Agenda
Deuel School District #19-4
Regular School Board Meeting
November 14, 2022
6:00 p.m.

I. Call to Order Chairperson Gubrud ___ p.m.

Brandt	Nielsen	Gubrud	TeKrony	Prins
Schiernbeck	Mitchell	Rahlf	Amdahl	

A. Adopt the Agenda.
Motion: **Second:**

B. Public Comment / Visitors
Alyssa Cassels – Teacher of the Year
Val Billups – Sound System Update

II. Conflict of Interest Disclosures

III. Approve the consent agenda items.
A. Approve the minutes of the October 10, 2022, regular meeting, and the October 25, 2022, special meeting.
B. Approve October Financial Reports as follows:

	General Fund	Capital Outlay	Capital Projects	Special Education	Food Service	Other Enterprise	Trust and Agency	Private Purpose Trust	Total
Balance	1,168,968.67	5,218,600.98	8,373,741.21	458,182.79	37,795.81	(9,325.27)	89,227.13	65,563.60	15,402,754.92
Receipts:									
Local	158,028.20	42,921.52	-	13,138.62	14,802.84	-	32,295.02	-	261,186.20
State	126,776.00	-	-	-	-	-	-	-	126,776.00
Federal	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-
Total Receipts	284,804.20	42,921.52	-	13,138.62	14,802.84	-	32,295.02	-	387,962.20
G.L. Entries	-	-	-	-	-	-	-	-	-
Disbursements:									
Accts. Payable	64,469.74	10,253.97	693,981.89	6,049.36	29,487.51	-	80,846.18	-	885,088.65
Hourly Payroll	74,705.15	-	-	42,943.73	18,673.58	4,789.07	-	-	141,111.53
Contracted Payroll	245,053.51	-	-	31,406.07	-	-	-	-	276,459.58
P-Card	3,943.20	919.25	-	170.05	55.00	-	232.07	-	5,319.57
Flex/HS Deducts	-	-	-	-	-	-	990.12	-	990.12
Prior Adj	-	-	-	-	-	-	-	-	-
CO Cert Pmts	-	-	-	-	-	-	-	-	-
Pre-Paids	27.91	-	-	-	253.19	-	23.95	-	305.05
Total Disbursements	388,199.51	11,173.22	693,981.89	80,569.21	48,469.28	4,789.07	82,092.32	-	1,309,274.50
Balance	1,065,573.36	5,250,349.28	7,679,759.32	390,752.20	4,129.37	(14,114.34)	39,429.83	65,563.60	14,481,442.62

C. Authorize payment of October Payroll as follows:

	October, 2022 Payroll			
Hourly	General	Spec. Ed.	Food Serv	Other Ent.
OASI	$ 9,060.56	$ 4,868.52	$ 2,100.20	$ 492.70
FIT	$ 2,704.83	$ 1,132.13	$ 486.79	$ 145.92
INS	$ 8,293.08	$ 7,108.85	$ 3,114.28	$ 1,132.46
SDRS	$ 5,408.66	$ 3,723.34	$ 1,660.32	$ 380.12
OD	$ 557.56	$ 369.63	$ 275.00	$ 37.50
NET	$ 48,680.46	$ 25,741.26	$ 11,036.99	$ 2,600.37
TOTAL	$ 74,705.15	$ 42,943.73	$ 18,673.58	$ 4,789.07
Total Hourly		$ 141,111.53		
Contracted	General	Spec. Ed.	Other Ent.	
OASI	$ 28,333.34	$ 3,101.22	$ -	
FIT	$ 12,992.74	$ 1,057.54	$ -	
INS	$ 33,503.92	$ 8,374.30	$ -	
SDRS	$ 23,294.86	$ 2,920.46	$ -	
OD	$ 5,749.22	$ 297.91	$ -	
NET	$ 141,179.43	$ 15,654.64	$ -	
TOTAL	$ 245,053.51	$ 31,406.07	$ -	
Total Contracted		$ 276,459.58		
Total Payroll		$ 417,571.11		

Motion: **Second:**

IV. Motion to approve payment of October bills. (Attached)

Motion: **Second:**

V. Transactions of Official Business

A. Motion to approve extra duty contract with Sarah Hagberg as Head Softball Coach.

Motion: **Second:**

B. Motion to approve extra duty contract with Mike Gohring as Assistant Softball Coach.

Motion: **Second:**

C. Motion to approve extra duty contract with Scott Mitchell as MS Boys Basketball Coach.

Motion: **Second:**

D. Motion to approve extra duty contract with Andrea Shea as MS Girls Basketball Coach.

Motion: **Second:**

E. Motion to accept resignation of Lynn Gudmundson as MS Football Coach.

Motion: **Second:**

F. Motion to approve the following Social Studies Resolution:

RESOLUTION

Dated: November 14, 2022

South Dakota teachers, administrators, and school board members from around the state made clear in public comment and testimony during the State Board of

Education Standards hearings their serious concerns with the proposed Social Studies standards from the Social Studies Content Standards Commission.

We, the Deuel School Board, oppose the proposed Social Studies standards for the following reasons: Whereas: 1. The process of revising the Social Studies standards was done in a manner that did not consult the expertise of South Dakota educators in their development, as has been the practice for decades of standards revision; 2. The proposed Social Studies standards are not based on educational best practices, but rather are written as tasks, not standards; 3. Many of the proposed Social Studies standards are not age appropriate for students, lack depth of knowledge, higher order thinking and do not address skill development; 4. The proposed standards would require excessive contact hours to teach to students, which would take time away from other curricular subjects; 5. Current Social Studies materials used in schools do not align with the proposed Social Studies standards, which will result in new materials, teacher training and resources needing to be purchased at a high cost to schools. Therefore, we, the Deuel School Board respectfully ask the State Board of Education Standards request the Department of Education reconvene the Social Studies workgroup from 2021, with instructions for the workgroup to revise their draft with consideration of the Social Studies Content Standards Commission's proposal. The goal should be a third proposed set of standards as a compromise between the first two Social Studies content standards proposals.

Motion: **Second:**

G. Motion to approve the following policies as reviewed:
   i. DA-FISCAL MANAGEMENT GOALS
   ii. DBDA-GENERAL FUND BALANCE
   iii. DD-FEDERAL AND STATE GRANTS
   iv. DE-REVENUES FROM TAX SOURCES
   v. DFA-REVENUES FROM INVESTMENTS
   vi. DFB-REVENUES FROM SCHOOL-OWNED REAL ESTATE
   vii. DGA-AUTHORIZED SIGNATURES
   viii. DGD-CREDIT CARD USE AND ELECTRONIC TRANSACTIONS
   ix. DI-FISCAL ACCOUNTING AND REPORTING
   x. DIE-AUDITS
   xi. DJC-BIDDING REQUIREMENTS
   xii. DJF-PURCHASING PRODEDURES
   xiii. DK-PAYMENT PROCEDURES

Motion: **Second:**

H. Motion to repeal the following policies:
   i. DBB: Fiscal Year
   ii. DBC: Budget Deadlines and Schedules
   iii. DBD: Budget Planning
   iv. DBH: Budget Adoption Procedures

Motion: **Second:**

I. Motion to revise the following policy:
   i. DB: Budget

Motion: **Second:**

VI. Reports and Discussion

A. Superintendent Schiernbeck

i. Building Update
ii. CTE Grant
iii. Mini Grants
iv. DISC
v. Droplet
vi. Scoreboard – November 29 at 4 pm
vii. UPCOMING EVENTS

1. November Interim Meeting – November 29 (to follow Daktronics)
2. State Superintendent Meeting in Chamberlain – December 7
3. Regular Meeting – December 12, 6pm

B. Principal Mitchell

i. MS Students of the Month

1. Science – Griffin Nielsen
2. Math – Diamin Gratz
3. ELA – Taylor Prins
4. Social Studies – Gavin Maaland

ii. HS Students of the Month

1. CTE – Robbie Begalka
2. Science – Emma Bass
3. Math – Tory Engebretson
4. English – Ella Kerkvliet
5. History – Megan Hendrickson
6. Music – Matthew Buyert
7. Art – Eva Gratz

iii. PT Conferences
iv. Colloquium Update
v. Upcoming Events

1. MS Dance on November 18
2. Build Dakota Presentation on November 28
3. Humanity Launch Program on December 7

C. Principal Rahlf

i. October Students of the month

1. JK - Liam Haas
2. K - Signe Eastman
3. 1st - Andee Sime
4. 2nd - Lydia Almos
5. 3rd - Caleb Fieber
6. 4th - Kylee Dahl
7. 5th - Bailey Borg

ii. October Cardinal Card Winners:

1. Allie Fieber
2. Phoenix Warren
3. Jace Burns
4. Cam Warren
5. Cora Lorenzen

iii. School Store

iv. MAPS – family report
    1. Will be sent home
    2. Refresher will be posted to Facebook and sent VIA campus messenger.
v. Conferences
    1. October 28, 2022 from 8:00am to 4:00pm
    2. Elementary had 95% of parents or guardians show up.
vi. Spelling Bee – Cardinal Community Connection
    1. First Round was held on Nov. 3rd – top 5 from each grade level move onto the 2nd round.
    2. Second Round will be held on Nov. 17th
    3. Winners will be announced at the Student of the Month Assembly on Dec. 1st.
vii. SD STARS Training
    1. Mr. Mitchell and I will both attend
        a. Aberdeen from 10am-3pm

D. Athletic Director
i. Fall Sports Banquet will be held on Tuesday Nov. 15th @ 7pm in the Cardinal Gym.
ii. Fall Seasons have ended, and winter sports meetings have been held.
    1. Wrestling – 20 (6-12)
    2. Gymnastics - 11
    3. Girls Basketball - 17
    4. Boys Basketball – 24
    5. 7th and 8th – GBB - 15
    6. 7th and 8th – BBB – 26
iii. Football All-Conference Selections and MVP's
    1. ECC
        a. Carver Nothem
        b. Owen Quail
        c. Trey Maaland
        d. Robbie Begalka
        e. Ronnie Begalka
        f. Offensive MVP—Owen Quail of Deuel
        g. Co-Defensive MVP—Ronnie Begalka of Deuel and Brent Bearman of Webster
        h. Coach of the year—Dustin Hourigan of Deuel
    2. NEC
        a. All Conference
            i. Owen Quail (Sr),
            ii. Trey Maaland (Jr)
            iii. Ronnie Begalka (Sr),
            iv. Robbie Begalka (Jr)
            v. Ty Lovre (Sr),
            vi. Dominic Constant (Sr)
        b. Honorable Mention
            i. Deuel: Josh Mussi (Sr)
            ii. Kaden TeKrony (Jr)

E. Business Manager Amdahl
    i. Farm to Schools – Food Service Grant
    ii. School Board Elections
    iii. Student Record Filing

F. NESC Representative Prins – October 17, 2022 Meeting

VII. Motion to enter Executive Session for personnel matters per SDCL 1-25-2(1) at ____ pm.
Motion: **Second:**

VIII. Other Business

IX. Motion to adjourn at ____ pm.
Motion: **Second:**

Minutes
Deuel School District #19-4
Regular School Board Meeting
October 10, 2022
6:00 p.m.

