**ANDOVER REGIONAL SCHOOL DISTRICT**
**BOARD OF EDUCATION**
**REGULAR MEETING**

**LONG POND SCHOOL**
**707 LIMECREST ROAD, NEWTON, NEW JERSEY 07860**
**MARCH 17, 2020**
**(BOE Conference Room @ LPS) 7:30pm**

**BOARD OF EDUCATION**

| | |
|---|---|
| **Vincenia Annuzzi** | **William Porter** |
| **Jessica Brennan** | **Daniel Cruz** |
| **Rebecca Bearden** | **Colleen Figueiredo** |
| **Robert Koroski** | **Maria Dunbar** |
| **Steven Minnick** | |

**Mission Statement**

Andover Regional Schools prepare students to successfully meet the challenges of today and tomorrow by fostering a love of learning. Our safe, supportive, and stimulating environment encourages students to reach their full potential. It is an expectation that all students shall achieve the New Jersey Core Curriculum Content Standards at all grade levels. In Andover Regional, every child catches the learning spirit!

## I. INTRODUCTORY ITEMS

- •Call Meeting to Order
- •Pledge of Allegiance
- •The District Mission Statement and Notice of Public Meeting are listed for the Board and the public:

Notice of Public Meeting

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in the New Jersey Herald, posting publicly and by notifying the Municipal Clerks of the date, time, and place of the meeting.

**Roll Call:**

| | | |
|---|---|---|
| _____Ms. Annuzzi | _____Mrs. Bearden | _____Mrs. Brennan |
| _____Mr. Cruz | _____Mrs. Dunbar | _____Mrs. Figueiredo |
| _____Mr. Minnick | _____Mr. Porter | _____Dr. Koroski |

## II. EXECUTIVE SESSION: (if needed)

The Andover Regional Board of Education, County of Sussex, State of New Jersey will adjourn into closed session meeting to discuss item(s) which fall within an exception of our open meeting policy and permits the Board to have private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12b.

1. Matters rendered confidential by State or Federal law.
2. Matters which could impair the right to receive federal funds.
3. Matters which could constitute an unwarranted invasion of personal privacy if conducted in public.
4. Negotiations.
5. Discussions involving the purchase, lease, or acquisition of real property, the setting of bank rates, or the investment of public funds, where disclosure could adversely affect the public interest.
6. Discussions of tactics and techniques used in protecting the safety and property of the public.
7. Discussions of pending or anticipated litigation, contract negotiations, and matters falling Under attorney-client privilege.
8. Personnel.
9. Deliberations after a public hearing.

Whereas, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and whereas, this public body is of the opinion that such circumstances presently exist.

Be it resolved that the Andover Regional Board of Education will now go into private session to discuss matters rendered confidential according to the aforementioned specific exceptions.
Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. All appropriate persons who may be discussed in private session have been notified.

Expected Length: _____ Convene Time: _____

M _____ 2nd _____

All Those in Favor: Ayes _____ Opposed: No _____

1. **RECONVENE**: Time: _____

M _____ 2nd _____

All Those in Favor: Ayes _____ Opposed: No _____

## III. PRESENTATION(S):

- 2020-2021 Budget Presentation (Nicole Sylvester)

**IV. APPROVAL OF MINUTES:** Approve the minutes of the following Board of Education meetings, as recommended by the Superintendent of Schools.

February 18, 2020 Regular Minutes

Motion by:_____ Second by: _____ Final Call Vote: _____

| | | |
|---|---|---|
| _____Ms. Annuzzi | _____Mrs. Bearden | _____Mrs. Brennan |
| _____Mr. Cruz | _____Mrs. Dunbar | _____Mrs. Figueiredo |
| _____Mr. Minnick | _____Mr. Porter | _____Dr. Koroski |

## V. COMMITTEE REPORTS:

**Board Committees:**

| Personnel/Policy | Finance/Operations | Curriculum/Instruction |
|---|---|---|
| Dr. Koroski (Chair) | Ms. Annuzzi (Chair) | Mrs. Brennan (Chair) |
| Mr. Cruz | Mrs. Bearden | Mrs. Dunbar |
| Mr. Porter | Mr. Minnick | Mrs. Figueiredo |

