

November 8, 2023 – RMC Caucus Report

Municipal Clerk Report

- General Election - Tuesday, November 7, 2023.

FJW Recreation & Community Center

- October
 - Four private parties
 - One non-profit event
- November – Scheduled
 - Elections
 - Young at Heart
 - Several Library Programs due to construction at Senior Center
 - Three private parties
 - Two non-profit events

Free Public Library of Audubon

- Appointed a new board member tonight to fill the open trustee position.
- Some programs were cancelled for the months of November and December due to the construction at the Senior Center. There are a few that we moved to the FJW Rec & Com Center.

Borough of Audubon
Office of the Tax Collector
Revenues Collected Month Of September 2023

<u>Receipts</u>	<u>Sept Collections</u>	<u>Year To Date</u>
2024 Taxes	15,587.09	74,167.50
2023 Taxes	198,486.20	20,426,210.23
2022 Taxes	11,482.67	238,442.97
"Other" Taxes Paid	0.00	0.00
2022 6 % Year End Penalty	0.00	628.86
Tax Interest	4,933.71	40,238.55
Sub Total:	\$ 230,489.67	20,779,688.11
Tax NSF Check	-	(4,540.64)
Total Taxes:	\$ 230,489.67	\$ 20,775,147.47
Bankruptcy Payments	0.00	1,147.98
Property Maintenance Fees	0.00	1,105.00
	\$ -	\$ 2,252.98
Outside Lien Redemption	10,922.84	173,321.54
Outside Lien Fees	1,170.00	7,216.02
Outside Lien Penalty	0.00	0.00
Municipal Lien Redemption	0.00	0.00
Total Lien Redemption:	\$ 12,092.84	\$ 180,537.56
2022 Sewer	420.00	60,686.61
2023 Sewer	44,657.71	376,947.59
Arreas/Other Sewer Paid	1,607.05	5,711.39
Sewer Interest	78.27	4,051.35
Sub Total:	\$ 46,763.03	\$ 447,396.94
Sewer NSF Check	-	(186.93)
Total Sewer:	\$ 46,763.03	\$ 447,210.01
Duplicate Bill /Search Fees	60.00	155.00
Other Misc Revenue	577,916.12	3,088,206.50



MONTHLY REPORT

October 2023

Chief Thomas J. Tassi



October 2023

Audubon Police Department

606 West Nicholson Road

Audubon, New Jersey 08106

Monthly Report Prepared for Board of Commissioners

1. Camden County Police Summary Report
2. Camden County Fire and EMS Activity Report
3. Police RMS #5 Officer Total Ticket Report
4. Police RMS #2 Officer Citation Report
5. Police RMS #70 Calls for service Classification Report
6. Police RMS #16 Calls for Service Report (Fit all columns on page)

POLICE SUMMARY REPORT

DATES: 20231001 TO: 20231031

A G E N C Y		TOTALS	A G E N C Y		TOTALS
01	Audubon Pd	1	00	Sheriff Dept	541
03	Barrington PD	719	02	Audubon Park PD	33
05	Berlin Boro PD	609	04	Bellmawr PD	1008
07	Brooklawn Pd	920	06	Berlin Twp Pd	905
10	Clementon PD	499	09	Chesilhurst PD	238
13	Gibbsboro PD	631	11	Collingswood PD	969
16	Haddon Twp Pd	441	14	Gloucester City PD	1536
18	Haddon Heights PD	1065	17	Haddonfield PD	713
20	Laurel Springs PD	621	19	Hi Nella PD	71
22	Lindenwold PD	238	21	Lawnside PD	425
24	Merhantville PD	1480	23	Magnolia PD	409
26	Oaklyn PD	325	25	Mt Ephraim PD	585
28	Pine Hill PD	625	27	Pennsauken PD	3415
31	Somerdale PD	939	30	Rummeye PD	738
34	Voorhees PD	664	32	Stratford PD	481
36	Winslow Twp PD	2627	35	Waterford Twp PD	1067
40	SHERIFF DEPT	4205	37	Woodlyne PD	351
64	CAMCO CORRECTIONS	1	45	POLICE COMM	528
89	CC PROSECUTOR'S	8	65	Other	2
		331			

GRAND TOTALS:

30964

FIRE AND EMS ACTIVITY REPORT

DATES BETWEEN
20231001 TO: 20231031

	E M S	F I R E	T O T A L S
	0	0	0
00 Sheriff	0	0	0
01 Audubon	127	34	161
02 Audubon Park	15	5	20
03 Barrington	68	35	103
04 Bellmawr	181	63	244
05 Berlin Boro	111	45	156
06 Berlin Twp	90	20	110
07 Brooklawn	47	13	60
08 Camden	2456	534	2990
09 Chesilhurst	31	5	36
10 Clementon	81	15	96
11 Collingswood	222	118	340
12 Cherry Hill	1074	488	1562
13 Gibbsboro	21	6	27
14 Gloucester City	202	103	305
15 Gloucester Twp	806	189	995
16 Haddon Twp	186	47	233
17 Haddonfield	108	56	164
18 Haddon Heights	79	29	108
19 Hi-Nella	7	3	10
20 Laurel Springs	13	7	20
21 Lawnside	68	15	83
22 Lindenwold	280	58	338
23 Magnolia	65	22	87
24 Merchantville	38	11	49
25 Mt Ephraim	69	26	95
26 Oaklyn	37	21	58
27 Pennsauken	536	204	740
28 Pine Hill	103	52	155
29 Pine Valley	0	2	2
30 Runnemede	127	41	168
31 Somerdale	75	33	108
32 Stratford	76	23	99
34 Voorhees Twp	570	161	731
35 Waterford Twp	160	35	195
36 Winslow Twp	519	213	732
37 Woodlyne	61	10	71
44 FIRE AND EMS COMMU	0	52	52
45 Police Central	0	0	0
61 Atlantic County	6	1	7
62 Burlington County	11	12	23
63 Gloucester County	5	8	13
66 Mercer	0	0	0
GRAND TOTALS:	8731	2815	11546