The regular meeting of the Deuel School District Board of Education was called to order on Monday, October 10, 2022, at 6:00 pm by chairperson Gubrud. Members present: Brandt, Gubrud, Nielsen, TeKrony and Prins. Others present included Superintendent Schiernbeck, Principal Mitchell, Principal Rahlf, Business Manager Amdahl, Jace Warren, and Lynn Stoltenburg.

Action 10A-1
Motion by TeKrony, seconded by Nielsen to adopt the agenda. All present voted aye. Motion carried.
No public comment was presented.
No conflict-of-interest disclosures were presented.

Action 10A-2
Motion by Brandt, seconded by Prins to approve the consent agenda items:
Approve the minutes of the September 12, 2022 regular meeting, and the September 21, 2022 special meeting.
Approve September Financial Reports as follows:

	General Fund	Capital Outlay	Capital Projects	Special Education	Food Service	Other Enterprise	Trust and Agency	Private Purpose Trust	Total
Balance	1,169,896.17	5,275,666.59	8,614,010.89	516,511.65	58,543.71	(2,760.81)	81,699.59	65,563.60	15,779,131.39
Receipts:									
Local	322,931.12	39,949.80	-	13,420.32	10,961.01	-	163,275.22	-	550,537.47
State	126,776.00	-	-	-	-	-	-	-	126,776.00
Federal	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-
Total Receipts	449,707.12	39,949.80	-	13,420.32	10,961.01	-	163,275.22	-	677,313.47
G.L. Entries	-	-	-	-	-	-	-	-	-
Disbursements:									
Accts. Payable	167,474.71	95,884.29	240,269.68	12,405.05	19,859.41	29.14	148,353.34	-	684,275.62
Hourly Payroll	55,607.61	-	-	29,507.05	11,789.50	6,535.32	-	-	103,439.48
Contracted Payroll	230,922.22	-	-	29,629.12	-	-	-	-	260,551.34
P-Card	2,835.46	1,131.12	-	207.96	60.00	-	-	-	4,234.54
Flex/HS Deducts	-	-	-	-	-	-	1,137.94	-	1,137.94
Prior Adj	(6,232.45)	-	-	-	-	-	6,232.45	-	-
CO Cert Pmts	-	-	-	-	-	-	-	-	-
Pre-Paids	27.07	-	-	-	-	-	23.95	-	51.02
Total Disbursements	450,634.62	97,015.41	240,269.68	71,749.18	31,708.91	6,564.46	155,747.68	-	1,053,689.94
Balance	1,168,968.67	5,218,600.98	8,373,741.21	458,182.79	37,795.81	(9,325.27)	89,227.13	65,563.60	15,402,754.92

Authorize payment of September Payroll as follows:

		September, 2022 Payroll			
Hourly		General	Spec. Ed.	Food Serv	Other Ent.
OASI		$ 6,528.54	$ 3,022.46	$ 1,179.16	$ 745.74
FIT		$ 1,898.02	$ 392.74	$ 95.19	$ 207.27
INS		$ 7,667.07	$ 7,309.62	$ 3,057.49	$ 1,132.46
SDRS		$ 4,013.82	$ 2,384.26	$ 949.78	$ 311.82
OD		$ 545.34	$ 384.94	$ 150.00	$ 37.50
NET		$ 34,954.82	$ 16,013.03	$ 6,357.88	$ 4,100.53
TOTAL		$ 55,607.61	$ 29,507.05	$ 11,789.50	$ 6,535.32
Total Hourly			$ 103,439.48		
Contracted		General	Spec. Ed.	Other Ent.	
OASI		$ 26,906.04	$ 3,118.02	$ -	
FIT		$ 12,484.12	$ 1,106.52	$ -	
INS		$ 30,503.95	$ 6,469.25	$ -	
SDRS		$ 21,256.07	$ 2,501.97	$ -	
OD		$ 5,649.25	$ 222.88	$ -	
NET		$ 134,122.79	$ 16,210.48	$ -	
TOTAL		$ 230,922.22	$ 29,629.12	$ -	
Total Contracted			$ 260,551.34		
Total Payroll			$ 363,990.82		

All present voted aye. Motion carried.

Action 10A-3
Motion by TeKrony, seconded by Brandt to approve payment of September bills. All present voted aye. Motion carried.

Action 10A-4
Motion by Prins, seconded by Brandt to accept resignation of Emma Ruby as a Paraprofessional. All present voted aye. Motion carried.

Action 10A-5
Motion by TeKrony, seconded by Nielsen to accept resignation of Jessica Crawford as a Paraprofessional. All present voted aye. Motion carried.

Action 10A-6
Motion by Prins, seconded by TeKrony to approve contract with Andrew Rathbun as Head Custodian. All present voted aye. Motion carried.

Action 10A-7
Motion by Brandt, seconded by TeKrony to approve contract with Jennifer VonEye as Junior Kindergarten Teacher. All present voted aye. Motion carried.

Action 10A-8
Motion by Brandt, seconded by Nielsen to approve the following policies as reviewed:

i. ACAB-PROHIBITION AGAINST AIDING OR ABETTING SEXUAL ABUSE
ii. BDB-SCHOOL BOARD STUDY SESSIONS AND WORK RETREATS
iii. BDC-EXECUTIVE SESSIONS
iv. BDDA-NOTIFICATION OF SCHOOL BOARD MEETINGS
v. BDDB-BOARD MEETING AGENDA AND FORMAT
vi. BDDC-AGENDA PREPARATION AND DISSEMINATION

vii. BDDCA-AGENDA RELATED SUPPLEMENTAL INFORMATION
viii. BDDE-PARLIAMENTARY PROCEDURE
ix. BDDH-PUBLIC PARTICIPATION AT BOARD MEETINGS
x. BF-BOARD POLICY DEVELOPMENT
xi. BHA-NEW BOARD MEMBER ORIENTATION
xii. BHAA-BOARD MEMBER EDUCATION
xiii. BHD-BOARD MEMBER COMPENSATION AND EXPENSES
xiv. BJ-SCHOOL BOARD MEMBERS
xv. BK-EVALUATION OF SCHOOL BOARD OPERATIONAL PROCEDURES
xvi. CA-ADMINISTRATION GOALS
xvii. CBA-SUPERINTENDENT JOB DESCRIPTION
xviii. CBB-LINES OF AUTHORITY AND STAFF RELATIONS
xix. CGA-BUSINESS MANAGER JOB DESCRIPTION
xx. CIA-PRINCIPAL JOB DESCRIPTION
xxi. CK-PROGRAM CONSULTANTS

All present voted aye. Motion carried.

Action 10A-9
Motion by TeKrony, seconded by Prins to repeal the following policies:
i. BF: Board Policy Development
ii. BFB: Preliminary Development of Policies
iii. BFG: Policy Review and Evaluation

All present voted aye. Motion carried.

Action 10A-10
Motion by Brandt, seconded by Nielsen to revise the following polices:
i. BFC: Board Policy Development and Adoption
ii. BCE: Board Committees
iii. BDDD: Quorum
iv. BDDG: Minutes
v. ACA: Sexual Harassment

All present voted aye. Motion carried.

Action 10A-11
Motion by TeKrony, seconded by Brandt to adopt the following policies:
i. CM: School District Annual Report
ii. GBO: Exit Interview

All present voted aye. Motion carried.

Action 10A-12
Motion by TeKrony, seconded by Prins to pay $150 for Rodney Freeman to attend the national conference. All present voted aye. Motion carried.

Action 10A-13
Motion by Nielsen, seconded by Brandt to approve snow bid submitted by Budahl Construction for 2022-2023 school year. All present voted aye. Motion carried.

Superintendent Schiernbeck updated the board on the building project, fall colloquium, focus group, Report Card, Teacher of the Year, K-5 STEM Grant, Droplet, Scoreboard Project, Vouchers for Committee Meetings, and the ASBSD Gavel Award. Upcoming events include the

October Interim Meeting (October 25 @ 6pm) and the November Regular Meeting (November 14 @ 6pm.)

Principal Mitchell recognized the following Middle School students of the month: Science – Xander Dolney, Math – Tyson Hagberg, ELA – Lilly Mabior, Social Studies – R.J. Matthies. Mitchell then recognized the following High School students of the month: CTE – Zach Martinell, Science – Trey Maaland, Math – Josie Andersen, English – Destiny Bekaert, History – Devon Moore, Music – Gabe Mattson, Art – Isabelle Deboer. Mitchell went on to recognize the following All-State Choir Quartet participants who will perform on 10/28 and 10/29: Kaylee Decker, Jaycee Hourigan, Jaydon Schmalz, Aidan Baer.

Principal Mitchell updated the board on Planbook and NWEA. Upcoming events include Tobacco Prevention Seminar for Middle School – Oct. 17, Financial Aid Night – Oct. 17, ACT Testing – Oct. 18, Parent/Teacher Conferences – Oct. 28.

Principal Rahlf recognized the following students of the month: JK – Chase Kreger, K - Boyd Sime, 1st - Keegan Beutler, 2nd - Kira Kor, 3rd - Lilly Larson, 4th - Madisyn Fieber, 5th – Huxley Hennings. Principal Rahlf then recognized the following Cardinal Card winners: Wade Tvedt, Dawson Stohr, Crue Bucknell, Kiley Marko, Baylor Engelbrecht.

Principal Rahlf updated the board on SWWC services, MAPS testing, Conferences to be held October 28 from 8:00am to 4:00pm (Preschool through fifth grade will use sign up genius to schedule conferences), After School Program, Campus Messenger, Spelling Bee supported by the Cardinal Community Connection (November 3 and November 17), Tutor Opportunities and Planbook.

Rahlf recognized the following student athletes: Braydon Simon who was nominated and awarded the Taco Johns athlete of the week for his performance vs. Webster. High School Marching Band and Junior High Marching Band both received 3rd in Arlington. Boys and Girls Cross Country received 2nd in the LCC meet with Ricky Berndt getting first for boys and Jaycee Hourigan getting 2nd for girls. Boys Cross Country got 1st and girls got 2nd in the ECC meet with the following students placing: Ricky Berndt – 1st, Caden Hourigan – 4th, Matthew Buyert – 5th, Jaycee Hourigan – 2nd, Isabella Imm – 5th. In the NEC meet, Boys Cross Country got 2nd with Rickey Berndt receiving 2nd and Jaycee Hourigan receiving 1st. Rahlf updated the board on the Fall Seasons coming to a close and the upcoming Softball Season.

Business Manager Amdahl updated the board on the convention he attended at the end of September.

NESC Representative Prins updated the board on the board meeting she attended on September 19.

Action 10A-14
Motion by TeKrony, seconded by Prins to enter Executive Session for personnel matters per SDCL 1-25-2(1) at 7:43 pm. All present voted aye. Motion carried.

No other business was presented.

Action 10A-15

Motion by TeKrony, seconded by Brandt to adjourn at 10:0 pm. All present voted aye. Motion carried.

_____	_____
Dylan Amdahl, Business Manager	Wade Gubrud, Chairperson



Agenda
Deuel School District #19-4
Special School Board Meeting
October 25, 2022
6:00 p.m.