**Special Committees/Ad Hoc Assignments:**

| WHAT | DELEGATE | ALTERNATE(s) |
|---|---|---|
| Sussex County School Boards Association | Dan Cruz | Will Porter |
| NJSBA Delegate Assembly | Steve Minnick | Maria Dunbar |
| Newton Board of Education Rep. | Jessica Brennan | Rob Koroski |
| Sussex County Educational Services | Colleen Figueiredo | Maria Dunbar |
| Andover Regional Education Foundation | Rebecca Bearden | Maria Dunbar |
| Andover Regional Parent Teacher Association | Colleen Figueiredo | Rob Koroski |
| Township Liaison | Vincenia Annuzzi | Will Porter |
| Negotiations | Rob Koroski<br>Rebecca Bearden<br>Daniel Cruz<br>Vincenia Annuzzi | |
| QSAC Committee | Rob Koroski | Jessica Brennan |
| Sick Bank | Rob Koroski<br>Rebecca Bearden<br>Daniel Cruz | |

**Tri-District Committee**:

Mr. Dennis Tobin, Interim Superintendent

Ms. Nicole Sylvester, Board Secretary

Dr. Rob Koroski, Board President

Mrs. Jessica Brennan, Board VP/Newton Board Representative

## VI. SUPERINTENDENT REPORT:

A. 2018-2019 School Performance Report
B. School Health-Related Closure Plan
C. School Field Trips / School Sponsored Public Events / Use of School Facilities (Outside Organizations)
D. HIB Report - Approval of HIB Report (Monthly)

Resolve that the Board of Education accepts the attached HIB Report beginning February 8, 2020 and ending March 6, 2020.

Motion by:_____ Second by: _____ Final Call Vote: _____

| | | |
|---|---|---|
| _____Ms. Annuzzi | _____Mrs. Bearden | _____Mrs. Brennan |
| _____Mr. Cruz | _____Mrs. Dunbar | _____Mrs. Figueiredo |
| _____Mr. Minnick | _____Mr. Porter | _____Dr. Koroski |

**B. Curriculum, Instruction & Assessment:** Listed below is the report from **Jennifer Reynolds,** Coordinator of Curriculum, Instruction and Assessment.

- Attended a county wide COVID-19 update meeting at Lafayette School.
- Worked closely with Mr. Tobin, the administrative team, and Newton and Green to create an Andover District Health Related School Closure Plan. Submitted the plan to the County Superintendent.
- Organized two half days of professional development for staff in preparation of potential implementation of the Andover District Health Related School Closure Plan.
- Organized and attended the County Curriculum Consortium training at LVRH on March 13 regarding the LGBTQ+ legislation.
- Worked with Newton High School to host their guidance counselors who worked with our 8th graders and their families to complete scheduling for the 20-21 school year.
- Hosted an informational presentation with i-Ready and our interventionists to investigate diagnostic and progress monitoring options for the 20-21 school year.
- Both schools ran successful Love of Reading Week activities.
- Attended state mandated NJSLA training.
- Held a meeting with the technology department to set time lines and guidelines for testing preparation.
- Created a WIDA testing schedule.
- Held grading discussion meetings with Mr. Fleming and LPS teachers via content areas. A second day is scheduled in the near future to cover the remainder of the content areas.
- Continue working with the RTI team at both FMB and LPS to discuss specific student data
- Continue with formal and informal evaluations
- Continue meeting with the administrative team weekly on both a formal and informal basis
- We received official notice from the state that we are no longer on an improvement plan in curriculum and instruction. I would like to publicly thank the teachers and staff for all of their hard work in meeting this accomplishment.

- Participated in a number of administrative budgeting and personnel meetings
- Continue to meet as a district regarding QSAC in preparation for monitoring next year

**C. Technology Report:** Listed below is a report from Joseph DeLuca, Technology/Network Systems Administrator.

- Attended the mandatory NJSLA training.
- Revamped the Staff Intranet site, updated all outdated documents and links, and made the new site more user friendly.
- Revamped auto attendant call flow menus for 973-315-5255, 973-315-5254, 973-315-5256, 973-315-5257, and 973-315-5258.

**D. Child Study Team Report:** The updates below regarding the District CST and Special Services are prepared by **Suzanne Ross**, Supervisor of Special Services/LDTC.

