



# SCHOOL RULES POLICY

*Reviewed and updated autumn 2023 | Next review autumn 2024*

## Introduction

- Pupils should be punctual to all lessons and notify their teacher if for any reason they cannot attend.
- All pupils are required to attend School functions pertinent to their section of the School.
- Correct uniform is to be worn at all times and all pupils are required to comply with the uniform and appearance policy.
- Money must never be left in desk or pockets – money must be handed into the office in a purse.
- No nail polish or make up may be worn. Hair is not to be dyed. Long hair must be tied back for all except year 11.
- Only plain round, gold or silver ear studs are permissible; one stud only in each ear lobe. A cross or other religious symbol and chain may be worn if gold or silver under uniform. No rings or other jewellery. Only a simple analogue watch to be worn.
- No chewing gum or bubble gum is to be brought into School.
- Courtesy and good manners are expected at all times.
- Pupils are expected to be respectful and supportive of each other at all times.

## Rules for safety in and around the building

- Pupils may not leave the premises without permission. The School Office is to be notified by the pupil **before** departure.
- All litter is to be put in the bins provided.
- Running is forbidden inside the School building.

## Mobile phones and electronic devices

Mobile phones are forbidden in School. Pupils may only bring a mobile phone to School if they are travelling on buses, have to travel after a School trip or walking to and from School. All mobile phones belonging to pupils must be handed in to the School Office as they are not to be used during the School day.

## Breach of the School Rules

Breach of the School Rules will be dealt with in accordance with the School's Good Behaviour Policy.