

Sippican School Council

November 16, 2023

3:15-4:15

The meeting will be held in a hybrid format
In Person: Sippican School Community Room

Zoom:

<https://oldrochester-org.zoom.us/j/92249641234?pwd=ekdVUDJiZnJlcGVWNVJ6SE16NXR4QT09>

I. Review and Approval of November 9th Minutes

II. SIP Planning

III. Discussion of proposed district Calendar

IV. Beginning of a discussion related to bullying and strategies for combating it within the school and developing other ways to reward prosocial engagement.

Sippican School Council Meeting Minutes November 9, 2023

Attendance:

- In attendance: Kristina Callina, Sara Shulkla, Kate Excellent, Ashley O'Brien Marla Brown, Barbara Moody, Amanda LeMarier, Ashley Sweatland, Melissa Rogers, Anna Ward joined remotely

Action Items:

1. Next School Council meeting Thursday 11/16
2. Review Draft Improvement Plan
3. Send any input on Level-based goals and Action steps to Marla or Kate ahead of next meeting - If adding to the document, please use **red text!!**
4. Next meeting: District Calendar input, calendar is currently a draft, then proposed changes get reviewed

Meeting Minutes:

1. Approved meeting notes from October
2. Improvement Plan - right now we're working toward a 1-year plan
 - a. Shared template for planning
 - i. To be presented November 30th at School Committee (1-year plan only)
 - ii. Mission, Vision, Core Values, Theory of Action are all in place already
 - iii. Under Strategic Objectives
 - iv. The Strategic Initiatives are already in place from the Vision 2028
 - v. Level-based Goals (aka, Sippican goals), Action Steps, and Anticipated Outcomes & Evidence will be added by School Council, where appropriate
 - b. Strategic Objective #1: Teaching & Learning
 - i. 1.1 Portrait of a graduate
 1. Top-down approach - starting with high school and moving down to J. High and then elementary schools
 - ii. 1.2 Literacy Action Plan
 1. Curriculum review cycle is a longer-term, district-wide implementation
 2. Literacy action plan - ongoing, Sippican goals and action steps are documented
 - iii. 1.3 establish Curriculum Leadership Team - happening at the district level
 - iv. 1.4 Assessment practices and Data Collection
 1. Partnering with The Hill to understand assessment, progress monitoring
 2. DIBELS implementation, targeting areas of need through progression of literacy skills through Title I and other intervention opportunities
 - v. 1.5 Curriculum mgmt system (relates to 1.3)
 - c. Strategic Objective #2: Teaching & Learning
 - i. 2.1 Track PD feedback
 - ii. 2.2 relates to curriculum leadership team, happening at the district level
 - iii. 2.3 curriculum writing PD - can't do it this year because 2023-2024 is for literacy curriculum development and additional curriculum writing will start after 2024
 - iv. 2.4 Planning and implementation for Portrait of a Graduate - district level
 - v. Adoption of Literacy Action Plan
 1. Many of the Action Steps are the same as Objective 1
 2. PD training about science of reading - teachers had asynchronous modules training yesterday (11/7/23), opportunity to share strategies/successes/frustrations with teachers in same grade levels from other elementary schools for the first time in about 6 years
 - d. Strategic Objective #3: Support Systems
 - i. 3.1 review, design, expand systems of support
 1. Acronyms: BBST/SRST = Building Based Support Team and School Resource Support Team - system of referral, intervention, monitoring
 - ii. 3.2 - happening at the District level

- iii. 3.3 - can't enact 3.3 until 3.2 is completed
 - 1. Likely a Year 3 goal
 - 2. State is changing how IEPs are written so we need to wait until new method is in place
 - iv. 3.4 District-wide Data collection and screenings
 - 1. Safe and Supportive Schools grant - district is selecting curriculum for next year
 - 2. SEL curriculum is happening in Sippican - Second Step
 - v. 3.5 Successful grade transitions
 - 1. Relates back to 3.1 and 3.2
 - 2. Work in progress - may need to put off setting goals for this objective to 2024 and beyond
 - e. Strategic Objective #4: Climate and Culture ***Most important for Sippican in Year 1 planning***
 - i. 4.1 Evidence based approaches to teaching and discipline
 - 1. Responsive Classroom; PBIS (behavior matrix); Second Step
 - 2. Clinical Team includes: BCBA, School Psychologist, School Adjustment Counselor
 - 3. Is there an opportunity for additional family involvement? Sixth grade parent group is putting together a before-school movement program
 - ii. 4.2 Branding - district-level
 - iii. 4.3 Family engagement
 - 1. Many families are receiving the SWO - need to update PowerSchool
 - 2. Other ideas to reach families? Mailings (potentially cost prohibitive), Social Media, etc.
 - iv. 4.4 Student Engagement
 - 1. Reviewed various initiatives around School Engagement
 - 2. Adding Kindergarten Buddies and cross-age peer mentoring
 - 3. School newspaper is new this year!
 - v. 4.5 PD for tracking student behavior and discipline
 - f. Strategic Objective #5: Safety
 - i. 5.1 PD on safety
 - 1. Cyber safety trainings
 - 2. ALICE Stands for Alert, Lockdown, Inform, Counter, Evacuate
 - ii. 5.2 Audit procedures - not part of Sippican Yr 1 goals
 - iii. 5.3 Technology - not part of Sippican Yr 1 goals
 - iv. 5.4 Capital plans - Happened in 2023 already
 - v. 5.5 Tech support - trying to budget for this in future; not part of Sippican Yr 1 goals
3. Hill for Literacy monthly support - teachers had one today (11/8/23): troubleshooting as a team; discussed challenges and successes; fine-tuning resources on online platform