11/02/23

Officer Citation Report

From Date : 10/1/2023 To Date : 10/31/2023

Report Date : 11/2/2023 3:59 PM

Officers Name	Badge Number	Traffic Stops	Equipment	Moving	Radar	Parking	Ordinance	Warnings	Total
BAUER, DAVID	1026	0	0	0	0	0	0	0	0
BOUNEY, BRANDON SCOTT	1054	20	3	3	0	0	0	0	6
CLOUDEN, TIRIK	1053	7	0	5	0	0	0	0	5
DILKS, LAURETTA		0	0	0	0	0	0	0	0
DISNEY	1K1	0	0	0	0	0	0	0	0
DISNEY, K9	1K1	0	0	0	0	0	0	0	0
EVANS, KEITH	1037	12	1	7	0	0	0	0	8
FERRARA, NICKALOUS	1056	16	0	5	0	0	0	0	5
GASPARI, JOHN	1027	0	0	0	0	0	0	0	0
GORMAN, CANDICE	1030	0	0	0	0	0	0	0	0
KNECHT, JAMIE L	1051	2	0	0	0	0	0	0	0
PACIFICO, STEPHEN		0	0	0	0	0	0	0	0
PALMER, ALEX	1045	5	0	10	0	0	0	0	10
PDADMIN01, USER	Test	0	0	0	0	0	0	0	0
PERRONE JR., CHRISTOPHER	1047	20	0	37	0	0	0	0	37
PRIMAVERA, FRANK	1044	10	0	2	0	0	1	0	3
PRIMAVERA, THOMAS	1052	0	0	0	0	0	0	0	0
ROSSELL, JAMES		0	0	0	0	0	0	0	0
SHERMAN, NICHOLAS	1043	2	0	3	0	0	0	0	3
SMITH, SHAWN J	1039	8	1	8	0	0	0	0	9
TASSI, THOMAS	1011	0	0	0	0	0	0	0	0
TOKOLISH, DANIEL	1040	17	0	3	0	1	0	0	4
TRACY, JUSTIN	1038	4	0	0	0	0	0	0	0
Total:		123	5	83	0	1	1	0	90

AUDUBON BOROUGH POLICE DEPARTMENT

Agency Activity Report

By CFS Classification

From Date: 10/1/2023 To Date: 10/31/2023

Report Date: 11/2/2023 4:03:35 PM

Classification code	Description	Total Events	0630-1830	1831-0629
0100	Murder	0	0	0
0200	Rape	0	0	0
0300	Robbery	1	1	0
0400	Aggravated Assault	0	0	0
0500	Burglary	0	0	0
0600	Theft	33	26	7
0700	MV Theft	1	1	0
0800	Other Assaults	1	0	1
0900	Arson	0	0	0
1000	Forgery Counterfeit	1	1	0
1100	Fraud	2	2	0
1200	Embezzlement	0	0	0
1300	Stolen Property	1	1	0
1400	Malicious Mischief	11	3	8
1500	Weapons Offense	2	1	1
1600	Prostitution Vice	0	0	0
1700	Sex Offense	0	0	0
1800	Narcotics Drug Laws	3	1	2
1900	Gambling	0	0	0
2000	Family Offense	2	2	0
2100	Liquor Laws Drunk Driving	3	1	2
2200	Liquor Laws Possession	0	0	0
2400	Disorderly Conduct	64	25	39
2600	All Other Offenses	12	6	6
2900	Runaways	4	0	4
3800	Homeland Security	0	0	0
4000	Non Criminal Investigations	90	46	44
4100	Fire Related	6	4	2
4200	WATER RESCUE	0	0	0
4500	Deaths / Suicides	1	0	1
5000	Lost Found Property	3	3	0
5010	Missing Persons	2	0	2
5500	Animal Complaints	20	18	4
6000	Traffic Accidents	24	20	4
6300	Traffic Enforcement	134	67	67

AUDUBON BOROUGH POLICE DEPARTMENT

Agency Activity Report

By CFS Classification

From Date: 10/1/2023 To Date: 10/31/2023

Report Date: 11/2/2023 4:03:35 PM

Classification code	Description	Total Events	0630-1830	1831-0629
6400	MARINE / BOATING	0	0	0
6500	Parking Enforcement	4	2	2
6600	Traffic Services	5	5	0
7000	Public Services	199	132	67
7500	Assist other Agency	73	31	42
7600	Special Unit Activity Codes	0	0	0
8000	Warrants	2	1	1
8100	Warrants Other	1	0	1
8200	Warrant Tracking	0	0	0
8300	Corrections	0	0	0
8500	Departmental Services	0	0	0
9000	Administrative	60	41	19
	Total:	765	439	326