- In **February 2020** the following meetings were held:
  * New Preschool Referral: 1
  * New Referrals: CST 0, Speech 0
  * Annual Reviews: CST 9, Speech 2
  * Eligibility Meetings: CST 6, Speech 1
  * Transfer out of district: CST 0
  * Transfer into district: CST 0
  * Declassified: CST 1, Speech 0
  * Newly Classified CST 0, Speech 0
  * Other meetings: CST 1, Speech 0
  * **Total number of IEPs**: **CST** 80, **Speech** 12 = **(92)**
  * **Total number of RTI Speech Action Plans = (21)**

- The CST maintains ongoing collaboration with all aspects of the RTI programs. Team members and related service providers continue to work with teachers regarding classroom and student specific strategies.
- As a member of the FMB RTI team, we met to discuss current student and program needs with grade level teachers. A variety of instructional strategies are currently being used in all Tiers of intervention. While meeting with teachers we were able to discuss ongoing needs at the Tier 1 level.
- Ongoing formal and informal observations continue to occur for certificated staff.
- Completion of all Paraprofessional observations, with follow up post conferences have occured.
- The CST continues to plan for ESY 2020 & the 2020/2021 school year. Topics including related services, transportation and staffing needs have been the focus.
- Dr. Van Blarcom and Mr. Wilbur continue to respond to teacher requests regarding student specific strategies to use in the classroom.
- Dr. Van Blarcom continues to offer Mindfulness sessions in 3 classrooms at LPS. Once these end in April, she will offer additional sessions in FMB.
- Ongoing budget sessions with the Administrative team continued to occur.
- Ongoing updates to 504 and intervention plans
- The CST team members met with Newton High School Guidance Counselors to assist in scheduling with 8th grade families.

- Ongoing Administrative planning continues to occur regarding communication and the RTI process.

**E. Suspension/HIB Reports** from Florence M. Burd and Long Pond.

**F. Principal's Reports** from Cindy Mizelle and Bryan Fleming are attached.

**VII. SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT:**

- Free & Reduced Lunch Prices 7/1/2020

**VIII. PUBLIC PARTICIPATION ON AGENDA ITEMS:**

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Members of the public are asked to state their name and address for the record.

**** Members of the public are requested to keep their comments to a maximum of 3 minutes. ****

**IX. ACTION ITEMS:**

**A. PERSONNEL/POLICY:**

**Be it resolved that resolution numbers 1-16 be adopted, as presented:**

Motion by:_____ Second by: _____ Final Call Vote: _____

| | | |
|---|---|---|
| _____Ms. Annuzzi | _____Mrs. Bearden | _____Mrs. Brennan |
| _____Mr. Cruz | _____Mrs. Dunbar | _____Mrs. Figueiredo |
| _____Mr. Minnick | _____Mr. Porter | _____Dr. Koroski |

1. **Leave Replacement Teacher**: Approve Kira Manniello as leave replacement teacher for Employee ID #1261 on or about March 30, 2020 through the end of this school year at 60 days substitute pay of $95/day, pending certification and criminal history clearance, going on guide (Policy #3125.2) at BA Step 1, at a prorated salary of $56,385 for the remainder of the leave, as recommended by the Superintendent of Schools.

2. **Leave Replacement Extension:** Approve Lynn Antonucci for long-term leave replacement extension for employee ID #587 effective March 16, 2020 to April 9, 2020, at substitute pay of $95/day pending criminal history clearance, as recommended by the Superintendent of Schools.

3. **Grade 1 Paraprofessional/Teacher Assistant:** Approve Lynn Antonucci for grade 1 Paraprofessional/Teacher Assistant, through the end of this school year at substitute pay of $95/day effective March 2, 2020 to June 17, 2020, pending criminal history clearance, as recommended by the Superintendent of Schools.

4. **Leave of Absence**: Approve leave of absence request from Employee ID #984, commencing on February 28, 2020 with an anticipated return date of April 13, 2020, utilizing 9 vacation days, 3 personal and 3.5 illness days with the rest unpaid, as recommended by the Superintendent of Schools.

