School District of Arcadia
Future Ready Library Plan 2023-2026

"Inspire Learning, Empower Learners"

School District of Arcadia

Library Mission Statement

The mission of the School District of Arcadia Libraries is to provide quality materials and services which fulfill educational, informational, cultural, and recreation needs for the students and staff of the Arcadia School District.

Library Goals

➤ To support and enrich the District's standards and benchmarks;
➤ To provide for personal interests, professional, educational, and recreational reading while promoting an appreciation of literature;
➤ To provide a comprehensive and coordinated collection of current and accurate resources so that students and staff will conveniently and effectively use a wide variety of materials, including print and on-print media;
➤ To provide the appropriate technology and equipment for information retrieval, resource sharing, classroom instruction, and student and teacher use;
➤ To promote and support the appropriate use of technology for accessing, interpreting and communicating intellectual content;

Library Goals

➢ To provide instruction that advances student and staff literacy of print, digital, and other emerging information resources;
➢ To provide equitable and timely access to resources that support students' personal, academic, and lifelong learning;
➢ To foster a love of reading, curiosity, and investigation by providing a space that is well-maintained, up-to-date, welcoming, and safe for all users. (BOARD POLICY 2522)

FUTURE READY LIBRARIANS™

Curates Digital Resources and Tools
Empowers Students as Creators
Builds Instructional Partnerships

Designs Collaborative Spaces

Facilitates Professional Learning

Leads Beyond the Library

Ensures Equitable Digital Access

Advocates for Student Privacy

Invests Strategically in Digital Resources

Cultivates Community Partnerships

USE OF SPACE & TIME

CURRICULUM, INSTRUCTION, & ASSESSMENT

PERSONALIZED PROFESSIONAL LEARNING

COLLABORATIVE LEADERSHIP

LEARNER CENTERED LITERACY

ROBUST INFRASTRUCTURE

DATA & PRIVACY

COMMUNITY PARTNERSHIPS

BUDGET & RESOURCES

Looking to the Future

WISCONSIN DEPARTMENT OF PUBLIC INSTRUCTION

Designs Collaborative Spaces

Use of Space and Time

Provides flexible spaces that promote inquiry, creativity, collaboration and community.

Builds Instructional Partnerships

Curriculum, Instruction and Assessment

Partners with educators to design and implement evidence-based curricula and assessments that integrate elements of deeper learning, critical thinking, information literacy, digital citizenship, creativity, innovation and the active use of technology.

Empowers Students as Creators

Curriculum, Instruction and Assessment

Encourages and facilitates students to become increasingly self-directed as they create digital products of their learning that engage them in critical thinking, collaboration and authentic, real-world problem solving.

Curates Digital Resources and Tools
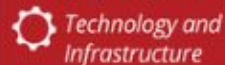
Curriculum, Instruction and Assessment

Leads in the selection, integration, organization, and sharing of digital resources and tools to support transformational teaching and learning and develop the digital curation skills of others.

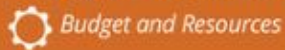## Facilitates Professional Learning

Personalized Professional Learning

Leads professional learning to cultivate broader understanding of the skills that comprise success in a digital age (e.g., critical thinking, information literacy, digital citizenship, technology competencies, etc.)

Ensures Equitable Digital Access

Technology and Infrastructure

Provides and advocates for equitable access to connectivity, digital devices, information, resources, programming, and services in support of the district's strategic vision.

Invests Strategically in Digital Resources

Budget and Resources

Leverages an understanding of school and community needs to identify and invest in digital resources to support student learning.

Cultivates Community Partnerships

Community Partnerships

Cultivates partnerships within the school and local community (families and caregivers, non-profit organizations, government agencies, public and higher education libraries, businesses, etc.) to promote engagement and a lifelong learning process.

Advocates for Student Privacy

Data and Privacy

Teaches and promotes student data privacy through their instruction and role as educational leaders.
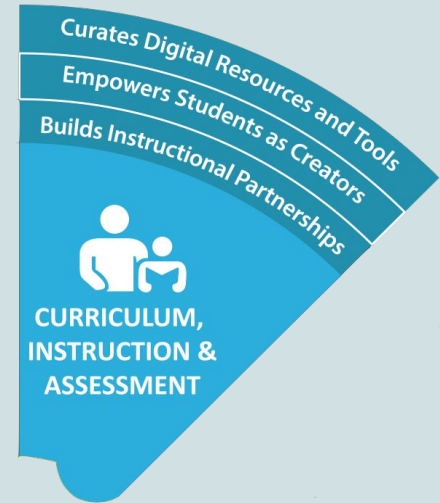
Leads Beyond the Library

Collaborative Leadership

Participates in setting the district's vision and strategic plan for digital learning and fosters a culture of collaboration and innovation to empower teachers and learners.

