

Process Improvement Meeting Agenda – 11/13

- MEVA Mission and Vision.
- Panorama SEL Survey – November 15th to December 15th.
- Panorama Action Plan.
- ILP & Completion by Grade Level.
- System Access Checks.
- Win over the student initiative.
- MEVA Assessment Calendar.
- What do we do with all that academic assessment data?
- MTSS – Christina O’Grady and Don Fournier.
- Book Study – Christina O’Grady.
- Other and next Process Improvement Meeting on **Monday, November 20th, 3:00 pm.**
- MTSS Questions and Answers – Christina O’Grady and Don Fournier.

MEVA Mission and Vision

School Mission:

Maine Virtual Academy's (MEVA) mission is to develop **each** student's full potential with **learner-centered instruction**, research-based curriculum and educational tools and resources to provide a high-quality learning experience for grade 7-12 students who are in need of **alternative educational options**. MEVA will develop an **Individualized Learning Plan (ILP)** with specific learning goals to meet each student's needs. MEVA's rigorous curriculum is **aligned** to the eight Maine content areas, the **Maine Learning Results, the Common Core State Standards and the Next Generation Science Standards**.

School Vision:

MEVA will be a leading 21st century public charter school in Maine and will **improve student learning outcomes** through **individualized instruction**, as evidenced by **student academic proficiency, student academic growth, post-secondary readiness, and the demonstration of 21st century skills such as critical thinking, problem solving, and self-direction**. MEVA will empower students to acquire the academic and life skills needed to succeed in **post-secondary education and career opportunities**. Our graduates will be **prepared** for college or other postsecondary career training opportunities

Panorama SEL Survey

- There are 8 recommended topics – Challenging Feelings, Emotion Regulation, Growth Mindset, Positive Feelings, Self-Efficacy, Self-Management, Social Awareness, and Supportive Relationships. And 11 other topics – Classroom Effort, Grit, Learning Strategies, Self-Efficacy About ELA, Self-Efficacy About Math, Self-Efficacy About Science, Self-Efficacy About Social Studies, Social Perspective-Taking, Background Questions, Free Responses, and Grit Free Response.
- Self-Management, Growth Mindset, and Rigorous Expectations.
- Twenty-first century skills.
- Survey window: November 15th – December 15th.

New SY-2023/2024 Panorama Survey Action Plan

1. *Target School Fit: How well do the activities offered at your child's school match his/her interests?*

➤ **Action Plan (Families):** Individual Learning Plans (ILPs).

2. *Target School Engagement: When you are not in school how often do you talk about ideas from your classes?*

➤ **Action Plan (Students):** Classroom Discussion and extension activities.

3. *Target Feedback and Coaching: How often do you receive feedback on your teaching? How much feedback do you receive on your teaching? How much do you learn from the teacher evaluation processes at your school?*

➤ **Action Plan (Teachers):** Increase teacher/peer observations and feedback. Review teacher evaluation processes; seek faculty input on professional development.

4. *Target Feedback and Coaching: How much feedback do you receive on your work? How much do you learn from the evaluation processes at your school?*

➤ **Action Plan (Staff):** Increase staff observations and feedback. Review evaluation processes; seek faculty input on professional development.

Individual Learning Plans (ILPs)

Specific Learning Goal to Meet Each Student's Needs: The student will develop career readiness skills through experiential opportunities.

➤ What do you do or want to do with your time?

Career Readiness Experiences/Opportunities: Employment, internships, virtual job shadowing, volunteering activities, clubs and organizations, portfolio projects, and Career Planning, Early College and AP4ME courses.

➤ What can MEVA offer you to match your interests?

ILP Completion – November 10th



	<i>n</i> Value	Total # Completed	% Completed
7th Grade	25	20	80%
8th Grade	67	56	84%
9th Grade	76	61	80%
10th Grade	76	58	76%
11th Grade	109	96	88%
12th Grade	77	64	83%
Schoolwide	430	355	83%



System Access Checks

1. Encourage students to check their school g-mails.
 2. Do tech checks.
 3. Call team meetings for struggling students at the earliest possible juncture.
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- We have the BEST teachers in the state at MEVA. Our task is to get students to access our instruction and engage in learning.
 - This is a proven strategy to encourage students' academic growth and college readiness, as measured by the NWEA and Accuplacer.

Win Over the Student!

Thoughtful and consistent communication is the foundation on building successful rapport with our families and students.

Immediate intervention has been recognized as the most effective method in student retention. Every role within the school plays an important part in this effort.

Without our Students there would
be no MEVA!

