

FOX CHAPEL AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS

Regular Business Meeting
November 13, 2023 – 7 p.m.
Kerr Elementary School Gym

This meeting may be recorded and/or broadcast.

Attached Pages

I. CALL TO ORDER

PLEDGE OF ALLEGIANCE

II. ROLL CALL

III. GUESTS

IV. FOX LEADERSHIP COUNCIL STUDENT REPRESENTATIVE

V. SUPERINTENDENT'S REPORT

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• **A Lens on Learning** – Each month, we focus on student work in our schools to highlight lessons, growth, and successes of all kinds.

VI. SOLICITOR'S REPORT

VII. APPROVAL OF MINUTES

- Approve the minutes of the regular business meeting dated October 9, 2023.

* **Motion:** Moved by _____ and seconded by _____, that the minutes of the regular business meeting dated October 9, 2023, are approved as written.

Roll Call Vote:

VIII. **FIRST PUBLIC COMMENT PERIOD** – Public comment is limited to residents or taxpayers of this district. The first public comment period is for items that are scheduled for deliberation or official action on the agenda. To register to make a public comment, please contact the Board Secretary during business hours, but no later than 12 p.m., on the day of the meeting by email (boardsecretary@fcasd.edu), telephone (412-967-2413), or at the district office (611 Field Club Road, Pittsburgh, PA 15238). Please provide your name, complete address, telephone number, the subject of the comment or topic to be addressed, and any group affiliation. During the meeting, the Board Secretary will call those community members scheduled to comment by telephone. Sign-in sheets will also be provided at each meeting for those attending who wish to offer public comment and did not register in advance.

IX. OLD BUSINESS

X. NEW BUSINESS

- The superintendent is recommending that action be taken on the following items of business:

A. **Facilities / Transportation** (Mrs. Lynch)

No action is requested.

B. Finance (Mr. Hamilton)

1. Disbursements (Fund 10) – October 2023

- General fund disbursements (Fund 10) in the amount of \$7,498,905.43 from October 1, 2023, through October 31, 2023, are approved as attached.

2. Finance Report – September 2023

- The finance report for September 2023 is acknowledged and filed for audit as attached.

3. Budget Transfers

- The budget transfers for 2023-2024 are approved as attached.

4. Student Activity Financial Reports

- The first quarter 2023-2024 middle school and high school student activity financial reports are acknowledged and filed for audit as attached.

5. Award of Bid – Industrial Embroidery Machine

- The administration is authorized to award the following bid for an industrial embroidery machine at the high school:

Hirsch Solutions Inc.
11515 Vanstory Drive, Suite 145
Huntersville, NC 28078 \$24,745

6. Award of Bids – Athletic

- The administration is authorized to award the following bids for the 2023-2024 school year:

Athletic Supplies Bids – Spring

BSN Sports, LLC
P.O. Box 7726
Dallas, TX 75209-0726 \$815.22

Century Sports, Inc.
115 E. McMurray Road
McMurray, PA 15317 \$5,550.98

MF Athletic
1600 Division Road
West Warwick, RI 02893 \$1,192.00

Natale Sporting Goods
209 Fifth Avenue
McKeesport, PA 15132 \$5,426.68

Pyramid School Products
6510 North 54th Street
Tampa, FL 33610-1908 \$4,167.90

7. Close Bank Account

- Approve closing the Fox Chapel Area School District bank account with Wesbanco and move all funds into other investment accounts already held by the district.

8. Services Support – Proposal

- Accept the amended proposal of services for the district's safety and security system. There is no cost associated with the proposal.

* **Motion:** Moved by _____ and seconded by _____, that Finance items 1, 2, 3, 4, 5, 6, 7, and 8 are approved.