The special meeting of the Deuel School District Board of Education was called to order on Tuesday, October 25, 2022, at 6:00 pm by chairperson Gubrud. Members present: Brandt, Gubrud, Nielsen, Prins, and TeKrony. Others present: Superintendent Schiernbeck, Principal Mitchell, Principal Rahlf, Business Manager Amdahl, Jerry Sikkink and Kyle Kraemer.

Action 10B-1
Motion by TeKrony, seconded by Nielsen to adopt the agenda. All present voted aye. Motion carried.

Jerry Sikkink and Kyle Kraemer with Daktronics presented scoreboard options for the new gym.

There were no conflict-of-interest disclosures presented.

Action 10B-2
Motion by Brandt, seconded by TeKrony to accept contract with Alexsis Van Wormer as a paraprofessional. All present voted aye. Motion carried.

Action 10B-3
Motion by Nielsen, seconded by Prins to accept contract with Debra Gruener as a paraprofessional. All present voted aye. Motion carried.

Principals Mitchell and Rahlf updated the board on the Report Card Data.

The board discussed their stances on topics to be discussed at the Delegate Assembly.

Motion by Nielsen, seconded by Prins to enter Executive Session for personnel matters per SDCL 1-25-2(1) at 8:02 pm. All present voted aye. Motion carried.
Board Chairperson Gubrud declared the board out of executive session at 9:15.

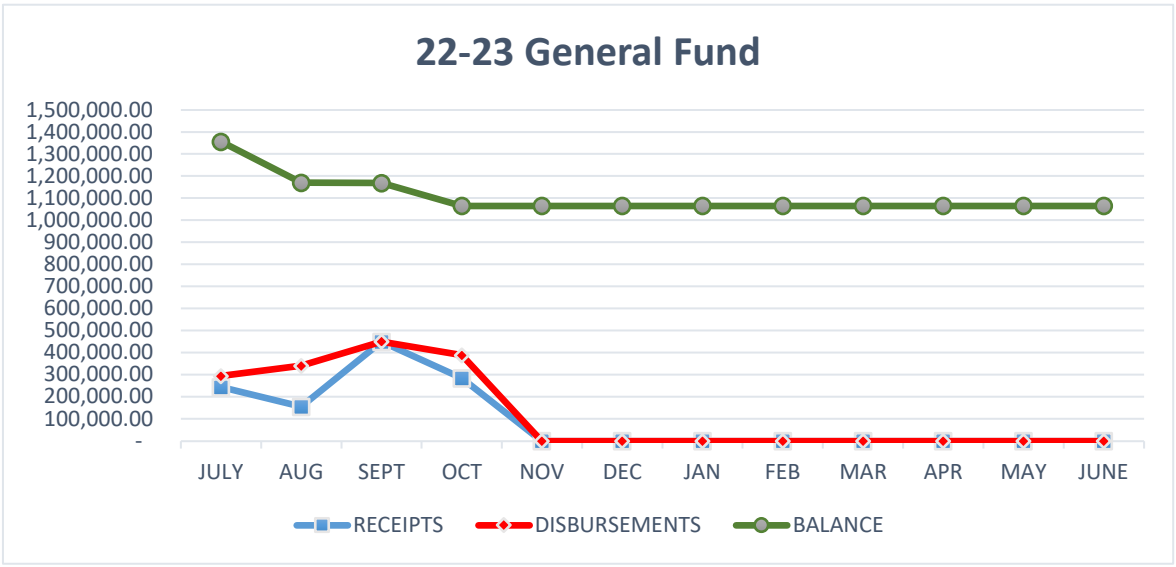
Motion by TeKrony, seconded by Nielsen to adjourn at 9:16 pm. All present voted aye. Motion carried.

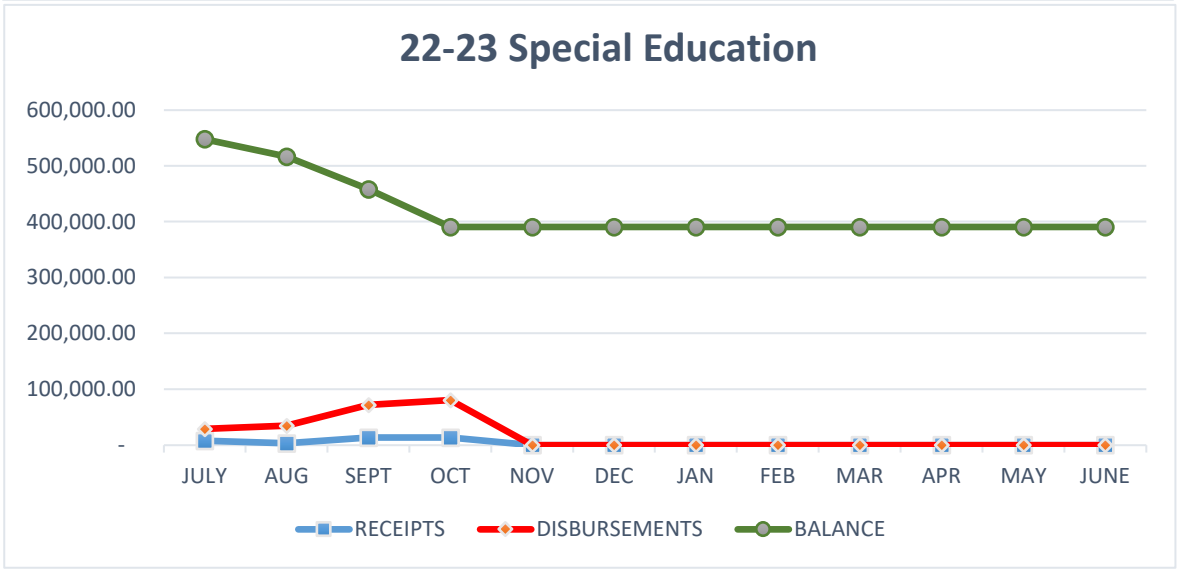
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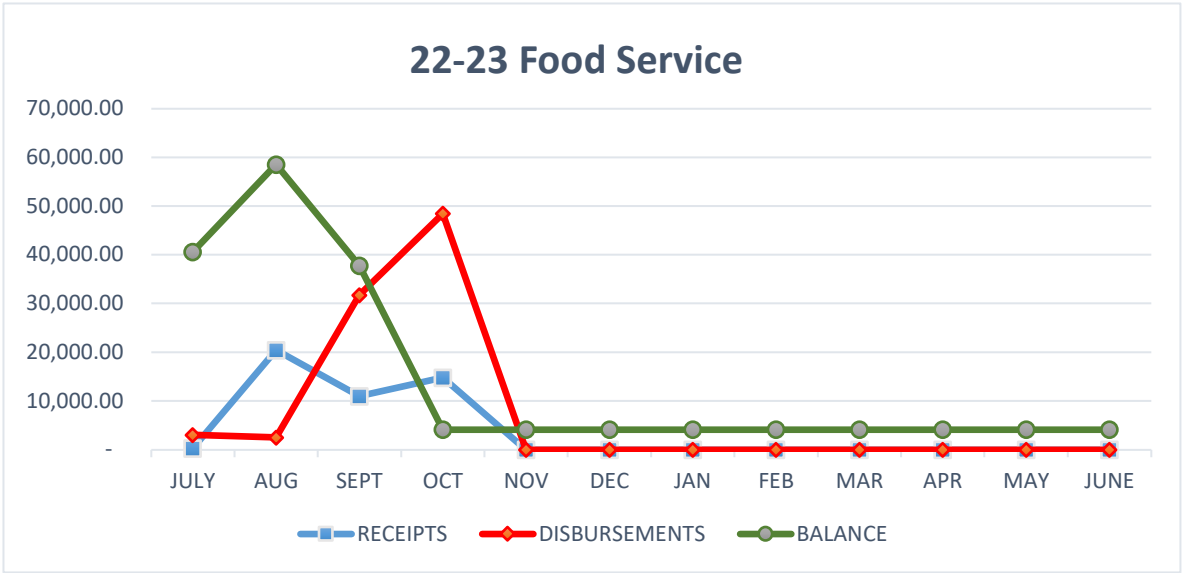
Dylan Amdahl, Business Manager Wade Gubrud, Chairperson