5. **Leave Replacement**: Approve Dee Cunningham, substitute, as leave replacement for Employee ID #984 effective February 28, 2020 through April 9, 2020, at substitute pay of $15/hour, as recommended by the Superintendent of Schools.

6. **Leave Replacement Teacher**: Approve Patti Hannemann, substitute teacher, as leave replacement teacher for Employee ID #916 effective March 6, 2020 through April 3, 2020 at substitute pay of $95/day, as recommended by the Superintendent of Schools.

7. **Music Teacher**: Approve Katelyn Harodetsky music teacher effective April 28, 2020, unless released early from her contract, through the end of the school year at a prorated salary of $56,385, BA Step 1, pending criminal history clearance, as recommended by the Superintendent of Schools.

8. **LPS Music Teacher Increase of Assignment**: Approve Jill Granholm as increase of assignment, from 71% to 83% as the LPS music teacher effective March 9, 2020 through, approximately, April 27, 2020 at a prorated salary of $52,119 as recommended by the Superintendent of Schools.

9. **FMB Substitute Music Teacher**: Approve Christine Demarest as FMB substitute music teacher effective March 18, 2020 through, approximately, April 27, 2020, at substitute pay of $95/day, pending criminal history clearance, as recommended by the Superintendent of Schools.

10. **Leave of Absence**: Approve Employee #1294 for an unpaid leave of absence effective March 2, 2020 and returning on March 12, 2020, as recommended by the Superintendent of Schools.

11. **Homebound Instruction:** Approve the homebound instruction at St. Clare's Behavioral Health for student #3165908315, needing services at an hourly rate of $55 for one hour per day, as recommended by the Superintendent of Schools.

12. **Homebound Instructor**: Approve Stephanie Posser, Teacher, as Homebound Instructor for Student #3165908315 from March 6, 2020, at a rate of $50/per hour, as recommended by the Superintendent of Schools.

13. **Homebound Instructor**: Approve Leo LaBarge, Teacher, as Homebound Instructor for Student #8565923949 from March 6, 2020, at a rate of $50/hour, as recommended by the Superintendent of Schools.

14. **Substitutes:** Approve the following substitute(s) for the 2019-2020 school year pending receipt of all required paperwork, including criminal history clearance, as recommended by the Superintendent of Schools.

Kira Manniello - Substitute Teacher
Michele Verones - Substitute Nurse
Cheryl Moser - Substitute Teacher
Brittany Napholz - Substitute Teacher
Katelyn Harodetsky- Substitute Teacher
Christine Demarest- Substitute Teacher

15. **Volunteers**: Approve the attached volunteers for the 2019-2020 school year, as recommended by the Superintendent of Schools.

16. **Substitute Technology Assistant:** Approve Ian Wolverton as a substitute for the 2019-2020 school year at a rate of $15/hour, pending criminal history clearance, as recommended by the Superintendent of Schools.

## B. FINANCE/OPERATIONS:

**Be it resolved that resolution numbers 1-11 be adopted, as presented:**

Motion by:_____ Second by: _____ Final Call Vote: _____

| | | |
|---|---|---|
| _____Ms. Annuzzi | _____Mrs. Bearden | _____Mrs. Brennan |
| _____Mr. Cruz | _____Mrs. Dunbar | _____Mrs. Figueiredo |
| _____Mr. Minnick | _____Mr. Porter | _____Dr. Koroski |

1. **Report of the Treasurer**: Approve the audited financial reports from the Board Secretary and the Treasurer of School Monies for the month of February 2020 on file in the business office, as recommended by the Superintendent of Schools.

2. **Board Secretary's Certification and Report**: Accept the audited Board Secretary's certification pursuant to N.J.A.C. 6:20-2.12(d) that as of February 2020, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Andover Regional Board of Education pursuant to N.J.S.A. 18A:22-8 & 18A-22-8.1, as recommended by the Superintendent of Schools and Accept, pursuant to N.J.A.C. 6:23-2.1, certification that, as of February 2020, after review of the Board Secretary's Financial Report, appropriations section, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.12(C) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year, as recommended by the Superintendent of Schools.

3. **Bills List**: Approve/accept the Bills List from February 19, 2020 through March 17, 2020 for a total of $1,645,845.19 as recommended by the Superintendent of Schools.