Roll Call Vote:

C. Instruction (Mrs. Cooper)

1. January 2024 Graduates

- The following students are eligible for midyear graduation, subject to final approval by the high school lead principal:

Eva Arraujo	Julia Baker	Alyssa Berardi
Kiersten Berardi	Emma Bolton	Cassady Chapple
Malachi Chapple	Devin Charles	Jayne Dye
Alexandra Gerdes	Alex Guiste	Gabrielle Hodas
Haley Kulikowski	Barron Loeffler	Amanda Marron
Eva Mazreku	Connor Mazzoni	Hannah Mohoska
Safiyah Muhina	Sofia Rhee	Jamile Washington
Feona Williams	John Zottola	

2. Junior Achievement of Western Pennsylvania – JA BizTown Contracts

- Approve the contracts as attached between the Fox Chapel Area School District and Junior Achievement of Western Pennsylvania for fourth-grade students to participate in JA BizTown for the 2023-2024 school year at an estimated cost of \$8,025, and authorize the administration to execute the contracts on behalf of the district. **These are renewals of contracts.**

3. Add-Education, Inc. – Staffing Agreement

- Approve the staffing agreement as attached between the Fox Chapel Area School District and Add-Education, Inc. to provide healthcare professionals to the district effective November 13, 2023. **This is a new service.**

4. River Academy of Excellence – Student Education Agreement

- Approve the student education agreement as attached between the Fox Chapel Area School District and River Academy of Excellence to provide services to an unnamed student for the 2023-2024 school year. **This is a new service.**

5. Stipulated Adjudication

- Approve the stipulated adjudication as presented.

* **Motion:** Moved by _____ and seconded by _____, that Instruction items 1, 2, 3, 4, and 5 are approved.

Roll Call Vote:

D. Legislation / Policy (Mr. Frank)

1. Policies – Revised – First Reading

- Approve the first reading of the following revised policies as attached:

No. 006 – Meetings
No. 137 – Home Education Programs
No. 137.1 – Extracurricular Participation by Home Education Students
No. 216.1 – Supplemental Discipline Records
No. 223 – Use of Motor Vehicles
No. 227 – Controlled Substances/Paraphernalia
No. 251 – Students Experiencing Homelessness, Foster Care and Other Educational Instability
No. 718 – Service Animals in Schools
No. 800 – Records Management
No. 805 – Emergency Preparedness and Response
No. 830 – Security of Computerized Personal Information/Breach Notification

2. Policies – New – First Reading

- Approve the first reading of the following new policies as attached:

No. 137.2 – Participation in Cocurricular Activities and Academic Courses by Home Education Students
No. 137.3 – Participation in Career and Technical Education Programs by Home Education Students
No. 830.1 – Data Governance – Storage/Security

- * **Motion:** Moved by _____ and seconded by _____, that Legislation/Policy items 1 and 2 are approved.

Roll Call Vote:

E. Personnel (Ms. Zych)

Candidates for employment under this section are approved subject to verification of the results of physical and drug screening examinations, required clearances, and all other essential employment requirements under Policy and Administrative Regulations 304-AR and 304-AR-4.

1. Resignations

a. Administration

- (1) The resignation of Matthew J. Harris, Ed.D., executive director of secondary education and instruction for the Fox Chapel Area School District, due to retirement, is accepted effective September 30, 2024.

b. Educational Support

- (1) The resignation of Susan L. George, instructional assistant at O'Hara Elementary School, due to retirement, is accepted effective January 3, 2024.

c. Food Services

- (1) The resignation of Amanda L. Ramirez, food services employee at Dorseyville Middle School, due to personal reasons, is accepted effective December 11, 2023.

d. Supplemental Contracts – Athletic

- (1) The resignation of Matthew R. Mauclair, swimming, HS 2nd asst., due to personal reasons, is accepted effective November 17, 2023.
- (2) The resignation of John T. Stout, softball, MS asst., due to personal reasons, is accepted effective November 17, 2023.

2. Appointments

a. Professional

- (1) Amelia C. Dickson is approved as a special education teacher at Kerr Elementary School. This position is available due to the retirement of Terri Kedzierski.

Certification: Instructional I
 Education: B.S., Slippery Rock University, 2016
 Experience: 2 years, Pine-Richland School District
 1 year, Allegheny Intermediate Unit
 Effective: To be determined
 Salary: \$60,298 based on Step 4, B+0 (Salary will be prorated.)
 Fringe Benefits: As per the Collective Bargaining Agreement

b. Food Services

- (1) Christine D. Weber is approved as a permanent, part-time (four hours per day) food services employee at Dorseyville Middle School. Hourly wage is set based on the wage scale for food services employees, General Food Worker, with no fringe benefits, effective November 14, 2023. This position is available due to the transfer of Pat Wigda.

c. Supplemental Contracts – Athletic

- (1) The following athletic supplemental contracts are approved, effective November 17, 2023:

Sean R. Baldis	Intramurals Basketball – Boys, Fairview	\$1,516.00
Keith DeNinno	Swimming, HS 2nd Asst.	\$3,649.00
Jason Jablon	Basketball – Girls, MS Asst. (70%)	\$3,417.40
Matthew R. Mauclair	Swimming, HS Head	\$6,078.00
John T. Stout	Softball, MS Head	\$3,618.00
Brendon Urso	Basketball – Girls, MS Asst. (30%)	\$1,464.60

- (2) The following athletic supplemental contract is approved, effective March 4, 2024:

Caitlin Paul	Volleyball, Boys, MS Asst. (Partial Salary)	\$1,289.00
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d. Supplemental Contracts – Non-Athletic

- (1) The following non-athletic supplemental contracts are ratified/ approved for the 2023-2024 school term:

Nathan W. Hart	Spring Musical Choreographer	\$3,799.00
Zachary J. Piper	Orchestra Director – Elementary (Lv. Repl.)	\$1,636.00
Elizabeth A. Scholz	Band/Orchestra Trip – Healthcare (50%)	\$1,146.50
Kirstein M. Sharrow	Choral Director – Elementary – Kerr (50%)	\$ 691.00
Miranda M. Zarlino	Choral Director – Elementary – Kerr (50%)	\$ 691.00

- (2) The following non-athletic supplemental contract is ratified effective November 1, 2023:

Kerrie A. Barnett	Mentor Teacher – O’Hara Elementary School	\$1,122.36
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3. Leaves

a. Professional

- (1) Alyson E. De La Torre, elementary teacher at Fairview Elementary School, is approved for childrearing/adoption leave, under Article Eleven (D) of the Fox Chapel Educators Association Collective Bargaining Agreement, effective January 3, 2024, with return scheduled for April 1, 2024.
- (2) Micaela L. DiFrancesca, elementary teacher at O’Hara Elementary School, is approved for childrearing/adoption leave, under Article Eleven (D) of the Fox Chapel Educators Association Collective Bargaining Agreement, effective January 29, 2024, with return scheduled for the first day of the 2024-2025 school year.
- (3) Shannon R. Frick, elementary teacher at O’Hara Elementary School, is approved for childrearing/adoption leave, under Article Eleven (D) of the Fox Chapel Educators Association Collective Bargaining Agreement, effective February 5, 2024, with return scheduled for the first day of the 2024-2025 school year.

4. Leave Replacements

a. Professional

- (1) Skyler L. Bisceglia is ratified as a leave replacement special education teacher at O’Hara Elementary School. This position is available due to the childrearing leave of Kristy Ferragonio.

Certification: Instructional I
Education: B.S., Slippery Rock University, 2023
Experience: Student Teaching, North Allegheny School District
Effective: November 1, 2023, through March 22, 2024
Salary: \$58,198 (prorated) based on Step 1, B+0
Fringe Benefits: As per the Collective Bargaining Agreement

- (2) Nicolas A. Luciano is ratified as a leave replacement elementary teacher at O’Hara Elementary School. This position is available due to increased enrollment.

Certification: Instructional I
Education: B.A., Wheeling Jesuit University, 2020
M.A., Wheeling Jesuit University, 2021
Experience: 1 year, Ohio County School District, WV
Effective: August 21, 2023, through the day after the last day of school for students for the 2023-2024 school year
Salary: \$67,023 based on Step 2, M+0
Fringe Benefits: As per the Collective Bargaining Agreement

5. Termination

- a. The termination between employee “X” and the Fox Chapel Area School District, effective August 25, 2023, is approved.

* **Motion:** Moved by _____ and seconded by _____,
that Personnel items 1, 2, 3, 4, and 5 are approved.

