

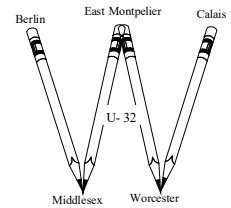
# Washington Central Unified Union School District

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*WCUUSD exists to nurture and inspire in all students the passion, creativity and power to contribute to their local and global communities.*

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1130 Gallison Hill Road  
Montpelier, VT 05602  
Phone (802) 229-0553  
Fax (802) 229-2761



**Washington Central Unified Union School District  
Community Forum  
(IN-PERSON)  
U-32  
Cafeteria  
930 Gallison Hill  
Montpelier, VT  
5.3.23 6:15-8:15 PM**

- |                            |              |
|----------------------------|--------------|
| 1. Community Conversations | 6:15-7:15 PM |
| 1.1. Strategic Planning    |              |

**Option to Participate Virtually after Community Forum**

**Virtual Meeting Information**

<https://tinyurl.com/2p9yiz6y>

**Meeting ID: 880 6786 4540**

**Passcode: 699253**

**Dial by Your Location: 1-929-205-6099**

- |   |            |
|---|------------|
| 2. Call to Order  |            |
| 3. Reports  | 15 minutes |
| 3.1. Approve New Teachers, Resignations, Leave of Absence, and Changes in FTE – pg. 3 |            |
| 4. Executive Session: Student Matter  | 7:45 PM    |
| 5. Executive Session: Student Matter  |            |
| 6. Adjourn  |            |

NOTE: To ensure the board has time to conduct its business, the board will adhere to a strict 1.5 minute public comment time limit per person. Microphones will be muted when time is up. If there is not enough time on the agenda for all members of the public wishing to comment at the beginning of the meeting, there is additional public comment at the end of the meeting.

**Washington Central Unified Union School District**  
**WCUUSD Board Norms - Adopted November 18, 2020**

- **Public input** –Notify the community about public forums and opportunities for public comment at board meetings.
- **Community involvement during regular meetings of the board** – Every meeting will include at least one opportunity for public comment. Public comment is an opportunity for board members to listen and ask clarifying questions. If a board member feels a concern raised in public comment warrants further board discussion, they may request that the issue be added to a future agenda.
- **Community dialogue** – The board may periodically schedule community forums that allow for dialogue, questions and answers from the board or the district leadership team.
- **Stay on time** – Start and end on time. The chair may appoint a time-keeper.
- **All voices will be heard** – Every board member gets a chance to speak. Some topics warrant having each board member speak in turn to ensure full representation.
- **Reflection** –To allow time for reflection, the chair and agenda steering committee will plan time for complex or contentious issues to be discussed at more than one meeting before the board votes, except where a decision is urgent.
- **Announcements in reports** – Announcements from the administration will appear in the reports and not as discussion items.
- **Role of the board** – At the end of each board meeting reflect on whether the board remained focused on its policy-making and oversight role during the meeting, rather than operational details that are the responsibility of leadership team.
- **Respect each other** – Listen, allow others to be heard, share concerns, assume positive intentions, be present, and celebrate successes.

Agenda Section	Examples	Role/Responsibility	Description
Call to Order	n/a	Board Chair or designee	Formal opening to meeting. Superintendent calls to order during annual reorganization
Public Comment			Opportunity for public comment on items not on the agenda. Board will adhere to a strict 1.5 minute public comment time limit per person. Microphones will be muted when time is up. If there is not enough time on the agenda for all members of the public wishing to comment at the beginning of the meeting, there is additional public comment at the end of the meeting.
Executive Session	Personnel Student Matter Negotiations		Only for discussion of items covered in VSA §313. Formal actions not taken in Executive Session
Reports to the Board	Superintendent/ COLT Student Report	Administration	Both regular/recurring reports and one-time reports happen here. One-time reports are determined by the Board workplan or requested by the will of the Board. Generally, reports invite clarifying questions but not formal discussion/action
Committee Reports	Finance Policy Education Quality	Board	Chair of the committee reports on substance of most recent committee meeting. Generally, reports invite clarifying questions; any discussion or action items would be listed in the respective section of the agenda
Discussion Items		Board with input from administration	Items on the agenda specifically for discussion of the Board. Chair can seek input from audience during discussions. Generally not intended for action (although nothing prevents the Board from taking an action)
Action Items	Personnel approvals	Board	Items formally on the agenda for Board action. Discussion can occur after a motion is on the table
Consent Agenda	Board Orders Minutes	Board	Designed for items that need proforma approval and/or are sufficiently routine. Board acts on all items in the Consent agenda and does not discuss any item unless it is pulled out during Agenda Adjustments

