

**A.W. Beattie Career Center  
Joint Operating Committee  
Combined Board Meeting November 16, 2023**

5:15 p.m. – Dinner

5:45 p.m. – Committee of the Whole – Executive Director’s Report

6:15 p.m. – Joint Operating Committee Meeting

**ARLENE J. BENDER STUDENT CONFERENCE CENTER**

**ZOOM (video & audio conference):** Using a PC, tablet or smart phone,  
click on this link or cut & paste into your browser

<https://zoom.us/j/93806520431?pwd=aGFln2pRaENHQS9TQXZqMGNZTFFqUT09>

❖ For security purposes, when you click on the above link, you will enter a ZOOM “waiting room”. You may experience a slight delay before you are admitted to the JOC Meeting. The waiting room will be accessible for the General Public at 5:45 PM ET for the start of the Committee of the Whole. The JOC meeting will not start until 6:15 PM ET.

**AGENDA**

- I. Call to Order***
  
- II. Pledge of Allegiance***
  
- III. Roll Call***
  
- IV. Invitation for the public to address the Joint Operating Committee***
  
- V. Approval of Minutes of September 28, 2023***
  
- VI. President’s Report***
  
- VII. Superintendent of Record’s Report***
  
- VIII. Solicitor’s Report***
  
- IX. Executive Director’s Report***
  - 2022 Graduate Follow-Up Study
  - PDE 2024 – 2027 Comprehensive Planning Process
  - Initial 2024 – 2025 Budget Draft Presentation

**X. Committee Report**

**Organization & Curriculum (Libby Blackburn – Chairperson)**

**Action Items:**

1. To approve the 2024 Joint Operating Committee meeting dates. Attachment #1
  
2. To approve Dale Dankmyer attending the OSHA 500 training program at WVU on December 5 – 8, 2023 at the estimated cost of \$1,640.00, Operating Budget.
  
3. To approve the Behavioral Health Services Agreement for the Chill Mobile unit between AHN and A.W. Beattie Career Center effective September 28, 2023 through July 31, 2024. Attachment #2  
Approved by the Solicitor's office.
  
4. To approve the payment to AHN for the Chill Mobile Unit for the 2023 – 2024 school year in the amount of \$18,520.10 through the PCCD Safety and Mental Health Grant.
  
5. To approve the purchase of a VariQuest Color Printer & Cutter Package through OSS/Kroy Product Center of Bridgeport, PA in the amount of \$17,227.93, through the Beattie Memorial Fund. Sole Source documentation on file.
  
6. To approve the purchase of four (4) 86" I Board Touch Instructional Package at the cost of \$3,750.00/per unit through CAN Technology Solutions of Pittsburgh, PA. The total cost of \$15,000.00 to be charged to the IT Operating Budget.

**The Organization & Curriculum Committee recommends items 1 thru 6 be approved.**

**XI. Committee Report**

**Personnel Committee (Ron Frank – Chairperson)**

**Action Items:**

1. To approve Anna Yourish as a student teacher in Cosmetology effective November 1, 2023.
  
2. To approve Caroline Radzinski as a student teacher in Cosmetology effective December 1, 2023.
  
3. To approve the following IT CO-OP interns effective October 10, 2023 through May 30, 2024 at the hourly rate of \$12.00, no benefits:
  - Brayden Albert (NA-11)
  - Caleb Brandt (NG-11)
  - Garret Vasil (HA-12)The students will work an average of five (5) hours per week on a rotating schedule.
  
4. To approve Ryan Winter (HA 12) as a Culinary Arts CO-OP Intern effective October 19, 2023 through May 30, 2024 at the hourly rate of \$12.00, no benefits.
  
5. To approve Anna Yourish as an as needed Cosmetology Assistant at the hourly rate of \$16.00, no benefits. Effective November 1, 2023 through May 30, 2024.
  
6. To approve Caroline Radzinski as an as needed Cosmetology Assistant at the hourly rate of \$16.00, no benefits. Effective December 1, 2023 through May 30, 2024.

