

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (5 required)
 Tornado Drill (2 required)
 Lock Down/Shelter in Place Drill
(3 required)

Time of Drill

- Standard
 Class Change
 Recess
 Other Events

Name of Reporting School: JPS Montessori Center

Date of Drill: 5/11/21 Time drill was held: 9:00 (pm/AM)

Exact time required to evacuate/shelter/secure: 2:38

Total Participants: 147

Remarks: FCC & JPS Combined Drill

This report is for emergency drill # 5 for school year 2020-21.

Name of person conducting drill: Phillip VanAllen

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

- Emergency Management Coordinator
Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- Fire (fire chief or designee)
Name & Title _____