

# School Emergency Drills Documentation Form

### Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill  
(3 required)

### Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: JPS Montessori

Date of Drill: 4/12/22 Time drill was held: 11:00am (pm/am)

Exact time required to evacuate/shelter/secure: 1:45

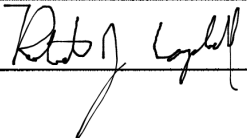
Total Participants: 130

Remarks: Everything went smoothly. We have two classroom doors that won't secure.  
One is missing the strike plate, and one is having the door window replaced.  
Both have repair tickets in and are being fixed.

This report is for emergency drill # 10 for school year 2021/22.

Name of person conducting drill: Rob Campbell

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was Coordinated With:

Emergency Management Coordinator  
Name & Title \_\_\_\_\_

**AND**

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

**OR**

Fire (fire chief or designee)  
Name & Title \_\_\_\_\_