Roll Call Vote:

F. Operations / Cooperative Services (Mr. Goode)

1. Verizon Commonwealth of Pennsylvania (COPA) – Agreement

- Approve the agreement as attached between the Fox Chapel Area School District and Verizon COPA effective November 14, 2023, through December 31, 2027, which will allow the Fox Chapel Area School District to purchase Verizon services at a reduced rate through COSTARS. **This is a renewal of the district's agreement through the Commonwealth COSTARS program account.**

2. Dagostino Electronic Services, Inc. – Contract

- Approve the contract as attached between the Fox Chapel Area School District and Dagostino Electronic Services, Inc. for migration of district phone service to a new platform effective November 14, 2023, through project completion, at a cost of \$7,720.09 in addition to a recurring monthly charge of \$937.01 and a one-time service charge of \$602.85. **This is a replacement for an existing service.**

3. Allegheny Intermediate Unit Mutual Assistance Group Memorandum of Understanding (MOU)

- Approve the Allegheny Intermediate Unit Mutual Assistance Group MOU as attached between the Fox Chapel Area School District and participating schools, and authorize the superintendent to execute the MOU on behalf of the district. **This is a new MOU under which districts may request or provide resources and personnel in the event of an emergency or other crisis.**

* **Motion:** Moved by _____ and seconded by _____, that Operations/Cooperative Services items 1, 2, and 3 are approved.

Roll Call Vote:

XI. SECOND PUBLIC COMMENT PERIOD – Public comment is limited to residents or taxpayers of this district. The second public comment period is for other matters of concern within the authority of the School Board. To register to make a public comment, please contact the Board Secretary during business hours, but no later than 12 p.m., on the day of the meeting by email (boardsecretary@fcasd.edu), telephone (412-967-2413), or at the district office (611 Field Club Road, Pittsburgh, PA 15238). Please provide your name, complete address, telephone number, the subject of the comment or topic to be addressed, and any group affiliation. During the meeting, the Board Secretary will call those community members scheduled to comment by telephone. Sign-in sheets will also be provided at each meeting for those attending who wish to offer public comment and did not register in advance.

XII. FOX CHAPEL EDUCATORS ASSOCIATION REPRESENTATIVE

XIII. BOARD COMMENTS

XIV. ADJOURNMENT

* **Motion:** Moved by _____ and seconded by _____, that the meeting is adjourned. Time: _____.

Voice Vote:

NOTE: Attachments cited within the agenda are available for the public on the district website. Anyone without access to the district website who wishes to review the attachments may do so by contacting the Board Secretary during regular business hours.

SUPERINTENDENT'S REPORT

A. Enrollment and Fire Drills

B. Information

•Fox Chapel Area High School Students and Graduates Named AP Scholars

A total of 143 current Fox Chapel Area High School students and 2023 graduates were named Advanced Placement (AP) Scholars by the College Board for demonstrating college-level achievement on the AP examinations taken in May 2023. The College Board recognizes three levels of achievement based on the number of courses and exams.

–The following graduates/students qualified for the AP Scholar with Distinction award by earning an average score of 3.5 on all AP exams taken, and scores of 3 or higher on five or more of these exams: 2023 graduates **Ishaan Acharya, Delaney Asbury, Maya Bradley, Talia Bugel, Davina Chang, Siheng Chao, Elijah Conklin, Luke Curran, Matthew Fiedler, Zoe Fitzsimmons, Arjun Golla, Zachary Gordon, Nathaniel Green, Caleb Hahl, Helia Hamidi, James Harris, Nicholas Harris, Sonny Hur, Talis Jacob, Nora Johnson, Ananth Kashyap, Trevor Katz, Leah Kenyon, Daniel Kim, Samuel Kuhns, Paul Kullmann, Jonathan Li, Nathania Lingam, Tyler Miller, Nathan Moore, Silas Owens, Rachel Persichetti, Mahitha Ramachandran, Diya Reddy, William Rice, Luka Romero, Stephen Santilli, Lindsay Scheffler, Thomas Selwood, Sophie Shao, Salvatore Smith, William Smith, Prajval Sreenivas, Dylan Srodes, George Tabor, Ethan Tan, Blaz Vavpetic, Daniel Wang, and Luiza Weissmann**; and 2023-2024 seniors **Annalese Bartolacci, Jack Cannon, Amelia Costello, David Feder, Adam Ferris, Emmett Gillespie, Lucas Gravina, Eileen Healy, Henry Koloc, Shriya Krishnamurthy, Lakshanya Rajaganapathi, Oscar Ruff, Michael Shin, Madeleine Stone, Adhitya Thirumala, Kieu My Tong, Gloria Wen, Abraham White, Isabella White, Dylan Work, and Bridget Yun.**