4. **Petty Cash**: Approve/accept the Petty Cash Checking Account Report for February 2020, as recommended by the Superintendent of Schools.

5. **Transfers**: Approve/accept the Transfer Report for February 2020, as recommended by the Superintendent of Schools.

6. **Building Use for 2019-2020 School Year**: Approve the following building use for the Long Pond and/or Florence M. Burd schools, as recommended by the Superintendent of Schools.

| NAME OF ORGANIZATION | PURPOSE | DATE REQUESTED | INSURANCE CERTIFICATE | BUILDING |
|---|---|---|---|---|
| YMCA | AREA- Family Wellness | March 24, 2020 | Yes | FMB |
| Schoolcraft Studios | School Pictures | March 31, 2020 | Pending | LPS |

7. **Revised 2019-2020 School Calendar:** Approve to amend the 2019-2020 School Calendar (attached) to amend the last day of this school year, as recommended by the Superintendent of Schools.

8. **2020-2021 Tentative Budget**: Approve the following motion for the 2020-2021 Budget information to be submitted to the County Office, as recommended by the Superintendent of Schools:

**A.** **WHEREAS**, the Andover Regional Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

**WHEREAS, N.J.A.C. 6A:23B-1.1 et seq**. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

**WHEREAS,** a Board of Education may establish, for regular district business travel only, an annual school year threshold of $1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

**WHEREAS,** travel and related expenses not in compliance with the N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

**THEREFORE, BE IT RESOLVED,** the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

**BE IT FURTHER RESOLVED,** the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of $25,000 for all staff and board members.

**B.** **BE IT RESOLVED** that the tentative budget be approved for the 2020-2021 School Year using the 2020-2021 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

| | ***General Fund*** | ***Special Revenues*** | ***Debt Service*** | ***Total*** |
|---|---|---|---|---|
| 2020-2021 Total Expenditures | $16,664,190 | $179,684 | $965,550 | $17,809,424 |
| Less: Anticipated Revenues | $2,760,590 | $179,684 | $191,811 | $3,132,085 |
| Taxes to be Raised | $13,903,600 | $0 | $773,739 | $14,677,339 |

And to advertise said tentative budget in the New Jersey Herald on April 22, 2020 in accordance with the form suggested by the State Department of Education and according to law; and

**BE IT FURTHER RESOLVED;** that a public hearing is being held at the Long Pond School, 707 Limecrest Road in the Township of Andover, County of Sussex, State of New Jersey on Tuesday, April 28, 2020 at 7:30 p.m. for the purpose of approving the budget for the 2020-2021 School Year.

**C.** Be it resolved that the Andover Regional Board of Education, hereby approves the professional services maximum costs for the 2020-2021 school year:

Whereas, NJAC 6A:23A-5.2 provides that a school district must establish a maximum dollar limit prior to budget preparation for public relations and professional services fees, and;

Whereas, the Andover Regional Board of Education has established the following maximum dollar limits as required, and;

Whereas, if these professional services exceed the maximum amount listed, the Andover Regional Board of Education will consider another motion to increase amounts listed:

| | | | |
|---|---|---|---|
| Architects | $50,000 | Attorneys | $80,000 |
| Auditors | $40,000 | School Physician | $20,000 |

9. **2020-2021 Tuition Rates:** Approves the following tuition rates for the 2020-2021 school year as recommended by the Superintendent of Schools.

| Regular Education | Tuition Rate |
|---|---|
| Preschool/K | $23,734 |
| Grades 1-5 | $23,871 |
| Grades 6-8 | $25,297 |
| LLD | $33,573 |
| BD | $31,028 |
| MD | $73,664 |
| P/T PSD | $29,172 |

10. **Joint Transportation Agreement:** Approve the Joint Transportation agreement between the Andover Regional School District and Newton Board of Education for transportation in the 2019-2020 school year as follows, as recommended by the Superintendent of Schools.

1. Rt. FT-AM to Sussex County Technical, Veritas, and Sussex County Charter School for Technology for six students at a cost of $600/student at a total of $3,600.
2. Rt. ST2-AM, if needed, Newton High School from Sussex County Technical School at a cost of $600/student.
3. Rt. ST2-PM, if needed, Sussex County Technical School from Newton High School at a cost of $600/student.
4. Rt. VAR-1 for various school activities between Andover Schools and Newton Schools throughout the year as needed for a various number of students at $100/student round trip.

