

School Emergency Drills Documentation Form

Type of Drill

Time of Drill

Fire Drill (6 required)

Standard

Tornado Drill (2 required)

Class Change

Lock Down/Shelter in Place Drill  
(2 required)

Recess

Other Events

Name Reporting School: **Dibble Elementary**

Date of Drill: 10/6/2020

Time drill was held: 2:03 (am/pm)

Exact time required to evacuate/shelter/secure: 3 minutes

Total Participants: 160

Remarks: \_\_\_\_\_

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This report is for emergency drill# 3 for school year 2020-21

Name of person conducting drill: Martha Kohn

Title of person conducting drill: Principal

Signature of person conducting drill: Martha Kohn

Drill Was Coordinated With:

Emergency Management Coordinator  
Name & Title \_\_\_\_\_

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)

OR

Fire (fire chief of designee)  
Name & Title \_\_\_\_\_