreement between the Andover Regional School District and Newton Board of Education for transportation in the 2020-2021 school year as follows, as recommended by the Superintendent of Schools.

1. Rt. FT-AM to Sussex County Technical, Veritas, and Sussex County Charter School for Technology for six students at a cost of $600.
2. Rt. ST2-AM, if needed, Newton High School from Sussex County Technical School at a cost of $600/student.
3. Rt. ST2-PM, if needed, Sussex County Technical School from Newton High School at a cost of $600/student.
4. Rt. VAR-1 for various school activities between Andover Schools and Newton Schools throughout the year as needed for a various number of students at $100/student round trip.

6. **2021-2022 Final Budget**: Approve the following motion for the 2021-2022 final budget information to be submitted to the County Office, as recommended by the Superintendent of Schools:

A. WHEREAS, the Andover Regional Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their

current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of $1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with the N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of $25,000 for all staff and board members.

B. **BE IT RESOLVED** that the final budget be approved for the 2021-2022 School Year using the 2021-2022 state aid figures and the Secretary to the Board of Education be authorized to submit the following final budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	General Fund	***Special Revenues***	***Debt Service***	***Total***

2021-2022 Total Expenditures	$17,071,295	$185,712	$958,550	$18,215,557
Less: Anticipated Revenues	$2,804,026	$185,712	$189,838	$3,179,576
Taxes to be Raised	$14,267,269	$0	$768,712	$15,035,981

This Budget includes sufficient funds to provide curriculum and instruction, which will enable all students to achieve the Core Curriculum Content Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

This Budget includes programs and services in addition to the Core Curriculum Standards as adopted by the State Board of Education.

C. Be it resolved that the Andover Regional Board of Education, hereby approves the professional services maximum costs for the 2021-2022 school year:

Whereas, NJAC 6A:23A-5.2 provides that a school district must establish a maximum dollar limit prior to budget preparation for public relations and professional services fees, and;

Whereas, the Andover Regional Board of Education has established the following maximum dollar limits as required, and;

Whereas, if these professional services exceed the maximum amount listed, the Andover Regional Board of Education will consider another motion to increase amounts listed:

Architects	$50,000	Attorneys	$80,000
Auditors	$40,000	School Physician	$20,000

7. **Withdrawal from Capital Reserve**: Whereas the Andover Regional Board of Education has included in the 2021-2022 budget, line 600, budgeted withdrawal from capital reserve, in the amount of $995,000, for purposes such as school digital signs, partial roof replacement project at LPS and a pre-school playground at FMB, where the final eligible costs listed below are within the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards, as recommended by the Superintendent of Schools.

Project	Cost
Partial Roof replacement	$550,000
Digital Signs	$45,000
Pre-School Playground	$400,000

8. **Withdrawal from Maintenance Reserve**: Whereas the Andover Regional Board of Education has included in the 2021-2022 budget, line 630, budgeted withdrawal from maintenance reserve, in the amount of $143,900, for purposes such as upgrades to flooring, sprinklers, paving, lighting, thermostats and other miscellaneous projects, where the final eligible costs listed below are within the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards, as recommended by the Superintendent of Schools.

Project	Cost
Flooring	$8,300
Sealcoating	$116,100
Sprinkler	$4,500
Thermostats	$15,000

9. **Enrollment Adjustment:** Approve the enrollment adjustment for the 2021-2022 budget in the amount of $21,623, as recommended by the Superintendent of Schools.

10. **Banked Cap:** Approve the use of banked cap from the 2018-2019 school year in the amount of $63,542 for use in the 2021-2022 school year budget, as recommended by the Superintendent of Schools.

11. **Tuition Reserve:** Approve the use of tuition reserve in the amount of $398,000 for use in the 2021-2022 school year budget, as recommended by the Superintendent of Schools.

12. **NJSIG Safety Grant:** Approve the submission of the 2021 NJSIG Safety Grant application and submission in the amount of $5,000, as recommended by the Superintendent of Schools.

13. **SOP Manual**: Approve the Standard Operating Procedures Manual for the implementation of Standard Operating Procedures and Internal Controls for the Andover Regional School District for

the 2021-2022 school year, as recommended by the Superintendent of Schools.

14. **2019-2020 Tuition Adjustment from Newton School District**: Approve the 2019-2020 tuition adjustment from Newton School District to be deferred to the Andover Regional School District for the 2022-2023 school year in the amount of $208,814, as recommended by the Superintendent of Schools.