Current Status and Goals: Curriculum, Instruction and Assessment

CURRICULUM, INSTRUCTION & ASSESSMENT

Current Status: January 2023	Goal:	Updates:
A collection of library books that support the CKLA curriculum are located on a cart in the storage room of the elementary library.	Create online collections of the titles by grade level using Destiny Discover. The books can be pulled as needed for the teaching staff. In addition, the books can be marked with a sticker to make them more visible in the collection.	The library books that support the CKLA curriculum have been moved to the shelving in the main library. Each shelf is labeled by grade level for easy access. This was completed in the summer of 2023. **GOAL COMPLETED**
Scope and sequence documents are being created for grades 3-6 technology classes to be shared in the district curriculum drive.	Create a scope and sequence document for K-4 Robotics classes. Create a scope and sequence document for K-2 Library classes.	

Current Status and Goals:
Personalized Professional Learning

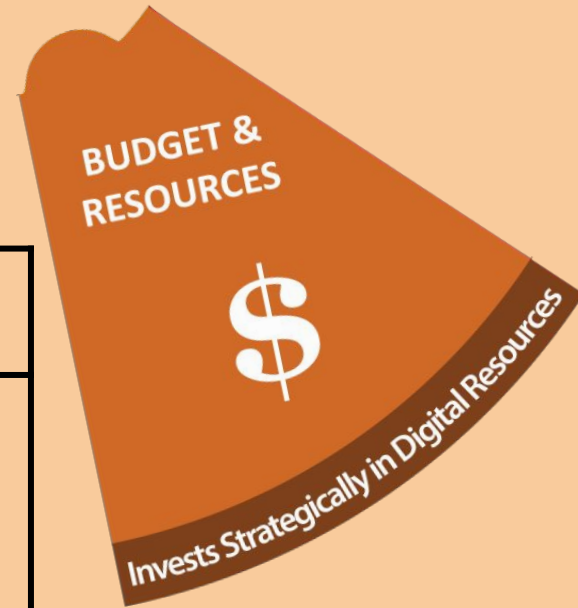| Current Status: January 2023	Goal:	Updates:
The high school staff have attended a presentation during the November staff meeting on how to access online library resources using Classlink verses using individual username and passwords for each individual site.	Present to middle school and elementary staff on how to access online library resources using Classlink verses using individual username and passwords for each individual site.	Presented to the elementary staff in the spring of 2023. A guide to all online resources was created in the fall of 2023 for each building and shared with all teaching staff and teaching assistants. **GOAL COMPLETED**
Library information is not included in regular staff meetings.	Present to the new staff each year to explain what is available in each library. Present three times each year to each building on what is new in the library.	

Current Status and Goals:
Robust Infrastructure

Current Status: January 2023	Goal:	Updates:
There are no robots for student use at the middle school level.	Purchase a classroom set of Sphero Bolt for grades 5-8 and Sphero Indy for grades K-2 for technology class use and for teacher check out.	A classroom set of Sphero Bolt for 5-8 and Sphero Indy were purchased in the spring of 2023. **GOAL COMPLETED**
The laptops for the library projectors at all three buildings are outdated and need to be updated.	Purchase a new laptop for the elementary library projector.	
The Chromebooks for student checkout are outdated and need to be updated.	Purchase a set of 20 new Chromebooks for student checkout.	A set of 20 new Chromebooks were purchased for student checkout for middle school and high school in the spring of 2023. **GOAL COMPLETED**
There is only one charging cord for students to check out.	Purchase 10 extra Chromebook chargers for student check out.	This is not possible due to Common School Funds Purchasing Guidelines.
The monitor in the high school library at the circulation desk is not user friendly.	Purchase a new monitor for the high school circulation desk.	A new monitor was purchased for the high school circulation desk in the spring of 2023. **GOAL COMPLETED**

ROBUST INFRASTRUCTURE

Ensures Equitable Digital Access

Current Status and Goals: Budget and Resources

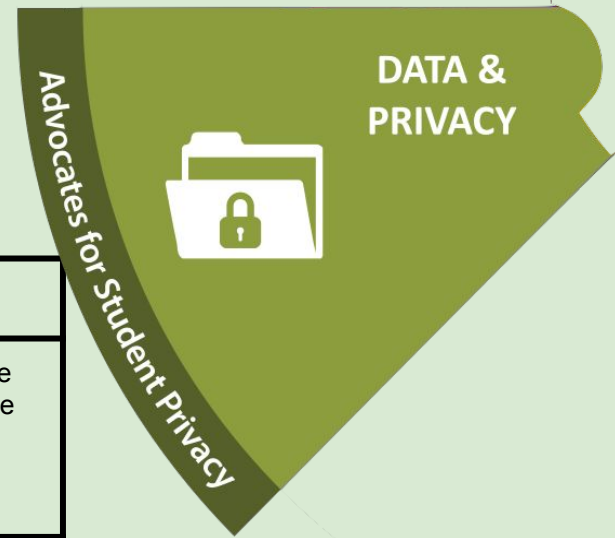| Current Status: January 2023	Goal:	Updates:
Common School Funds are currently spent to support the literacy needs of our 4K-12 students.	Ask students and staff to recommend titles they would like to see as part of the collection through bi-annual library survey. Track materials that are requested through interlibrary loan.	

