

MARGATE CITY SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
AGENDA
August 10, 2022
6:00 P.M.

1. Call to order
2. Pledge of Allegiance
3. Certification of Notice
4. Roll Call
5. Public Comment: The Board of Education welcomes public comment and views this as an important aspect of community relations. The Board will set aside a portion of every board meeting for public comment on school district issues. Usually, there will be a public comment period devoted exclusively to comment on agenda items and a public comment period dedicated to general school district issues, however, this format may be altered in light of the business of the Board, provided that at least one period is set aside at each meeting for public comment. The maximum length of each public comment period is thirty (30) minutes unless stated otherwise on the meeting agenda.
The public comment period is a time for members of the public to express their comments and/or concerns. It is not a question and answer session. Notwithstanding, members of the administration and/or board members may choose to answer questions raised during public comment periods. They may do so during the public comment period or after it has closed. The public should understand that there are reasons why questions will not be answered, including reasons related to litigation, privacy, confidentiality, employment rights, student rights and the absence of information from which answers can be formulated.
Each speaker making a public comment shall state his name and address before speaking. As stated above, the total amount of time allocated to each comment period is limited. The following additional time limitations also apply. The total amount of time allotted to each speaker is limited to three (3) minutes. A speaker may not extend his or her time by seeking to utilize the unused time of a person who has spoken or who has yet to speak. The total length of time allotted to all speakers making public comment on a particular agenda item or on a particular subject will be limited to ten (10) minutes. The Board President, or the person presiding in the Board President's absence, has flexibility to alter these time limitations. Absent his/her expressly doing so, the time limitations stated here apply.

6. Report of Superintendent of Schools:

A. Enrollment:

Enrollment as of 6/28/2022

Ross School	
Pre K (1/2 day)	9
Kindergarten	38
Grade 1	37
Grade 2	38
Grade 3	28
Grade 4	45
Sub-total	195
Tighe School	
Grade 5	31
Grade 6	33
Grade 7	47
Grade 8	50
Sub-total	161
*Total Enrollment	356

Enrollment as of 7/29/2022

Ross School	
Pre K (1/2 day)	6
Kindergarten	33
Grade 1	33
Grade 2	36
Grade 3	39
Grade 4	26
Sub-total	173
Tighe School	
Grade 5	44
Grade 6	31
Grade 7	33
Grade 8	47
Sub-total	155
*Total Enrollment	328

***Above enrollment includes Longport and Tuition enrollment below**

Longport Enrollment:

William H. Ross	21
Eugene A. Tighe	<u>10</u>
Total	31

Tuition Students:

William H. Ross	TBD
Eugene A. Tighe	TBD

ACHS (Margate)	TBD
OCHS (Choice)	TBD
MRHS (Choice)	<u>TBD</u>

B. Instructional Support

1. Update on Principal/Director activities

A) Report each school submitted information to the School Safety Data System (SSDS) due on August 10, 2021. The information included Student Incidents from the 2nd half of the school year, along with staff training and school programs that were offered.

B) School District Professional Development Plan and Mentoring Plan updated for 22-23.

2. Review activity calendars.

3. Review fire drill and security drill report.

C. Communications

D. District Committee Reports

7. MEF Update

8. MEA Report

9. General Board Discussion

10. General Approvals

It may appear to members of the public that the City of Margate Board of Education takes formal action with limited comment or member discussion. This is not so. Prior to the time any formal action is taken, the district administration and school board members thoroughly review all supporting documentation. After each matter has been thoroughly discussed and after the superintendent is satisfied that each matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board Committee for discussion and analysis by members of the Board. The members of the School Board Committees work with the Superintendent to assure that all members are fully briefed on all pertinent details and understand the motions. When the Committees are satisfied with the motions, the motions are then placed on the agenda for action at a public meeting.

A. Personnel

- 1) Approve hiring Edith Hoerner as a Lucky Kids Aide for the 2022-2023 school year, pending completion of paperwork.
- 2) Approve field placement of Stockton student Tyler Burns with Jessica Cuevas for 100 hours from September 6, 2022 to December 16, 2022 and for student teaching January 3, 2023 to May 5, 2023.
- 3) Approve to hire Angel Molina as a full time Custodian pending completion of paperwork at a salary of \$35,395 prorated to start date.
- 4) Approve the 2022-2023 Substitute list.
- 5) Approve to hire Jamie Bean as a part time Health teacher for the 2022-23 school year at Step 2 MA as per MEA contract prorated for 2 days a week, no benefits, pending completion of paperwork.
- 6) Approve to hire Michelle Cossaboon as a middle school special education ELA teacher for the 2022-23 school year at Step 9 BA as per the MEA contract with benefits pending completion of paperwork.
- 7) Approve to hire Dr. Mario Minichino as a Technology teacher for the 2022-2023 school year at Step 1 PhD as per the MEA contract with benefits pending completion of paperwork.
- 8) Approve Barbara Farrell to work up to 40 hours painting 4 murals in the William H. Ross School. Costs: \$500 Supplies and 40hrs x \$53 + \$2120.

