

# School Emergency Drills Documentation Form

## Type of Drill

- Fire Drill (6 required)  
 Tornado Drill (2 required)  
 Lock Down/Shelter in Place Drill  
(2 required)

## Time of Drill

- Standard  
 Class Change  
 Recess  
 Other Events

Name Reporting School:

**Dibble Elementary**

Date of Drill: 9/14/21

Time drill was held: 9:30 (am/pm)

Exact time required to evacuate/shelter/secure: 5 minutes

Total Participants: 300

Remarks:

This report is for emergency drill# 1 for school year 2021-22

Name of person conducting drill: Martha Kuhn

Title of person conducting drill: Principal

Signature of person conducting drill: Martha Kuhn

Drill Was Coordinated With:

Emergency Management Coordinator

Name & Title called Safety Systems to advise of drill at 8:41a

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)

OR

Fire (fire chief or designee)

Name & Title