

North Verdemont Elementary
ELAC Minutes
September 28th, 2023
10:30 am MU Room

I. Call to Order and Welcome: The meeting was called to order by Ronda Hill at 10:37 am. Interpretation was provided.

II. Roll Call:

Member Type	Member Name	Present	Absent
El Parent	Araceli Plasencia	<input checked="" type="checkbox"/>	<input type="checkbox"/>
EL Parent	Rosa Raygosa	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Classroom Teacher	Kiara Garcia	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Classroom Teacher	Monica Ruvalcava	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other Staff Member	Ronda Hill	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Other: Harold Olivo (Principal)

Guests: See sign-in sheet.

Quorum Met: Yes (5 out of 5 members present)

III. Reading and Approval of Minutes from April 13th, 2023.

All members and guests were provided with a copy of the minutes in English and Spanish. Time was given to review the minutes. Ronda Hill made a motion to approve the minutes from April 13th, 2023 as presented. Kiara Garcia seconded the motion. There was no additional discussion nor were there recommended changes or additions.

VOTE: 5 Yeas, 0 Nays, 0 Abstain-motion carried.

IV. Committee Reports:

- a. **DAC:** No Report
- b. **DELAC:** No Report
- c. **DAAAC:** No Report

V. Old Business: None

VI. New Business:

a. Present Results of Membership Election and the new Composition of School Site Council Members:

North Verdemont ELAC committee is composed of 5 members. Ronda Hill announced the results of the 23-24 ELAC Membership Election as follows:

Araceli Plasencia (parent) with 2 votes.

Rosa Raygosa (parent) with 1 vote.

Kiara Garcia (staff) with 16 votes.

Monica Ruvalcava (staff) with 16 votes.

Ronda Hill (other) with 4 votes.

Ronda Hill stated that 2 members elected are the parents of English Learners and thus the composition requirement is met; meaning that the membership of the English Learner Advisory Committee includes parents of English language learners in at least the same percentage as EL students at the school.

b. Election of Officers within the *new* English Learner Advisory Committee Membership (Chair, Vice-Chair, and Secretary):

Ronda Hill reviewed the roles and responsibilities of each officer (Chair, Vice-Chair, and Secretary). She informed the members that they could self-nominate or nominate another member for the officer position.

Araceli Plasencia nominated herself for **Chair**. Ronda Hill asked if anyone else would like to be nominated. No one else expressed an interest. The committee elected Mrs. Plasencia as the president and with a show of hands members voted 5 voted yes and 0 voted no.

Rosa Raygosa nominated herself for **Vice Chair**. Ronda Hill asked if anyone else would like to be nominated. No one else expressed an interest. The committee elected Rosa Raygosa as the vice chair and with a show of hands members voted 5 voted yes and 0 voted no.

Ronda Hill nominated herself for **Secretary**. No one else expressed an interest. The committee elected Ronda Hill as the secretary and with a show of hands members voted 5 voted yes and 0 voted no.

c. Election of District English Learners Advisory Committee Council (DELAC) Representative and Alternate:

Ronda Hill reviewed the roles and responsibilities for the District Advisory Council (DAC) Representative and Alternate. The DELAC meetings take place once a month, from 9:30 am to 11:30 am in the Board of Education Community Conference Room A&B.

Ronda Hill called for a nomination for DELAC Representative. Rosa Raygosa nominated herself for **DELAC Representative**. Ronda Hill asked if anyone else would like to be nominated. No one else expressed an interest. The committee elected Rosa Raygosa as the DELAC Rep. and with a show of hands members voted 5 voted yes and 0 voted no.

Ronda Hill called for a nomination for DAC Alternate Representative. Janette Anguiano nominated herself for **DELAC Alternate**. Ronda Hill asked if anyone else would like to be nominated. No one else expressed an interest. The committee elected Rosa Raygosa as the DELAC Rep. and with a show of hands members voted 5 voted yes and 0 voted no.

d. Annual presentation of the Uniform Complaint Procedures:

A copy of the Uniform Complaint Procedure (UCP) was presented at the meeting in English and Spanish by Ronda Hill. The handout covers the laws, programs, and bases upon which a complaint may be filed. It also includes a complaint timeline and a process for appeals. The Facilitator, Ronda Hill reviewed the *Uniform Complaint Procedure* and explained that it is a required procedure for filing complaints. It is important to provide parents the process by which assistance may be obtained in the event that they should have a conflict with their school. She also explained the importance of giving school

administration the opportunity to address concerns. Ronda Hill stressed the desire of North Verdemont to resolve any issues that may arise. She asked if there were any questions or concerns. There were none.

e. Distribute ELAC Bylaws for review, input, and eventual approval in October:

All members and guests were provided with copies of the ELAC Bylaws. Bylaws are also available inside of the ELAC google classroom. Ronda Hill asked that the bylaws be taken home for review and brought back to the next SSC meeting, for input, discussion, and approval.

f. Present ELAC Training:

Ronda Hill presented the calendar for the year, it was reviewed and handed out to members and guests. She then presented the ELAC responsibilities and mentioned that ELAC is responsible for completing them during this year. She also explained the purpose of ELAC, what ELAC is and/is not, the election process, the Brown Act and the composition requirement. Ronda Hill asked if there were any further questions or comments. There were no further questions.

VII. Public Comment:

Ronda Hill asked for public comment. Annette Limon and Lorena Fuentes introduced themselves and stated that they support the North End Cluster. They informed the council that food boxes are free to families in need, support groups, and a host of workshops are available for families. It was also mentioned that counseling from Victor Community is available.

VIII. Adjournment:

The meeting was adjourned by Ronda Hill at 11:16 am.