**WCUUSD School Board**  
**Superintendent Personnel Summary and Recommendations**  
**(as of)**

**1. New Teacher Nominations (for 23-24 school year)**

Daniel Velez – Literacy Interventionist - Berlin  
Samantha Mishkit – Science Teacher – U-32  
Karla Eberlein – Intensive Needs Special Educator – EMES  
Liz Bevins – Instructional Interventionist and Kindergarten - EMES  
Maryellen Munday – School wide Student Support Specialist – Rumney

**2. Retirement**

**3. Re-Hires**

**4. Resignations**

Tess Knepp - U-32 Middle School Science Teacher  
Michael Abadi – U-32 Special Education Teacher

**5. Extended Leave of Absence Request:**

Benton Larrow - Doty Interventionist

**6. Change in FTE:**

**7. Long Term Substitutes (22-23 School Year)**

**8. Change in Position (22-23)**

**Washington Central Unified Union School District  
Employee Nomination Form**

Name: Daniel Velez

School: Berlin Elementary

Department/Area: Literacy

Position: Literacy Interventionist

Contract: ☐ Faculty ☐ Educational Support Personnel ☐ Non-Bargaining Unit

Type: ☒ Permanent ☐ Pro-Rated Non-Renewable/ Leave Replacement  
☐ Temporary ☐ Long-Term Substitute  
☐ Other:

Reason for vacancy: ☐ Resignation/Retirement ☐ Leave of Absence ☐ New Position

[Name of employee replacing for leave of absence or resignation]: \_\_\_\_\_

Educational Preparation:

College <u>University of New Haven</u>	Degree <u>MA Education</u>	Date Attained <u>1/2016</u>
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Sarah Lawrence College	BA Liberal Arts	05/2011
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Experience: Roxbury Village School, Classroom Teacher 08/2021 - Present \*\*\*\*\* Mill River Unified

School District, Grade 4 Teacher 01/2020-6/2021\*\*\*\*\*Teaneck Public Schools, Teaneck NJ

Grade 4 Teacher 08/2018-12/2019 \*\*\*\*\*KIPP Bold Academy, Newark NJ, Co-teacher 6th Grade 09/2016-06/2018

Years of Related Experience: 6 yrs

Salary Schedule Placement:

Start Date:

Max-mid step 6

07/01/2023

Salary or Wage Rate (F423)

Date of Board Appointment:

\$ 58,646

FTE: 1.0

Days / Year: \_\_\_\_\_

Hours / Day: 7.5

Interviewed by: Aaron Boynton, Tyler Smith, Ashlyn Smith, Shannon Miller, Megan Mitchell

This candidate is recommended for employment by: Meagan Roy, Superintendent

cc: (check as appropriate):

☒ PERSONNEL ☒ PAYROLL ☐ SPED ☐ UNION ☐ BUILDING PRINCIPAL

**Washington Central Unified Union School District  
Employee Nomination Form**

Name: Karla Eberlein

School: East Montpelier Elementary

Department/Area: Special Education

Position: Intensive Needs Special Educator

Contract: ☒ Faculty ☐ Educational Support Personnel ☐ Non-Bargaining Unit

Type: ☒ Permanent ☐ Pro-Rated Non-Renewable/ Leave Replacement  
☐ Temporary ☐ Long-Term Substitute  
☐ Other:

Reason for vacancy: ☐ Resignation/Retirement ☐ Leave of Absence ☒ New Position

[Name of employee replacing for leave of absence or resignation]: \_\_\_\_\_

Educational Preparation:

College

University of Washington

Degree

Masters in Special Education

Date Attained

2006

Keene State University

Early Childhood, psych

1999

Experience: \_\_\_\_\_

Special educator since 2012. Intensive Needs special educator since 2016.