AUDUBON BOROUGH POLICE DEPARTMENT

Officer Total Tickets Report

From Date : 10/1/2023 To Date : 10/31/2023

Report Date : 11/2/2023 4:00 PM

Officer Name	Total Tickets
BAUER, DAVID	0
BOUNEY, BRANDON SCOTT	6
CLOUDEN, TIRIK	5
DILKS, LAURETTA	0
DISNEY	0
DISNEY, K9	0
EVANS, KEITH	0
FERRARA, NICKALOUS	8
GASPARI, JOHN	5
GORMAN, CANDICE	0
KNECHT, JAMIE L	0
PACIFICO, STEPHEN	0
PALMER, ALEX	0
PDADMIN01, USER	10
PERRONE JR., CHRISTOPHER	0
PRIMAVERA, FRANK	37
PRIMAVERA, THOMAS	3
ROSSELL, JAMES	0
SHERMAN, NICHOLAS	0
SMITH, SHAWN J	3
TASSI, THOMAS	9
TOKOLISH, DANIEL	0
TRACY, JUSTIN	4
BAILEY, GLEN (INACTIVE)	0
BENHAM, JACLYN (INACTIVE)	0
CARESTIO, CANDICE (INACTIVE)	0
DONNELLY, ANNE (INACTIVE)	0
ERRICO, ADAM (INACTIVE)	0
GORMAN, THOMAS (INACTIVE)	0
GREGOR, JOHN (INACTIVE)	0
GRIGG, JORDAN (INACTIVE)	0
HOINKIS, MATTHEW (INACTIVE)	0
JOHNSON, JUSTIN (INACTIVE)	0
LEPONE, ANTHONY (INACTIVE)	0
MCCAUSLAND, MICHAEL (INACTIVE)	0
MCDANIEL, JEFFREY (INACTIVE)	0
MOORE, SEAN (INACTIVE)	0

MURPHY, JEAN (INACTIVE)	0
MUSICK, RICHARD (INACTIVE)	0
PACIFICO, STEPHEN (INACTIVE)	0
SNYDER, MICHAEL (INACTIVE)	0
SPARKEVICIUS, BRENNANDAN (INACTIVE)	0
STASULLI, MICHAEL (INACTIVE)	0
STILLMAN, TIMOTHY (INACTIVE)	0
TASSI, TREVOR (INACTIVE)	0
TAULANE, WILLIAM (INACTIVE)	0
ULSH, LEO (INACTIVE)	0
WEST, MICHAEL (INACTIVE)	0
WHITMAN, JEFFREY (INACTIVE)	0
WHITMAN, JOHN (INACTIVE)	0
WHYLINGS, JOSEPH (INACTIVE)	0

Total: 90



AUDUBON BOROUGH POLICE DEPARTMENT

Calls for Service
Year 2023 October

Code	Call for Service	Totals
0348	ROBBERY/STRONGARM/MISC	1
0613	THEFT \$200 + SHOPLIFTING	10
0615	THEFT \$200 + AUTO PARTS AND ACCESSORIES	1
0616	THEFT \$200 + BICYCLE	5
0619	THEFT \$200 + ALL OTHERS	2
0623	THEFT \$50-200 SHOPLIFTING	6
0629	THEFT \$50-200 ALL OTHER	2
0633	THEFT \$50- SHOPLIFTING	5
0639	THEFT \$50- ALL OTHERS	2
0713	MV THEFT-AUTO DRIVEWAY	1
0800	ASSAULT/SIMPLE	1
1010	FORGERY	1
1110	FRAUD BAD CHECKS	1
1120	FRAUD CREDIT CARDS	1
1322	STOLEN PROPERTY RECEIVING OTHER	1
1440	CRIMINAL MISCHIEF ALL	9
1445	PROPERTY DAMAGE REPORT	2
1531	WEAPONS-POSS/FIREARMS	1
1532	WEAPONS-POSS/KNIFE	1
1831	CDS POSS-OPIUM/COCAINE/DERIV NARCOTIC DRUG LAWS	1
1850	OVERDOSE	2
2040	FAMILY OFFENSES-ALL OTHER	2
2111	DWI-ALCOHOL/UNDER INFL	3
2415	DISPUTE	13

