

SUBJECT: TRANSPORTATION OF STUDENTS

Regular Transportation to District Schools

Transportation shall be provided for Churchville-Chili School students legally residing in the District subject to the following:

- a) K-4 students will be transported to the public school within the elementary attendance boundaries in which they legally reside unless otherwise directed by the Superintendent of Schools.
- b) 5-12 students will be transported to public schools in the District.

Transportation to Day Care Providers

All requests for transportation to and/or from a babysitter, day care center or latch key center must be submitted in writing to the Transportation office prior to April 1 of each year or within thirty (30) days of moving into the district. Requests received after transportation routes are established will be approved on a “space available” basis.

The district will transport students to unlicensed babysitter homes/centers within the same school attendance area of the residency of the parent and on one of the district’s established bus routes. Students will be transported to licensed day care centers within district boundaries.

The district requires that the baby sitter or day care center arrangement be on the basis of five (5) days per week at the same location for the entire school year, or the same designated days per week.

Requests for Transportation to and from Non-Public Schools

The parent or person in parental relation of a parochial or private school child residing in the District who desires his or her child to be transported to a parochial, private, or charter school outside of the District during the next school year, must submit a written request to the Transportation Department no later than April 1 of the preceding year, or within thirty (30) days of moving into the District. The District will publish the April 1 date in its school calendar and/or local newspaper as a reminder to parents of this deadline. Any variation to this date will be at the consideration of the Superintendent.

Transportation to and from non-public schools shall be granted providing that the student’s address is fifteen miles or less from the accredited school and is measurable by an accessible route. Distance is measured by using actual road mileage and not a straight line from the student’s home to the school.

If one student in the resident district qualifies for transportation by living fifteen miles or less from the accredited school, all other students in the district will be granted transportation to the school from a centralized pick-up point.

The district is not responsible for providing transportation to a centralized pick-up point for non-public schools for students who live outside the fifteen mile limit.

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SUBJECT: TRANSPORTATION OF STUDENTS (CONT'D.)

Transportation to Nonpublic Schools on Holidays

The District is not required to provide transportation on Churchville-Chili observed holidays for students who are placed in non-public schools. The District will provide a list of scheduled holidays and start and dismissal times to non-public schools where Churchville-Chili students are enrolled, prior to the start of the new school year.

Transportation for Nonpublic School Students with Disabilities who are Parentally Placed

For students with disabilities ages 5 through 21 who are parentally placed in nonpublic schools outside their district of residency, if special education services are to be provided to a student at a site other than the nonpublic school, the district of location is responsible for providing the special education services, including, as applicable, arranging and providing transportation necessary for the student to receive special education services.

The district of residence remains responsible to provide transportation to parentally placed nonpublic school students from the student's home to the nonpublic school.

Transportation of Students with Disabilities

Transportation of students with disabilities in the District may not exceed fifty (50) miles one way from the student's home to the appropriate special service or program, unless the Commissioner certifies that no appropriate nonresidential special service or program is available within fifty (50) miles. The Commissioner may then establish transportation arrangements.

Student Information

Upon written consent of the parent or person in parental relation, every school bus which is used to regularly transport students with disabilities, will maintain the following information about each student with a disability being transported:

- a) Student's name;
- b) Nature of the student's disability;
- c) Name of the student's parent, guardian or person in parental relation and one or more telephone numbers where that person can be reached in an emergency; and/or
- d) Name and telephone number of any other person designated by such parent, guardian or person in parental relation as a person who can be contacted in an emergency.

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SUBJECT: TRANSPORTATION OF STUDENTS (CONT'D.)

Transportation of Students with Disabilities (Cont'd.)

Student Information (Cont'd.)

This information will be used solely for the purpose of contacting the student's parent, guardian, person in parental relation, or designee in the event of an emergency involving the student, will be kept in a manner which retains the privacy of the student, and will not be accessible to any person other than the driver or a teacher acting in a supervisory capacity. In the event that the driver or teacher is incapacitated, this information may be accessed by any emergency service provider.

This information will be updated as needed, but at least once each school year and will be destroyed if parental consent is revoked, the student no longer attends the school, or the disability no longer exists.

Fire Extinguishers

School buses manufactured on or after January 1, 1990 fueled with other than diesel fuel and used to transport three (3) or more students who use wheelchairs or other assistive mobility devices or with a total capacity of more than eight (8) passengers and used to transport these students will be equipped with an automatic engine fire suppression system.

School buses manufactured on or after September 1, 2007 fueled with diesel fuel and used to transport three (3) or more students who use wheelchairs or other assistive mobility devices or with a total capacity of more than eight (8) passengers used to transport these students will be equipped with an engine fire suppression system.

Transportation of Temporarily Disabled Students

When students who are normally transported to and from school on standard buses become temporarily physically disabled so that they must wear a cast or brace which would restrict them from safely boarding the bus, the District will make a reasonable accommodation in an effort to create a special bus stop for the convenience of the student. If available, a special bus may be used to pick up the student.

Transportation of Non-Resident Students

District transportation is limited to resident students only except for shared bus service with other districts as approved by the Director of Transportation and Superintendent of Schools along established routes to private and parochial schools. Non-resident families must provide their own transportation.

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SUBJECT: TRANSPORTATION OF STUDENTS (CONT'D.)

Transportation to School Sponsored Events

Where the District has provided transportation to students enrolled in the District to a school sponsored field trip, extracurricular activity or any other similar event, it will also provide transportation back to either the point of departure or to the appropriate school in the District unless a student's parent, legal guardian or person in parental relation has provided the District with written notice, consistent with District policy, authorizing an alternative form of return transportation for the student. In cases where intervening circumstances make transportation of a student back to the point of departure or to the appropriate school in the District impractical, a representative of the District will remain with the student until the student's parent or legal guardian has been contacted and informed of the intervening circumstances and the student has been delivered to his/ or her parent.

Transportation in Personal Vehicles

Personal cars of teachers and staff will not be used to transport students except in the event of extenuating circumstances and authorized by the superintendent or his/ or her designee.

Late Buses for After-School Activities

- a) Upon the approval of the Superintendent, late buses will be provided for after-school activities. A consistent minimum of ten (10) students must be maintained in order to assure the continuance of these buses. Late bus scheduling must also be furnished in like circumstances to nonpublic as well as public schools.
- b) Activity buses will be provided each day Monday through Wednesday at the Middle School, and Senior High School. Elementary activity buses will be provided as needed from Monday through Wednesday.

Education Law §§ 1604, 1709, 1804, 1903, 1950, 2503, 2554, 2590-e, 3242, 3602-c, 3621(15), 3623-a(2c), 3635, 4401-a, 4401(4), 4402, 4404, 4405, and 4410-6
Vehicle and Traffic Law § 375(20)11 and 375(21-i)

Adopted: 7/10/2001

Revised: 10/12/2004, 6/28/2005, 11/10/2015, 8/27/2019

Reviewed 10/24/2023 by Superintendent, Assistant Superintendent for Business Services and Director of Transportation with no recommended changes. Approved by BOE 11/7/2023.