Andover Regional Board of Education Regular Meeting

(held in person and also available to the public via YouTube)

April 28, 2021

Attendance:

Present: Mrs. Rebecca Bearden, Mrs. Jessica Brennan, Mrs. Maria Dunbar, Mr. James Fetcho, Dr. Robert Koroski, Mr. Steven Minnick and Mr. William Porter

Also Present: Mr. Dennis Tobin, Interim Superintendent
Ms. Nicole Sylvester, School Business Administrator/Board Secretary
15 members of the public and staff, watching via YouTube stream

Not Present: Ms. Vincenia Annuzzi

I. INTRODUCTORY ITEMS

President Koroski called the meeting to order at 7:00 p.m.

Pledge of Allegiance: Dr. Koroski led the flag salute.

Mission Statement: Dr. Koroski read the mission statement:

Andover Regional Schools prepare students to successfully meet the challenges of today and tomorrow by fostering a love of learning. Our safe, supportive, and stimulating environment encourages students to reach their full potential. It is an expectation that all students shall achieve the New Jersey Core Curriculum Content Standards at all grade levels. In Andover Regional, every child catches the learning spirit!

Public Meeting Notice: President Koroski read the following public meeting notice:

"The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in the New Jersey Herald, posting publicly and by notifying the municipal clerk of the date, time and place of the meeting."

II. EXECUTIVE SESSION:

Mr. Minnick moved adoption of the following resolution:

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

NOW, THEREFORE, BE IT RESOLVED by the Andover Regional Board of Education, County of Sussex, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon the hereinafter specified subject matter; 2. The general nature of the subject matter to be discussed is as follows: negotiations, legal and personnel matters; 3. It is anticipated at this time that the above stated subject matters will be made public upon resolution of all information discussed; 4. This resolution shall take effect immediately; the Board anticipates being approximately 30-40 minutes to interview board member candidates and action will be taken.

Motion was seconded by Mrs. Brennan at 7:01 p.m. and unanimously CARRIED in a voice vote.

RETURN TO REGULAR SESSION: Mrs. Dunbar moved to return to regular session, seconded by Mrs. Brennan and unanimously CARRIED in a voice vote at 7:18 p.m.

Mr. Minnick moved and Mrs. Dunbar seconded, that the Andover Regional Board of Education approve the motion below:

1. **APPOINTMENT OF NEW BOARD MEMBER:** Hereby appoints Mrs. Lena Sciroppo to fill the vacant Board seat on or about May 12, 2021 until re-organization in January 2022, pending receipt of all required paperwork, including criminal history clearance.

Roll Call Vote:

Yes: Mrs. Bearden, Mrs. Brennan, Mrs. Dunbar, Mr. Fetcho, Mr. Minnick, Mr. Porter and Dr. Koroski

No: None

Abstain: None

III. PRESENTATION(S):

Mr. Tobin & Ms. Sylvester presented the 2021-2022 Final Budget.

IV. APPROVAL OF MINUTES:

Mrs. Brennan moved and Mr. Minnick seconded, that the Andover Regional Board of Education approve the minutes of the following Board of Education meeting, as recommended by the Superintendent of Schools.

March 15, 2021 Regular Meeting Minutes
March 31, 2021 Special Meeting Minutes

Roll Call Vote:

Yes: Mrs. Bearden, Mrs. Brennan, Mrs. Dunbar, Mr. Fetcho, Mr. Minnick, Mr. Porter and Dr. Koroski

No: None

Abstain: None

V. COMMITTEE REPORTS:

Board Committees:

Personnel/Policy	Finance/Operations	Curriculum/Instruction
Mr. Porter (Chair)	Ms. Annuzzi (Chair)	Mrs. Dunbar (Chair)
Open	Mrs. Bearden	Mrs. Brennan
Mr. Minnick	Mr. Fetcho	Dr. Koroski

Special Committees/Ad Hoc Assignments:

