

# School Emergency Drills Documentation Form

### Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

### Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Middle School at Parkside, 4SLC

Date of Drill: 3/25/21 Time drill was held: 1:50 (pm/am)

Exact time required to evacuate/shelter/secure: 5:07:20


Total Participants: 4SLC - 53 } + Approx. 100 Staff  
MSP - 888

Remarks: \_\_\_\_\_

This report is for emergency <sup>fire</sup> drill # 3 for school year 2020-21

Name of person conducting drill: Jill Weatherox

Title of person conducting drill: Asst. Principal

Signature of person conducting drill: 

Drill Was Coordinated With:

- Emergency Management Coordinator  
Name & Title \_\_\_\_\_

**AND**

- Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

**OR**

- Fire (fire chief or designee)  
Name & Title \_\_\_\_\_