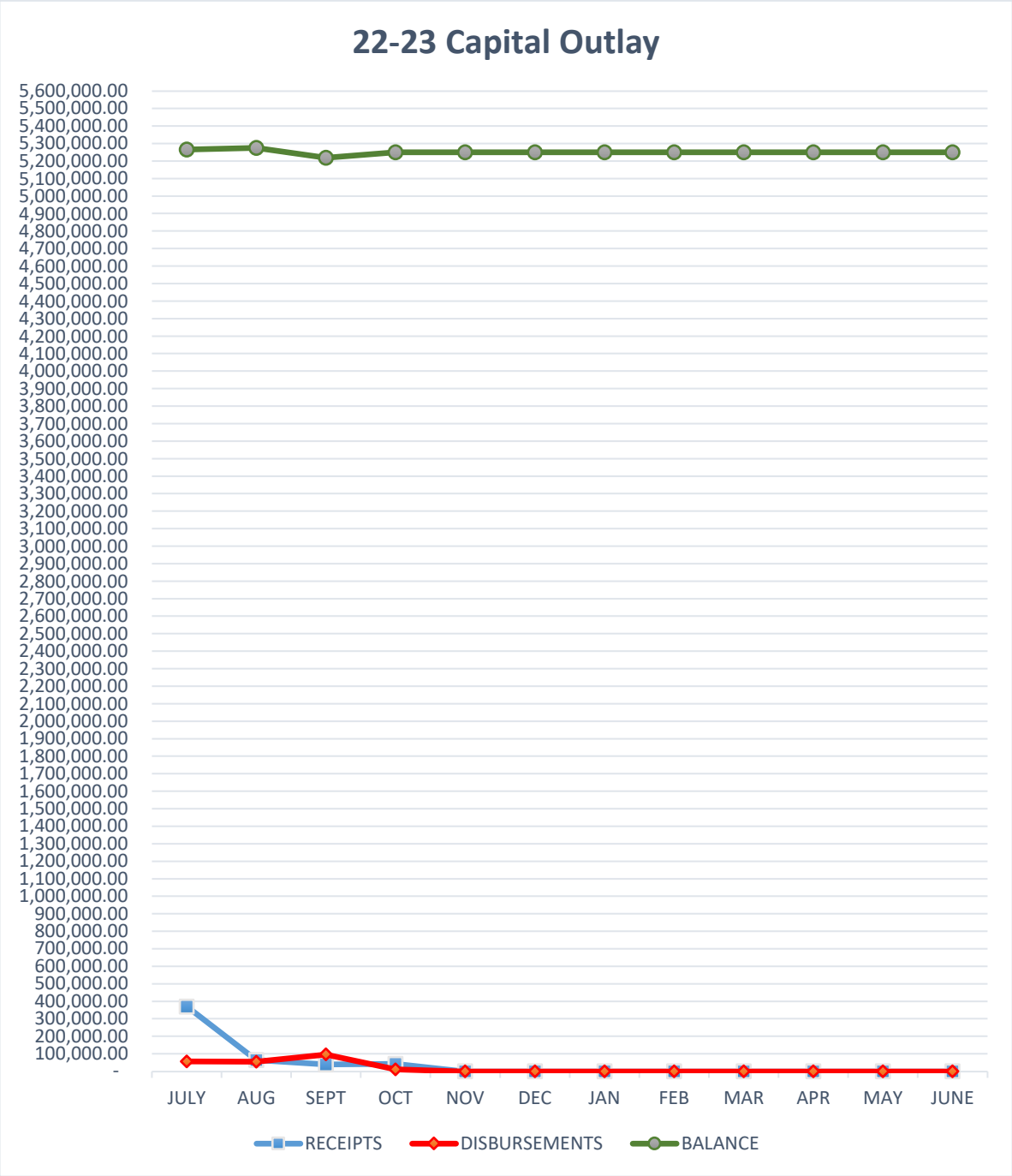
DEUEL SCHOOL DISTRICT 19-4
CASH REPORT

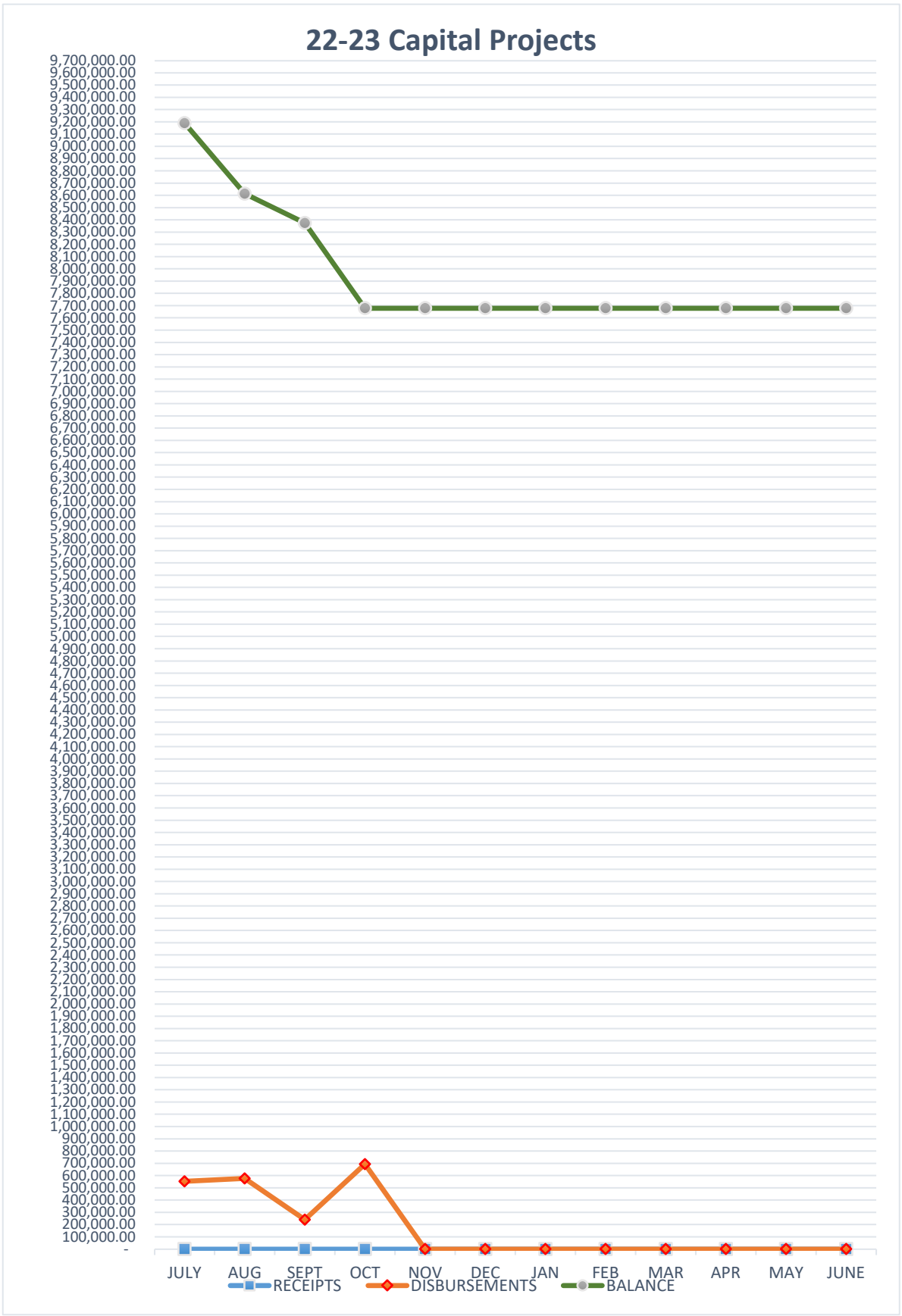
	General Fund	Capital Outlay Fund	Capital Projects Fund	Special Education Fund	Food Service Fund	Other Enterprise Fund	Trust and Custodial Fund	Private Purpose Trust	Total
Balance	1,168,968.67	5,218,600.98	8,373,741.21	458,182.79	37,795.81	(9,325.27)	89,227.13	65,563.60	15,402,754.92
Cash	(15,686.88)	58,381.12	(29,250.00)	(703.80)	0.29	-	3,557.21		16,297.94
Pooled Account	1,184,655.55	5,160,219.86	8,402,991.21	458,886.59	37,795.52	(9,325.27)	85,669.92	65,563.60	15,386,456.98
Time Deposits									-
Change Fund									-
Receipts:									
Local	158,028.20	42,921.52	-	13,138.62	14,802.84	-	32,295.02	-	261,186.20
State	126,776.00	-	-	-	-	-	-	-	126,776.00
Federal	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-
Total Receipts	284,804.20	42,921.52	-	13,138.62	14,802.84	-	32,295.02	-	387,962.20
G.L. Entries									-
Disbursements:									
Accts. Payable	64,469.74	10,253.97	693,981.89	6,049.36	29,487.51	-	80,846.18	-	885,088.65
Hourly Payroll	74,705.15	-	-	42,943.73	18,673.58	4,789.07	-	-	141,111.53
Contracted Payroll	245,053.51	-	-	31,406.07	-	-	-	-	276,459.58
P-Card	3,943.20	919.25	-	170.05	55.00	-	232.07	-	5,319.57
Flex/HS Deducts	-	-	-	-	-	-	990.12	-	990.12
Prior Adj / Voids	-	-	-	-	-	-	-	-	-
CO Cert Pmts	-	-	-	-	-	-	-	-	-
Online Fees	27.91	-	-	-	253.19	-	23.95	-	305.05
Total Disbursements	388,199.51	11,173.22	693,981.89	80,569.21	48,469.28	4,789.07	82,092.32	-	1,309,274.50
Balance	1,065,573.36	5,250,349.28	7,679,759.32	390,752.20	4,129.37	(14,114.34)	39,429.83	65,563.60	14,481,442.62
Cash	(15,080.37)	58,381.12	(29,250.00)	(703.80)	0.29	-	5,291.08		18,638.32
Pooled Account	1,080,653.73	5,191,968.16	7,709,009.32	391,456.00	4,129.08	(14,114.34)	34,138.75	65,563.60	14,462,804.30
Time Deposits									-
Change Fund									-


22-23 General Fund
1,500,000.00
1,400,000.00
1,300,000.00
1,200,000.00
1,100,000.00
1,000,000.00
900,000.00
800,000.00
700,000.00
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500,000.00
400,000.00
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BALANCE


22-23 Special Education
600,000.00
500,000.00
400,000.00
300,000.00
200,000.00
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RECEIPTS
DISBURSEMENTS
BALANCE


22-23 Food Service
70,000.00
60,000.00
50,000.00
40,000.00
30,000.00
20,000.00
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RECEIPTS
DISBURSEMENTS
BALANCE


22-23 Capital Outlay
5,600,000.00
5,500,000.00
5,400,000.00
5,300,000.00
5,200,000.00
5,100,000.00
5,000,000.00
4,900,000.00
4,800,000.00
4,700,000.00
4,600,000.00
4,500,000.00
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BALANCE


22-23 Capital Projects
9,700,000.00
9,600,000.00
9,500,000.00
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9,300,000.00
9,200,000.00
9,100,000.00
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RECEIPTS
DISBURSEMENTS
BALANCE

	10 GENERAL FUND	21 CAPITAL OUTLAY	22 SPECIAL EDUCATION FUND	41 CAPITAL PROJECTS FUND	51 FOOD SERVICE	53 OTHER ENTERPRISE FUND	Total
Total Assets and Deferred Outflows of Resources							
Current Assets							
101 GF Demand Deposits	(15,546.39)	58,381.12	0.00	(29,250.00)	0.00	0.00	13,584.73
102 PAYROLL DEPOSITS	466.02	0.00	(703.80)	0.00	0.29	0.00	(237.49)
105 POOLED FUND DEPOSITS	1,080,653.73	5,191,968.16	391,456.00	7,709,009.32	4,129.08	(14,114.34)	14,363,101.95
108 GF Advance Payments	5,356.35	0.00	0.00	0.00	0.00	0.00	5,356.35
110 220 TAXES RECEIVABLE	(8,826.81)	(4,723.33)	(2,499.35)	0.00	0.00	0.00	(16,049.49)
110 221 SE Tax Receivable - Payable 2022	706,537.27	475,567.52	251,661.31	0.00	0.00	0.00	1,433,766.10
112 216 TAXES RECEIVABLE	(882.35)	(907.34)	(553.40)	0.00	0.00	0.00	(2,343.09)
112 217 TAXES RECEIVABLE	(421.81)	(180.52)	(323.81)	0.00	0.00	0.00	(926.14)
112 218 TAXES RECEIVABLE	275.73	(215.39)	333.47	0.00	0.00	0.00	393.81
112 219 TAXES RECEIVABLE	2,347.36	1,402.06	520.59	0.00	0.00	0.00	4,270.01
112 220 SE Tax Receivable - Payable 2021	4,404.22	2,705.48	1,453.46	0.00	0.00	0.00	8,563.16
120 011 GF Accounts Receivable Regular	1,546.38	0.00	0.00	0.00	285.76	0.00	1,832.14
120 012 GF Accounts Receivable Collections	0.00	0.00	0.00	0.00	3,382.25	1,567.78	4,950.03
140 GF Due From Federal Govt	100,007.80	0.00	0.00	0.00	0.00	0.00	100,007.80
170 101 SUPPLIES INVENTORY CLEAR LAKE	0.00	0.00	0.00	0.00	2,261.97	0.00	2,261.97
171 101 FOOD INVENTORY CLEAR LAKE	0.00	0.00	0.00	0.00	3,938.61	0.00	3,938.61
172 101 COMMODITY INVENTORY CLEAR LAKE	0.00	0.00	0.00	0.00	988.41	0.00	988.41
191 DEPOSIT INSURANCE POOL	40,546.00	0.00	0.00	0.00	0.00	0.00	40,546.00
196 NET PENSION ASSET	0.00	0.00	0.00	0.00	363.76	63.20	426.96
Current Assets	1,916,463.50	5,723,997.76	641,344.47	7,679,759.32	15,350.13	(12,483.36)	15,964,431.82
Long-term Assets							
204 EQUIPMENT-LOCAL	0.00	0.00	0.00	0.00	61,635.17	0.00	61,635.17
205 EQUIPMENT-FEDERAL ASSIST.	0.00	0.00	0.00	0.00	2,893.26	0.00	2,893.26
208 ACCUM DEPRECIATION-LOCAL	0.00	0.00	0.00	0.00	(51,127.90)	0.00	(51,127.90)
209 ACCUM DEPR-FEDERAL	0.00	0.00	0.00	0.00	(2,893.26)	0.00	(2,893.26)
Long-term Assets	0.00	0.00	0.00	0.00	10,507.27	0.00	10,507.27