2420	DISORDERLY CONDUCT / HARASSMENT	11
2450	NOISE COMPLAINT	20
2480	DISORDERLY PERSONS / NOISE ALL OTHERS	1
2485	ALARM ALL OTHERS	19
2618	CONTRIB / DELIQ. OF JUV / ALL OTHER OFFENSES	3
2619	VIOLATION OF TRO / FRO	2
2640	MUNICIPAL ORD VIOLATIONS / OTHER OFFENSES	3
2656	THREATS	1
2660	TRESPASSING	1
2662	WEAPONS OFFENSE / OTHER	1
2665	FIREWORKS	1
2811	CURFEW-MALE JUVENILE LAWS	4
4014	OPEN DOORS/WINDOWS GENERAL POLICE	1
4016	PEDESTRIAN CONTACT	3
4020	SUSPICIOUS AUTO GENERAL POLICE	10
4021	SUSPICIOUS ACTIVITY	15
4022	SUSPICIOUS PERSON GENERAL POLICE	12
4024	WATER LEAKS-MAINS/HYDRANT GENERAL POLICE	1
4026	DOWN-WIRES/POLES/TREES/LIMBS	3
4028	OTHER NON-CRIMINAL INV GENERAL POLICE	24
4051	ALARM BURGLARY OR HOLD UP RESIDENCE	6
4052	ALARM BURGLARY OR HOLDUP NON RESIDENCE	16
4100	ALARMS (FIRE ALARMS)	3
4101	FIRES (ALL WORKING FIRES)	2
4125	HAZMAT / SUSP. ODOR / SUBSTANCE / ITEM	1
4510	UNATTENDED DEATHS	1
5004	FOUND ARTICLES	3
5010	MISSING PERSON-JUV FEMALE	2
5502	BARKING DOG/ANIMAL NOISE	3

5506	LOST / FOUND / STRAY ANIMALS	3
5510	ANIMAL COMPLAINTS ALL	13
5517	DISPOSAL OF INJURED ANIMAL	1
6006	MV ACCIDENT W/INJURY	1
6008	MV ACCIDENT NO INJURIES	23
6303	TRAFFIC OFFENSE ALL OTHER	1
6308	TRAFFIC MV COMPLAINT	9
6310	TRAFFIC ENFORCE / STOP	123
6335	TRAFFIC HAZARD	3
6336	DISABLED MV	4
6510	PARKING ENFORCEMENT	4
6602	ABANDONED IMPOUND/TOWAWAY	3
6610	MOTORIST ASSIST	1
6614	TRAFFIC POST	1
7003	PROPERTY CHECK / AREA CHECK	7
7006	LOCK OUT	6
7008	MEDICAL ASSISTANCE	102
7010	NOTIFICATIONS	8
7014	OTH PUB SERV/WELFARE CHK	16
7015	ASSIST CITIZEN	43
7025	EMOTIONALLY DISTURBED PERSON (EDP)	16
7077	PROPERTY EXCHANGE STANDBY	1
7502	ASSISTING-FIRE DEPT	6
7504	ASSISTING-OTHER POLICE DP	59
7506	ASSISTING-OTHER AGENCIES	8
8010	WARRANTS-LOCAL	2
8110	WARRANTS-OTHER AGENCIES	1
9002	ADMINISTRATIVE DUTIES	3
9020	POLICE INFORMATION	6

9027	FIREARMS APPLICATION	12
9029	CIVIL MATTER	1
9052	TRO / FRO INFORMATION & SERVICE	3
9060	SPECIAL RESPONSE TEAM / TACTICAL ASSIGNMENT	1
9071	DIRECTED PATROL	2
9115	FOLLOW UP	8
9137	EVIDENCE DUTIES	1
9982	SEX OFFENDER REGISTRATION	1
9998	DAILY ASSIGNMENTS	9
9999	NON-CAT DATA	13
	Grand Total	772

Report to Commissioners

November 8, 2023

We now have internet access in the Senior Center. The next step will be to run internet into the OEM building for our back up radio system. This will allow us to remotely access the transmitter. This will also allow the PD to remotely access the key fob system in use at the Senior Center and OEM building.

Respectfully submitted,

Kurt Bicking

MT. EPHRAIM POLICE RESERVES INC.

TO: MAYOR ROBERT JAKUBOWSKI
FROM: BRIAN CONTE
SUBJECT: OCTOBER MONTHLY REPORT
DATE: 11/6/2023

During the month of October, MEPRI responded to the following number of calls in your jurisdiction. I also provided the number of calls we answered in all of the towns we provide service and Mutual Aid too as well. The average response time from time of dispatch to time on location was 7.52 minutes. Our Average response time from time of response to time on location was 5.71 minutes.

Audubon	127 calls
Mt. Ephraim	69 calls
Oaklyn	37 calls
Gloucester	7 calls
Bellmawr	6 calls
Brooklawn	1 call
Other	10 calls
Total for the month	257

