ANDOVER REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING

LONG POND SCHOOL
707 LIMECREST ROAD, NEWTON, NEW JERSEY 07860
JUNE 21, 2023 at 7:30 pm

BOARD OF EDUCATION

Brian Hertenstein	**James Fetcho**	**Jeffrey Neubig**
Jane Byron	**Robert Koroski**	**William Porter**
Maria Dunbar	**Steven Minnick**	**Lena Sciroppo**

Mission Statement

Andover Regional Schools prepare students to successfully meet the challenges of today and tomorrow by fostering a love of learning. Our safe, supportive, and stimulating environment encourages students to reach their full potential. It is an expectation that all students shall achieve the New Jersey Core Curriculum Content Standards at all grade levels. In Andover Regional, every child catches the learning spirit!

I. INTRODUCTORY ITEMS

- •Call Meeting to Order
- •Pledge of Allegiance
- •The District Mission Statement and Notice of Public Meeting are listed for the Board and the public:

Notice of Public Meeting

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in the New Jersey Herald, posting publicly and by notifying the Municipal Clerks of the date, time, and place of the meeting.

Roll Call:

_____Ms. Byron	_____Mrs. Dunbar	_____Mr. Fetcho
_____Mr. Hertenstein	_____Mr. Minnick	_____Dr. Neubig
_____Mr. Porter	_____Mrs. Sciroppo	_____Dr. Koroski

II. EXECUTIVE SESSION: (if needed)

The Andover Regional Board of Education, County of Sussex, State of New Jersey will adjourn into closed session meeting to discuss item(s) which fall within an exception of our open meeting policy and permits the Board to have private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12b.

1. Matters rendered confidential by State or Federal law.
2. Matters which could impair the right to receive federal funds.
3. Matters which could constitute an unwarranted invasion of personal privacy if conducted in public.
4. Negotiations.
5. Discussions involving the purchase, lease, or acquisition of real property, the setting of bank rates, or the investment of public funds, where disclosure could adversely affect the public interest.
6. Discussions of tactics and techniques used in protecting the safety and property of the public.
7. Discussions of pending or anticipated litigation, contract negotiations, and matters falling under attorney-client privilege.
8. Personnel.
9. Deliberations after a public hearing.

Whereas, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and whereas, this public body is of the opinion that such circumstances presently exist.

Be it resolved that the Andover Regional Board of Education will now go into private session to discuss matters rendered confidential according to the aforementioned specific exceptions.
Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. All appropriate persons who may be discussed in private session have been notified.

Expected Length: _____ Convene Time: _____

M _____ 2nd _____

All Those in Favor: Ayes _____ Opposed: No _____

1. **RECONVENE**: Time: _____

M _____ 2nd _____

All Those in Favor: Ayes _____ Opposed: No _____

III. PRESENTATION(S): None

IV. APPROVAL OF MINUTES: Approve the minutes of the following Board of Education meetings, as recommended by the Superintendent of Schools.

May 10, 2023 Regular Meeting Minutes
May 10, 2023 Executive Session Minutes

Motion by:_____ Second by: _____ Final Call Vote: _____

Roll Call:

_____Ms. Byron	_____Mrs. Dunbar	_____Mr. Fetcho
_____Mr. Hertenstein	_____Mr. Minnick	_____Dr. Neubig
_____Mr. Porter	_____Mrs. Sciroppo	_____Dr. Koroski

V. COMMITTEE REPORTS:

Board Committees:

Personnel/Policy	**Finance/Operations**	**Curriculum/Instruction**
Mr. Porter (Chair)	Mr. Minnick (Chair)	Mrs. Dunbar (Chair)
Mrs. Sciroppo	Mr. Hertenstein	Dr. Neubig
Dr. Koroski	Mr. Fetcho	Ms. Byron

Special Committees/Ad Hoc Assignments:

WHAT	DELEGATE	ALTERNATE(s)
Sussex County School Boards Association	Dr. Koroski	Mrs. Dunbar
NJSBA Delegate Assembly	Mr. Minnick	Mrs. Dunbar
Newton Board of Education Rep.	Mr. Porter	Dr. Koroski
Sussex County Educational Services	Ms. Byron	Dr. Koroski
Andover Regional Parent Teacher Association	Mrs. Sciroppo	Dr. Neubig
Township Liaison	Dr. Koroski	Mrs. Dunbar/Dr. Neubig
Negotiations/Sick Bank	Dr. Koroski	Mr. Hertenstein/ Mr. Fetcho
QSAC Committee	Dr. Koroski	Mr. Minnick
Tri-District Consortium	Dr. Koroski	Mr. Porter & Mrs. Sciroppo

VI. SUPERINTENDENT REPORT:

A. Successful School/District Events
B. HIB School Report Card
C. HIB Report - Approval of HIB Report (Monthly)

Resolve that the Board of Education accepts the attached HIB Report**,** as recommended by the Superintendent of Schools.

Motion by:_____ Second by: _____ Final Call Vote: _____

Roll Call:

_____Ms. Byron	_____Mrs. Dunbar	_____Mr. Fetcho
_____Mr. Hertenstein	_____Mr. Minnick	_____Dr. Neubig
_____Mr. Porter	_____Mrs. Sciroppo	_____Dr. Koroski

B. Curriculum, Instruction & Assessment: Listed below is the report from **Jennifer Reynolds,** Coordinator of Curriculum, Instruction and Assessment

- Attend weekly Leadership Team Meetings
- Worked with Mrs. Sylvester on continued grants audits.
- Working with the Leadership Team to create needs for the 23-24 Title 1 grant application.
- Worked with Mr. Fleming on 23-24 Master Schedule
- Worked with Mr. Zanella and Ms. Yaiser to plan for Honors Algebra 1 placements
- Attended Special Education needs meeting with the Leadership Team
- Conducted interviews with Mrs. Dilkes
- Attended the Sussex County Curriculum Consortium Meeting
- Completed budget book reviews for both FMB and LPS with respective Leadership Teams
- Conducted curriculum planning meetings with teachers
- Packed up materials at FMB to prepare for the new classroom moves
- Completed state testing in both schools. A very special thank you to Ms. Housby for all of her hard work.

C. Technology Report: Listed below is a report from Joseph DeLuca, Technology/Network Systems Administrator.

- Conducted NJSLA testing as the schools District Technology Coordinator
- Preparing for the end of the school year and student device collections
- Supported A/V and Technology needs for the LPS Graduation Ceremony

D. Child Study Team Report: The updates below regarding the District CST and Special Services are prepared by **Suzanne Ross**, Supervisor of Special Services/LDTC.

- Ongoing collaboration with the administrative team regarding operations, programs and schedules, and needs of staff and students etc.
- Review of 23/24 budget needs with each principal and Ms. Reynolds.
- Ongoing collaboration with the Sussex/Warren Special Education association regarding planning for the 2022/2023 school year.
- Ongoing collaboration with FMB & LPS teachers regarding student needs and services.
- Completed summatives on CST members
- Attended meetings at FMB I&RS meetings.
- Ongoing meetings with the Preschool Instructional Coach regarding preschool programming needs, and budgetary needs for 23/24 school year. Discussions focusing on curriculum and the use of the GOLD program for coordination of data.

- Ongoing programming for 2023 Extended School year (ESY), and coordination of related service needs.
- Ongoing weekly meetings with case managers regarding student specific needs.

E. Suspension/HIB Reports

F. Principal's Reports

VII. SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT:

- Lead Testing Reimbursement $3,459

VIII. PUBLIC PARTICIPATION ON AGENDA ITEMS:

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Members of the public are asked to state their name and address for the record.