	10 GENERAL FUND	21 CAPITAL OUTLAY	22 SPECIAL EDUCATION FUND	41 CAPITAL PROJECTS FUND	51 FOOD SERVICE	53 OTHER ENTERPRISE FUND	Total
Deferred Outflows of Resources							
252 PENSION RELATED DEFERRED OUTFLOWS	0.00	0.00	0.00	0.00	18,749.49	3,238.90	21,988.39
Deferred Outflows of Resources	0.00	0.00	0.00	0.00	18,749.49	3,238.90	21,988.39
Total Assets and Deferred Outflows of Resources	1,916,463.50	5,723,997.76	641,344.47	7,679,759.32	44,606.89	(9,244.46)	15,996,927.48
Total Liabilities, Deferred Inflows of Resources, and Fund Equity							
Current Liabilities							
402 ACCOUNTS PAYABLE	10,478.06	0.00	88.20	0.00	0.00	0.00	10,566.26
404 CONTRACTS PAYABLE	32,200.67	0.00	225.00	0.00	0.00	0.00	32,425.67
451 FICA PAYABLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
452 FIT PAYABLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
453 INSURANCE PAYABLE	2,836.59	0.00	673.83	0.00	20.68	122.24	3,653.34
454 RETIREMENT PAYABLE	87.00	0.00	0.00	0.00	0.00	0.00	87.00
455 OTHER DEDUCTIONS PAYABLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
456 TSA PAYABLE	25.00	0.00	0.00	0.00	0.00	0.00	25.00
457 BENEFITS PAYABLE	13,235.44	0.00	3,585.84	0.00	3,115.00	0.00	19,936.28
471 DEPOSITS PAYABLE	0.00	0.00	0.00	0.00	12,146.97	0.00	12,146.97
Current Liabilities	58,862.76	0.00	4,572.87	0.00	15,282.65	122.24	78,840.52
Long-term Liabilities							
506 NET OPEB EXPENSE	0.00	0.00	0.00	0.00	6,905.00	1,195.00	8,100.00
559 OTHER DEFERRED INFLOWS	0.00	0.00	0.00	0.00	12,655.54	0.00	12,655.54
Long-term Liabilities	0.00	0.00	0.00	0.00	19,560.54	1,195.00	20,755.54
Other Liabilities							
475 Unearned Revenue	0.00	0.00	0.00	0.00	14,578.97	0.00	14,578.97
Other Liabilities	0.00	0.00	0.00	0.00	14,578.97	0.00	14,578.97
Deferred Inflows of Resources							
551 UNAVAILABLE REVENUE-PROPERTY TAXES	703,433.61	473,648.48	250,592.27	0.00	0.00	0.00	1,427,674.36
554 PENSION RELATED DEFERRED INFLOWS	0.00	0.00	0.00	0.00	7,779.11	0.00	7,779.11
559 OTHER DEFERRED INFLOWS	0.00	0.00	0.00	0.00	0.00	1,390.07	1,390.07

	10 GENERAL FUND	21 CAPITAL OUTLAY	22 SPECIAL EDUCATION FUND	41 CAPITAL PROJECTS FUND	51 FOOD SERVICE	53 OTHER ENTERPRISE FUND	Total
Deferred Inflows of Resources	703,433.61	473,648.48	250,592.27	0.00	7,779.11	1,390.07	1,436,843.54
Fund Balance							
704 005 UNDESIGNATED FUND BALANCE	0.00	0.00	0.00	(1,684,793.54)	0.00	0.00	(1,684,793.54)
706 TOTAL FIXED ASSETS	0.00	0.00	0.00	0.00	5,315.52	0.00	5,315.52
707 RESTRICTED NET POSITION	0.00	0.00	0.00	0.00	11,456.86	1,912.03	13,368.89
708 008 UNRESTRICTED NET ASSETS	0.00	0.00	0.00	0.00	0.00	(10,284.74)	(10,284.74)
708 080 UNRESTRICTED NET ASSETS	0.00	0.00	0.00	0.00	0.00	28,012.66	28,012.66
708 UNRESTRICTED NET ASSETS	0.00	0.00	0.00	0.00	(29,366.76)	(31,591.72)	(60,958.48)
722 Capital Projects Fund Balance	0.00	0.00	0.00	9,364,552.86	0.00	0.00	9,364,552.86
723 RESTRICTED-CAPITAL OUTLAY	0.00	5,250,349.28	0.00	0.00	0.00	0.00	5,250,349.28
724 RESTRICTED-SPEC. ED.	0.00	0.00	386,179.33	0.00	0.00	0.00	386,179.33
753 ASSIGNED-UNEMPLOYMENT	17,707.00	0.00	0.00	0.00	0.00	0.00	17,707.00
760 UNASSIGNED -GENERAL FUND	1,136,460.13	0.00	0.00	0.00	0.00	0.00	1,136,460.13
Fund Balance	1,154,167.13	5,250,349.28	386,179.33	7,679,759.32	(12,594.38)	(11,951.77)	14,445,908.91
Total Liabilities, Deferred Inflows of Resources, and Fund Equity	1,916,463.50	5,723,997.76	641,344.47	7,679,759.32	44,606.89	(9,244.46)	15,996,927.48

Fund: 60 TRUST AND CUSTODIAL

Chart of Account Number	Chart of Account Description	Beginning Balance	Expenses	Revenues	Balance Change	Balance
60 759 804	CLASS OF 2022	(183.91)	0.00	0.00	0.00	(183.91)
60 759 807	FFA	11,594.31	0.00	0.00	0.00	11,594.31
60 759 808	HS STUDENT COUNCIL	937.09	54.36	3,253.26	0.00	4,135.99
60 759 809	NATIONAL HONOR SOCIETY	1,271.75	0.00	0.00	0.00	1,271.75
60 759 810	KEY CLUB	4,081.87	0.00	212.00	0.00	4,293.87
60 759 811	CLEARING ACCOUNT	(166.46)	232.07	1,842.43	0.00	1,443.90
60 759 812	ACTIVITY TICKETS	3,940.00	0.00	211.75	0.00	4,151.75
60 759 813	IMPREST FUND	3,914.64	11,939.55	4,190.51	0.00	(3,834.40)
60 759 819	BAND	10,227.67	0.00	0.00	0.00	10,227.67
60 759 822	MENTORSHIP PROGRAM	2,727.84	0.00	0.00	0.00	2,727.84
60 759 823	VOCAL	1,638.46	0.00	0.00	0.00	1,638.46
60 759 825	CHEERLEADERS	1,068.25	0.00	0.00	0.00	1,068.25
60 759 828	TEACHERS LOUNGE	522.69	102.12	1,892.50	0.00	2,313.07
60 759 829	LAPTOP DEPOSIT	4,719.06	0.00	617.50	0.00	5,336.56
60 759 831	RACHELS CHALLENGE	4,914.70	0.00	0.00	0.00	4,914.70
60 759 835	BAND TRIP FUND	4,397.92	0.00	1,100.00	0.00	5,497.92
60 759 836	YEARBOOK STAFF	1,427.34	0.00	0.00	0.00	1,427.34
60 759 837	GYMNASTICS CLUB	68.77	0.00	0.00	0.00	68.77
60 759 838	ART CLUB	2,127.99	0.00	0.00	0.00	2,127.99
60 759 840	MEDICAL TRUST	12,719.56	66,447.25	20,458.88	0.00	(33,268.81)
60 759 853	Play Donation	200.00	0.00	0.00	0.00	200.00
60 759 855	SPECIAL OLYMPICS	4,632.60	0.00	0.00	0.00	4,632.60
60 759 861	MS STUDENT COUNCIL	2,830.46	0.00	0.00	0.00	2,830.46
60 759 863	BOX TOPS	2,151.14	0.00	0.00	0.00	2,151.14
60 759 864	Class Composites Project	1,094.48	400.00	0.00	0.00	694.48
60 759 865	CARDNIAL CARDS	259.83	0.00	0.00	0.00	259.83
60 759 868	PLAYGROUND CLEARING	314.97	0.00	0.00	0.00	314.97
60 759 869	DISTRICT/REGIONAL EVENT	0.00	1,902.90	0.00	0.00	(1,902.90)
60 759 870	STUDENT ASSISTANCE	3,688.30	0.00	0.00	0.00	3,688.30
60 759 875	PRESCHOOL PARENTS	1,559.25	0.00	0.00	0.00	1,559.25
60 759 876	SCOREBOARD ADS	9,200.00	0.00	0.00	0.00	9,200.00
60 759 885	ENGRAVER-RESALE	1,003.61	0.00	0.00	0.00	1,003.61
60 759 886	MULTI MEDIA ADS	3,305.10	0.00	0.00	0.00	3,305.10
60 759 900	CONNECT FOR KIDS	2,095.91	0.00	0.00	0.00	2,095.91
60 759 901	SPECIAL DONATIONS	5,200.00	0.00	0.00	0.00	5,200.00
60 759 902	GOLF	2,787.72	0.00	0.00	0.00	2,787.72
60 759 910	SECT. 125 REIMB.	(2,281.29)	1,014.07	124.69	0.00	(3,170.67)
60 759 920	DEWAL PERKINS	(20,763.30)	0.00	0.00	0.00	(20,763.30)

Fund: 60 TRUST AND CUSTODIAL

Chart of Account Number	Chart of Account Description		Beginning Balance	Expenses	Revenues	Balance Change	Balance
60 759 923	Class of 2023		1,937.85	0.00	0.00	0.00	1,937.85
60 759 924	Class of 2024		(701.85)	0.00	284.00	0.00	(417.85)
		Fund Total: 60	90,464.32	82,092.32	34,187.52	0.00	42,559.52