11. **LPS Roof Bid Award**: Approves the architectural bids for the Long Pond School partial roof project:

Whereas, pursuant to N.J.S.A. 18A:18A-1, et.seq., the Andover Regional Board of Education ("Board") advertised and solicited bids for the roof project; and

Whereas, the Board received six bid responses, which were publicly open and read on March 11, 2020; and

Whereas, the following bids were made:

| Bidders | Base Bid | Alternate Bid | Total Bid |
|---|---|---|---|
| Barrett Roofing | $422,000 | $95,000 | $517,000 |

| | | | |
|---|---|---|---|
| USA General Contractors Corp. | $435,000 | $82,000 | $517,000 |
| Badger Roofing Company | $489,000 | $49,909 | $538,909 |
| Weathertite Solutions | $469,300 | $106,000 | $575,300 |
| G.C. Dynatech Construction, LLC | $518,000 | $90,000 | $608,000 |
| D.A. Nolt, Inc. | $534,365 | $109,200 | $643,565 |

Whereas, the lowest bid received was from Barrett Roofing in the amount of $422,000 for a base bid;

Whereas, the Project Architect has reviewed the bids and recommends awarding the project to Barrett Roofing; and

Whereas, the Board Attorney has reviewed the bids for legal sufficiency and has determined that Barrett Roofing has submitted all the required documents and materials and is, therefore, the lowest responsible and responsive bidder.

Now, therefore, it resolved, by the Andover Regional Board of Education, that a contract is hereby awarded to Barrett Roofing in the amount of $422,000 for the roof project at Andover Regional- Long Pond School.

Be if further resolved that the Board staff and professionals are directed and empowered to take any actions necessary to effectuate the provisions of this resolution.

Be it further resolved that Nicole Sylvester, Business Administrator, is hereby authorized to execute all change orders, with prior Andover Regional Board of Education knowledge and/or approval, and other such documents as may be required to effectuate the provisions of this resolution and the contract to be entered into between the Board and Barrett Roofing Company. Additionally, the Business Administrator verifies that funds are available for this project in the FY 2020-2021 budget utilizing funds from the Board's capital reserve account, as recommended by the Superintendent of Schools.

## C. CURRICULUM/INSTRUCTION:

**Be it resolved that resolution number 1-6 be adopted, as presented:**

| | | |
|---|---|---|
| Motion by:_____ | Second by: _____ | Final Call Vote: _____ |
| _____Ms. Annuzzi | _____Mrs. Bearden | _____Mrs. Brennan |
| _____Mr. Cruz | _____Mrs. Dunbar | _____Mrs. Figueiredo |
| _____Mr. Minnick | _____Mr. Porter | _____Dr. Koroski |

1. **Professional Development Workshops:** Approve the following professional development, registration fees and mileage reimbursement, as recommended by the Superintendent of Schools.

| **Name** | **Program/Location** | **Date** | **Fees/Mileage** |
|---|---|---|---|
| Tammy Antonucci<br>Jessica Hubble | Literacy Conference | March 18, 2020 | Registration: $45/each |
| Nicholas Wilbur<br>Jennifer Pepe | Actional Tools & Strategies to Improve Social Emotional Learning & Productivity in the Classroom.<br>Parsippany, NJ | April 30, 2020 | Registration: $219/each |
| Tara Cotter | NJAMLE 2020 Annual Conference<br>Trenton, NJ | March 13, 2020 | Registration: $99<br>Mileage: $0.35/mile |
| Joe DeLuca | NJSLA Mandatory Training<br>Whippany, NJ | February 26, 2020 | Mileage: $0.35/mile |
| Linda Kristiansen | Sussex County Coop Annual Transportation meeting | April 7, 2020 | Mileage: $0.35/mile |
| Brendan Maurice<br>Jennifer Bogert | Assessing & Intervening Behaviors | April 3, 2020 | Registration: $30/each |
| Steve Zanella<br>Deb Willemsen<br>Rebecca Morrell<br>Stacy Publik | Tracy Severns, Teach 4 Results | March 23, 2020 | Registration: $190/each<br>Mileage: $0.35/mile |