15. **Comprehensive Equity Plan (CEP)**: Approve the continuation of the three-year Comprehensive Equity Plan (2019-2022) along with the Statement of Assurance (SOA), as recommended by the Superintendent of Schools.

16. **Building Use for 2020-2021 School Year**: Approve the following building use for the Long Pond and/or Florence M. Burd schools, as recommended by the Superintendent of Schools.

NAME OF ORGANIZATION	PURPOSE	DATE REQUESTED	INSURANCE CERTIFICATE	BUILDING
Newton United Soccer Club	Practice	Various	Yes	LPS/FMB
Andover Newton Girls Softball	Practice & Games	Various	Yes	FMB

17. **CRRSA ESSER II Grant**: Approve the submission of the CRRSA ESSER II funds, $171,043; $25,000 Learning Acceleration and $45,000 for mental health, as recommended by the Superintendent of Schools.

18. **Lead Testing Program SOA:** Approve the 2020-2021 Lead Testing Program Statement of Assurance to be submitted, as recommended by the Superintendent of Schools.

19. **Approve updated Facilities plans:** Approve the updated facilities plans: IPM Plan, IAQ Plan, Chemical Hygiene Plan, as recommended by the Superintendent of Schools.

20. **Appointment of Chemical Hygiene Officer:** Approve Janusz, Berghoff, B&G Supervisor as the Chemical Hygiene Officer until the Board's next reorganization meeting in January 2022, as recommended by the Superintendent of Schools.

21. **Surplus Sale:** Approves the Business Administrator be authorized to conduct a sale of surplus equipment and technology equipment, as attached in accordance with Board policy, as recommended

by the Superintendent of Schools.

22. **Approval of IDEA Funded Aide:** Approve the following salary to be funded by the Federal IDEA Basic grant for employee #1239 at 86% for a maximum of $1,124.80, from April 30, 2021 through May 15, 2021, as recommended by the Superintendent of Schools.

23. **Morris County Cooperative Pricing Contract:** AUTHORIZING EXECUTION OF AN AGREEMENT WITH THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL TO RENEW MEMBERSHIP THEREIN FOR THE PERIOD OF OCTOBER 1, 2021 THROUGH SEPTEMBER 30, 2026

WHEREAS, the Morris County Cooperative Pricing Council ("MCCPC") was created in 1974 to conduct a voluntary cooperative pricing system with municipalities, boards of education, and other public bodies located in the County of Morris and adjoining counties; and WHEREAS, the purpose of the MCCPC is to provide substantial savings on various goods and services to its members through the cooperative public bidding process; and
WHEREAS, Andover Regional School District desires to enter into an Agreement with the MCCPC, which is administered by Randolph Township as Lead Agency, to renew its membership in the MCCPC for the period of October 1, 2021 through September 30, 2026.
BE IT RESOLVED, by the Andover Regional School District, County of Sussex, State of New Jersey as follows: 1. Andover Regional School District hereby authorizes the execution of an Agreement with the Morris County Cooperative Pricing Council by the Township of Randolph as Lead Agency dated October 1, 2021, pursuant to N.J.S.A. 40A:11-11(5). Said Agreement is for renewal of membership in the MCCPC for a five (5) year period from October 1, 2021, through September 30, 2026. 2. The Andover Regional School District Business Administrator is hereby directed to submit a copy of this adopted Resolution, along with an executed Agreement, to Randolph Township as Lead Agency of the MCCPC. Morris County Cooperative Pricing Council 502 Millbrook Avenue, Randolph, NJ 07869-3799 Tel: (973) 989.7059 • Fax: (973) 989.7076 2 3. This Resolution shall take effect immediately upon final passage according to law. 4. All appropriate Andover Regional School District officials are authorized and directed to perform all required acts to affect the purpose of this Resolution.

24. **Maintenance Reserve Proposals:** Approve the paving project at LPS, at a cost not to exceed $42,500 to be paid out of maintenance reserve, as recommended by the Superintendent of Schools.

25. **Health Related School Preparedness Plan:** Approve the revisions and updates to the Andover Regional Health Related School Preparedness Plan, as of April 28, 2021, as recommended by the Superintendent of Schools.

26. **2021 Safety Town**: Approve the Safety Town program and personnel for the period of July 6, 2021 through July 16, 2021 at the Florence M. Burd School, as recommended by the Superintendent of Schools.

Teacher	$50/ hour for 2.5 hours/day	9 days $1,125
Paraprofessional	$20/ hour for 2.5 hours/day	9 days $450

27. **Duff & Phelps, LLC Contract**: Approve Duff & Phelps, LLC for fixed asset accounting ledger as of June 30, 2021 at a cost of $1,500, as recommended by the Superintendent of Schools.