WHAT	DELEGATE	ALTERNATE(s)
Sussex County School Boards Association	Open	Mr. Porter
NJSBA Delegate Assembly	Mr. Minnick	Mrs. Dunbar
Newton Board of Education Rep.	Mr. Porter	Dr. Koroski
Sussex County Educational Services	Mrs. Dunbar	Mrs. Brennan
Andover Regional Education Foundation	Mrs. Bearden	Dr. Koroski
Andover Regional Parent Teacher Association	Mrs. Bearden	Mrs. Brennan
Township Liaison	Ms. Annuzzi	Mrs. Dunbar
Negotiations	Dr. Koroski	Ms. Annuzzi & Mrs. Bearden
QSAC Committee	Dr. Koroski	Mrs. Brennan
Sick Bank	Dr. Koroski	Ms. Annuzzi & Mrs. Bearden

Tri-District Committee:

Mr. Dennis Tobin, Interim Superintendent
Ms. Nicole Sylvester, Board Secretary
Dr. Rob Koroski, Board President
Mrs. Jessica Brennan, Board Member

Mr. Porter gave his report on Personnel/Policy which included the school health preparedness plan, 2021-2022 budget and policies, discussion ensued.

Ms. Sylvester gave her report on Finance/Operations which included the school health

preparedness plan, 2021-2022 budget, feasibility study, credit rating going up and facilities upgrades, discussion ensued.

Mrs. Dunbar gave her report on Curriculum/Instruction which included the health preparedness plan, 2021-2022 budget, state testing (not in spring, will be in the fall and called "starting strong"), parent portal for grades and summer program, discussion ensued.

Mr. Porter gave his report as the Newton Board representative explaining that they approved the budget and conducted business as usual.

Tri-District Committee:
Mr. Dennis Tobin, Interim Superintendent
Ms. Nicole Sylvester, Board Secretary
Dr. Rob Koroski, Board President
Mrs. Jessica Brennan, Board Member

VI. SUPERINTENDENT REPORT:

A. Mr. Tobin gave his update on the Health Related School Preparedness Plan.
B. Mr. Tobin explained that the administration has started planning and discussing the Grade 8 Promotion Ceremony.
C. Mr. Tobin reported that we received NJQSAC Results and Andover Regional has been designated as a "high performing" School District. Congratulations to all school stakeholders!
D. Mr. Tobin gave his monthly HIB Report.

Mrs. Dunabr moved and Mr. Fetcho seconded, that the Andover Regional Board of Education approve the resolution below as presented:

Resolve that the Board of Education accepts the attached HIB Report beginning March 11, 2021 - April 21, 2021, as recommended by the Superintendent of Schools.

Roll Call Vote:

Yes: Mrs. Bearden, Mrs. Brennan, Mrs. Dunbar, Mr. Fetcho, Mr. Minnick, Mr. Porter and Dr. Koroski

No: None

Abstain: None

B. Curriculum, Instruction & Assessment: Listed below is the report from **Jennifer Reynolds,** Coordinator of Curriculum, Instruction and Assessment.

- Continue to meet formally and informally with the administrative team regarding operations and virtual learning
- Completed formal teacher observations
- Met multiple times with Tri-District Curriculum representatives
- Continue working with the Tri-District Team writing the new Tri-District Visual Art Curriculum based on the new NJSLA standards
- Continue working with the Tri-District Team writing the new Tri-District Music Curriculum based on the new NJSLA standards
- Worked with the administrative team to complete schedules, student lists, and meet with the staff to prepare to bring all students back for 5 days of in person instruction once it is deemed safe to do so.
- Organized and attended meetings with the Sussex County Curriculum Consortium Team
- Trained and created schedule for the 2020-2021 ACCESS testing
- Trained and created both a hybrid and 5 day in person schedule and groupings for 2020-2021 NJSLA testing (has since been postponed to fall testing)
- NJDOE will participate in fall testing through the use of the NJ Start Strong Assessments in the fall. The Start Strong Assessments are based on prior-year(s) academic standards. They will be available and required for ELA in grades 4-8, Mathematics grades 4-8, and Science in grades 6. They are administered in less time than the NJSLA and will provide immediate results to teachers. They are designed to provide educators with an early indication of the level of support students may need for the current school year based on performance the prior school year.
- Participated in Personnel planning meetings with the administrative team for the 2021-2022 school year
- Completed the state mandated The Road Forward: Spring Assessment Data Collection for the NJDOE
- Completed required paperwork, in conjunction with Mrs. Mizelle and fourth grade teachers, for the National Assessment of Educational Progress
- Attended a webinar as Title 1 Coordinator on the new ESSER II funds
- Working with the administrative team on planning a Summer Academy program to address struggling student needs
- Worked with Curriculum Associates regarding a pilot of iReady to include as part of the RTI middle school program for the 2021-2022 school year.
- Working with the administrative team on the allocation of the ESSER II funds
- Attended a half day training titled: Preparing for Implementation: the New NJ Comprehensive Health and Physical Education Standards