Vendor	Description	Invoice Amount
Fund: 10 GENERAL FUND		
A&B PURE WATER	Supplies	345.00
A-OX WELDING SUPPLY CO. INC	Supplies	17.56
ANDOR, INC	Repairs & Maintenance	6,081.94
ASB WORKERS' COMPENSATION FUND	Workers Comp	829.26
ASSOCIATED SCHOOL BDS OF SD	Purchased Services	525.00
AUTOMATIC BUILDING CONTROLS	Purchased Services	840.00
BJERKE SANITATION	Garbage Removal	772.75
CANBY CHIROPRACTIC CENTER	Purchased Services	160.00
CAROLINA BIOLOGICAL SUPPLY CO	Supplies	31.37
CENGAGE LEARNING	Supplies	325.00
CITY OF CLEAR LAKE	Water & Sewer	3,131.76
CLEAR LAKE BUILDING CENTER	Supplies	489.00
CLEAR LAKE COURIER	Purchased Services & Supplies	412.65
COMBINED BUILDING SPECIALTIES	Purchased Services	3,688.00
COWBOY COUNTRY STORES	Fuel	21.80
DAKOTA SPORTS INC	Supplies	2,938.45
DEUEL COUNTY CENEX	Fuel & Supplies	11,662.79
DEUEL COUNTY MOTOR SUPPLY	Repairs & Maintenance & Supplies	434.84
DEUEL SCHOOL - TRUST & CUSTODIAL	All State Chorus	4,002.32
DUENWALD TRANSPORTATION, LLC	Purchased Services	2,950.00
ECOLAB PEST ELIMINATION SERVICE	Purchased Services	733.38
Electronix Express	Supplies	476.82
Engelstad Electric Co.	Repairs & Maintenance	910.64
FLORAL & FINDS	Supplies	47.93
HILLYARD/SIOUX FALLS	Supplies	3,480.59
INDUSTRIAL ARTS SUPPLY CO	Supplies	162.66
ITC	Telephone	832.65
JOHNSON CONTROLS	Repairs & Maintenance	779.28
JW PEPPER & SONS INC.	Music	416.49

Vendor	Description	Invoice Amount
KARMA'S KORN	Concessions	60.00
MACK'S LANDSCAPING	Repairs & Maintenance	500.00
MARC	Supplies	686.69
MAYNARDS	Groceries, Supplies, & Concessions	796.64
MILBANK GLASS & MORE	Repairs & Maintenance	456.00
NE AREA ELEM PRINCIPAL ASSN.	Dues & Fees	70.00
NORTHEAST EDUC'L SERVICES COOP	Co-Op Services	553.63
NORTHERN STATE UNIVERSITY	Supplies	464.03
NORTHWESTERN	Natural Gas	239.62
OFFICE DEPOT	Supplies	764.06
OTTER TAIL POWER COMPANY	Electricity	5,238.05
PEPSI-COLA	Concessions	270.83
POPPLERS	Music	57.35
PRO-TEC ROOFING & SHEET METAL	Purchased Services	459.18
RAMKOTA HOTEL-PIERRE	Travel	222.00
SANFORD USD MEDICAL CENTER	Purchased Services	4,223.10
SCHOOL SPECIALTY, LLC	Supplies	154.98
SODAK GARDENS	Purchased Services	978.00
STATE LINE TREE SERVICE	Purchased Services	300.00
SUPREME WELDING	Purchased Services	254.99
THELIBRARYSTORE.COM	Supplies	104.66
THOMPSON MECHANICAL, INC.	Repairs & Maintenance	1,247.97
Time Management Systems	Supplies	69.91
TITAN MACHINERY	Repairs & Maintenance	2,710.17
TRAINING ROOM	Supplies	669.36
TRI-VALLEY SCHOOL	Purchased Services	175.75
TWIN CITY HARDWARE	Supplies	81.62
UNITED STATES TREASURY	Dues & Fees	2,368.33
US FOODS, INC.	Concessions	984.20
	Fund Total:	**72,661.05**

Vendor	Description	Invoice Amount
Fund: 21 CAPITAL OUTLAY		
A&B BUSINESS SOLUTIONS	Purchased Services	1,196.39
DAKOTA SPORTS INC	Equipment	12,075.00
DEUEL SCHOOL - TRUST & CUSTODIAL	Computer Parts	7,412.98
INFINITE CAMPUS	Software	1,331.70
ITC	Licensing Fees	2,000.00
SCHOOL SPECIALTY, LLC	Equipment	609.84
	Fund Total:	**24,625.91**
Fund: 22 SPECIAL EDUCATION FUND		
ASB WORKERS' COMPENSATION FUND	Workers Comp	91.60
CAREER ADVANTAGE	Residential Instruction	28.47
DEUEL SCHOOL - TRUST & CUSTODIAL	Mileage	444.00
MAYNARDS	Groceries, Supplies, & Concessions	112.01
NORTHEAST EDUC'L SERVICES COOP	Co-Op Services	5,209.75
	Fund Total:	**5,885.83**
Fund: 41 CAPITAL PROJECTS FUND		
CO-OP ARCHITECTURE	Buildings	7,312.50
Satellite Shelters, Inc.	Buildings	4,240.00
	Fund Total:	**11,552.50**
Fund: 51 FOOD SERVICE		
ASB WORKERS' COMPENSATION FUND	Workers Comp	93.79
CHILD & ADULT NUTRITION SERV.	Groceries	1,949.07
DEUEL SCHOOL - TRUST & CUSTODIAL	Lunch $ Refund	80.25
EAST SIDE JERSEY DAIRY, INC	Groceries	2,429.70
HILLYARD/SIOUX FALLS	Supplies	263.28
MAYNARDS	Groceries, Supplies, & Concessions	3,620.10
Performance Foodservice	Groceries & Supplies	5,060.20
SIMPLY GOOD FOOD, LLC	Purchased Services	289.00
US FOODS, INC.	Groceries	6,593.74
	Fund Total:	**20,379.13**
Fund: 53 OTHER ENTERPRISE FUND		
ASB WORKERS' COMPENSATION FUND	Workers Comp	2.35
	Fund Total:	**2.35**
	Checking Account Total:	**135,106.77**

Policy DA: FISCAL MANAGEMENT GOALS

Status: ADOPTED

Original Adopted Date: 01/01/2007 | **Last Revised Date:** 11/12/2018

The Board recognizes that money and money management compose the foundational support of the whole school program. To make that support as effective as possible, the Board intends:

1. To encourage advance planning through the best possible budget procedures;
2. To explore all practical sources of dollar income;
3. To guide the expenditure of funds so as to extract the greatest educational returns;
4. To expect top-quality accounting and reporting procedures; and
5. To maintain a level of expenditure needed to provide high quality education without imposing an excessive tax burden on the community.

Policy DBDA: GENERAL FUND BALANCE

Status: ADOPTED

Original Adopted Date: 01/01/2007 | **Last Revised Date:** 11/12/2018

The School Board is committed to operating the district in a fiscally responsible manner while balancing student needs and the district's financial obligations.

To ensure the district has the resources necessary to meet ongoing and routine financial commitments, the district shall maintain a general fund balance at a level sufficient enough to cover the cash-flow needs of the district. The district may also hold in reserve a portion of the district's general fund that may be necessary to address long-term district financial plans or unanticipated emergency expenditures.

At least once per school year, the superintendent or business manager shall provide the board with recommendations regarding the management of the district's general fund balance, including financial information detailing the district's cash-flow and reserve needs.

Before the first day of August the Board shall file an annual report with the Department of Education. The report shall contain all the educational and financial information and statistics of the school district as requested in a format established by the Department of Education. The report shall also contain, for each month of the fiscal year, the month-end cash balances of the school district's general fund, capital outlay fund, pension fund, and special education fund. The report shall also contain the following information related to certified instructional staff in the district for the preceding fiscal year:

1. Total teacher compensation, which is defined as the total amount spent on instructional salaries and benefits for certified instructional staff;
2. The total amount spent on instructional salaries for certified instructional staff;
3. The total amount spent on benefits for certified instructional staff
4. The total number of certified instructional staff employed by the school district; and
5. Any other information necessary to comply with law.

Certified Instructional staff are defined as individuals who are assigned the professional activities of instructing pupils in self-contained classes or courses, or in classroom situations. The number of certified instructional staff is usually expressed in full-time equivalents.

The following categories of teachers meet the definition of certified instructional staff:

- Elementary School teachers
- Middle School / Junior High teachers
- High School teachers
- Gifted Education teachers
- Kindergarten and Junior Kindergarten teachers
- LEP teachers
- Title I teachers
- Special Education teachers

The following categories do not meet the definition of classroom instructional staff:

- Pre-K teachers
- Long-term substitutes
- Counselors
- Administrators
- Librarians
- Speech Therapists
- Technology Coordinators

The business manager, with the assistance of the secretary of the Department of Education, shall make the annual report, and it shall be approved by the Board. The business manager shall sign the annual report and file a copy with the Department of Education.

Reports not filed before August 30th are considered past due and are subject to the past-due penalties set forth in SDCL 13-13-38.

Policy DD: FEDERAL AND STATE GRANTS

Status: ADOPTED

Original Adopted Date: 01/01/2007 | **Last Revised Date:** 11/12/2018

The Superintendent will apprise the Board of district eligibility for federal, state and foundation grants. The Board will seek and use all funding that is consistent with the advancement of the educational program of the district and the policies of the Board.

The preparation of these proposals will be supervised by the Superintendent and will be coordinated with the budgetary practices and capital improvement program of the district.

Policy DE: REVENUES FROM TAX SOURCES

Status: ADOPTED

Original Adopted Date: 01/01/2007 | **Last Revised Date:** 11/12/2018

In an attempt to provide the best education possible within the financial resources available, the Board will:

1. Request adequate local funds for the operation of the school district. The amount of the financial support requested will yield sufficient revenue for the total expenses of the school district.

2. Accept all available state funds to which the district is entitled by law or through state regulations.

3. Accept all federal funds that are available providing there is a specific need for them and matching funds that are required are available.

Policy DFA: REVENUES FROM INVESTMENTS

Status: ADOPTED

Original Adopted Date: 01/01/2007 | **Last Revised Date:** 11/12/2018

School district funds not in use will be invested in savings accounts, time deposits or in bonds or securities issued and guaranteed by the United States government. Interest earned on such investment will be credited to the respective fund or to the general fund.

In accordance with law, money in any bond redemption fund, may be invested in any of the above-mentioned securities, provided the bonds become due and payable before the payment date of the bonds.

The Board will approve the investment of all funds, and this approval will be filed and recorded by the business manager.

Policy DFB: REVENUES FROM SCHOOL-OWNED REAL ESTATE

Status: ADOPTED

Original Adopted Date: 01/01/2007 | **Last Revised Date:** 11/12/2018

In accordance with state law, the Board may approve the leasing of any of its real estate for the exploration of oil and gas and its development. Property leased will not interfere with the purposes of the school district. Revenues received from the leasing of such property will be directed into the school district general fund.

Policy DGA: AUTHORIZED SIGNATURES

Status: ADOPTED

Original Adopted Date: 01/01/2007 | **Last Revised Date:** 11/12/2018

The business manager will draw and sign all checks or warrants for the payment of verified vouchers approved for payment by the Board. Every check or warrant will be countersigned by the president or any Board member designated by the Board. The check or warrant will specify the person, firm or corporation to whom paid.

No check or warrant will be drawn by the business manager except for the indebtedness incurred prior to its issue and upon the presentation of an itemized invoice, duly verified. The invoice and verification will be retained by the business manager and placed on file in his office.

