

Robertson County Board of Education
Board Meeting Minutes
August 21, 2023
6:00 pm

Present: Board Members – John Burns-Chair, Marsha Jones-Vice, Wendell Haag, Darlene Gifford, Brandy Sutton, Superintendent/Board Secretary – Sanford Holbrook, Instructional Supervisor/DPP—Aaron Massey, Treasurer – Tracy Teegarden, Principal—Shanda Gay

Others- Billie Jo Gifford and Jason Case

Meeting was called to order by Dr. John Burns at 6:03 pm. All members present.

ADOPT AGENDA

BOARD ITEM 82123-1

Motion was made by Mrs. Gifford and seconded by Mrs. Sutton to approve agenda.

VOTE: 5-0

REPORTS

PRINCIPAL'S REPORT- Shanda Gay

Mrs. Gay, Principal, presented to the Board that the master schedule is complete. The school received a new I-Ready math curriculum with books for K-8 grades. There is scheduled professional development for staff all this week.

INSTRUCTIONAL SUPERVISOR/DPP'S REPORT-Aaron Massey

Mr. Massey, IS/DPP, presented to the Board that current enrollment as of today is at 428 not including preschool and head start. School will start on Monday August 28, 2023 for students. Amplify science curriculum has come in and all seniors will take the ACT the 1st week of October.

BOARD ATTORNEY'S REPORT-Claire Estill

None.

FINANCE OFFICER'S REPORT-Tracy Teegarden

Ms. Teegarden, Finance Officer, presented to the Board the total fund ending cash balance at the end July 31, 2023, and the general fund 1 ending cash balance as of July 31, 2023. Finance has been working to get all staff pays entered for the new school year and the upcoming 1st payroll for prorated teachers and staff on August 30th. Some state and federal grant allocations have been posted and are being updated that will be reflected in the working budget for 23-24 school year.

SUPERINTENDENT'S REPORT-Sanford Holbrook

Mr. Holbrook, Superintendent, presented to the Board an update on transportation and the HVAC project.

APPROVAL OF BOARD MEETING MINUTES

BOARD ITEM 82123-2

Motion was made by Mrs. Jones and seconded by Mrs. Sutton to approve the following special call board meeting minutes from July 24, 2023.

VOTE: 5-0

APPROVE BILLS AND CLAIMS

BOARD ITEM 82123-3

Motion was made by Mrs. Jones and seconded by Mrs. Sutton to approve all bills and claims.

VOTE: 5-0

APPROVE/ACKNOWLEDGE FUNDRAISERS/TRAVEL REQUESTS/OUT OF STATE TRIPS/BUILDING USE REQUESTS/PERSONNEL ACTIONS

BOARD ITEM 82123-4

Motion was made by Mrs. Jones and seconded by Mrs. Sutton to approve all fundraisers/travel requests/out of state trips/building use requests/personnel actions.

VOTE: 5-0

Travel Request

8/3/23- Teresa Green to USDA meeting PD in Morehead, KY

8/3/23- Jessica Cooper to USDA meeting PD in Morehead, KY

8/16/23- John Brown to KEDC MSD training in Morehead, KY

8/18/23- Billie Jo Gifford to Russell Independent BOE for Regional DTC Meeting in Russell, KY

9/21/23-9/22/23- Valerie Creasman to KY School Counselor Fall Conference in Lexington, KY

School Related Student Trip Requests

8/16/23-8/18/23- FFA to KY State Fair in Louisville, KY

8/19/23- Volleyball to Pendleton County, KY

8/23/23- Volleyball to Lewis County, KY

8/24/23- Volleyball to Bishop Brossart in Cold Springs, KY

8/29/23- Volleyball to Bath County, KY

8/30/23- Middle school girls' basketball to Fleming County, KY

8/31/23- Volleyball to Mason County, KY

9/5/23- Middle school girls' basketball to Nicholas County, KY

9/6/23- Middle school girls' basketball to Augusta, KY

9/13/23- Volleyball to St. Pat in Maysville, KY

9/14/23- Volleyball to Augusta, KY

9/16/23- Volleyball to Nicholas, KY

9/18/23- Volleyball to Williamstown, KY

9/18/23- Middle school girls' basketball to Lewis County, KY

9/20/23- Volleyball to Bracken County, KY

9/20/23- Middle school girls' basketball to Paris, KY

9/21/23- Volleyball to Nicholas County, KY

9/23/23- Volleyball to Perry County, KY

9/27/23- Volleyball to Bourbon County, KY

9/28/23- Volleyball to Paris, KY

10/2/23- Volleyball to Harrison County, KY

10/6/23- Middle school girls' basketball to Menifee County, KY

Out of State Trip Requests

None.

School Fundraisers

9/23/23- Class of 2027 to do food sales at Cruise-In at RCS.

9/23/23- Class of 2025 to do a Cruise-In at RCS.

1/29/24-2/14/24- EL/MS Cheerleaders to do Valentine Candy grams.

