

School Emergency Drills

Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: North east Elementary

Date of Drill: 5-17-22 Time drill was held: 2:30 (pm/am)

Exact time required to evacuate/shelter/secure: 2:37

Total Participants: 415

Remarks: No head start

This report is for emergency drill # 5 for school year 21-22

Name of person conducting drill: Phillip Van Allen

Title of person conducting drill: Principal

Signature of person conducting drill: PVA

Drill Was Coordinated With:

- Emergency Management Coordinator
Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- Fire (fire chief or designee)
Name & Title _____