**** Members of the public are requested to keep their comments to a maximum of 3 minutes.****

IX. ACTION ITEMS:

A. PERSONNEL/POLICY:

Be it resolved that resolution numbers 1-27 be adopted, as presented:

Motion by:_____ Second by: _____ Final Call Vote: _____

Roll Call:

_____Ms. Byron	_____Mrs. Dunbar	_____Mr. Fetcho
_____Mr. Hertenstein	_____Mr. Minnick	_____Dr. Neubig
_____Mr. Porter	_____Mrs. Sciroppo	_____Dr. Koroski

1. **New Hire:** Approve Mahmoud Yaghnam as part-time (50%) night custodian with start date of July 1, 2023 through June 30, 2024 at Step 1, with a salary of $19,230 pending receipt of all required paperwork, including criminal history clearance, as recommended by the Superintendent of Schools

2. **New Hire:** Approve Michele Speight as full-time CST Secretary with start date of July 1, 2023 through June 30, 2024 at Step 4, with a salary of $46,309 pending receipt of all required paperwork, including criminal history clearance, as recommended by the Superintendent of Schools.

3. **New Hire:** Approve Alyssa Garretson as elementary teacher with start date of September 1, 2023 through June 30, 2024 at BA Step 2, with a salary of $61,166 pending receipt of all required paperwork, including criminal history clearance, as recommended by the Superintendent of Schools.

4. **New Hire:** Approve Elizabeth Sarka as elementary teacher with start date of September 1, 2023 through June 30, 2024 at MA Step 4, with a salary of $69,051 pending receipt of all required paperwork, including criminal history clearance, as recommended by the Superintendent of Schools.

5. **New Hire:** Approve Patricia Ross as part-time (.71) preschool teacher with start date of September 1, 2023 through June 30, 2024 at BA Step 1, with a salary of $42,463 pending receipt of all required paperwork, including criminal history clearance, as recommended by the Superintendent of Schools.

6. **Temporary Summer Custodians:** Approve the following temporary summer custodians for the 2023-2024 school year, at a rate of $15/hour, pending receipt of all required paperwork, including criminal history clearance, as recommended by the Superintendent of Schools.

Dawn Jacobsen
Brody Jacobsen

7. **Leave of Absence**: Approve the unpaid medical leave of absence for Employee ID #984 commencing on May 31, 2023 with a return date of July 12, 2023, as recommended by the Superintendent of Schools.

8. **Leave of Absence**: Approve medical leave of absence for Employee ID #1412 commencing on July 14, 2023 through the beginning of October 2023, utilizing up to 5 carryover vacation days and unpaid time, as recommended by the Superintendent of Schools.

9. **Leave of Absence**: Approve unpaid medical leave of absence for Employee ID #1313 commencing on September 6, 2023 with a return to work date of January 2, 2024, as recommended by the Superintendent of Schools.

10. **Resignation**: Approve and accept with best wishes the resignation of Stephanie Prol, Teacher, effective June 30, 2023, as recommended by the Superintendent of Schools.

11. **BA/Board Secretary Contract:** Approve and accept from the County Executive Superintendent, the new employment contract for Nicole Sylvester, Business Administrator/ Board Secretary, in accordance with N.J.S.A. 18A:7-8(j) and determined compliant with the standards adopted by the Commissioner of Education at N.J.A.C. 6A:23A-3.1 for the period commencing July 1, 2023 through June 30, 2024 with an annual salary of $131,141 plus longevity, as recommended by the Superintendent of Schools.

12. **ParaProfessional Part-Time New Hire(s):** Approve the following for the 2023-2024 school year, without benefits, prorated to start date and pending receipt of all required paperwork, including criminal history clearance, as recommended by the Superintendent of Schools.