- Attended an introductory meeting with Dr. Burns and the administrative team
- Participated in a presentation of Curriculum Committee action items with the Tri-District Superintendents

C. Technology Report: Listed below is a report from Joseph DeLuca, Technology/Network Systems Administrator.

- Built a new Windows 2k19 virtual server to serve as a dedicated state mandated testing server including Proctorcache for NJSLA.
- Set up Long Pond School's News and Broadcasting room for recording and live streaming
- Set up and prepared 3 Promethean ActivPanels for pop-up classrooms

D. Child Study Team Report: The updates below regarding the District CST and Special Services are prepared by Suzanne Ross, Supervisor of Special Services/LDTC.

In **March 2021** the following meetings were held:

* New Preschool Referral: 0
* New Referrals: CST 3, Speech 0
* Annual Reviews: CST 13, Speech 3
* Eligibility Meetings: CST 12, Speech 0
* Transfer out of district: CST 0, Speech 0
* Transfer into district: CST 0
* Declassified: CST 0 Speech 0
* Newly Classified CST 0, Speech 0
* Other meetings: CST 1, Speech 0, 504 4
* **Total number of IEPs**: **CST 74 Speech = 83**
* **Total number of 504's =24**
* **Total number of RTI Speech Action Plans = (19)**

- Ongoing collaboration with County, State,and tri district schools in regards to future educational planning for students, during virtual learning.
- Attendance at the Sussex County Special Education Directors/Supervisor's Group regarding updates with the NJDOE on special education.
- Ongoing formal and informal meetings with the administrative team regarding operations and virtual learning
- Worked with the administrative team to organize and welcome 30 new students back from 100% virtual learning for the start of Trimester 3
- Worked with the administrative team to coordinate and analyze data, transportation and cohort availability, to include select students to return to four days of in person learning.
- Trained and created schedule for the 2020-2021 DLM testing
- Participated in Personnel planning meetings with the administrative team for the 2021-2022 school year

- Completed formal paraprofessional and teacher observations, including post conferencing.
- Ongoing collaboration with the Tri-District Special Education Supervisors regarding programming, services and potential summer ideas.
- Participated in FMB RTI committee and grade level meetings to discuss student data and progress monitoring.
- The CST team members have worked with teachers to strategize for specific student needs, observing classroom instruction regularly to help develop plans.
- Conducted Special Education teacher meetings on a monthly basis by school building to gather and/or share information, and work with grade levels on relevant topics. Discussion regarding programming and student placements for 21/22 school

E. Suspension/HIB Reports from Florence M. Burd and Long Pond schools.

F. Principal's Reports from Cindy Mizelle and Bryan Fleming are attached.

VII. SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT:

- Ms. Sylvester reported that we anticipate in the next 6 months another grant application for ESER III funding which could be approximately twice as much as our ESSER II funds ($342,000).
- Ms. Sylvester reported that we will not be providing meals during the summer to our community, however, we will send out flyers as to where families can pick up meals over the summer. Ms. Sylvester also reported that for the 2021-2022 school year, all meals for students will be free and more communications will be sent out regarding this.

VIII. PUBLIC PARTICIPATION ON AGENDA ITEMS:

Below are the comments from the YouTube Stream LiveChat, all questions were answered and discussed, if applicable.

Colleen Figueiredo

Congratulations, Lena! Thank you for approving me as a substitute tonight and for all of your hard work on the budget.