Years of Related Experience: 11 years special educator experience

Salary Schedule Placement:

M00-M14 Step

Start Date:

August, 2023

Salary or Wage Rate:

\$73,088 (FY23)

Date of Board Appointment:

FTE: 1.0

Days / Year: \_\_\_\_\_

Hours / Day: 7.5/day

Interviewed by: Alicia Lyford, Shannon MacKinnon, Jillian Zeilenga

This candidate is recommended for employment by: Jennifer Miller-Arsenault, Interim Superintendent

cc: (check as appropriate):

☐ PERSONNEL ☐ PAYROLL ☐ SPED ☐ UNION ☐ BUILDING PRINCIPAL

**Washington Central Unified Union School District  
Employee Nomination Form**

Name: Liz Bevins

School: East Montpelier Elementary

Department/Area: Classroom Instruction

Position: Instructional Interventionist and Kindergarten

Contract: ☒ Faculty ☐ Educational Support Personnel ☐ Non-Bargaining Unit

Type: ☒ Permanent ☐ Pro-Rated Non-Renewable/ Leave Replacement  
☐ Temporary ☐ Long-Term Substitute  
☐ Other:

Reason for vacancy: ☒ Resignation/Retirement ☐ Leave of Absence ☐ New Position

[Name of employee replacing for leave of absence or resignation]: Robin Gannon

Educational Preparation:

College	Degree	Date Attained
<u>Saint Michael's College</u>	<u>Graduate Coursework</u>	<u>2016-2017</u>
<u>Johnson State College</u>	<u>Bachelor of Education</u>	<u>1997-2001</u>

Experience: Classroom teacher since 2016. Tutor 2014-2015. Interventionist 2002-2008.

Years of Related Experience: 7 years classroom teaching experience

Salary Schedule Placement:

Start Date:

B00-B14 Step H

August, 2023

Salary or Wage Rate:

Date of Board Appointment:

\$ 56,932<sup>06</sup>

FTE: 1.0

Days / Year: \_\_\_\_\_

Hours / Day: 7.5/day

Interviewed by: Alicia Lyford, Beth Parker, Carrie Fitz, Christine Christiano, Michael Sherwin, Arlyn Bruccoli, Jillian Zeilenga

This candidate is recommended for employment by: Meagan Roy, Superintendent

cc: (check as appropriate):

☒ PERSONNEL ☒ PAYROLL ☐ SPED ☐ UNION ☐ BUILDING PRINCIPAL

**Washington Central Unified Union School District**  
**Employee Nomination Form**

Name: Maryellen Munday

School: Rumney Memorial School Employer (if different): \_\_\_\_\_

Position: Schoolwide Student Support Specialist

Department/Area: Schoolwide

Type: ☒ Permanent ☐ One-Year Non-Renewable ☐ Temporary

Contract: ☒ Faculty ☐ Educational Support Personnel ☐ Non-Bargaining Unit

Reason for vacancy: ☒ Resignation/Retirement ☐ Leave of Absence ☒ New Position

[If leave of absence or resignation, name of terminated employee: Chris Malone

Educational Preparation:

College	Degree	Date Attained
<u>Johnson State College</u>	<u>Education</u>	<u>2006</u>

Experience: Maryellen has worked as the student support specialist at Rumney this school year. Prior to that, she served as a paraeducator for 5 years, she was a long-term substitute in a classroom for 1 year, and was a 4<sup>th</sup> grade teacher for 3 years (2018-2021).

Years of Related Experience: (TBD by superintendent based on resume)

Salary Schedule Placement:

Start Date: August 2023

B15+ Step N

Salary or Wage Rate:

Date of Board Appointment:

\$ F423

FTE: 1.0 Days / Year: 185 Hours / Day: 7.5

Interviewed by: Karoline May

This candidate is recommended for employment by: Meagan Roy, Superintendent

cc: (check as appropriate):

☒ PERSONNEL ☒ PAYROLL ☐ SPED ☐ UNION ☒ BUILDING PRINCIPAL

**WASHINGTON CENTRAL UNIFIED UNION SCHOOL DISTRICT  
EMPLOYEE TERMINATION FORM**

Name: Tess Knepp

Date: April 7, 2023

School: U-32

Position: MS Science Teacher

Reason for leaving (check one):

**VOLUNTARY TERMINATION**

☐ Another position with: \_\_\_\_\_

New employer

☐ Relocating/moving \_\_\_\_\_

New address (to forward tax information)