Paraprofessionals for 2023-2024 School Year

NAME	START DATE	SCHOOL	ASSIGNMENT	HOURS	STEP	SALARY
Adelhoch, Lorena	9/1/23	TBD	TBD	TBD	4	TBD
Bianco, Patricia	9/1/23	TBD	TBD	TBD	2	TBD
Clark, Kimberly	9/1/23	TBD	TBD	TBD	5	TBD
Cook, Stephanie	9/1/23	TBD	TBD	TBD	3	TBD
Coston, Candice	9/1/23	TBD	TBD	TBD	5	TBD
Coye, Rosita	9/1/23	TBD	TBD	TBD	3	TBD
D'Angelo, Audrey	9/1/23	TBD	TBD	TBD	6	TBD
DiCapua, Ashley	9/1/23	TBD	TBD	TBD	3	TBD
Finley, Amy	9/1/23	TBD	TBD	TBD	4	TBD
Fox, Blanca	9/1/23	TBD	TBD	TBD	2	TBD
Foy, Lindsey	9/1/23	TBD	TBD	TBD	3	TBD
Harding, Caroline	9/1/23	TBD	TBD	TBD	5	TBD
Hiler, Judi	9/1/23	TBD	TBD	TBD	3	TBD
Kinsora, Brittany	9/1/23	TBD	TBD	TBD	5	TBD
Mohanram, Marita	9/1/23	TBD	TBD	TBD	2	TBD
McDole, Joanne	9/1/23	TBD	TBD	TBD	3	TBD
McGuire, Alexis	9/1/23	TBD	TBD	TBD	1	TBD
Mortillo, Laurie	9/1/23	TBD	TBD	TBD	3	TBD
Nichols, Marianne	9/1/23	TBD	TBD	TBD	5	TBD
Nikolakopoulos, Scott	9/1/23	TBD	TBD	TBD	6	TBD
Patel, Manisha	9/1/23	TBD	TBD	TBD	4	TBD
Pike, Jennie	9/1/23	TBD	TBD	TBD	6	TBD
Potter, Cindy	9/1/23	TBD	TBD	TBD	6	TBD
Roque Maria	9/1/23	TBD	TBD	TBD	4	TBD
Sumski, Lisa	9/1/23	TBD	TBD	TBD	6	TBD
Williams, Loretta	9/1/23	TBD	TBD	TBD	5	TBD
Yachimiak, Monique	9/1/23	TBD	TBD	TBD	2	TBD
Zuber, Patricia	9/1/23	TBD	TBD	TBD	6	TBD

13. **Special Project Stipend:** Approve the payment of $1,337 for the completion of contractual stipend for **Bryan Fleming**, LPS Principal, to implement additional communication strategies between school and community for Long Pond School as a special project for the 2022-2023 school year, as recommended by the Superintendent of Schools.

14. **Special Project Stipend:** Approve the payment of $1,337 for the completion of contractual stipend for **Bryan Fleming**, LPS Principal, for professional growth and development for the School Safety Specialist certificate for the 2022-2023 school year, as recommended by the Superintendent of Schools.

15. **Special Project Stipend:** Approve the payment of $1,078 for the completion of contractual stipend for **Jennifer Reynolds,** Coordinator of Curric., Instruction & Asses., for creating curriculum overviews for the website special project for the 2022-2023 school year, as recommended by the Superintendent of Schools.

16. **Special Project Stipend:** Approve the payment of $1,078 for the completion of contractual stipend for **Jennifer Reynolds**, Coordinator of Curric., Instruction & Asses., for work with the School Business Administrator to oversee the proper execution of the additional state grants special project for the 2022-2023 school year, as recommended by the Superintendent of Schools.

17. **ELL Outreach Coordinator:** Approve the payment of $750 for Marianela Torres in serving as ELL Outreach Coordinator for the 2023-2024 school year and funded as part of the Accelerated Learning Subgrant of the American Rescue Plan, as recommended by the Superintendent of Schools.

18. **World Language Planning:** Approve Marianela Torres for world language lesson planning for up to five days this summer at per diem rate, as recommended by the Superintendent of Schools.

19. **Tenure Positions**: Approve the following staff, retroactively, per attorney guidance, to receive a tenure position in the Andover Regional School District, as recommended by the Superintendent of Schools.

- Stacey Mehrkens (9/26/03)
- Linda Kristiansen (3/10/18)
- Cindy Reardon (10/14/18)
- Melinda Housby (10/5/98)

20. **Substitutes:** Approve, retroactively, Substitute Custodians for the 2022-2023 school year pending receipt of all required paperwork, including criminal history clearance, as recommended by the Superintendent of Schools.

- Daniel Nasca
- Mahmoud Yaghnam

21. **Summer Program Social Worker**: Approve Paige Ortega as Social Worker (counselor) for the Extended School Year during the period July 5, 2023 - August 1, 2023 (20 days total) for 3 hours/day at a rate of $50/hour, not to exceed $3,000, as recommended by the Superintendent of Schools.

