

**MORGAN HILL UNIFIED SCHOOL DISTRICT**  
**Personnel Commission**  
**AGENDA**

Date: November 15,2023  
Time: 5:00 p.m.  
Location: MHUSD – Board Room  
15600 Concord Circle  
Morgan Hill, CA 95037

To make a public comment, cards will be available at the meeting. Cards must be turned in prior to the start of the meeting. Your name will be called at the appropriate time and you will have THREE minutes to speak.

I. OPEN SESSION

Meeting Called to Order:

Pledge of Allegiance

Roll Call: Victor Loesche (Chair)  
Kevin Pfiel  
Don Moody

II. ADOPT AGENDA

Motion by: Ayes:  
Second by: Noes:

III. APPROVE MINUTES of September 20, 2023

Motion by: Ayes:  
Second by: Noes:

IV. INTRODUCTIONS/PRESENTATIONS/RECOGNITION/ANNOUNCEMENTS

*This is an opportunity for Personnel Commission members and staff to introduce staff members or others and to recognize accomplishments of staff members and departments.*

V. ITEMS FOR PUBLIC COMMENT AND COMMUNICATION

*This opportunity for members of the public to communicate with the Commission on any item not scheduled for action.*

A. MHCEA update

VI. ITEMS FOR PERSONNEL ACTION

*This section lists the items for Commission action.*

A. Hiring Report

Pat Sanchez

Motion by: Ayes:

Second by: Noes:

VII. REPORTS/INFORMATION/DISCUSSION

*This section is reserved for topics of discussion by the Commission members and staff*

VIII. ITEMS FOR PERSONNEL CONSENT

*These are routine items requiring little or no separate explanation. They are acted upon in a single motion.*

IX. ADJOURN:

Motion by: Ayes:

Second by: Noes:

**MORGAN HILL UNIFIED SCHOOL DISTRICT**  
**PERSONNEL COMMISSION MEETING**  
**September 14, 2023 – October 09, 2023**

TOPIC:	Hiring Report
PREPARED BY:	Reina R. Gonzalez, Executive Assistant of Human Resources
PRESENTED BY:	Pat Sanchez, Asst. Superintendent of Human Resources
TYPE OF ITEM:	Action

**NEW HIRE, PROMOTIONS, INCREASE IN HOURS**

**NEWHIRES:**

Carrera, Bertha	Student Nutrition Assistant	Live Oak	10/23/23
Calicadan, Aileen	Paraprofessional	Live Oak	11/01/23
Barba-Saavedra, Yolanda	Paraprofessional, Bilingual	SMG	11/01/23
Tariba Colmenarez, Lorena	Administrative Office Support	District Office	11/01/23
Boggs, Valerie	Administrative Specialist	District Office	11/06/23

**PROMOTIONS:**

None

**INCREASE IN HOURS:**

None

**SUBSTITUTES, LIMITED TERM ASSIGNMENT, WORKING OUT OF CLASS**

None

**SUBSTITUTES:**

Ivie, Susan	Sub Paraprofessional	District Office	10/17/23
Guajardo, Tessa	Clerical	District Office	
Haas, Karen	Admin Office Support	District Office	11/07/23

**LIMITED TERM ASSIGNMENT:**

None

**WORKING OUT OF CLASS:**

None

**TRANSFERS:**

None

**RESIGNATIONS, RETIREMENTS, SEPARATIONS, & LEAVE OF ABSENCE**

Thomas, Gianna	Administrative Specialist	District Office	Resigned	09/06/23
Pleski, Sandra	Paraprofessional	District Office	Resigned	08/31/23
Talavera, Veronica	Administrative Office Support	District Office	Resigned	09/14/23
Norman, Judy	Bus Driver	Transportation	Resigned	09/01/23
Santiago, Victoria	Paraprofessional - Bilingual	SMG	Retired	09/29/23
Sandoval, Alma	Community Liaison - FACE	Britton	Resigned	10/04/23
Banuelos, Maxim	Lead Farmer, Teacher	Central	Resigned	10/25/23

**LEAVE OF ABSENCE:**

Balaam, Nolan	Student Support Specialist	District Office	10/27/23	11/27/23
Villalobos, Rosalba	Custodian	District Office	11/02/2023	11/13/2023
Miller, Tiffany	Paraprofessional	Barrett	10/31/2023	11/3/2023
Costa, Christina	Paraprofessional	Walsh	10/20/23	10/26/2023

**POSTING FOR TRANSFER:**

None

**POSTING FOR NOTICE OF EXAMINATION:**

<b>CLASSIFICATION</b>	<b>POSTED</b>	<b>CLOSED</b>
School Bus Driver	Continuous	
School Van Driver	Continuous	
Paraprofessional	Continuous	

**EXAMINATION**

<b>CLASSIFICATION</b>	<b>DATE OF TEST</b>	<b>PEOPLE TAKING TEST</b>	<b>RANKED W/ SCORE OF 70 +</b>	<b>PEOPLE ELIGIBLE</b>
IT Specialist II	10/16/2023	4	1	1
Paraprofessional	10/23/2023	5	5	5
Mechanic	10/26/2023	1	0	0

**INTERVIEWS:**

<b>CLASSIFICATION</b>	<b>DATE OF INTERVIEW</b>
Student Supervisor, Marthin Murphy	10/18/2023
Student Supervisor, Live Oak	10/20/2023
Paraprofessional	10/27/2023
Student Supervisor, Nordstrom	11/1/2023
IT Specialist II	11/1/2023

**JOB DESCRIPTION UPDATE:**

Student Supervisor