Win Over & Rapport

- **Win Over**: is a proactive approach/mindset. Win “back” is more reactive and is also needed in some cases, like in progress withdrawals as an example.
- **Rapport Definition**:
 - The Merriam-Webster Dictionary defines Rapport as; *a friendly, harmonious relationship especially : a relationship characterized by agreement, mutual understanding, or empathy that makes communication possible or easy.*
- **Google Dictionary - Examples of Further Meaning**:
 - 1. Rapport is a good sense of understanding and trust.
 - 2. A close and harmonious relationship in which the people or groups concerned understand each other's feelings or ideas and communicate well. Example, *"she was able to establish a good rapport with the children"*

Communication

- In ALL Cases;
 - Communication should always exhibit compassion, empathy and kindness.
 - Be an effective communicator, timely and responsive.
 - Exhibit a willingness to help and serve our families well.
 - Never forget to share the vast opportunities we have at MEVA to support our students!

Withdrawal Mitigation Process

- Ask why? – Use phrases like, “*Before* you withdraw, tell me about your reason. There may be something we can do for you.”
- Listen for keywords; lack of support, socialization, motivation challenges, tech or navigation challenges and so forth.
- As you listen, empathize – Understand their position and their feelings. Many times, families or students have been thinking about withdrawal for a while.
- Advocate for MEVA’s programs – Share information on our clubs, self-paced options, and student support opportunities. See if they are willing to have a team meeting to talk over work credit options, early college opportunities, and so much more. Some students may qualify for early graduation.
- Document, document, document – your mitigation efforts in contact logs within Infinite Campus, then *submit an intervention form*. Familiarize yourself with the form selections to be aware of the kinds of barriers that lead to withdrawals.
- Link to the form: [23-24 Rapid Intervention Form \(RIF\)](#)

From Cornell's TCI and CARE model.

weCARE

	WILLING	NOT WILLING
ABLE	ACKNOWLEDGE Give positive attention Join in activity Ask child to teach others	ENCOURAGE As if Offer assistance Give Choices Predict the future Make a request Natural or logical consequence
NOT ABLE	TEACH Give positive attention Join in activity Ask child to teach others	CHANGE EXPECTATIONS Change the expectation Redirect the activity Drop the expectation

MEVA Academic Assessment Calendar

2023-2024 School Year

NWEA (Fall): Math, Reading, & Language Usage	Grades 7-11, September 12-14
I-Ready (Fall): Algebra Readiness	Grade 9, August 28 - September 29
ACCUPLACER (Fall): Math & Reading	Graduating Students, Grade 12, September 12-14
MEAs (Fall): In-Person, Math & Reading	Grades 7, 8, & 10, October 2-27
NWEA (Winter): Math, Reading, & Language Usage	Grades 7-11, January 9-11
I-Ready (Winter): Algebra Readiness	Grade 9, January 15 - February 16
NWEA (Spring): Math, Reading, & Language Usage	Grades 7-11, April 30 - May 2
I-Ready (Spring): Algebra Readiness	Grade 9, May 1-31
MEAs (Spring): In-Person, Math & Reading and Science	Grades 7, 8, 10, & 11, May 2024

What do we do with all that academic assessment data?

- Virtual NWEAs inform the **MTSS process** and measure **growth** in math reading, and language usage.
- I-Ready Algebra helps gauge **algebra readiness**.
- In-Person Maine Through Year and MEA Science measure **proficiency in math, reading, and science**.
- Accuplacer measures **college readiness in math and reading**.
- **Please provide rewards and incentives for participation.**

MTSS Review

Multi-Tiered System of Supports

November 13, 2023

Purpose statement

At MEVA, our targeted interventions focuses on students below the 31st percentile on the NWEA with the understanding that there may be additional data that supports students being placed in or taken out of the intervention strategies. Our first intervention was to ensure correct placement of students in the appropriate courses, i.e., CP and Essentials.

The potential of moving the needle on these students will greatly impact the ability for these students to be successful in their postsecondary goals and have impact on the performance goals of MEVA. MTSS allows us to provide additional support to the neediest students while honing our instructional strategies for all students. It helps to provide students with what they personally need to make the best of their learning process.

Roles/Responsibilities

Lead Teacher

- Review the needs of the students in your course(s) that fall in the 0-30th percentile. If you need access to this list reach out to Christina and she will add you to the sheet.
- Provide guidance to the Ed Tech/Support Teachers on how they can work with the students to build their skills.

Ed Tech/Support Teacher

- Support the lead teacher's efforts in providing interventions for the identified students.
- Plan the supports provided/needed with the lead teacher.
- Record the intervention data - including the engagement of the learner. If you need access to an intervention-specific data sheet, please reach out to Christina and she will provide you access.