22. **2023 Extended School Year ParaProfessionals**: Approve the following ParaProfessionals for the Extended School Year for the period July 5, 2023 - August 1, 2023 for 4 hrs/day for 20 days at a rate of $20 per hour, as recommended by the Superintendent of Schools.

- Loretta Williams

- Marita Mohanram
- Kimberly Clark

23. **2023 Extended School Year Substitutes:** Approve the following individuals for employment as substitutes for ESY 2023 from July 5, 2023 through August 1, 2023. Paraprofessionals are compensated at the rate of $20.00/hr. for 4 hours/day. Teachers are compensated at the rate of $50.00/hr for 4 hours/day.

- Michelle Sweeney - Substitute Teacher, Substitute paraprofessional
- Ashley DiCapua - Substitute paraprofessional

24. **Special Project Stipend:** Approve the payment of $1,041 for the completion of contractual stipend for **Suzanne Ross**, Supervisor of Special Education/LDTC, for completion of the PEA Grant, as a special project for the 2022-2023 school year, as recommended by the Superintendent of Schools.

25. **Superintendent's Evaluation**: Approve the evaluation of Dr. Clifford Burns for the 2022-2023 school year.

26. **First Reading of Policies & Regulations**: Approve the first reading of the following (and attached) policies and regulations, as recommended by the Superintendent of Schools.

P&R 4160	Physical Examination (M) (Support Staff)
P&R 3160	Physical Examination (M) (Teaching Staff Members)

27. **Second Reading of Policies & Regulations**: Approve the second reading of the following (and attached) policies and regulations, as recommended by the Superintendent of Schools.

Alert 230

P 0144	Board Member Orientation and Training (Revised)
P & R 2520	Instructional Supplies (M) (Revised)
P 3217	Use of Corporal Punishment (Revised)
P 4217	Use of Corporal Punishment (New)
P 5305	Health Services Personnel (M) (Revised)
P & R 5308	Student Health Records (M) (Revised)
P & R 5310	Health Services (M) (Revised)
P 6112	Reimbursement of Federal and Other Grant Expenditures (M) (Revised)
R 6115.01	Federal Awards/Funds Internal Controls – Allowability of Costs (M) (New)
P 6115.04	Federal Funds – Duplication of Benefits (M) (New)
P 6311	Contracts for Goods or Services Funded by Federal Grants (M) (Revised)
P 7440	School District Security (M) (Revised)
P 9100	Public Relations (Abolished)
P 9140	Citizens Advisory Committees (Revised)
R 9140	Citizens Advisory Committee (M) (Abolished)

B. FINANCE/OPERATIONS:

Be it resolved that resolution numbers 1-34 be adopted, as presented:

Motion by:_____ Second by: _____ Final Call Vote: _____

Roll Call:

_____Ms. Byron	_____Mrs. Dunbar	_____Mr. Fetcho
_____Mr. Hertenstein	_____Mr. Minnick	_____Dr. Neubig
_____Mr. Porter	_____Mrs. Sciroppo	_____Dr. Koroski

1. **Treasurer & Board Secretary's Certification and Report**: Approve the April 2023 Board Secretary's and Treasurer's Reports pursuant to N.J.A.C. 6A:23-16.10(c)3, we certify that as of April 2023 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, as recommended by the Superintendent of Schools.

2. **Treasurer & Board Secretary's Certification and Report**: Approve the May 2023 Board Secretary's and Treasurer's Reports pursuant to N.J.A.C. 6A:23-16.10(c)3, we certify that as of May 2023 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, as recommended by the Superintendent of Schools.

3. **Transfers**: Approve/accept the Transfer Report for April 2023, as recommended by the Superintendent of Schools.

4. **Transfers**: Approve/accept the Transfer Report for May 2023, as recommended by the Superintendent of Schools.

5. **Bills List**: Approve/accept the Bills List from May 11, 2023 through June 21, 2023 for a total of $2,507,116.96 as recommended by the Superintendent of Schools.

6. **Petty Cash**: Approve/accept the Petty Cash Checking Account Report for May 2023, as recommended by the Superintendent of Schools.

