

School Emergency Drills Documentation Form

Type of Drill

Fire Drill (6 required) ③

Tornado Drill (2 required)

Lock Down/Shelter in Place Drill
(2 required)

Time of Drill

Standard

Class Change

Recess

Other Events

Name Reporting School:

Dibble Elementary

Date of Drill: 11/4/21

Time drill was held: 2 (am/pm) ①

Exact time required to evacuate/shelter/secure: 4 minutes

Total Participants: 265

Remarks: _____

This report is for emergency drill# 4 for school year 2021-22

Name of person conducting drill: Martha Kohn

Title of person conducting drill: Principal

Signature of person conducting drill: Martha Kohn

Drill Was Coordinated With:

Emergency Management Coordinator

Name & Title Karen at Safety Systems

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)

OR

Fire (fire chief of designee)

Name & Title _____