B. Instructional Support/Activities

- 1) Amend to approve the following staff members to work from July 1-August 31 as needed. Costs: \$53/hr up to 300 (combined total for all staff listed) = \$15,900
 - Summer Child Study Team:** Kaitlin Roselli (Eckert), Mark Winterbottom, Dr. Jacque Jones, to work as needed on evaluations, meetings, case management, General Education Teacher, and Special Education Teacher to attend meetings as needed.
 - Speech Student Evaluations:** Kelsey Schall and Nicolette Harden to complete student evaluations and attend meetings as needed
- 2) Approve the Instructional Technology professional development day on Wednesday, August 31, 2022, for teachers to receive IT staff development and prepare software programs for the upcoming school year. They will be paid the hourly contractual rate and may attend for either 4 hours or 5 hours if they have a classroom chrome book cart to prepare. They will work under the direction of Mrs. Marino, Mr. Gaskill, and Mrs. Becker. Costs: paid with ARP Accelerated Learning Coach and Educator Support grant funds.
- 3) Approve the continued use of the Marshall Rubric for evaluation of all teaching staff for the 2022-23 school year.

- 4) Approve the continued use of the New Jersey Principal Evaluation for Professional Learning (NJPEPL) observation instrument for evaluation of all school principals for the 2022-23 school year
- 5) Approve Sherry Stolarski to work during the Extended School year program from July 5, 2022 and extended to August 12, 2022. Costs: MEA contractual rates (not to exceed 19 days up to 3 hours a day) 57 x \$53 = \$3021.

C. Contract

- 1) Approve the contract with The Stepping Stones Group for services as needed to support Margate School District students from July 11, 2022 through June 30, 2023.
- 2) Approve the non-resident tuition contracts for the following students for the 2022-2023 school year: Gio Bohorquez, Wyatt Chrono, Lillian Del Collo, Rocco Germana, Sutton Paccione, and Thomas Sykes III.
- 3) Approve the service contract with the New Jersey Commission of the Blind and Visually Impaired for the 2022-2023 school year effective 9/1/2022 through 6/30/2023 to provide educational services to the Margate City School District. Cost: \$2,200.

D. Workshop

- 1) Approve Bonnie Marino and Audrey Becker to attend the monthly Coordinators of School Improvement meetings hosted by the Atlantic County Office of Education for the 2022-2023 school year. Meetings will be held at ETTC in Galloway. Dates: TBD. Costs: N/A
- 2) Approve Audrey Becker to attend the monthly Superintendent Roundtable meetings hosted by the Atlantic County Office of Education for the 2022-2023 school year. Meetings will be held at ACIT in Mays Landing. Dates: TBD. Costs: N/A
- 3) Approve for Audrey Becker to attend the School Security and Safety Seminar for Atlantic, Cumberland and Cape May Counties hosted by the Executive County Superintendents held on July 27, 2022. Costs: none
- 4) Approve the staff workshop "Reducing Anxiety in the Classroom" to be delivered remotely on September 2, 2022 to all instructional staff. Costs: \$2,500 paid with CRRSA Mental Health grant funds.

E. Students

- 1) Approve the application for hardship busing for two 6th grade students for the 2022-2023 school year.

11. Presentation and Approval of Minutes: July 6, 2022 Regular Meeting

12. Report of the Board Secretary: June 2022

a. Financial Reports - June 2022

b. Pursuant to N.J.A.C. 6A:23-16.10(c) Margate City Board of Education certifies that as of June 30, 2022 after review of the Secretary's Monthly Financial Reports (Revenue and Appropriation Sections) and upon consultation with the appropriate district officials that to the best of our knowledge there have been no changes in anticipated revenue sources and/or amounts and no major account or fund

has been over-expended in violation of N.J.A.C. 6A:23-16.10(c)3-4 so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