7. **Appointments:** Approve and appoint Richard Medwin as the Right to Know Coordinator for the 2023-2024 school year, as recommended by the Superintendent of Schools.

8. **Annual Appointments:** Be it resolved by the Board of Education of Andover Regional, in the County of Sussex, New Jersey that the following updated annual appointments are made:

1. Ardito & Co., LLC, Public School Accountants
2. Dr. Joseph Casella, School Physician
3. Saint Clare's Denville Hospital, Psychological Examiner
4. Bryan Fleming and Nicole Dilkes, Attendance Officers
5. Scarinci Hollenbeck, Attorney

6. Parette Somjen Architects, LLC, Architect of Record

9. **Renewal of Insurance Application:** Approve the renewal application for the New Jersey Schools Insurance Group for the 2023-2024 school year for all coverage excluding medical and prescription, as recommended by the Superintendent of Schools.

10. **Lead Testing Program SOA:** Approve the 2022-2023 Lead Testing Program Statement of Assurance to be submitted, as recommended by the Superintendent of Schools.

11. **Petty Cash for 2022-2023 School Year**: Approves the Business Administrator to be authorized to close the Business Office petty cash accounts as of June 30, 2023 and reopen the petty cash account Business Office accounts in the amount of $150 and $500 as of July 1, 2023, as recommended by the Superintendent of Schools.

12. **State Contract Purchases:** Approve that purchases using the following state contracts/cooperatives be approved for the 2023-2024 school year, as recommended by the Superintendent of Schools.

- Sourcewell
- MRESC
- Morris County Cooperative
- Hunderton County Cooperative
- TIPS Cooperative Purchasing
- Ed Data
- New Jersey Cooperative Purchasing Alliance
- National Cooperative Purchasing Alliance

13. **Transfer of 2022-2023 Surplus to Capital Reserve:** Approve the transfer of 2022-2023 surplus to the capital reserve account, as recommended by the Superintendent of Schools.

WHEREAS, NJSA **6A:23A-14.4 et seq** permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Andover Regional Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Andover Regional Board of Education has determined that up to $950,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Andover Regional Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

14. **Transfer of 2022-2023 Surplus to Maintenance Reserve:** Approve the transfer of 2022-2023 surplus to the maintenance reserve account, as recommended by the Superintendent of Schools.

WHEREAS, NJSA **6A:23A-14.4 et seq** permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Andover Regional Board of Education wishes to deposit anticipated current year surplus into a Maintenance Reserve account at year end, and

WHEREAS, the Andover Regional Board of Education has determined that up to $500,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Andover Regional Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

15. **Transfer of 2022-2023 Surplus to Tuition Reserve:** Approve the transfer of 2022-2023 surplus to the tuition reserve account, as recommended by the Superintendent of Schools.

WHEREAS, NJSA **6A:23A-14.4 et seq** permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Andover Regional Board of Education wishes to deposit anticipated current year surplus into a Tuition Reserve account at year end, and

WHEREAS, the Andover Regional Board of Education has determined that up to $354,955 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Andover Regional Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

16. **CST Travel**: Approve travel to various out-of-district placements by Child Study Team members for the 2023-2024 school year, as recommended by the Superintendent of Schools.

17. **Tuition Contract with Newton:** Approve the REVISED tuition contract agreement with

Newton School District for the 2022-2023 school year at a cost to include $79,197 for three additional MD students, as recommended by the Superintendent of Schools.

18. **Tuition Contract with Northern Hills Academy:** Approve the tuition contract with Northern Hills Academy (Sussex County Educational Services Commission) for the Extended School Year 2023 at a cost of $10,525 and an additional $5,730 for a paraprofessional for student ID#3008652385, as recommended by the Superintendent of Schools.

19. **Contract with Scarinci Hollenbeck:** Approve the retainer agreement with Scarinci Hollenbeck for the 2023-2024 school year at an hourly rate of $168 for legal services, as recommended by the Superintendent of Schools.

20. **Contract with Tri-County Behavioral Care:** Approve the contract with Tri-County Behavioral Care for the 2023-2024 school year at a rate of $165 or $215 based on the assessment for school clearance assessments and substance evaluations, as recommended by the Superintendent of Schools.