☐ Retirement \_\_\_\_\_

☒ Other--please specify: Not known

**INVOLUNTARY TERMINATION**

☐ Position eliminated \_\_\_\_\_

☐ Other--please specify: \_\_\_\_\_

Comments: \_\_\_\_\_

Last work day: End of 2022-2023 school year

Employee signature: See declined Letter of Intent

**ADMINISTRATIVE USE ONLY:**

Board action date: \_\_\_\_\_ Position posting date April 2023

Employee eligible for rehire: XX Yes

No

With conditions (specify): \_\_\_\_\_

Administrator signature: 

cc: Superintendent Personnel File Payroll

Note: Send all documents in local personnel file to Administrative Assistant to Superintendent



**WASHINGTON CENTRAL UNIFIED UNION SCHOOL DISTRICT  
EMPLOYEE TERMINATION FORM**

Name: Michael Abadi

Date: April 13, 2023

School: WCUUSD @ U-32

Position: Special Education Teacher

Reason for leaving (check one):

**VOLUNTARY TERMINATION**

☐ Another position with: \_\_\_\_\_

New employer

☐ Relocating/moving \_\_\_\_\_

New address (to forward tax information)

☐ Retirement \_\_\_\_\_

☒ Other--please specify: Not known

**INVOLUNTARY TERMINATION**

☐ Position eliminated

☐ Other--please specify: \_\_\_\_\_

Comments: \_\_\_\_\_

Last work day: End of 2022-2023 school year

Employee signature: See declined Letter of Intent

**ADMINISTRATIVE USE ONLY:**

Board action date: \_\_\_\_\_ Position posting date March 31, 2023

Employee eligible for rehire: ☒ Yes

☐ No

☐ With conditions (specify): \_\_\_\_\_

Administrator signature: 

cc: Superintendent Personnel File Payroll

Note: Send all documents in local personnel file to Administrative Assistant to Superintendent

**Washington Central Unified Union School District  
Employee Nomination Form**

Name: Samantha Mishkit

School: U-32 Employer: WCUUSD

Position: Science Teacher

Type: ☒ Permanent ☐ One-Year Non-Renewable ☐ Pro-Rated Non-Renewable ☐ Temporary

Contract: ☒ Faculty ☐ Educational Support Personnel ☐ Non-Bargaining Unit

Reason for vacancy: ☒ Resignation/Retirement ☐ Leave of Absence ☐ New Position

[If leave of absence or resignation, name of terminated employee: Tess Knepp

Educational Preparation:

College/Technical	Degree/Certificate	Date Attained
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<u>Colorado State University, Fort Collins CO</u>	<u>M.S.Ed. Natural Science Education</u>	<u>Dec 2020</u>
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<u>University of Vermont, Burlington VT</u>	<u>B.S. Secondary Education/Biology</u>	<u>May 2012</u>
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Experience: Aug 2017-present - Science Department Chair/Leadership Team Member, Barre Unified Union School District, Barre VT; Aug 2012-present - Science Teacher, Barre Unified Union School District, Barre VT; Aug 2019-present - PAS Team Coordinator, Barre Unified Union School District, Barre VT; Aug 2015-Jun 2018 - New Mentor Teacher, Barre Unified Union School District, Barre VT; Aug 2014-Jun 2018 - EST Case Manager, Barre Unified Union School District, Barre VT;

Years of Related Experience: 11 Years

Salary Schedule Placement:	Start Date:
<u>M00-M14 Step L (FY23)</u>	<u>August 2023</u>

Salary or Wage Rate:	Date of Board Appointment:
<u>\$67,296.00 (FY23)</u>	<u>May 3, 2023</u>

FTE: 1.0 Days / Year: 190 Hours / Day: n/a

Contract Comments: \_\_\_\_\_

Interviewed by: Steven Dellinger-Pate, Amy Molina, Daisy Scarzello, Aanika DeVries, Annie Ledue, Tess Knepp, Chris Williams, Lizzy Marks

This candidate is recommended for employment by: Meagan Roy

Cc (check as appropriate):

☒ PERSONNEL ☒ PAYROLL ☐ SPED ☒ UNION ☒ BUILDING PRINCIPAL