BUDGET & RESOURCES

$

Invests Strategically in Digital Resources

Status and Goals:
Community Partnerships

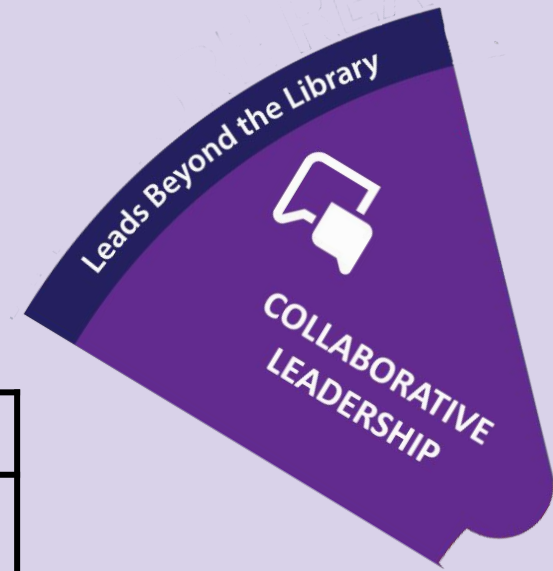| Current Status: January 2023	Goal:	Updates:
The current after school program (Raiders Ark) does not utilize the elementary library.	Work with the Raiders Ark coordinator to incorporate the elementary library during the after school program (Book Club, Lego Club, Robotics Club) on a regular basis.	
The public library works independently of the school for a summer reading program.	Work with the public library to have a collaborative summer reading program in connection to summer school.	

COMMUNITY PARTNERSHIPS

Cultivates Community Partnerships

Status and Goals:
Data and Privacy

DATA & PRIVACY

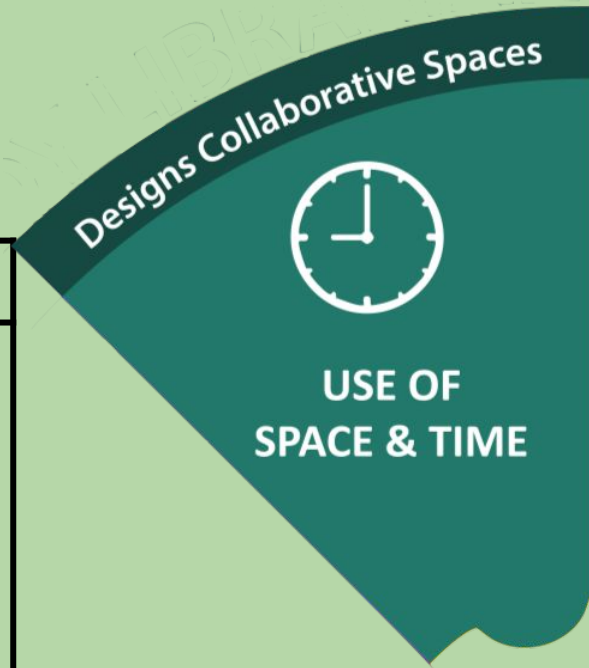| Current Status: January 2023	Goal:	Updates:
Provide Digital Citizenship lessons using Common Sense Media materials for grades 3-6	Continue to provide Digital Citizenship lessons using updated materials from Common Sense Media for grades 3-6	Digital Citizenship lessons are provided for grades 4-6 for the 2023-2024 school year. **GOAL COMPLETED**
7th-12th grade does not receive instruction on Digital Citizenship and online safety.	Discuss the opportunity for 7th-12th grade students to have access to Common Sense Media lessons during Advisory Time with the middle school and high school principals.	

Status and Goals:
Collaborative Leadership

Current Status:	Goal:
Collaborate with 4th grade teachers to provide assistance with the Heritage Fair Project. Collaborate with the 4K teachers to provide story times that coordinate with the units of study in the 4K reading and math curriculums.	Collaborate with the K-3 teachers to have technology class and library time reflect what is being taught in the classroom.

Status and Goals:
Use of Space and Time

Designs Collaborative Spaces

USE OF SPACE & TIME

Current Status:January 2023	Goal:	Updates:
The elementary library is arranged in a way that does not provide sight lines for supervision of students from one side of the library to the other. In addition, the picture book collection is not shelved in a way that allows students easy access to the collection.

The high school library is not arranged in a way to best meet the needs of the students and staff. | Rearrange the elementary library to provide sight lines from one side of the library to the other. This will be done to provide that students are fully supervised at all times.

Purchase book bins to house the picture book collection.

Rearrange the high school collection to make it more accessible to students and staff. | The elementary library was rearranged in the summer of 2023 to provide better supervision of students in the library.

With the rearrangement of the library we were able to use the lower bookshelves for the picture book collection.

During the 2022-2023 school year the high school library was rearranged to provide greater accessibility of the collection to students and staff.

GOALS COMPLETED |

Monitoring of Goals:

- The Library Director will share the outcome of the goals listed within this plan when asked by members of the administration or members of the School Board

- Goals will be reviewed and updated at the end of each trimester to verify that the goals are being focused on

Supporting Documents

- [Scope and Sequence Documents for 3rd-6th Grade](#)

- [Wisconsin ITL Standards](#)

- [Arcadia School District Library Policies and Procedures](#)

- [2022-2023 Library Budget](#)