–The following graduates/students qualified for the AP Scholar with Honor award by earning an average score of at least 3.25 on all AP exams taken, and scores of 3 or higher on four or more of these exams: 2023 graduates **Alexsander Kirby, Matigan Kirk, Mia Lynch, Kevin Quinn, Stella Ruane, Oliver Stephany, Jackson Stevens, Joseph Thomas, and Lydia Weidner**; and 2023-2024 seniors **Jacob Anthikad, Joseph Berger, Dylan Berman, Micah Cagley, Grady Cullen, Logan Dressman, Gabriel Felman, Katherine Haas, Anna Iasella, Darren Jayaratnam, Madelyn Jones, Whitney Jones, Emma Kim, Kathleen Krebs, Massimo Lagazzi, Lucy Larsen, Jenna Lazaro, Benjamin Myers, Nora Siri, Emily Torbert, Gabriella Urso, and Andrew Wagner.**

–The following graduates/students qualified for the AP Scholar award by receiving scores of 3 or higher on three or more AP exams: 2023 graduates **Lily Adams, John Paul Brach, Zoe Broyles, Philipp Drappatz, Jonathan Farah, Antonio Mantella, Diego Marshal, Aadil Pattada, Hyunjin Ro, Alina Stiger, and Joseph Zgurzynski**; 2023-2024 seniors **Caroline Berger, Joshua Correnti, Maria Costantino, Nicholas Cusano, Anna Dering, Madeline Fontenot, Evelyn Healy, Isaac Jacobs, Alex Kaufmann, Clara Kelley, Chloe Kim, Mikayla Korczynski, Harry Littwin, Rebecca Lokshanov, John Lynch, Jacob Milgrub, Rose Mullan, Annaliese Pham, Miguel Quercia Marcano, Harlan Sheehan, Micah Shelley, Claudia Smith, Safiya Stewart, and Anna Troutman**; and 2023-2024 juniors **Murugan Ayyanar, Brooke Fenton, Etash Jhanji, Patton Johnson, Arnim Kuchhal, Matus Vecera, and Jin Zhang.**

Advanced Placement exams are graded on a 5-point scale, with 5 being the highest. Most of the nation's four-year colleges and universities award credit and/or advanced placement for qualifying exam scores. Every year, AP examinations are offered in a wide variety of subject areas, each consisting of multiple choice and free-response (essay or problem-solving) questions.

•High School Marching Band Places First at Norwin PIMBA Competition

The Fox Chapel Area High School Marching Band won first place in the Class AA division at the Pennsylvania Interscholastic Marching Band Association (PIMBA) competition held September 23, 2023, at Norwin High School. Additionally, the band also received the highest scores in both Visual and General Effect. The theme of this year's show was "Cosmos."

The band is under the student direction of drum majors senior **Chloe Kim** and junior **Luca Zgurzynski**, and band directors/teachers **Daryl Lesnik** and **Evan Hertrick**.

C. Fox Chapel Area School Board Upcoming Meetings

November 14, 2023

6 p.m.	Governance Committee Meeting	Administrative Offices	Staff Development Room
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November 15, 2023

6 p.m.	Academic Committee Meeting	Administrative Offices	Staff Development Room
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November 21, 2023

6 p.m.	Projects and Planning Committee Meeting	Administrative Offices	Staff Development Room
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December 4, 2023

7 p.m.	Reorganization Meeting & Combined Agenda Study Session and Regular Business Meeting	High School	LGI Room
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January 9, 2024

6 p.m.	Governance Committee Meeting	Administrative Offices	Staff Development Room
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January 16, 2024

6 p.m.	Academic Committee Meeting	Administrative Offices	Staff Development Room
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January 23, 2024

6 p.m.	Projects and Planning Committee Meeting	Administrative Offices	Staff Development Room
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February 6, 2024

6 p.m.	Governance Committee Meeting	Administrative Offices	Staff Development Room
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February 7, 2024

6 p.m.	Academic Committee Meeting	Administrative Offices	Staff Development Room
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February 20, 2024

6 p.m.	Projects and Planning Committee Meeting	Administrative Offices	Staff Development Room
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March 12, 2024

6 p.m.	Projects and Planning Committee Meeting	Administrative Offices	Staff Development Room
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April 2, 2024

6 p.m.	Governance Committee Meeting	Administrative Offices	Staff Development Room
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April 3, 2024

6 p.m.	Academic Committee Meeting	Administrative Offices	Staff Development Room
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