21. **Contract with Best Choice Home Care:** Approve the contract with Best Choice Home Care for the 2023-2024 school year at a rate of $71/hour for registered nurse services, as recommended by the Superintendent of Schools.

22. **Transportation Contract**: Approve the parent transportation contract between Nancy Ibaneza and the Andover Regional School District for the 2023-2024 (July 2023 -June 2024) school year for SID # 3008652385 for transportation to Northern Hills Academy at a cost of $20,200, as recommended by the Superintendent of Schools

23. **Contract with William Grennille:** Approve the contract with William Grennille for the 2023-2024 school year at a rate of $8,500 for WasteWater Treatment Plant operations, as recommended by the Superintendent of Schools.

24. **Contract with FinalSite:** Approve the contract with FinalSite for a five year contract through June 30, 2028 at annual rates based on the contract for website platform, as recommended by the Superintendent of Schools.

25. **Tuition Contract with Green Township BOE:** Approve the annual tuition contract with Green Township Board of Education for ESY for the 2023-2024 school year to be paid to Andover Regional at a total cost of $1,500 for student #2759 for the period of July 5, 2023 - August 1, 2023 as recommended by the Superintendent of Schools.

26. **Tuition Contract with Green Township BOE:** Approve the annual tuition contract with Green Township Board of Education for ESY for the 2023-2024 school year to be paid to Andover Regional at a total cost of $1,500 for student #2800 for the period of July 5, 2023 - August 1, 2023 as recommended by the Superintendent of Schools.

27. **Contract with Zearn:** Approve the contract with Zearn for math curriculum materials for the 2023-2024 school year at a cost of $2,500, as recommended by the Superintendent of Schools.

28. **Contract with J&B Therapy:** Approve the contract with J&B Therapy for various professional services for the 2023-2024 school year at various costs based on the contract, as recommended by the Superintendent of Schools.

29. **Contract with Danielson Group:** Approve the contract with Danielson Group for professional development services for the 2023-2024 school year at a cost of $5,000 to be paid out of the ARP ESSER III grant, as recommended by the Superintendent of Schools.

30. **2023-2024 ESEA Grant:** Approve and submit the following ESEA grant monies for the 2023-2024 school year:

Title I- A	Title II- A	Title III	Title IV Part A
$86,874	$15,754	$1,287	$10,000

31. **Updated Bus Evacuations**: Approve the updated and attached Spring 2023 bus evacuations, as recommended by the Superintendent of Schools.

32. **School Security Drills SOA**: Approve Andover Regional's School Security Drill Statement of Assurance for the 2021-2022 school year, as recommended by the Superintendent of Schools.

33. **Plan for Safe Return**: Approve the revised Plan for Safe Return (attached) for the school year 2023-2024, as recommended by the Superintendent of Schools.

34. **Tuition Reimbursement**: Approve the following tuition reimbursement, as recommended by the Superintendent of Schools:

Name	Program	Credits	Location	Cost per Credit	Reimbursement Cost	Dates
Jeni Moriarty	LTED 643 Practicum in Reading	3	NJCU	$800.70	$2,402.10	Fall 2023

C. CURRICULUM/INSTRUCTION:

Be it resolved that resolution numbers 1-2 be adopted, as presented:

Motion by: Second by: Final Call Vote:

Roll Call:

_____Ms. Byron	_____Mrs. Dunbar	_____Mr. Fetcho
_____Mr. Hertenstein	_____Mr. Minnick	_____Dr. Neubig
_____Mr. Porter	_____Mrs. Sciroppo	_____Dr. Koroski

1. **Rescind Class Field Trip**: Rescind motion C/I motion #2 from April 26, 2023 Board meeting as follows:

*2. **Extended Day Class Trip Chaperones**: Approve the following staff to chaperone the two extended day class trips in May of this school year, as recommended by the Superintendent of Schools.*

May 5: 6th Grade: Fairview Lake - Outdoor Education
Class Trip Coordinator: Mr. Petersen (Being paid via stipend)
Class Trip Chaperones
- *Jenn Coffey*
- *Deb Willemsen*
- *Meredith Sajdak*
- *Stephanie Posser*
- *Darice Myers*