Colleen Figueiredo

26 High Street

Colleen Figueiredo

a least I hope you approve me. :)

IX. ACTION ITEMS:

A. PERSONNEL/POLICY:

Mrs. Brennan moved and Mr. Minnick seconded, that the Andover Regional Board of Education approve resolutions #1-10 as presented:

1. **Retirement**: Approve and accept with best wishes the retirement of Scott Williams, Custodian, effective September 1, 2021, with August 31, 2021 as last day worked, as recommended by the Superintendent of Schools.

2. **Continued Leave of Absence**: Approve continued unpaid medical leave of absence request from Employee ID #1172, extending through June 28, 2021 (previous approved return date was May 1, 2021), as recommended by the Superintendent of Schools.

3. **Continued Leave of Absence**: Approve continued leave of absence request from Employee ID #0012, extending until further notice (previous approved return date was May 26, 2021), as recommended by the Superintendent of Schools.

4. **Professional Observation**: Approve Alexandra Parrillo, student at University of Southern Florida, to observe Nicole Spaldo, Occupational Therapist, M/T/Th & F from April 29, 2021 - June 15, 2021 8:45am - 1:30pm, as recommended by the Superintendent of Schools.

5. **ParaProfessional Increase Hours**: Approve the following paraprofessional for an increase to 26 hours per week, retroactively to March 15, 2021, as recommended by the Superintendent of Schools.

Natasha Sica (previously approved for 25 hrs/wk)

6. **District Summer Academy Personnel/Staffing:** Approve the District Summer Academy personnel, July 1 through July 30, 2021, to be paid by ESSER II grant funds, as recommended by Superintendent of Schools.

Maximum 12 Teachers	$50/hour 3/hrs./day	21 days	$37,800
Maximum 5 Paraprofessionals	$20/hour 3/hrs./day	21 days	$6,300

7. **Schedule B Stipend Payment REVISION**: Approve revised Schedule B stipends below for the following teachers (originally Board approved 9/23/20), pursuant to AREA contract, as recommended by the Superintendent of Schools.

As per the AREA contract, if one teacher takes the position marked for two (2) he/she will receive 150% of the amount on the given step. With that being considered, the positions identified above are marked for two (2) advisors and the payment needs to be adjusted to reflect 150%.

Yearbook	$2,250 + $1125 = **$3,375**	Stephanie Posser
Earth Club	$1,200 + $600 = **$1,800**	Melissa Van Blarcom
Peer Leadership	$1,300 + $650 = **$1,950**	Nick Moustakas

8. **Homebound Instructor**: Approve Sandra Sica, Teacher, as Homebound Instructor for Student # 8574974480, retroactively from 3/22/21, at a rate of $50/per hour, as recommended by the Superintendent of Schools

9. **Homebound Instructor**: Approve Stephanie Posser, Teacher, as Homebound Instructor for Student # 8699764614, retroactively from 3/15/21, at a rate of $50/per hour, as recommended by the Superintendent of Schools

10. **Substitute(s) for the 2020-2021 School Year**: Approve the employment of the following substitute for the 2020-2021 school year, pending receipt of all required paperwork, including criminal history clearance, as recommended by the Superintendent of Schools.

Stephanie Cook - Substitute Teacher, Para, Secretary
Colleen Figueiredo - Substitute Teacher

Roll Call Vote:

Yes: Mrs. Bearden, Mrs. Brennan, Mrs. Dunbar, Mr. Fetcho, Mr. Minnick, Mr. Porter and Dr. Koroski

No: None

Abstain: None

B. FINANCE/OPERATIONS:

Mrs. Brennan moved and Mrs. Dunbar seconded, that the Andover Regional Board of Education approve resolutions #1-27 as presented:

1. **Treasurer & Board Secretary's Certification and Report**: Approve the March 2021 Board Secretary's and Treasurer's Reports pursuant to N.J.A.C. 6A:23-16.10(c)3, we certify that as of March 2021 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, as recommended by the Superintendent of Schools.

2. **Bills List**: Approve/accept the Bills List from March 16, 2021 through April 28, 2021 for a total of $1,585,274.21 as recommended by the Superintendent of Schools.

3. **Petty Cash**: Approve/accept the Petty Cash Checking Account Report for March 2021, as recommended by the Superintendent of Schools.