Notes: SDCL 13-8-26 authorizes the Board to designate any board member(s) to countersign all checks and warrants in the absence of the School Board President. ASBSD recommends the Board designate such other board member(s) at the July school board reorganization meeting.

Policy DGD: CREDIT CARD USE AND ELECTRONIC TRANSACTIONS

Status: ADOPTED

Original Adopted Date: 06/13/2022 | **Last Reviewed Date:** 06/13/2022

The District is committed to using its financial resources wisely. The Board recognizes that credit cards and electronic transactions may provide school employees with a convenient payment option and may also improve business office efficiency.

Credit Cards: The Board authorizes the use of credit card or electronic payment for official district purchases and acquisitions. The Business Manager is responsible for authorization and control of the use of credit cards, subject to the final School Board approval of payments.

Authorized use of the credit card is limited to the staff members who have signed for cards and may not be loaned to another person.

The credit card is for business-related purposes only. It may not be used for personal purchases. The credit card is District property and should be used only for authorized District purchases. Only the Business Manager is authorized to use the credit card when scheduling travel by District employees and/or consultants retained by the District as speakers, presenters, etc., including registration fees, lodging and airline tickets. The Business Manager is authorized to use a District credit card to purchase items online that cannot be reasonably purchased elsewhere or when purchasing or paying for items online results in significant savings. The Business Manager is also authorized to use the credit card for prepayment of items/services when required by a vendor or in instances of savings to the District.

The card users shall submit charge card receipts to the Business Manager no later than the date established by the Business Manager.

The Business Manager shall audit the charge card receipts, reconcile the charge card statement and process the charges for payment.

Cardholders, with the exception of the Business Manager, are not allowed to use the credit card for purchases greater than $1000 without prior school board authorization. The Business Manager is not authorized to use the credit card for purchases greater than $5,000 each.

Any cardholder benefits or revenue generated from the use of district-issued credit or purchase cards shall be for the exclusive use of the district. Employees shall reimburse the District for any charges that are disallowed by the employee's supervisor, the Business Manager or the Board. Employees must return the credit card to the Business Manager or School Board upon being directed to do so by the Business Manager or School Board.

Electronic Transfers: The Business Manager is authorized to electronically transfer funds for such purposes as may be specifically authorized by the Board. *

Policy DI: FISCAL ACCOUNTING AND REPORTING

Status: ADOPTED

Original Adopted Date: 01/01/2007 | **Last Revised Date:** 11/12/2018

The Business Manager will be designated by the Board to be responsible for receiving and properly accounting for all funds of the district.

The Uniform Financial Accounting System for South Dakota School Districts will be used to record receipts and disbursements of the district.

The Business Manager will report all financial information to the state as required. The Board will receive monthly financial reports from the business manager that will include a statement of operating receipts and expenditures, and balance on hand in the several funds, a budget position report, and any other financial information that should be brought to the Board's attention.

Policy DIE: AUDITS

Status: ADOPTED

Original Adopted Date: 01/01/2007 | **Last Revised Date:** 11/12/2018

For any necessary reason an audit of the books of any school district may be called at any time by the Board or the electors of the district by petition signed by 20 percent of the resident taxpayers of the district as shown by the assessment roles of the preceding year, or the Auditor General.

The school district shall have financial and compliance audits performed at least every two years. The audit may be done by the Department of Legislative Audit or by a private firm authorized by law to audit financial records of school districts.

Trust and agency funds of the school district must be internally audited annually by a person selected by the Board.

Policy DJC: BIDDING REQUIREMENTS

Status: ADOPTED

Original Adopted Date: 01/01/2007 | **Last Revised Date:** 11/12/2018

In accordance with state bidding laws, bidding is required when a purchase or contract equal to or exceeding $25,000 is anticipated, or if the contract is for the construction of a public improvement in excess of $50,000. However, state bid laws do not apply to the following and the following type contracts are exempt from bidding:

1. any contract for services provided by individuals or firms for consultants, audits, legal services, ambulance services, architectural services and engineering, insurance, real estate services, or auction services.
2. purchases of less than $25,000.
3. any purchase of equipment involving the expenditure of less than fifty thousand dollars.
4. purchases from the lowest bidder of an item contained on the state price list. The school district may also purchase items from any vendor, if less than or equal to the state price list, but must be the exact same item.
5. purchases of surplus property from another South Dakota political subdivision or the State of South Dakota.
6. equipment repair contracts.
7. communications technologies, computer hardware and software, peripheral equipment, and related connectivity.
8. published books, maps, periodicals and technical pamphlets; laboratory apparatus and appliances.
9. any purchase of supplies or services, other than professional services, from any active contract that has been awarded by any government entity by competitive sealed bids or competitive sealed proposals or from any contract that was competitively solicited and awarded within the previous twelve months. The purchase utilizing another entity's bid must mirror the purchase from a contract that was "awarded" by the original bidding entity. Contracts may be utilized from any government entity, including those that are out-of-state, provided the contract was awarded by competitive sealed bids or competitive sealed proposals. A bid accepted by another governmental entity may not be utilized if the original bid specifications included a trade-in allowance.
10. amendment of change order to an existing contract for construction, reconstruction or remodeling, provided that (1) the contract contains unit prices for the same type or class of work; (2) the change or extra work is necessitated by circumstances related to soils, utilities, or unknown conditions directly affecting the performance of the work that were not reasonably foreseeable at the time the underlying contract was let and the change or extra work is necessary to the completion of the public improvement; or (3) the sum of the proposed amendment or change order plus the sum of all other prior unbid amendments or change orders, exclusive of change orders issued under subdivisions (1) and (2) of this section, does not exceed the following: (a) for contracts not more than five hundred thousand dollars, the greater of twenty-five thousand dollars or fifteen percent of the base contract; (b) for contracts exceeding five hundred thousand dollars but not more than two million five hundred thousand dollars, the greater of seventy-five thousand dollars or ten percent of the base contract; and (c) for contracts exceeding two million five hundred thousand dollars, the greater of two hundred fifty thousand dollars or five percent of the base contract.
11. transportation of students. *
12. any purchase by a school district of perishable food. **
13. purchases of material, supplies or equipment made at public sale or auction if the following

conditions are met: (i) if purchases are made at substantial savings, (2) competitive quotations are obtained from at least three suppliers of identical or similar material, supplies, (3) purchases are made at less than 80% of the average of the quotations receive, and (4) a record of the names of the suppliers, quotations received and the procurement procedures used in purchasing shall be documented, indicated in the minutes and retained on file.

14. if, after advertising for bids, no firm bids are received, the school district may negotiate a contract for the purchase of the supplies, services, or public improvement projects at the most advantageous price, if the specifications of the original bid are met.

15. if the school board determines that the supplies or services are of such a unique nature that the contractor selected is clearly and justifiably the only practicable source to provide the supplies or services. The determination shall be recorded in the minutes. The determination that the contractor selected is justifiably the sole source shall be based on either the uniqueness of the supplies or services or the sole availability at the location required. In such cases, the school district shall conduct negotiations, including price, delivery, and quantity to obtain the most advantageous price and shall include the written verification of the sole source in the contract file. This provision does not apply to construction services or construction equipment.

16. the school district may enter into agreements with governmental entities in this or any other state or the United States government, under which any of the parties may agree to participate in, administer, sponsor, or conduct purchasing transactions under a joint agreement or contract for the purchase of supplies or contractual services. The school district may cooperate with purchasing agencies and other interested parties in any other state or the United States government to develop uniform purchasing specifications on a regional or national level to facilitate cooperative interstate purchasing transactions.

17. any contract for the purchase of supplies from the United States or its agencies or any contract issued by the General Services Administration.

18. any contract for asbestos removal in emergency response actions.

19. purchases of real property having a particular use or benefit.

20. guaranteed energy savings contracts.

21. purchase of utility services such as electric power, lights, water or gas.

22. raw materials used in construction or manufacture of products for resale.

* *No contract for the transportation of students may exceed five years.*

** *Although state law exempts school districts from having to bid perishable foods, federal law (7CFR 3016.36 (d)), which must also be complied with when utilizing funds that come from the National School Lunch Program's school food service account, does not contain such an exemption. Federal regulations establish a tiered process whereby purchases of $150,000 or less require that quotations be obtained from an adequate number of qualified sources. (a.k.a. simplified acquisition threshold). Contracts of greater than $150,000 would entail a process that is publicly advertised and bids shall be solicited from an adequate number of known suppliers. This may be accomplished by utilizing either competitive sealed bids or competitive sealed proposals. Evidence outlining the steps performed and bids/quotes received should be gathered and retained.*

Policy DJF: PURCHASING PROCEDURES

Status: ADOPTED

Original Adopted Date: 06/13/2022 | **Last Reviewed Date:** 06/13/2022

All materials to be ordered by the school district staff must be requisitioned through the Superintendent's / Principal's / staff member's supervisor / Business Manager office for processing by the business office. The business office will maintain a central record system for the purpose of combining orders, avoiding duplication of purchases, taking full advantage of lowered prices for bulk purchasing, to follow up on delayed orders of delivery and to reconcile deliveries to orders before payment is made. This delivery control will be applied to all purchases, regardless of point of delivery.

Principals and department heads will examine carefully all requisitions submitted by teachers, custodians and other employees for supplies, equipment and services. They will be responsible for verifying that items requested are needed before signing the requisition and sending it to the Business Manager.

All orders must include the name and address of the supplier as well as the purchase price.

If any person orders materials other than through the Business Manager's office the person ordering the materials will be individually responsible for the payment of the materials.

ASBSD sample policies are intended to be a guide for school districts. As is the case with any policy, a local school district's unique circumstances, challenges and opportunities need to be considered.

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Policy DK: PAYMENT PROCEDURES

Status: ADOPTED

Original Adopted Date: 01/01/2007 | **Last Revised Date:** 11/12/2018

All claims for payment from district funds will be processed by the business manager. Payment will be authorized against invoices properly supported by approved purchase orders, against properly submitted vouchers, or in accordance with salaries and salary schedules set by the Board.

List of accounts payable, including payroll lists, will be certified by the Superintendent and approved by the Board. Each registered warrant will be signed by the Board president and the business manager will sign the endorsement statement. Actual invoices, statements and vouchers will be available for Board inspection.

The business manager will assume responsibility for assuring that budget allocations are observed and that total expenditures do not exceed the amount allocated in the budget for all items.

The school principals will be responsible for observing budget allocations in their respective schools. Each will also serve as custodian of the activity accounts in his or her respective school and will be responsible for their proper handling and expenditures.

Policy DBB: FISCAL YEAR

Status: ADOPTED

Original Adopted Date: 01/01/2007 | **Last Revised Date:** 11/12/2018

The fiscal year for all school funds will be July 1 through June 30. Financial reports for all funds will be presented for Board approval at the July meeting.

Policy DBC: BUDGET DEADLINES AND SCHEDULES

Status: ADOPTED

Original Adopted Date: 01/01/2007 | **Last Revised Date:** 11/12/2018

Preparation of the annual budget will be scheduled in stages throughout the school year with attention to certain deadlines established by law and Board policy.