2. **Activities/Trips**: Approve the following student activities/class trip, as recommended by the Superintendent of Schools.

| **Grade/ Teacher** | **Date/ Destination/ Purpose** | **# of Students & Adult Chaperones w/Names** | **Student Cost** | **Transportation** | **Board Cost** |
|---|---|---|---|---|---|
| Nick Moustakas<br>Grades5-8<br>Track & Field | Various Track & Field Events<br>Spring 2020<br>3:15pm-Various | Students: 40<br>Teachers: 2<br>Nick Moustakas<br>Steve Zanella<br>Chaperones: 0 | $0 | 1 Stocker Bus for each meet, totaling $2,100 | $2,100 |
| Nancy Hansen<br>Kindergarten | June 3, 2020<br>9:15am-1:30pm<br>Sussex County Fairgrounds<br>Augusta, NJ<br>To incorporate agriculture into the curriculum through interactive experiences | **Students**: 37<br>**Teachers**: 3<br>N. Hansen<br>D. Jennings<br>G. Apgar<br>**Paras**:0<br>**Nurse**: Yes<br>**Parent Chaperones**: 6 | $8.14 | Stocker Bus - one at $190 | $0 |
| Melissa Van Blarcom | April 22, 2020<br>8:55am-11:50am | **Students**: 20-35 | $0 | Stocker Bus Company - one (1) | $0 |

| | | | | | |
|---|---|---|---|---|---|
| Earth Club (5th & 8th Graders) | SCMUA, Lafayette<br>Learn about a variety of environmental topics led by SCMUA conservation partners. | **Teachers**: 1<br>Melissa VanBlarcom<br>**Paras**: 1<br>Monika Sternecker<br>**Nurse**: 0<br>**Parent Chaperones**:0 | | bus at $149 to be paid from Earth Club | |
| Jill Granholm<br>Music | May 27, 2020<br>7:30am-6:00pm<br>Dorney Park<br>Allentown, PA<br>High Notes Festival Performance Location<br>Music ensemble adjudication | **Students**: 45-50<br>**Teachers**: 3<br>J. Granholm<br>TBD<br>J. McKeown<br>**Paras**:0<br>**Nurse**: Yes<br>**Parent Chaperones**: 6 | $75.94 | Stocker Bus - one at $745 | $0 |
| Rebecca Morrell<br>5th Grade | May 19, 2020<br>9:00am-before dismissal<br>Liberty Science Center<br>Jersey City, NJ<br>Science curriculum of the 5th grade - Earth & Life Sciences | **Students**: 48<br>**Teachers**: 5<br>R. Morrell<br>J. Hasten<br>M. Garman<br>D. Petersen<br>S. Sica<br>**Paras**:1<br>Kim Clark<br>**Nurse**: Yes<br>**Parent Chaperones**: 0 | $45.13 | Stocker Bus - two at $455 = $910 | $0 |
| Joanne Schaad<br>Grade 7 | May 29, 2020<br>9:00am-2:15pm<br>Medieval Times<br>Lyndhurst, NJ<br>Educational presentation of competing knights who were instrumental to the feudal system during the Middle Ages. | **Students**: 59<br>**Teachers**: 4<br>J. Schaad<br>S. Zanella<br>S. Posser<br>S. Publik<br>**Paras**:1<br>C. Potter<br>**Nurse**: Yes<br>**Parent Chaperones**: 0 | $54.03 | Stocker Bus - two at $375 = $750 | $0 |
| MD/LLD<br>Brady<br>Bradley<br>Posser<br>Sica<br>LaBarge | April 4, 2020<br>9:00am-3:00pm<br>Turtle Back Zoo<br>West Orange, NJ<br>Building social skills through community based instructions | **Students:** 19<br>**Teachers:** 5<br>**Paras:** 9<br>**Nurse:** Yes | $0 | Stocker Bus: $450-one bus | $330 + Nurse |
| Jill Granholm-Music Teacher | March 9, 2020<br>3:30 pm | **Students driven by parents** | $0 | $0 | $0 |
| MaryHelen Coiro<br>Megan Garman<br>Cheryl Houtman | June 3 - 5, 2020<br>Boston- 8th grade American History | **Students**: 40+<br>**Teachers**: 6<br>**Paras**: 0 | Approx. $700 | included | $0 |