MONTHLY SNAPSHOT

AUDUBON MUNICIPAL COURT

MONTH / 2023 AUDUBON	TICKETS	COMPLAINTS	CDRC REFERRALS-Audubon	MERCHANT SVC FEES DEDUCTED	TOTAL RECEIPTS	BORO RECEIPTS	AP RECEIPTS UNDER 0401	CREDIT CARD COLLECTION	BACKLOG-CRIM	BACKLOG-TRAF	COLLECTIONS FEE DISBURSED
JANUARY	110	28	0	\$23.96	\$4,661.33	\$3,307.40	\$0.00	\$1,897.00	43.4%	26.3%	\$ 9.00
FEBRUARY	118	15	0	\$29.55	\$5,838.43	\$3,830.19	\$0.00	\$2,686.00	54.7%	12.2%	\$ -
MARCH	119	12	0	\$44.12	\$9,362.80	\$5,767.25	\$0.00	\$2,231.40	68.3%	12.3%	\$ 389.54
APRIL	95	15	0	\$38.86	\$4,732.99	\$2,630.93	\$0.00	\$1,367.00	80.3%	22.6%	\$ 41.14
MAY	97	20	0	\$36.91	\$4,419.17	\$2,665.33	\$0.00	\$1,420.00	58.6%	22.8%	\$ 37.80
JUNE	125	20	0	\$33.59	\$3,945.89	\$2,351.18	\$0.00	\$1,656.20	61.0%	14.9%	\$ 77.40
JULY	77	22	0	\$0.00	\$3,615.63	\$2,248.20	\$0.00	\$944.00	63.0%	20.0%	\$ 3.33
AUGUST	74	27	0	\$35.46	\$3,134.15	\$1,792.30	\$0.00	\$864.00	67.0%	39.7%	\$ 116.68
SEPTEMBER	78	22	0	\$30.92	\$4,534.25	\$2,198.00	\$0.00	\$745.00	57.9%	30.9%	\$ 27.54
OCTOBER	0	0	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	0.0%	\$ -
NOVEMBER	0	0	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	0.0%	\$ -
DECEMBER	0	0	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	0.0%	\$ -
TOTALS YTD	893	181	0	\$273.37	\$44,244.64	\$26,790.78	\$0.00	\$13,810.60			\$ 702.43
AVG/MO	99.2	20.1	0.0	\$30.37	\$4,916.07	\$2,976.75	\$0.00	\$1,534.51	61.6%	22.4%	

OFFICE OF CONSTRUCTION OFFICIAL

Construction Permit Activity Report

RANGE: 10/01/2023 To 10/31/2023

November 06, 2023 4:39:39PM

SUMMARY

CONSTRUCTION COSTS

COUNT

Cost Of Construction:	\$28,500.00	Cubic Footage:	7281 Cu.ft	Permit Issued:	21
Cost Of Alteration:	\$211,280.00	Square Footage:	633 Sq.ft	Updates Issued:	0
Cost Of Demolition:	\$152,500.00			All Fees Waived:	1
Total Cost:	\$392,280.00			Municipal Fees Waived:	1

PERMIT FEES

ADMIN FEES

WAIVED FEES

TOTAL FEES

Building:	\$3,882.00	Building:	\$0.00	Building:	\$1,502.00	Building Fees:	\$2,380.00
Electrical:	\$1,526.00	Electrical:	\$0.00	Electrical:	\$70.00	Electrical Fees:	\$1,456.00
Fire :	\$420.00	Fire :	\$0.00	Fire :	\$70.00	Fire Fees:	\$350.00
Plumbing:	\$822.00	Plumbing:	\$0.00	Plumbing:	\$168.00	Plumbing Fees:	\$654.00
Elevator:	\$0.00	Elevator:	\$0.00	Elevator:	\$0.00	Elevator Fees:	\$0.00
Mechanical:	\$370.00	Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical Fees:	\$370.00
				* Total Waived:	\$1,810.00	Technical Fees:	\$5,210.00

DCA

	Calculated Fees	Waived Fees	Collected Fees
Volume Training Fee:	\$27.00	\$0.00	\$27.00
Alteration Training Fee:	\$400.00	\$0.00	\$400.00
DCA Minimum Fee:	\$0.00	\$0.00	\$0.00
Sub total Training Fee:	\$427.00	\$0.00	\$427.00

TECHNICAL ISSUES

Building Technical:	9
Electrical Technical:	14
Fire Protection Technical:	6
Plumbing Technical:	7
Elevator Technical:	
Mechanical Technical:	5

CERTIFICATE ISSUES

Certificate of Occupancy:	3
Certificate of Approval:	21
Certificate of Continued Occupancy:	0

Certificate of Occupancy Fee:	\$364.00
Waived Certificate Fees:	\$42.00
Sub Total Certificate Fees:	\$322.00

PERMIT FEES:	\$5,210.00
DCA FEES:	\$427.00
CERTIFICATE FEES:	\$322.00
MIN FEES:	\$0.00
NET TOTAL FEES:	\$5,959.00
PENALTIES COLLECTED:	\$0.00
CCO FEES:	\$0.00
OTHER FEES:	\$0.00
GRAND TOTAL FEES:	\$5,959.00

* By State law (see N.J.S. 52:27D-126c): \$242.00

* By Municipality (see N.J.S. 52:27D-126b): \$1,610.00

OFFICE OF THE CONSTRUCTION OFFICIAL

Activity Trend

November 06, 2023 11:39:34AM

The following figures compare the construction activity for the selected time period with two previous totals. They are:
 Monthly : Previous month and same month, previous year.
 Quarterly : Previous quarter and same quarter, previous year
 Yearly : Previous year and two years prior, i.e. 1997: 1996/1995

FIGURES

	October, 2023	September, 2023	October, 2022
Building:	3,882.00	27,786.00	4,874.00
Electric:	1,526.00	1,572.00	3,596.00
Fire Protection:	420.00	350.00	492.00
Plumbing:	822.00	7,742.00	1,690.00
Elevator:	0.00	0.00	0.00
Mechanical:	370.00	369.00	956.00
Admn Fee:	0.00	0.00	0.00
DCA Vol Fee:	27.00	19.00	9.00
DCA Alt Fee:	400.00	3,260.00	1,072.00
DCA Min Fee:	0.00	0.00	1.00
C of O Fee:	364.00	118.00	658.00
Total Fees:	5,959.00	41,216.00	13,348.00
Waived Fees:	1,935.00	0.00	0.00
Total Costs:	392,280.00	1,786,591.00	587,210.00
Permit Count:	21.00	96.00	49.00
Update Count:	0.00	0.00	0.00

