

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (5 required)
 Tornado Drill (2 required)
 Lock Down/Shelter in Place Drill
(3 required)

Time of Drill

- Standard
 Class Change
 Recess
 Other Events

Name Reporting School: Cascades Elementary

Date of Drill: 11-17-21

Time drill was held: 9:33 (am/pm)

Exact time required to evacuate/shelter/secure: 4 min.

Total Participants: 450

Remarks: Includes Head Start

This report is for emergency drill# 3 for school year 2021-22

Name of person conducting drill: Martin DuBois

Title of person conducting drill: Principal

Signature of person conducting drill: Martin DuBois

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)

OR

Fire (fire chief of designee)
Name & Title _____