

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: JPS Montessori

Date of Drill: 11/18/21 Time drill was held: 9:30am (pm/am)

Exact time required to evacuate/shelter/secure: 2:40

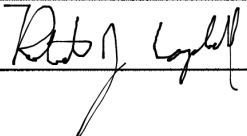
Total Participants: 100

Remarks: Everything went really smoothly. Three staff members need to remember their green card so they can hold it up for me to see when their class is clear. I will touch base with them on that.

This report is for emergency drill # 5 for school year 2021/22.

Name of person conducting drill: Rob Campbell

Title of person conducting drill: Interim Principal

Signature of person conducting drill: 

Drill Was Coordinated With:

- Emergency Management Coordinator
Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- Fire (fire chief or designee)
Name & Title _____