PERCENTAGES

	Last Month	Last Year
Percent costs [Up/Down]:	-78.04 %	33.20 %
Percent Fees[Up/Down]:	-591.66 %	55.36 %



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FY2024 NJDOT Trust Fund, Resurfacing Hampshire Road – Phase II & N. Merchant Street

Update:

- The Borough has been informed that it will be receiving an NJDOT Municipal Aid grant of \$357,528 towards the construction, inspection, and limited design of this project. Our office will prepare a scope of work proposal and submit to the Borough Administrator.

Previously Reported:

- The NJDOT announced the solicitation and schedule for accepting applications for the NJDOT FY 2024 Municipal Aid program with a deadline of July 1, 2023. NJDOT has indicated grant awards are expected to be announced in November. Our office will submit an application for resurfacing the remaining of Hampshire Road / Merchant Street from Black Horse Pike to Dewey Parker Avenue.
- A resolution for authorization for our office to submit the application will be required at the June Commissioners' Meeting.
- Our office has submitted an application for this project before the July 1st deadline.

Camden County Open Space 2023

Previously Reported:

- Camden County Open Space Preservation Trust Fund Advisory Committee has announced that 2023 application packets are due May 1, 2023. Grants are awarded on a competitive basis up to \$25,000. The Borough, in previous years, could submit up to two (2) applications; however, the County has limited the number of applications to one (1).
- As recommended by the Borough, our office will prepare one (1) Camden County Open Space Preservation Trust Fund Advisory Committee application for playground equipment and improvements at the Audubon Family Park and will submit prior to the May 1st deadline.
- The Borough has been informed that it will be receiving an Camden County Open Space Preservation Trust Fund Advisory Committee grant of \$25,000 towards this project.

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CDBG FY2023 Senior Center Improvements

Update:

- The preconstruction meeting was held and Notice to Proceed was issued on October 19th. Construction will commence once all permits are in place and materials are received.

Previously Reported:

- Our office has submitted a FY2023 CDBG application for additional funding for this project which includes additional improvements to the Senior Center interior prior to the March 3, 2023, deadline.
- The Borough has been informed that it will be receiving a CDBG grant in the amount of \$288,864.00 towards the construction, inspection, and design of this project.
- Our office has completed the existing survey and preparation of bid documents, plans, and specifications.
- This project was publicly advertised on July 10th and the bid opening was held on August 2nd.
- The contract was awarded to Joseph Porretta Builders, Inc. in the amount of \$216,900.00 at the September Caucus meeting.
- Our office coordinated the execution of contracts, submittals and necessary bonds and insurance from the contractor.

FY2023 NJDOT Trust Fund, Resurfacing East Pine Street – Phase III, Hampshire Road, & N. Merchant Street

Previously Reported:

- The NJDOT announced the solicitation and schedule for accepting applications for the NJDOT FY 2023 Municipal Aid program with a deadline of July 1, 2022. NJDOT has indicated grant awards are expected to be announced in November. Our office will submit an application for resurfacing the remaining of East Pine Street to Hopkins Avenue and N. Merchant Street from Black Horse Pike to Dewey Parker Avenue.
- A resolution for authorization for our office to submit the application will be required at the June Commissioners' Meeting.
- Our office has submitted an application for this project before the July 1st deadline.
- The Borough has been informed that it will be receiving an NJDOT Municipal Aid grant of \$237,210 towards the construction, inspection, and limited design of this project.

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- Our office has prepared a scope of work proposal and have submitted same to the Borough Administrator. It is our understanding the Borough is selecting Option #1 to utilize five percent (5%) of the final construction cost for design services, therefore a resolution is required to submit NJDOT.
- Our office has submitted for NJDOT concurrence regarding our proposal and the Borough resolution.
- Our office has completed the existing base survey and is proceeding with preparation of bid documents, plans, and specifications for public bidding of this project in summer/fall 2023.

FY2022 NJDOT Trust Fund, Resurfacing East Pine Street – Phase II, Hampshire Road, & N. Merchant Street

Update:

- This project was publicly advertised on September 10th; the bid opening was held on September 21st and the contract was awarded at the October Caucus meeting to Landberg Construction in the amount of \$197,405.80 for the Base Bid.
- The preconstruction meeting was held on November 2nd. Notice to Proceed will be issued the week of November 6th and the contractor has indicated construction will commence the week of November 13th.