Building Use Request

9/16/23- RCS Pageant

9/23/23- Class of 2025 & 2027 to use RCS parking lot, main hall, & cafeteria for a Cruise-In at RCS.

Student Fees

None.

Personnel

New Hire: (pending all board requirements)

Jenna Brown- Mental Health Counselor

Kenneth Fryman Jr.- Mechanic

Teresa Green- Food Service Director

Richard Daniel Simons- Certified Sub

Thomas Mitchell, Sr.- Bus driver

Lillie Batte- Cook

Raenne Burden- Cook

Brenda LaMonda- Cook

Gina Burgan- Sub Cook

Lora Unthank- Academic Coach

Kristen Myers- Certified Sub

Haley Flack- Certified Sub

Tiffanie Conley- Certified Teacher

Dominique Case

Resignations:

Rebecca Schalch

Kelly Webster

DISCUSS/CONSIDER APPROVING 23-24 MOTOR VEHICLE PROPERTY TAX RATE BOARD ITEM 82123-5

Motion was made by Mrs. Jones and seconded by Mr. Haag to approve 23-24 motor vehicle property tax rate at 55.9.

VOTE: 5-0

**DISCUSS/CONSIDER APPROVING UTILITY TAX RATE FOR THE 2023-2024
SCHOOL YEAR**

BOARD ITEM 82123-6

Motion was made by Mr. Haag and seconded by Mrs. Sutton to approve utility tax rate for 2023-2024 school year at 3%.

VOTE: 5-0

**DISCUSS/CONSIDER APPROVING REAL ESTATE AND PERSONAL PROPERTY
TAX RATES FOR THE 23-24 SCHOOL YEAR**

BOARD ITEM 82123-7

Motion was made by Mrs. Jones and seconded by Mrs. Sutton to approve real estate and personal property tax rates for the 23-24 school year at 74.0.

VOTE: 5-0

**DISCUSS/CONSIDER APPROVING TAKING ACTION TO REPLACE OR FIX
CURRENT RCS HVAC SYSTEM**

BOARD ITEM 82123-8

Motion was made by Mrs. Jones and seconded by Mr. Haag to approve the initial BG1 for the RCS HVAC system.

VOTE: 5-0

**DISCUSS/CONSIDER APPROVING A BID TO REPLACE CLOCKS, REPLACE THE
PAGING SYSTEM AND BELL SYSTEM**

BOARD ITEM 82123-9

Motion was made by Mr. Haag and seconded by Mrs. Gifford to approve bid submitted by Bess Cabling to replace clocks, replace the paging system and bell system at a cost of 58,643.00.

VOTE: 5-0

**DISCUSS /CONSIDER APPROVING A GATEWAY HEAD START MEAL SERVICE
AGREEMENT**

BOARD ITEM 82123-10

Motion was made by Mrs. Sutton and seconded by Mrs. Jones to approve a Gateway Head Start meal service agreement for the 23-24 school year.

VOTE: 5-0

DISCUSS/CONSIDER APPROVING A KPI CONTRACT

BOARD ITEM 82123-11

Motion was made by Mrs. Gifford and seconded by Mrs. Sutton to approve a KPI contract for the 23-24 school year.

VOTE: 5-0

DISCUSS/CONSIDER APPROVING DATA BREACH AND DATA SECURITY

BOARD ITEM 82123-12

Motion was made by Mrs. Jones and seconded by Mrs. Sutton to approve data security and CIPA training.

VOTE: 5-0

**DISCUSS/CONSIDER APPROVING AMENDED 23-24 RCS SALARY SCHEDULE
BOARD ITEM 82123-13**

Motion was made by Mr. Haag and seconded by Mrs. Jones to approve amended 23-24 RCS salary schedule as presented.

VOTE: 5-0

**DISCUSS/CONSIDER APPROVING 23-24 RCS STUDENT HANDBOOK
BOARD ITEM 82123-14**

Motion was made by Mrs. Jones and seconded by Mrs. Sutton to approve the 23-24 RCS Student Handbook.

VOTE: 5-0

**DISCUSS/CONSIDER APPROVING 23-24 DISTRICT ASSURANCES
BOARD ITEM 82123-15**

Motion was made by Mrs. Gifford and seconded by Mrs. Sutton to approve 23-24 district assurances.

VOTE: 5-0

**COMMUNICATIONS
DISCUSSION FROM BOARD MEMBERS OR AUDIENCE
BOARD ITEM 82123-16**


None.

**ADJOURNMENT
BOARD ITEM 82123-17**

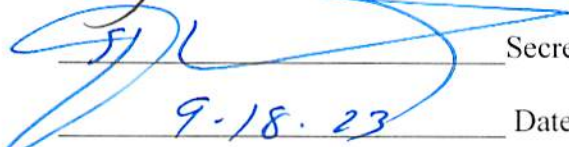
Motion was made by Mr. Haag and seconded by Mrs. Sutton to adjourn the meeting.

Time: 7:14 pm


VOTE: 5-0



Board Chair



Secretary



Date