



# Midland Public Schools

## *Inspiring Excellence*

600 E. Carpenter Street, Midland, MI 48640 • www.midlandps.org • 989.923.5001

### **QUESTIONS POSED & CORRESPONDING RESPONSES:**

#### **MIDLAND PUBLIC SCHOOLS RFP SPECIFICATIONS FOR: “Elementary Furniture”**

Will you accept bids for only the tables, not the chairs, or do we have to bid the project as a whole?

**Bids will only be accepted for the whole project.**

What is the address that these items will be delivered to?

**411 E Hines. Street Midland, MI 48640**

If going to multiple schools, do you have a product breakdown by school?

**Not applicable: Only one delivery location to the address noted above.**

Is there a loading dock or will a liftgate be required for the truck?

**The Midland Public Schools has a forklift to unload items.**

Can you please clarify how the furniture will be delivered to the site. Should the install include delivery to the room of choice, setup, assembly, debris removal, or removal of existing furniture?

**Drop of items only to the address listed in the response to previous questions. Installation at school sites (including assembly) will be handled by the Midland Public Schools. No removal is necessary.**

What floor will the items be placed on?

- a. If not the first, is there an elevator available for delivery usage? **Not applicable per previous responses**
- b. If no elevator, how many flights of stairs does the building have? **Not applicable per previous responses**

If the items are available sooner, can they be delivered well before April 15<sup>th</sup>, or are you looking for delivery/installation around that time frame?

**We will accept delivery at any time before April 15th during normal operational hours.**

Will full assembly be required of the products?

**No assembly is required. That will be handled by the Midland Public Schools.**

Should the pricing include debris removal or removal of existing furniture?

**No debris or existing furniture removal is required. That will be handled by the Midland Public Schools.**

When will a decision be made?

**We will seek Board of Education approval on December 18th, 2023 if pricing and funding sources align.**

What is the determination factor for what vendor to award this proposal to?

**We will follow our Board of Education Policy: Policy 3301:  
Awarding Bids**

**a. If competitive bidding is required by law, any contract must be awarded by the Board to the lowest responsible bidder.**

**b. In determining bidder responsibility, the District may take 1 or more of the following into account:**

- The District's experience with the bidder;**
- Others' experience with the bidder;**
- The bidder's history of satisfactory performance or questionable litigation, protests, or disputes;**
- The bidder's capitalization and solvency;**
- The length of time the bidder has been engaged in its business;**
- The recommendation of the District's professional consultants; and**
- Any other factor consistently and lawfully applied.**

**In any bid procedure, the District reserves the right to reject any or all bids or waive any informalities or irregularities in the bid process.**