4. **Transfers**: Approve/accept the Transfer Report for March 2021, as recommended by the Superintendent of Schools.

5. **Joint Transportation Agreement:** Approve the Joint Transportation agreement between the Andover Regional School District and Newton Board of Education for transportation in the 2020-2021 school year as follows, as recommended by the Superintendent of Schools.

1. Rt. FT-AM to Sussex County Technical, Veritas, and Sussex County Charter School for Technology for six students at a cost of $600.
2. Rt. ST2-AM, if needed, Newton High School from Sussex County Technical School at a cost of $600/student.
3. Rt. ST2-PM, if needed, Sussex County Technical School from Newton High School at a cost of $600/student.
4. Rt. VAR-1 for various school activities between Andover Schools and Newton Schools throughout the year as needed for a various number of students at $100/student round trip.

6. **2021-2022 Final Budget**: Approve the following motion for the 2021-2022 final budget information to be submitted to the County Office, as recommended by the Superintendent of Schools:

A. **WHEREAS**, the Andover Regional Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of $1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with the N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of $25,000 for all staff and board members.

B. **BE IT RESOLVED** that the final budget be approved for the 2021-2022 School Year using the 2021-2022 state aid figures and the Secretary to the Board of Education be authorized to submit the following final budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	General Fund	***Special Revenues***	***Debt Service***	***Total***
2021-2022 Total Expenditures	$17,071,295	$185,712	$958,550	$18,215,557
Less: Anticipated Revenues	$2,804,026	$185,712	$189,838	$3,179,576

Taxes to be Raised	$14,267,269	$0	$768,712	$15,035,981

This Budget includes sufficient funds to provide curriculum and instruction, which will enable all students to achieve the Core Curriculum Content Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

This Budget includes programs and services in addition to the Core Curriculum Standards as adopted by the State Board of Education.

C. Be it resolved that the Andover Regional Board of Education, hereby approves the professional services maximum costs for the 2021-2022 school year:

Whereas, NJAC 6A:23A-5.2 provides that a school district must establish a maximum dollar limit prior to budget preparation for public relations and professional services fees, and;

Whereas, the Andover Regional Board of Education has established the following maximum dollar limits as required, and;

Whereas, if these professional services exceed the maximum amount listed, the Andover Regional Board of Education will consider another motion to increase amounts listed:

Architects	$50,000	Attorneys	$80,000
Auditors	$40,000	School Physician	$20,000

7. **Withdrawal from Capital Reserve**: Whereas the Andover Regional Board of Education has included in the 2021-2022 budget, line 600, budgeted withdrawal from capital reserve, in the amount of $995,000, for purposes such as school digital signs, partial roof replacement project at LPS and a pre-school playground at FMB, where the final eligible costs listed below are within the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards, as recommended by the Superintendent of Schools.

Project	Cost
Partial Roof replacement	$550,000
Digital Signs	$45,000

Pre-School Playground	$400,000

8. **Withdrawal from Maintenance Reserve**: Whereas the Andover Regional Board of Education has included in the 2021-2022 budget, line 630, budgeted withdrawal from maintenance reserve, in the amount of $143,900, for purposes such as upgrades to flooring, sprinklers, paving, lighting, thermostats and other miscellaneous projects, where the final eligible costs listed below are within the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards, as recommended by the Superintendent of Schools.

Project	Cost
Flooring	$8,300
Sealcoating	$116,100
Sprinkler	$4,500
Thermostats	$15,000

9. **Enrollment Adjustment:** Approve the enrollment adjustment for the 2021-2022 budget in the amount of $21,623, as recommended by the Superintendent of Schools.

10. **Banked Cap:** Approve the use of banked cap from the 2018-2019 school year in the amount of $63,542 for use in the 2021-2022 school year budget, as recommended by the Superintendent of Schools.

11. **Tuition Reserve:** Approve the use of tuition reserve in the amount of $398,000 for use in the 2021-2022 school year budget, as recommended by the Superintendent of Schools.

12. **NJSIG Safety Grant:** Approve the submission of the 2021 NJSIG Safety Grant application and submission in the amount of $5,000, as recommended by the Superintendent of Schools.

