



Annual Parent Notice  
Right to Request Teacher Qualifications

School: Saint Leonard Elementary School

Date: September 15, 2023

Dear Parent or Guardian,

Our school receives federal funds for Title I programs that are part of *Every Student Succeeds Act of 2015 (ESSA)*. Throughout the school year, we will continue to provide you with important information about this law and your child's education.

We are very proud of our teachers and feel they are ready for the coming school year and we are prepared to give your child a high-quality education. As a Title I school, we must meet federal regulations related to teacher qualification as defined in ESSA. Under these regulations, you have the right to request information regarding the professional qualifications of your child's classroom teacher(s) or paraprofessional(s). If you request this information, the district or school will provide you with the following as soon as possible:

- a. if the teacher has met state licensing requirements for the grade level and subjects in which the teacher is providing instruction;
- b. if state licensing requirements have been waived for the teacher on a temporary basis;
- c. the type of college degree major of the teacher and the field of discipline for any graduate degree or certificate; and
- d. if your child is receiving Title I services from paraprofessionals and, if so, his/her qualifications.

Our staff is committed to helping your child develop the academic knowledge and critical thinking he/she needs to succeed in school and beyond. That commitment includes making sure that all of our teachers and paraprofessionals are highly skilled.

If you would like to request this information or if you have any questions about your child's assignment to a teacher or paraprofessional, please contact the following person at your child's school.

Name: Tammie Rudzinski  
Email: [rudzinskit@calvertnet.k12.md.us](mailto:rudzinskit@calvertnet.k12.md.us)

Title: Principal  
Phone: 443-550-9760

Thank you for your interest and involvement in your child's education.

Sincerely,

A handwritten signature in blue ink, appearing to read "A. Townsel".

Dr. Andraé Townsel  
Superintendent of Schools

A handwritten signature in blue ink, appearing to read "Z. Seawell".

Zach Seawell  
Director of Human Resources