| | | | | | |
|---|---|---|---|---|---|
| Nick Moustakas<br>Darice Meyers<br>Summer Passanante | | **Nurse**: Yes | | | |
| 6th grade<br>Meredith Sajdak<br>Megan Garman<br>Cheryl Houtman<br>Nick Moustakas<br>Darice Meyers<br>Dave Peterson | April 29- May 1, 2020<br>NJ School of Conservation Residential Environmental Education Trip | **Students**: 55+<br>**Teachers**: 6<br>**Paras**: 0<br>**Nurse**: Yes | Approx. $200 | included | $0 |

3. **Field Trip to Rockaway Theaters:** Approve, retroactively, the new destination for the February 28, 2020 field trip from Rockaway Theaters, Rockaway, to Cinemark Theaters in Willowbrook Mall, Wayne, with an increased cost in transportation of $380.00 (Stocker Bus), as recommended by the Superintendent of Schools.

4. **Professional Development Workshop:** Approve the District Professional Development for Nicole Sylvester for travel and expense reimbursement for the 2020 annual NJASBO Workshop, in Atlantic City, New Jersey, on June 3-5, in accordance with the Andover Regional Board of Education travel policies and pursuant to N.J.A.C. 6A:23A-7, et. seq., as follows:

**Lodging Cost:** $96 + occupancy fees, not to exceed three (3) nights paid by the Board
**Conference Registration:** $275 registration fee
**Meals and Incidentals Expense:** $66 per diem for a full day; $49.50 per diem (75%) for travel days
**Mileage Reimbursement:** $0.35 per mile
**Parking:** Not to exceed $10
**Tolls:** Not to exceed $15
as recommended by the Superintendent of Schools.

5. **Passaic County Nutritional Presentation:** Approve Passaic County Community College (Sussex Campus) school professor/students to present a program on proper nutrition and healthy food choices to Long Pond School Physical Education/Health class, as recommended by the Superintendent of Schools.

6. **Parent Chaperones for 6th grade SOC field trip:** Approve the 6th grade class trip (SOC) chaperones, as per attachment, as recommended by the Superintendent of Schools.

**COMMUNICATIONS TO BOARD**: None at this time.

**OLD and NEW BUSINESS:**

A. OLD BUSINESS
B. NEW BUSINESS

**PUBLIC PARTICIPATION ON NON-AGENDA ITEMS**:

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Members of the public are asked to state their name and address for the record.

**** Members of the public are requested to keep their comments to a maximum of 3 minutes. ****

**EXECUTIVE SESSION (as needed)**:

The Andover Regional Board of Education, County of Sussex, State of New Jersey will adjourn into closed session meeting to discuss item(s) which fall within an exception of our open meeting policy and permits the Board to have private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12b.

1. Matters rendered confidential by State or Federal law.
2. Matters which could impair the right to receive federal funds.
3. Matters which could constitute an unwarranted invasion of personal privacy if conducted in public.
4. Negotiations.
5. Discussions involving the purchase, lease, or acquisition of real property, the setting of bank rates, or the investment of public funds, where disclosure could adversely affect the public interest.
6. Discussions of tactics and techniques used in protecting the safety and property of the public.
7. Discussions of pending or anticipated litigation, contract negotiations, and matters falling Under attorney-client privilege.
8. Personnel.
9. Deliberations after a public hearing.

Whereas, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and whereas, this public body is of the opinion that such circumstances presently exist.

Be it resolved that the Andover Regional Board of Education will now go into private session to discuss matters rendered confidential according to the aforementioned specific exceptions.
Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. All appropriate persons who may be discussed in private session have been notified.

Expected Length: _____ Convene Time: _____

M _____ 2nd _____

All Those in Favor: Ayes _____ Opposed: No _____

1. **RECONVENE**: Time: _____

M _____ 2nd _____

All Those in Favor: Ayes _____ Opposed: No _____

2. **ADJOURNMENT**: Time: _____

M _____ 2nd _____

All Those in Favor: Ayes _____ Opposed: No _____