Overview of a Class Session



0-5 Minutes

Welcome and Introduce
the Topic of the Day in
main room



10-15 Minutes


Direct Instruction in main
room (I Do) Around the
Topic of the Day



5-10 Minutes


Direct Instruction in main
room/ Manipulation (We
Do) on the Board and/or
Peardeck

15-20 Minutes



Students **Work** on the
Targeted Skills or Course
Work (You Do) within their
Program in main room
and/or breakout rooms

0-5 Minutes



Wrap Up the Topic of
the Day in main room

Evidence-Based Interventions

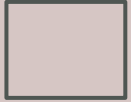
1. Show & Tell
2. Questioning for Understanding
3. Graphic Organizer
4. Practice, Practice, & Practice (IXL, NoRedInk, Khan Academy)
5. Teach Strategies
6. Metacognition (Review their Data)
7. Reteach
8. Executive Function Strategies
9. Positive Feedback
10. Scaffolding
11. Other (specify in notes)

How Does this Fit with Traditional Content?

A few things we have heard and want to respond to is, *"How do we do this and make sure students complete work, pass the class, and earn credits?"* or *"What do we do if the majority of these students are not coming to class and/or not responding in class?"*

1. This is a struggle that we do recognize and want to make sure that we are addressing.
 - a. Connecting current course work to their intervention needs whenever possible
 - b. Planning is critical between the lead teacher and Ed Tech/Support Teacher to look at assignments, look at identified intervention skills, and assessing how the two match. Or, if there is a mismatch, what additional scaffolding is needed so the student can complete the assignment.
 - c. Using the work time in class 2-3 times per week to **work** on course assignments and 2-3 times per week to work on targeted interventions.
2. This is where the intervention data is critical as we assess the progress students have made after the Winter NWEA. Having the data helps us to further understand the needs of our students - are they not engaging because of the gaps or are there gaps because they are not engaging? The data will help as we develop additional intervention strategies for these students.

Progress Being Made



MS Language Arts

- Look at the current work
- Identify the areas of need for students
- Plan how they will address those needs within the current scope of the work
- Record the intervention data



Algebra I Essentials

Lead teacher looks at the current work, assigns the intervention work and the person working with the student. Staff are recording the engagement level and any additional comments.



Geometry Essentials

Lead teacher looks at the current work, assigns the intervention work and the person working with the student. Staff are recording the engagement level and any additional comments.

Moving Forward

We will have a meeting with Lead Teachers in English and Math on Thursday, November 16th at 3:00 p.m. in place of the scheduled Math/Science Department meetings for that date.

Starting in January, the last Wednesday of the month will be dedicated to meeting as a whole group with Lead Teachers and Ed Tech/Support Staff in the English and Math departments to provide guidance, review data, and help support you as you implement MTSS going forward.

Q & A Session

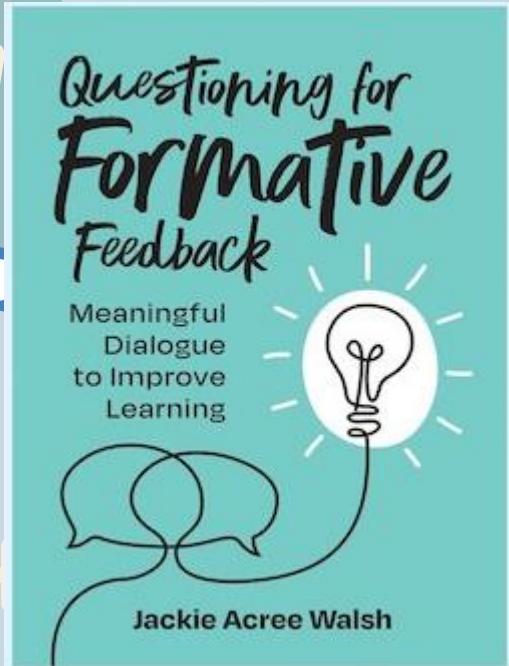
What questions do you have?

As we are making progress in our MTSS planning/implementation, we recognize the need for an MTSS Guide. As a result, with your input we will be developing one as a “living” document that will grow and change as we progress. This will be included in the MTSS section of our MEVA Academic Plan when completed.



MEVA Book Study

Meeting Bi-Monthly - Starting in
December



9 teachers have signed up
to participate in the book
study.

We will be meeting the 2nd
and 4th Tuesday of each
month. For the months of
December, January, and
February we will be meeting
once a month due to the
holidays and board
meetings

Other

- Other topics and/or questions?
- Enter your daily schedule on your Google calendars and don't forget to add 'lunch'!
- School holidays on 22nd, 23rd, and 24th. Please cancel your live sessions. Thank you.
- MEVA virtual high school graduation on Friday, June 7th, 2:00 pm, and virtual eighth grade recognition ceremony on Friday, June 14th, 11:00 am.
- Next Process Improvement Meeting on Monday, November 20th, 3:00 pm.