

Staff Development Advisory Committee Meeting

Meeting Date:	September 11, 2023
Meeting Start/EndTime:	4 pm -5:30 pm
Meeting Location:	WAPS District Office, 903 Gilmore Ave, Winona, MN
Members Present:	Amanda Indra, Kristie O'Brien, Jill Peters, Terri Spartz, Brandon Mehling, Erica Upton, Nancy Denzer, Gina Johnson, Jessica Marish, Nathan Warneke
Other Attendees:	Sarah Slaby, Julia Barr
Members Absent:	Dave Anderson, Justin Hanson, Marie , Brooke Auer, Jim Schul, Justin Jordan, Brad Berzinski



<i>Our Vision:</i> A safe and inclusive community of compassionate, curious and resilient lifelong learners.	<i>Our Mission:</i> Inspire, curiosity, empower resiliency, engage community.
<i>District Belief Statements:</i> • We believe that public schools should serve and engage students, families, staff and the community. • We believe learning and teaching is maximized in a safe, respectful and inclusive environment. • We believe every individual's diversity and experience is valued. • We believe healthy relationships are crucial for the success of our schools. • We believe that every student can achieve to the best of their ability. • We believe all decisions should be focused on students and their success	<i>Core Values:</i> • Safety: Everyone's physical and emotional well-being is a priority. • Integrity: Everyone does the right thing and makes positive choices, even if it is difficult. • Inclusivity: Everyone belongs, is valued and is heard. • Equity: Everyone has the opportunities, access, information and support provided in the individual way they need it. • Respect: Everyone's differences are recognized, acknowledged and celebrated.
<i>Committee Purpose and Collective Commitments:</i> • To serve as an advisory committee to ensure active participation of employees in all phases of planning and implementing the district staff development activities.	

- To create goals in alignment with the Minnesota legislative goals and the Winona Area Public Schools' goals for professional growth opportunities.
- To provide teachers and other district staff with individual and professional organizational growth and development opportunities to prepare them to provide excellent educational experiences for students and ultimately help them achieve the fundamental purpose of improving student learning.
- To plan a budget in alignment with the state statutes and local district policy and to monitor the expenditures on a regular basis.
- To review and monitor site professional development goals and to ensure the alignment of those goals with the district strategic directions and WBWF goals.

<u>Agenda Item:</u> Facilitator: Amanda Recorder: Ying Time Keeper: ?	<u>Time</u>	<u>Type:</u> <u>(Procedural, Information, Briefing, Action)</u>	<u>Discussion/Action:</u> <u>(Minutes)</u>	<u>Person Responsible:</u> <u>(Reports to Superintendent)</u>
Call to Order	4:00	Procedural		
Approval of <u>May Minutes</u>	4:00-4:05	Action Item	➤ Motion by Terri Spartz, seconded by Brandon Mehling to approve the May minutes. Motion carried.	
<u>23-24 Budget</u> <i>Updated 5-3-23</i>	4:05-4:15	Briefing	• <u>A reconciliation</u> of the staff development funds as I have provided to the group previously • <u>A report from SMART showing the 2023 expenditures</u> • <u>A report from SMART showing the 2024 budgets</u> having been set up based on the estimated funds available.	
SY 23-24 SDAC Meeting Schedule	4:15-4:20	Action Item	• Sept. 11 • Nov. 13 • Jan. 8 • Feb. 12	

			• April 8 • May 6 ➤ <i>Motion by Terri Spartz, seconded by Gina Johnson to approve the meeting schedule above. Motion carried.</i>	
SDAC Membership	4:20-4:25	Information	• Must have 11 teachers (currently have 9) • Amanda/Terri will contact WEA to recruit 2 members. • Need one community member and one higher Ed rep.	
Chairperson elections	4:25-4:30	Action Item	• Amanda shared the idea of having a co-chair for this committee and shared that the chair could be stipend if the person is a WEA member. ◦ Tabled for Nov meeting	
Combine Bylaws and Guidelines to one document SDAC Bylaws SDAC Guidelines	4:30-4:50	Discussion	• Read over the two documents • Comment with any suggestions in the doc • Ask questions and/or discuss ◦ Reference: Oct-2020 Meeting Minutes, Nov-2021 Meeting Minutes. ◦ SDAC Guideline replaced Bylaws and it was approved by the board in Jan-2021. ◦ Amanda will take comments and present it in the Nov meeting.	
SDAC Yearly Plan 2023-24	4:50-5:30	Discussion/ Information	• September 29 input ◦ <u>Strategic Plan Goal 4: Student Support</u> ◦ Sept 29: The Catalyst Approach (Formerly ENVoY) ■ Effective practices in building classroom relationships, culture, inclusion, equity & restorative practices. ■ PD will be differentiated for roles / prior experience with Catalyst.	

			○ <u>Overview planning document</u> ○ Need input on best session for the following roles: Special Ed, social workers, counselors, school psychs ■ <i>Survey - for non-licensed staff</i> ■ <i>All day training - sessions/trainers TBD.</i> ● Year at a Glance	
Adjournment	5:30	Procedural	● Motion by Teri Spartz, seconded by Gina Johnson to adjourn the meeting at 5:35. Motion carried.	