13. **SOP Manual**: Approve the Standard Operating Procedures Manual for the implementation of Standard Operating Procedures and Internal Controls for the Andover Regional School District for the 2021-2022 school year, as recommended by the Superintendent of Schools.

14. **2019-2020 Tuition Adjustment from Newton School District**: Approve the 2019-2020 tuition adjustment from Newton School District to be deferred to the Andover Regional School District for

the 2022-2023 school year in the amount of $208,814, as recommended by the Superintendent of Schools.

15. **Comprehensive Equity Plan (CEP)**: Approve the continuation of the three-year Comprehensive Equity Plan (2019-2022) along with the Statement of Assurance (SOA), as recommended by the Superintendent of Schools.

16. **Building Use for 2020-2021 School Year**: Approve the following building use for the Long Pond and/or Florence M. Burd schools, as recommended by the Superintendent of Schools.

NAME OF ORGANIZATION	PURPOSE	DATE REQUESTED	INSURANCE CERTIFICATE	BUILDING
Newton United Soccer Club	Practice	Various	Yes	LPS/FMB
Andover Newton Girls Softball	Practice & Games	Various	Yes	FMB

17. **CRRSA ESSER II Grant**: Approve the submission of the CRRSA ESSER II funds, $171,043; $25,000 Learning Acceleration and $45,000 for mental health, as recommended by the Superintendent of Schools.

18. **Lead Testing Program SOA:** Approve the 2020-2021 Lead Testing Program Statement of Assurance to be submitted, as recommended by the Superintendent of Schools.

19. **Approve updated Facilities plans:** Approve the updated facilities plans: IPM Plan, IAQ Plan, Chemical Hygiene Plan, as recommended by the Superintendent of Schools.

20. **Appointment of Chemical Hygiene Officer:** Approve Janusz, Berghoff, B&G Supervisor as the Chemical Hygiene Officer until the Board's next reorganization meeting in January 2022, as recommended by the Superintendent of Schools.

21. **Surplus Sale:** Approves the Business Administrator be authorized to conduct a sale of surplus equipment and technology equipment, as attached in accordance with Board policy, as recommended by the Superintendent of Schools.

22. **Approval of IDEA Funded Aide:** Approve the following salary to be funded by the Federal IDEA Basic grant for employee #1239 at 86% for a maximum of $1,124.80, from April 30, 2021 through May 15, 2021, as recommended by the Superintendent of Schools.

23. **Morris County Cooperative Pricing Contract:** AUTHORIZING EXECUTION OF AN AGREEMENT WITH THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL TO RENEW MEMBERSHIP THEREIN FOR THE PERIOD OF OCTOBER 1, 2021 THROUGH SEPTEMBER 30, 2026

WHEREAS, the Morris County Cooperative Pricing Council ("MCCPC") was created in 1974 to conduct a voluntary cooperative pricing system with municipalities, boards of education, and other public bodies located in the County of Morris and adjoining counties; and WHEREAS, the purpose of the MCCPC is to provide substantial savings on various goods and services to its members through the cooperative public bidding process; and
WHEREAS, Andover Regional School District desires to enter into an Agreement with the MCCPC, which is administered by Randolph Township as Lead Agency, to renew its membership in the MCCPC for the period of October 1, 2021 through September 30, 2026.
BE IT RESOLVED, by the Andover Regional School District, County of Sussex, State of New Jersey as follows: 1. Andover Regional School District hereby authorizes the execution of an Agreement with the Morris County Cooperative Pricing Council by the Township of Randolph as Lead Agency dated October 1, 2021, pursuant to N.J.S.A. 40A:11-11(5). Said Agreement is for renewal of membership in the MCCPC for a five (5) year period from October 1, 2021, through September 30, 2026. 2. The Andover Regional School District Business Administrator is hereby directed to submit a copy of this adopted Resolution, along with an executed Agreement, to Randolph Township as Lead Agency of the MCCPC. Morris County Cooperative Pricing Council 502 Millbrook Avenue, Randolph, NJ 07869-3799 Tel: (973) 989.7059 • Fax: (973) 989.7076 2 3. This Resolution shall take effect immediately upon final passage according to law. 4. All appropriate Andover Regional School District officials are authorized and directed to perform all required acts to affect the purpose of this Resolution.