c. Bills and Payrolls – \$779,034.36

d. Transfer of Funds within the General Current Expense Account

Ratified Budget Transfers for 2021-2022

To:	Student Serv Sals	11-000-216-100-00-00-025	\$850.00
	Other Support Serv EAT	11-000-217-320-00-00-010	\$3,115.00
	Energy Nat Gas EAT	11-000-262-621-00-01	\$1,800.00
	Energy Nat Gas EAT	11-000-262-621-00-01	\$1,500.00
	Energy Nat Gas Admin	11-000-262-621-00-03	\$10.00
	Energy Elec EAT	11-000-262-622-00-01	\$11,000.00
	Soc Sec	11-000-291-200-00-00	\$8,075.00
	Other Retire	11-000-291-241-00-00	\$1,230.00
	Other Retire	11-000-291-241-00-00	\$50.00
	Other Retire	11-000-291-249-00-00	\$565.00
	Other Benefits	11-000-291-290-00-00	\$50.00
	Res Room Aide	11-213-100-106-00-00-025	\$220.00
	Cap Proj Life Saf Ross	30-000-400-450-53-04	\$1,781.00
		Total	<u>\$30,246.00</u>
From:	Student Serv Pro	11-000-216-320-00-00-025	\$850.00
	Other Support Serv STD	11-000-217-320-00-00-025	\$3,115.00
	Energy Elec Ross	11-000-262-622-00-04	\$1,800.00
	Maint Supp Ross	11-000-262-610-00-04	\$1,500.00
	Energy Nat Gas Ross	11-000-262-621-00-04	\$10.00
	Energy Elec Admin	11-000-262-622-00-03	\$11,000.00
	Work Comp	11-000-291-260-00-00	\$8,075.00
	Work Comp	11-000-291-260-00-00	\$1,230.00
	Work Comp	11-000-291-260-00-00	\$50.00
	Work Comp	11-000-291-260-00-00	\$565.00
	Work Comp	11-000-291-260-00-00	\$50.00
	Gen Supp Res Room	11-213-100-610-00-01-010	\$220.00
	Cap Proj Life Safety EAT	30-000-400-450-53-01	\$1,781.00
		Total	<u>\$30,246.00</u>

Ratified Budget Transfers for 2022-2023

To:	Insurance Ross	11-000-262-520-00-04	\$500.00
	Insurance EAT	11-000-262-520-00-01	\$1,170.00
	Gen Sup Phys Ed	11-190-100-610-08-01-010	\$3,000.00
		Total	\$4,670.00
From:	Insurance EAT	11-000-262-520-00-01	\$500.00
	Energy Elec Admin	11-000-262-622-00-03	\$1,170.00
	Textbooks EAT	11-190-100-640-00-01-010	\$3,000.00
		Total	\$4,670.00

13. Report of Receipts and Disbursements – June 2022

14. Cash Report – June 2022

15. Unfinished Business

A) Approval and adoption of the following policies

- Gifted and Talented 6171.2

16. New Business

A) Approve Petty Cash Funds for the 2022-2023 school year for District Facilities in the amount of \$200.00.

B) Approve Cathy Horn as the Board Finance Committee member for the month of September.

C) Approve 2022-2023 Budget Timetables.

D) Approve registering for the NJ School Boards Association annual conference from October 24 – 26, 2022 at the group rate of \$2,200. Staff attendees will include Audrey Becker, Melina Skwarek, Matthew Burton and Michael Morris.

E) Approve attendance at the 2022 Annual JIF SPELL Retreat by Melina Skwarek at The Grand Hotel in Cape May from September 28 – 30, 2021. Travel expenses only.

F) Approve attendance at the SPELL JIF Annual Boiler training seminar by Matthew Burton and Melina Skwarek on August 9, 2022 at EHT High School. Cost: N/A

G) Approve attendance at the NJASBO Records Retention workshop by Melina Skwarek on August 23, 2022 at the NJASBO office in Robbinsville. Cost: \$50.00 registration fee & travel

H) Approve attendance at the NJASBO Preparing for Negotiations workshop on September 22, 2022 at the Westin in Mt. Laurel. Cost: \$125.00 & travel

I) Approve attendance at the NJASBO School Financial Accounting workshops on September 10, September 17, September 24, October 1, October 8, October 15, October 22, October 29, November 5, and November 12, 2022 at the NJASBO office in Robbinsville. Cost: \$700.00 registration fee

J) Approve attendance at the Atlantic and Cape May Counties Association of School Business Officials Joint Insurance Fund regular meeting dates on September 21 and November 16, 2022, and January 12 and May 17, 2022, at the Alder Avenue Middle School, and March 15, 2022 virtually. Cost: N/A

K) Approve attendance at the Atlantic County Business Administrators roundtable 2022-2023 regular meetings on August 18, September 22, October 7, November 4, December 2, 2022 and January 13, February 24, March 10, April 20, May 12, and June 7, 2023. Location TBD. Cost: Travel

17. Other Matters

18. Public Comment

19. Executive Session

WHEREAS, N.J.S.A. 10:4-13 requires adoption of a resolution of the Board to go into Executive Session; BE IT RESOLVED, that the Board, pursuant to the Open Public Meetings Act, New Jersey Title 18A and the Margate City Board of Education Bylaw No. 9322 hereby enters Executive Session to discuss matters involving:

Personnel, student matters, advice of counsel, contracts or other matters for which an executive session is permitted.

BE IT FURTHER RESOLVED, that the minutes of this Executive Session shall be made public following formal action by the Board and/or at the conclusion of any investigation(s), due process proceeding, or litigation, so long as not prohibited by law and so long as the need for maintaining confidentiality no longer exists.

20. Open Session

21. Adjournment