Roll Call Vote:

Yes: Mrs. Bearden, Mrs. Brennan, Mrs. Dunbar, Mr. Fetcho, Mr. Minnick, Mr. Porter and Dr. Koroski

No: None

Abstain: None

C. CURRICULUM/INSTRUCTION:

Mr. Minnick moved and Mrs. Dunbar seconded, that the Andover Regional Board of Education approve resolutions #1-4 as presented:

1. **District Summer Academy:** Approve a Summer Academy, to provide support for identified students, to run July 1 through July 30, 2021, to be funded by the ESSER II grant, as recommended by the Superintendent of Schools.

2. **Digital Resource**: Approve the use of Amplify as a digital resource for the remainder of the 2020-2021 school year, as recommended by the Superintendent.

3. **Curriculum Writing**: Approve the following for Curriculum writing per AREA contract, as recommended by the Superintendent of Schools.

Tom Carle Claire Serratelli Marianela Torres	$25.00 per Half Day for up to 5 days (during school hours)
Darice Myers Dave Petersen	$25.00 per Half Day for up to 2 days (during school hours)

4. **Professional Development Workshops:** Approve the following professional development, registration fees and mileage reimbursement, as recommended by the Superintendent of Schools.

Name	Program/Location	Date	Fees/Mileage
Sandra Sica Leo LaBarge	Handle with Care "Instructor Recertification" Newton, NJ	May 26, 2021	Registration: $450.00 each

Roll Call Vote:

Yes: Mrs. Bearden, Mrs. Brennan, Mrs. Dunbar, Mr. Fetcho, Mr. Minnick, Mr. Porter and Dr. Koroski

No: None

Abstain: None

COMMUNICATIONS TO BOARD: One communications which the administration team is already handling this.

OLD and NEW BUSINESS: None at this time.

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS: None at this time.

EXECUTIVE SESSION:

Mr. Porter moved adoption of the following resolution:

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

NOW, THEREFORE, BE IT RESOLVED by the Andover Regional Board of Education, County of Sussex, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon the hereinafter specified subject matter; 2. The general nature of the subject matter to be discussed is as follows: negotiations, legal and personnel matters; 3. It is anticipated at this time that the above stated subject matters will be made public upon resolution of all information discussed; 4. This resolution shall take effect immediately; the Board anticipates being approximately 30 minutes to discuss contract and personnel matters and no action will be taken.

Motion was seconded by Mrs. Brennan at 8:05 p.m. and unanimously CARRIED in a voice vote.

RETURN TO REGULAR SESSION: Mrs. Dunbar moved to return to regular session, seconded by Mrs. Brennan and unanimously CARRIED in a voice vote at 9:05 p.m.

Adjournment: Mrs. Brennan moved to adjourn the meeting, seconded by Mr. Minnick and approved at 9:08 p.m. and carried by a Unanimous Voice Vote call by all members in attendance.

Respectfully submitted,

Ms. Nicole Sylvester

Business Administrator/Board Secretary

Andover A La Carte Pricing

2020-21SY	2021-22SY – proposed
Student Lunch $3.05	N/A
Student entrée only $ 2.50	$ 2.50
Adult Lunch $3.95	$ 4.00
Adult Premium Lunch $ 4.50	$ 4.75
Milk $.60	$ .60
Bottled water, sm and lg $ $.75, $ 1.25	$.75 and $1.25
Switch drink $1.75	$ 1.75
Capri Sun $ 1.00	$1.00
Fresh fruit or vegetable side $ .75	$ .75
Small salad $ 1.25	$ 1.75
Rice Krispie Treat $ 1.25	$ 1.50
Cookie, small $ .60	$ .75
Baked chips $1.00	$1.00
Soft pretzel $1.00	$ 1.00
Assorted Ice Cream $1.50-2.00	$1.50-2.00

ANDOVER REGIONAL SCHOOL DISTRICT
707 Limecrest Road
Newton, NJ 07860
Telephone: 973-315-5255 FAX: 973-383-8348

ARSD Monthly Suspension/HIB Report

4/22/21-5/5/21

Suspensions						
	Student ID	**Grade**	**Gender**	**Infraction**	**ISS/OSS**	**# of Days**
FMB						0
LPS						0

Harassment, Intimidation, and Bullying Reports				
	# of Alleged Incidents	# of Confirmed Incidents	Nature of Confirmed Incidents	Hours of Investigation
FMB	0	0		0
LPS	0	0		0