**The Personnel Committee recommends that items 1 thru 6 be approved.**

**XII. Committee Report**

**Finance Committee (Jim Fisher – Chairperson)**

**Action Items:**

1. ACCOUNTS PAYABLE	AWBCC Operating Fund	9/30/2023	\$ 1,202,068.44
		10/31/2023	\$ 2,138,586.74
	AWBCC Capital Reserve Fund	9/30/2023	\$
		10/31/2023	\$
	Alfred W. Beattie Memorial Fund	9/30/2023	\$
		10/31/2023	\$
	Conroy D. Guyer Fox Chapel Charitable Trust	9/30/2023	\$ 5,796.00
		10/31/2023	\$ 426.89
2. BUDGET REPORT	AWBCC Operating Budget	9/30/2023	\$
		10/31/2023	\$
3. CASH REPORTS	AWBCC Operating Fund	9/30/2023	\$ 1,713,587.84
		10/31/2023	\$ 1,149,874.92
	PLGIT & PSDLAF	9/30/2023	\$ 2,036,829.94
		10/31/2023	\$ 1,593,439.48
	AWBCC 3-Month CD	9/30/2023	\$ 500,000.00
		10/31/2023	\$ 500,000.00
	AWBCC Money Market Fund	9/30/2023	\$ 1,690,776.06
		10/31/2023	\$ 1,494,057.47
	AWBCC Capital Reserve Fund	9/30/2023	\$ 174,519.31
		10/31/2023	\$ 174,886.52
	Alfred W. Beattie Memorial Fund	9/30/2023	\$ 225,208.54
		10/31/2023	\$ 226,262.62
	Conroy D. Guyer Fox Chapel Charitable Trust	9/30/2023	\$ 11,964.41
		10/31/2023	\$ 11,545.88
	AWBCC Student Activity Accounts	9/30/2023	\$ 60,646.72
		10/31/2023	\$ 65,829.86
4.	To approve the renewal of the maintenance agreements for the IT Firewall Core Switch and WiFi controller through ePlus Technology of Herndon, VA through December 2024, in the amount of \$16,863.15, Operating Budget.		

**The Finance Committee recommends items 1 thru 4 be approved.**

**Information Items:**

1. Kiddie Tech Childcare and Learning Center:
  - KT Director – Report on September and October 2023 Enrollment, Revenue, and Expenditures
  - KT Director – Report on 2023 – 2024 Enrollment, Revenue and Expenditures to date
2. Preliminary 2024 – 2025 A.W. Beattie Career Center Operating Budget Draft. (Budget draft on the meeting table).
3. 2024 – 2025 Budget Schedule

November, 2023	Review of Preliminary Budget with the Joint Operating Committee
November, 2023	Review of Preliminary Budget with Superintendents
January, 2024	Review of the 2024 - 2025 Budget Draft.
April, 2024	Joint Operating Committee Members recommendation to present budget to the Full Board (81 members) for approval.
May, 2024	Full Board Approval, as per the Articles of Agreement: <u>“The budget shall be adopted, by joint meeting or mail ballot, by two-thirds of the Member School Districts and by affirmative vote of the majority of all the members of the Full Board during the month of May. Said budget shall be subject to final approval by the Pennsylvania Department of Education.”</u>

**XIII. Committee Report**  
**Building and Grounds Committee (Dee Spade – Chairperson)**

**Action Items:**

1. To table the August 28, 2023 HHSDR proposal related to the HVAC theory classroom alteration for future consideration. Attachment # 3
2. To authorize the administration to donate/dispose of obsolete tables and chairs.
3. To approve the estimated quotation #883793 from Sky Oxygen of Carnegie, PA in the amount of \$9,231.25 to fabricate and install welding station upgrades in HVAC. Operating Fund Balance.
4. To approve the estimated quotation #883794 from Sky Oxygen of Carnegie, PA in the amount of \$203,137.38 for the welding booth and fume extraction system upgrades with Spark Guardian Spark Arrestor in Automotive Collision. Operating Fund Balance.  
Equipment on COSTARS #1450881 – Contract #008-E23-1171. Three quotes on file for labor.
5. To approve the purchase of twelve (12) Cisco Network Switch upgrade packages through ePlus Technology, Inc. of King of Prussia, PA on E-Rate funding in the amount of \$92,577.03.
  - E-Rate Discount 60% - \$55,546.22
  - AWBBC Expense - \$37,030.81      Operating IT Budget

**The Building and Grounds Committee recommends items 1 thru 5 be approved.**

**XIV. Committee Report**

**Policy Report (Elizabeth Warner – Chairperson)**

**Action Item:**

1. To approve the following revised policy:

- #903 Public Participation in Joint Operating Committee Meeting

Attachment #4

**The Policy Committee recommends item 1 be approved.**

**XV. Committee Report**

**Legislative Report (Libby Blackburn – Chairperson)**

**No Action Items**

**XVI. Committee Report**

**Public Relations Report (Ron Frank – Chairperson)**

**No Action Items**

**XVII. Old Business**

**XVIII. New Business**

- 2024 - 2025 Election of JOC Officers – December 14, 2023 Reorganization Meeting
  - President
  - Vice President

**XIX. Next Meeting**

**December 14, 2023 – A.W. Beattie Career Center Dining Room**

5:00 p.m.	Plated Hors d'oevres – Dining Room
5:30 p.m.	Dinner
6:45 p.m.	Reorganization Meeting
7:00 p.m.	Regular Scheduled Joint Operating Committee Meeting - Arlene J. Bender Student Conference Center

**XX. Executive Session**