Previously Reported:

- The NJDOT announced the department has revised the solicitation and notification schedule for accepting applications for the NJDOT FY 2022 Municipal Aid program with a deadline of July 1, 2021. NJDOT has indicated grant awards are expected to be announced in November.
- Our office has submitted an application for resurfacing the remaining of East Pine Street from the end of Phase I to Hopkins Avenue, Hampshire Road from Kings Highway to Dewey Parker Avenue, and N. Merchant Street from Black Horse Pike to Dewey Parker Avenue.
- The Borough has been informed that it will be receiving an NJDOT Municipal Aid grant of \$240,000 towards the construction, inspection, and limited design of this project.
- Our office has forwarded a proposal to the Borough for the estimated cost of survey, design, and construction administration associated with the NJDOT Municipal Aid project.
- Once NJDOT concurrence is received regarding our proposal and the Borough resolution, our office will complete the existing base survey and is proceed with preparation of bid documents, plans, and specifications for public bidding of this project in spring 2022.

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- NJDOT concurrence has been received regarding our proposal and the Borough resolution. Our office will complete the existing base survey and proceed with preparation of bid documents, plans, and specifications for public bidding of this project in spring/summer 2022.
- Our office submitted PS&E review to NJDOT for comment. Once any NJDOT review comments are addressed, our office will publicly advertise this project for bid.
- This project was publicly advertised on September 10th; the bid opening was held on September 21st and the contract was awarded at the October Caucus meeting to Landberg Construction in the amount of \$197,405.80 for the Base Bid.

FY2021 NJDOT Trust Fund, Resurfacing East Merchant Street – Phase III & East Pine Street

Previously Reported:

- The NJDOT announced the department has revised the solicitation and notification schedule for accepting applications for the NJDOT FY 2021 Municipal Aid program with a deadline of July 1, 2020. NJDOT has indicated grant awards are expected to be announced in November. Our office has submitted an application for resurfacing the remaining of East Merchant Street from the end of Phase II to Hopkins Avenue and East Pine Street from the White Horse Pike to Hopkins Avenue.
- A resolution for authorization for our office to submit the application was approved at the June Commissioners' Meeting.
- Our office submitted the application on June 30, 2020 and three (3) original resolutions were forwarded to NJDOT.
- The Borough has been informed that it will be receiving an NJDOT Municipal Aid grant of \$215,000 towards the construction, inspection, and limited design of this project.
- Our office has forwarded a proposal to the Borough for the estimated cost of survey, design, and construction administration associated with the NJDOT Municipal Aid project.
- Our office has forwarded the proposal and Borough resolution to NJDOT for concurrence. Our office will complete existing base survey and proceed with preparation of bid documents, plans, and specifications for public bidding of the project once NJDOT concurrence is issued.
- The NJDOT has indicated all Camden County FY 2021 Municipal Aid agreements are still being processed and any review submissions are on hold until the agreements are processed.

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- The NJDOT has approved the submitted design concurrence. Our office is proceeding with preparation of bid documents, plans, and specifications for public bidding of the project.
- Our office is finalizing the bid documents, plans, and specifications for public bidding of this project in the end of winter 2022 once all comments from the NJDOT PSE review have been addressed.
- This project was publicly advertised on August 3rd; the bid opening was held on August 16th and the contract was awarded at the August Commissioner meeting to Think Pavers Hardscaping in the amount of \$186,626.00 for the Base Bid.
- Preconstruction meeting was held on October 12th. Notice to Proceed was issued for Monday, October 17th. Notices to residents will be issued at least 48 hours prior to beginning of construction and roadway paving.
- Construction is substantially complete. Payment Application #1 has been completed by our office and submitted to the Borough for approval.
- Our office has generated a punchlist for any outstanding items and coordinated with contractor for completion and project closeout.

Camden County Link Trail – Segment 1B

Previously Reported:

- Camden County is constructing a multi-use, off-road trail along the Conrail Railroad Tracks and East Atlantic Avenue in the Borough of Audubon. Our office attended an onsite meeting at the intersection of East Merchant Street / East Atlantic Avenue on June 29th with representatives of Camden County, NV5 (design engineers), and Commissioner Jakubowski. The subject of the onsite meeting was to discuss the impact of the multi-use trail regarding on street parking along East Atlantic Avenue and solutions for maintaining/creating parking in the project's vicinity, mainly around East Merchant Street / East Atlantic Avenue / West Atlantic Avenue.
- Our office attended an onsite meeting with representatives of NJDOT, Conrail, Camden County, NV5 (project design engineer), and Borough Administrator on February 10th to discuss the rail crossings and any impacts from the Link Trail. NV5 indicated construction is anticipated to take place fall 2021 at the earliest.
- Our office received the design plan package for this project and is currently reviewing the plans. Our office will provide the Borough and NV5 with review comments, if necessary.

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Camden County Open Space 2018, 2020, 2021, & 2022 – Resurfacing of the Hockey Rink & Asphalt Pedestrian Path at Audubon Family Park

Previously Reported:

- As recommended by the Borough, our office is preparing two (2) Camden County Open Space Preservation Trust Fund Advisory Committee applications for improvements to the hockey rink adjacent to the Community Center and an asphalt pedestrian path through the park adjacent to the Community Center.
- The application deadline was extended to May 1, 2020.
- Two (2) applications (see attached) were submitted to the County Advisory Committee on May 1, 2020.
- The Borough has been informed that it will be receiving an Open Space grant in the amount of \$25,000 for improvements to the hockey rink.
- The grant received for this project will be combined with the FY2018 Open Space grant.
- Our office is proceeding with preparation of bid documents, plans, and specifications for public bidding of the project in the spring 2021.
- This project was publicly advertised on Friday, April 30th and the bid opening was held on May 13th. As the bids received exceeded the available funding for this project, all bids were rejected.
- Our office revised the scope of work, re-advertised on Thursday, June 3rd and the held a second bid opening on June 15th.
- Again, as the bids received exceeded the available funding for this project, all bids were rejected.
- It is the understanding of our office; additional funding will be requested through the Camden County Open Space Preservation Trust Fund Advisory Committee for this project.
- Our office is exploring completing these improvements through a Shared Service Agreement with the Borough of Bellmawr if the estimated cost is within the allocated grant amounts.
- The Borough of Bellmawr has approved the Shared Services Agreement to install the improvements. A resolution was approved at the April Caucus meeting.
- Due to unforeseen paving equipment failures, the Borough of Bellmawr DPW cannot provide an updated schedule for this project.
- The Borough of Bellmawr has substantially completed the asphalt paving and concrete sidewalk installation portion of this project.

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- The Borough of Bellmawr has completed this project. Our office will coordinate with the Borough Administrator regarding reimbursement from Camden County.

FY2020 & FY2019 NJDOT Trust Fund, Resurfacing East Merchant Street – Phase II

Previously Reported:

- The NJDOT announced the department has revised the solicitation and notification schedule for accepting applications for the NJDOT FY 2020 Municipal Aid program with a deadline of July 19, 2019. NJDOT has indicated grant awards are expected to be announced in November. Our office will submit an application for resurfacing the remaining of East Merchant Street from the end of Phase I to Hopkins Avenue. Our office submitted the application on July 18, 2019 and three (3) original resolutions were forwarded to NJDOT.
- The Borough has been informed that it will be receiving an NJDOT Municipal Aid grant of \$200,000 towards the construction, inspection, and limited design of this project.
- Our office has forwarded a proposal to the Borough for the estimated cost of survey, design, and construction administration associated with the NJDOT Municipal Aid project.
- Our office has completed the existing base survey and is proceeding with preparation of bid documents, plans, and specifications for public bidding of the project.
- Our office has reviewed the scope of this project with the Borough Administrator.
- Our office submitted PS&E review to NJDOT the week of April 13th for comment. NJDOT has issued minor review comments to which our office responded via response letter.
- Our office has coordinated with the Borough Administrator regarding adjusted advertising/bidding procedures due to the statewide Stay-at-Home order. This project was publicly advertised on May 12th and the bid opening was held via Zoom on May 28th at the Borough Municipal Building.
- Four (4) bids were received with Landberg Construction submitting the low bid in the amount of \$379,245.20, representing the Base Bid, Add Alternate Bid #1, and Add Alternate Bid #2.
- Our office issued a recommendation letter on May 28th for the contract to be awarded to Landberg Construction for the Base Bid, Add Alternate Bid #1, and Add Alternate Bid #2 in the amount of \$379,245.20. A preconstruction meeting was held on July 9th. Notice to Proceed was issued for July 16th.
- This project is substantially complete. Our office has processed Payment Application #3 and prepared a punchlist and coordinated with the contractor regarding punchlist.

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- Our office has processed Payment Application #4 and coordinated with the contractor to complete additional work in order to maximize the grant amount. The Contractor has completed additional work the week of April 5th. Our office also coordinated the asphalt testing as required by the NJDOT. Our office has processed all closeout documents and submitted to the Borough for final payment and change order approval. Our office is processing closeout documents for submission to NJDOT.

Merchant Street Sanitary Sewer Capacity Analysis (AB2012-0)

Previously Reported:

- Work currently completed includes the following:
 1. Flow monitoring study performed by CSL Services Inc. Locations analyzed were Merchant Street immediately upstream of the CCMUA Pump Station, intersection of Merchant Street and Payson Avenue, and the upstream line of the Borough's Sanitary Sewer Pump Station on Nicholson Avenue.
 2. Flow data collection from the CCMUA's Pump Station - January 2011 to September 2012.
 3. As built survey of the sanitary sewer system from the Boughs manhole immediately upstart of the CCMUA's Pump Station to intersection of Merchant Street and West Atlantic Avenue.
 4. Hydraulic calculations demonstrating existing hydraulic capacity of the surveyed sanitary sewer lines.
- A meeting was held on Wednesday, September 25, 2013, with Dave Taraschi, Commissioner Martin, and our office to discuss project history and potential plans of action.
- Our office prepared a budget cost estimate in October 2013, for capacity improvements to the Borough's sanitary sewer trunk line along Merchant Street from the Cedarcroft Avenue to the end of Merchant Street. The improvements include replacing the existing 15" diameter (dia) and 18" dia terracotta mains with 24" dia and 30" dia PVC mains (with sections of epoxy lined ductile iron due to cover concerns). The budget cost estimate also includes replacement of all existing sanitary sewer laterals and clean outs behind curb, Inflow & Infiltration reduction, and milling and overlay of Merchant Street from curb to curb.
- Our office has updated the budget cost estimate to reflect current unit prices as of May 2015. The updated estimate is just above \$1,500,000.
- Our office has been in contact with the United States Department of Agriculture Rural Development regarding possible funding resources for this project.

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