

BYLAWS

TENAFLY BOARD OF EDUCATION

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0164 CONDUCT OF BOARD MEETINGS

Parliamentary Authority

Roberts' Rules of Order, Newly Revised, shall govern the Board of Education in its deliberations and acts in all cases in which it is not inconsistent with the statutes of the State of New Jersey, rules of the State Board of Education, or these bylaws.

Presiding Officer

The President shall preside at all meeting of the Board. In the absence, disability, or disqualification of the President, the Vice President shall act in his/her place; if neither person is present, any member shall be designated by a plurality of those present to preside. The act of any person so designated shall be legal and binding.

Announcement of Adequate Notice

The person presiding shall commence each meeting with an announcement of the notice given for the meeting or a statement regarding the lack of adequate notice, in accordance with law.

Agenda

The Superintendent's office shall prepare an agenda of items of business to come before the Board at each meeting. The agenda shall be delivered to each Board member no later than two days before the meeting and shall include such reports and supplementary materials as are appropriate and available.

Consent Agenda

It is the desire of the Board and the Borough of Tenafly to conduct its public meetings in an efficient manner. In order to achieve this, the Board will approve selected matters by adopting one Consent Agenda resolution.

The Consent Agenda will include payment of bills, home instruction placements, special education placements, approval of transportation and the request for tax funds from the municipality. The Consent Agenda shall not be limited to these items only and may include additional items as agreed upon by the Board.

Any item indicated on the Consent Agenda will be removed and considered in a separate resolution if a request is made by a member of the Board.

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The order of business shall be as follows:

1. Call to order
2. Closed session
3. Open Session
4. Approval of Minutes
5. Board President Report
6. Superintendent Report
 - a. Student Rep Reports
7. Board Committee reports
8. Board Liaison Reports
9. Public Comments – Agenda Items
10. Action Items
11. New Business
12. Public Comments – Second Opportunity (Agenda and non-agenda items)
13. Adjournment to closed (if needed)
14. Adjournment

N.J.S.A. 10:4-10

N.J.S.A. 18A:16-1.1

Adopted: 3 May 2011
Revised 11 Feb 2019
Revised 24 Oct 2022
Revised 23 Feb 2023
Revised 31 July 2023