24. **Maintenance Reserve Proposals:** Approve the paving project at LPS, at a cost not to exceed $42,500 to be paid out of maintenance reserve, as recommended by the Superintendent of Schools.

25. **Health Related School Preparedness Plan:** Approve the revisions and updates to the Andover Regional Health Related School Preparedness Plan, as of April 28, 2021, as recommended by the Superintendent of Schools.

26. **2021 Safety Town**: Approve the Safety Town program and personnel for the period of July 6, 2021 through July 16, 2021 at the Florence M. Burd School, as recommended by the Superintendent of Schools.

Teacher	$50/ hour for 2.5 hours/day	9 days $1,125
Paraprofessional	$20/ hour for 2.5 hours/day	9 days $450

27. **Duff & Phelps, LLC Contract**: Approve Duff & Phelps, LLC for fixed asset accounting ledger as of June 30, 2021 at a cost of $1,500, as recommended by the Superintendent of Schools.

Roll Call Vote:

Yes: Mrs. Bearden, Mrs. Brennan, Mrs. Dunbar, Mr. Fetcho, Mr. Minnick, Mr. Porter and Dr. Koroski

No: None

Abstain: None

C. CURRICULUM/INSTRUCTION:

Mr. Minnick moved and Mrs. Dunbar seconded, that the Andover Regional Board of Education approve resolutions #1-4 as presented:

1. **District Summer Academy:** Approve a Summer Academy, to provide support for identified students, to run July 1 through July 30, 2021, to be funded by the ESSER II grant, as recommended by the Superintendent of Schools.

2. **Digital Resource**: Approve the use of Amplify as a digital resource for the remainder of the 2020-2021 school year, as recommended by the Superintendent.

3. **Curriculum Writing**: Approve the following for Curriculum writing per AREA contract, as recommended by the Superintendent of Schools.

Tom Carle Claire Serratelli Marianela Torres	$25.00 per Half Day for up to 5 days (during school hours)
Darice Myers Dave Petersen	$25.00 per Half Day for up to 2 days (during school hours)

4. **Professional Development Workshops:** Approve the following professional development, registration fees and mileage reimbursement, as recommended by the Superintendent of Schools.

Name	Program/Location	Date	Fees/Mileage
Sandra Sica Leo LaBarge	Handle with Care "Instructor Recertification" Newton, NJ	May 26, 2021	Registration: $450.00 each

Roll Call Vote:

Yes: Mrs. Bearden, Mrs. Brennan, Mrs. Dunbar, Mr. Fetcho, Mr. Minnick, Mr. Porter and Dr. Koroski

No: None

Abstain: None

COMMUNICATIONS TO BOARD: One communications which the administration team is already handling this.

OLD and NEW BUSINESS: None at this time.

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS: None at this time.

EXECUTIVE SESSION:

Mr. Porter moved adoption of the following resolution:

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

NOW, THEREFORE, BE IT RESOLVED by the Andover Regional Board of Education, County of Sussex, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon the hereinafter specified subject matter; 2. The general nature of the subject matter to be discussed is as follows: negotiations, legal and personnel matters; 3. It is anticipated at this time that the above stated subject matters will be made public upon resolution of all information discussed; 4. This resolution shall take effect immediately; the Board anticipates being approximately 30 minutes to discuss contract and personnel matters and no action will be taken.

Motion was seconded by Mrs. Brennan at 8:05 p.m. and unanimously CARRIED in a voice vote.

RETURN TO REGULAR SESSION: Mrs. Dunbar moved to return to regular session, seconded by Mrs. Brennan and unanimously CARRIED in a voice vote at 9:05 p.m.

Adjournment: Mrs. Brennan moved to adjourn the meeting, seconded by Mr. Minnick and approved at 9:08 p.m. and carried by a Unanimous Voice Vote call by all members in attendance.

Respectfully submitted,



Ms. Nicole Sylvester

Business Administrator/Board Secretary