

# 4  
PM

# School Emergency Drills Documentation Form

- | <u>Type of Drill</u>                                                      | <u>Time of Drill</u>                  |
|---------------------------------------------------------------------------|---------------------------------------|
| <input checked="" type="checkbox"/> Fire Drill (5 required)               | <input type="checkbox"/> Standard     |
| <input type="checkbox"/> Tornado Drill (2 required)                       | <input type="checkbox"/> Class Change |
| <input type="checkbox"/> Lock Down/Shelter in Place Drill<br>(3 required) | <input type="checkbox"/> Recess       |
|                                                                           | <input type="checkbox"/> Other Events |

Name of Reporting School: Sharp Park Academy

Date of Drill: 10/8/2020 Time drill was held: 11:00 (pm/am)

Exact time required to evacuate/shelter/secure: 3:30

Total Participants: 138

Remarks: \_\_\_\_\_

\_\_\_\_\_

This report is for emergency drill # 4 for school year 20-21.

Name of person conducting drill: Bradley Jayne

Title of person conducting drill: Teacher

Signature of person conducting drill: Bradley Jayne

**Drill Was Coordinated With:**

Emergency Management Coordinator  
Name & Title \_\_\_\_\_

**AND**

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

**OR**

Fire (fire chief or designee)  
Name & Title \_\_\_\_\_