Additional Support (to be paid via timesheet)
- *Amy Finley paraprofessional- Up to four hours extra time at per diem*

May 18: 8th Grade Trip to Woodloch Resort Field Trip - Team Building
Class Trip Coordinator: Mrs. Myers (Being paid via stipend)
Class Trip Chaperones (to be paid $75 each for extended school day hours):
- *Marianela Torres*
- *Stacy Publik*
- *Connor Mendes*
- *Nick Vanderlofske*
- *Nicole Spaldo*
- *Darice Myers*

Additional Support (to be paid via timesheet)
- *Amy Finley paraprofessional- Up to four hours extra time at per diem rate*

Parent Volunteers
- *Katti Quintas*
- *Jon Eigner*
- *Melissa Lewis*
- *Breanne Zosche*
- *Michael Marino*
- *Bill Walsh*

***** Please note that all parent volunteers are responsible for their own transportation/entrance fee to and from the resort.*

2. **Extended Day Class Trip Chaperones**: Approve the following staff to chaperone the two extended day class trips in May of this school year, as recommended by the Superintendent of Schools.

May 5: 6th Grade: Fairview Lake - Outdoor Education
Class Trip Coordinator: Mr. Petersen (Being paid via stipend)
Class Trip Chaperones
- Jenn Coffey
- Deb Willemsen
- Meredith Sajdak
- Stephanie Posser
- Darice Myers

Additional Support (to be paid via timesheet)
- Amy Finley paraprofessional- Up to four hours extra time at per diem

May 18: 8th Grade Trip to Woodloch Resort Field Trip - Team Building
Class Trip Coordinator: Mrs. Myers (Being paid via stipend)
Class Trip Chaperones (to be paid $90 each for extended school day hours):

- Marianela Torres
- Stacy Publik
- Connor Mendes
- Nick Vanderlofske
- Stephanie Oberg
- Darice Myers

Additional Support (to be paid via timesheet)

- Amy Finley paraprofessional- Up to four hours extra time at per diem rate

Parent Volunteers

- Katti Quintas
- Jon Eigner
- Melissa Lewis
- Breanne Zosche
- Michael Marino
- Bill Walsh

* Please note that all parent volunteers are responsible for their own transportation/entrance fee to and from the resort.

COMMUNICATIONS TO BOARD: None

OLD and NEW BUSINESS:

A. OLD BUSINESS
B. NEW BUSINESS

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS:
This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Members of the public are asked to state their name and address for the record.

**** Members of the public are requested to keep their comments to a maximum of 3 minutes.****

EXECUTIVE SESSION (as needed):

The Andover Regional Board of Education, County of Sussex, State of New Jersey will adjourn into closed session meeting to discuss item(s) which fall within an exception of our open meeting policy and permits the Board to have private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12b.

1. Matters rendered confidential by State or Federal law.
2. Matters which could impair the right to receive federal funds.
3. Matters which could constitute an unwarranted invasion of personal privacy if conducted in public.
4. Negotiations.

5. Discussions involving the purchase, lease, or acquisition of real property, the setting of bank rates, or the investment of public funds, where disclosure could adversely affect the public interest.
6. Discussions of tactics and techniques used in protecting the safety and property of the public.
7. Discussions of pending or anticipated litigation, contract negotiations, and matters falling under attorney-client privilege.
8. Personnel.
9. Deliberations after a public hearing.

Whereas, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and whereas, this public body is of the opinion that such circumstances presently exist.

Be it resolved that the Andover Regional Board of Education will now go into private session to discuss matters rendered confidential according to the aforementioned specific exceptions.
Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. All appropriate persons who may be discussed in private session have been notified.

Expected Length: _____ Convene Time: _____
M _____ 2nd _____
All Those in Favor: Ayes _____ Opposed: No _____

1. **RECONVENE**: Time: _____
M _____ 2nd _____
All Those in Favor: Ayes _____ Opposed: No _____

2. **ADJOURNMENT**: Time: _____
M _____ 2nd _____
All Those in Favor: Ayes _____ Opposed: No _____