Date	Description
January	Budget preparation begins
March	Annual audit is requested. Review of proposed budget.
May	The proposed budget for the next fiscal year will be considered at the regular Board meeting.
July 15	Deadline for publishing proposed budget and notice of hearing in the official newspaper.
July 31	Deadline for budget hearing.
September 30	Deadline for Board approval of budget for the anticipated obligations of each fund (except Trust and Agency) for the fiscal year. By resolution the School Board will adopt a budget.
September 30	Deadline for reporting to the county auditor the budget adopted by the Board, on the forms prescribed by the county auditor.

In accordance with law, any changes in the proposed budget incorporated into the final budget, will be published in the minutes within 30 days after the final adoption of the budget.

Subsequent to final adoption of the budget, the school board may supplement the budget upon adoption of a resolution setting forth the source of funds and the intended purpose for their use, and amend the budget pursuant to SDCL 13-11-3.2 utilizing available unobligated resources.

Policy DBD: BUDGET PLANNING

Status: ADOPTED

Original Adopted Date: 06/13/2022 | **Last Reviewed Date:** 06/13/2022

Budget planning for the district will be an integral part of program planning so that the annual operating budget may effectively express and implement all programs and activities of the school system. Budget planning will be a year-round process involving broad participation by administrators, supervisors, teachers, other personnel throughout the school system, citizens and citizen groups. The preliminary budget will be introduced in May followed by a budget hearing in July. The school board will officially approve the budget by September 30th.

The Superintendent, in cooperation with the business manager, will have overall responsibility for budget preparation, including the construction of, and adherence to, a budget calendar. Principals will develop and submit budget requests for their particular schools after seeking the advice and suggestions of staff members.

The budget request will reflect the principal's judgment as to the most effective way to use resources in achieving progress toward educational objectives of the school.

The Board will give careful consideration to budget requests, review allocations for fairness and for their consistency with educational priorities of the school system.

Notes: ASBSD sample policies are intended to be a guide for school districts. As is the case with any policy, a local school district's unique circumstances, challenges and opportunities need to be considered.

Policy DBH: BUDGET ADOPTION PROCEDURES

Status: ADOPTED

Original Adopted Date: 01/01/2007 | **Last Revised Date:** 11/12/2018

Adoption of the budget is solely the responsibility of the Board. The Board will adopt the budget following the public hearing for the proposed budget. The proposed budget will be published in the official newspaper at the time notice of the budget hearing is given.

If, as a result of the public hearing, it should be determined that certain changes in the budget are necessary, these changes will be made before the budget is adopted. Adoption of the budget by the Board will be by roll call vote.

Following the adoption of the budget by the Board, the tax levy in dollars or dollars per thousand of taxable valuation will be reported to the county auditor on the appropriate forms.

Policy DB: BUDGET **Status:** ADOPTED

Original Adopted Date: 01/01/2007 | **Last Revised Date:** 11/12/2018

Under law, the district is required to adopt an annual budget setting forth revenues and expenditures. This annual school budget is the financial outline of the district's educational plan; it is also the legal basis for the establishment of tax levies to support public education within the district.

Public school budgeting is also regulated and controlled by legislation, state regulations and local Board requirements. The annual operating budget for the schools will be prepared and presented in line with state policy and will be developed and refined in accordance with these same requirements.

The school district budget will be prepared by the Superintendent, with the assistance of the Business Manager, and presented to the Board for review. The Superintendent will establish a time line for the preparation of the budget.

- Building Update-
- CTE Grant-
- Mini Grants-
- DISC-
- Droplet-
- Scoreboard-November 29th, 4pm

UPCOMING EVENTS

- November Interim Meeting-November 29th after Daktronics
- State Superintendent Meeting in Chamberlain-December 7th
- Regular Meeting-December 12th, 6pm

Middle School and High School

Recognitions

- MS Students of the Month
  - Science – Griffin Nielsen
  - Math – Diamin Gratz
  - ELA – Taylor Prins
  - Social Studies – Gavin Maaland

- HS Students of the Month
  - CTE – Robbie Begalka
  - Science – Emma Bass
  - Math – Tory Engebretson
  - English – Ella Kerkvliet
  - History – Megan Hendrickson
  - Music – Matthew Buyert
  - Art – Eva Gratz

- PT Conferences

- Colloquium Update from 10/27/22 meeting

- Upcoming Events
  - MS Dance Nov. 18th
  - Build Dakota Presentation Nov. 28th
  - Humanity Launch Program Dec. 7th

Elem. Principal

- Elementary October Students of the month
  - JK - Liam Haas
  - K - Signe Eastman
  - 1st - Andee Sime
  - 2nd - Lydia Almos
  - 3rd - Caleb Fieber
  - 4th - Kylee Dahl
  - 5th - Bailey Borg
- October Cardinal Card Winners:
  - Allie Fieber
  - Phoenix Warren
  - Jace Burns
  - Cam Warren
  - Cora Lorenzen

- School Store

- MAPS – family report
  - Will be sent home
  - Refresher will be posted to Facebook and sent VIA campus messenger.
- Conferences
  - October 28, 2022 from 8:00am to 4:00pm
  - Elementary had 95% of parents or guardians show up.

- Spelling Bee – Cardinal Community Connection
  - First Round was held on Nov. 3rd – top 5 from each grade level move onto the 2nd round.
  - Second Round will be held on Nov. 17th
  - Winners will be announced at the Student of the Month Assembly on Dec. 1st.

- SD STARS Training
  - Mr. Mitchell and I will both attend
    - Aberdeen from 10am-3pm

Athletic Director

- Fall Sports Banquet will be held on Tuesday Nov. 15th @ 7pm in the Cardinal Gym.

- Fall Seasons have ended, and winter sports meetings have been held.
    - Wrestling – 20 (6-12)
    - Gymnastics - 11
    - Girls Basketball - 17
    - Boys Basketball – 24
    - 7th and 8th – GBB - 15
    - 7th and 8th – BBB – 26

- Football All-Conference Selections and MVP's
    - ECC
        - Carver Nothem
        - Owen Quail
        - Trey Maaland
        - Robbie Begalka
        - Ronnie Begalka
        - Offensive MVP—Owen Quail of Deuel
        - Co-Defensive MVP—Ronnie Begalka of Deuel and Brent Bearman of Webster
        - Coach of the year—Dustin Hourigan of Deuel

    - NEC
        - All Conference
            - Owen Quail (Sr),
            - Trey Maaland (Jr)
            - Ronnie Begalka (Sr),
            - Robbie Begalka (Jr)
            - Ty Lovre (Sr),
            - Dominic Constant (Sr)
        - Honorable Mention
            - Deuel: Josh Mussi (Sr)
            - Kaden TeKrony (Jr)

A. School Lunch Equipment Grants: Support Farm to School
    a. Construction Stipulations
    b. Building Project Completion Date

B. School Board Elections
    a. Set election date at December regular meeting
    b. Joel Brandt has the only expiring term

C. Student Record Filing
    a. Alphabetized
    b. Time consuming – But worth it!

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, October 17, 2022

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, October 17, 2022 via Zoom or at Lake Area Technical College in Watertown, SD. The meeting was called to order by President Schuurman at 7:00 P.M. and adjourned at 7:24 P.M.

Members present:

Jolene King, Arlington; Audrey Schuller, Britton-Hecla; Alisha Nielsen, Castlewood; Malory McIntire, Clark; Barb Asleson, De Smet; Laura Crooks, Deubrook; Michelle Prins, Deuel; Arend Schuurman, Elkton; Lisa Lauterhahn, Enemy Swim Day School; Chris Verhoek, Estelline; Tara Abraham, Hamlin; Paula Blue, Henry; Megan Eichler, Lake Preston; Carrie Schiernbeck, Oldham/Ramona; Jessica Anderson, Rutland; Jayme Trygstad, Sioux Valley; Lisa Amdahl, Summit; Penny Thyen, Waverly/South Shore;

Absent:

Jon Kahnke, Florence; Greg Bich, Iroquois; Lana Sand, Rosholt; Art Berger, Waubay; Martin Looyenga, Webster; Tia Felberg, Willow Lake; Natalie Remund, Wilmot

Others Attending:

NESC Staff Representatives: Shelly Skogstad – entered at 7:05 P.M.
Member District Superintendents: Todd Obele, Henry; Mitch Reed, Florence – entered at 7:03 P.M.
NESC Administration: Andrea Powell, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

Call to Order

President Schuurman called the meeting to order at 7:00 P.M.

Introduction of Guests

Todd Obele was introduced as a guest.

Public Comment

No public comments were presented.

Agenda Review, Changes, and Approval

Action #23-18 Motion by J. King, second by M. McIntire, to approve the agenda as presented. All present voted, motion carried.

Conflicts of Interest

No conflicts of interest were presented.

Financial Report

Action #23-19 Motion by C. Verhoek, second by L. Crooks, to approve the financial report for the period ending September 30, 2022. All present voted, motion carried.

	General Fund	Special Education Fund	Agency Fund
September 1, 2022	**$124,139.94**	**$868,684.81**	**$8,824.56**
Receipts:			
Local Sources	$1,152.01	$126,041.56	$2,777.21
State Sources		$4,553.98	
Federal Sources			
Other	$9,134.86	$261,683.00	
Total Monthly Receipts	$10,286.87	$392,278.54	$2,777.21
Total Gross Receipts	$134,426.81	$1,260,963.35	$11,601.77
Manual Journal Entries			
Less Salaries	$7,061.86	$343,071.67	
Less Disbursements	$13,518.80	$18,501.23	$908.34
Total Salaries & Disbursements	$20,580.66	$361,572.90	$908.34
Ending Cash Balance September 30, 2022	**$113,846.15**	**$899,390.45**	**$10,693.43**

Consent Agenda

Action #23-20 Motion by M. McIntire, second by A. Nielsen to approve the following items on the Consent Agenda: 7a) Approval of September 19, 2022 Board of Directors meeting minutes; 7b) Approval of payment of October 2022 budget claims; 7c) Approval of contracts: Aleah Hymans, $15.85/hr – Paraprofessional Castlewood Center Base. All present voting in favor, motion carried.

October 2022 Accounts Payable

General Fund: AAA PURE WATER WATER FILTER 26.10;BASS SANITATION INC. JULY - SEPT GARB 13.64; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 274.25;BERNIE'S BODY & GLASS SHOP FLEET MAINT 100.00; BRIAN'S GLASS AND DOOR, INC FLEET MAINT 475.00; CENEX FLEETCARD FLEET GASOLINE 7,613.26; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 10.76; CHURCHILL,MANOLIS,FREEMAN,KLUDT,SHELTON ELA CONF 13.50; DAKOTA DATA SHRED PROF/SHRED DOC 13.75; DOESCHER, BOBBI BACKGROUND CHECK 4.79; DUST TEX SERVICE, INC. SEPT RUG RENT 5.40; ELO PROF. LLC FY22 AUDIT 393.75; EMC INSURANCE FY23 ADD VEH COV 558.00; HAMLIN COUNTY FARMERS COOP FLEET MAINT 1,303.96; HEALTH EQUITY HSA/FLEX 5.87; JEFF'S VACUUM CENTER VACUUM REPAIR 5.06; JURGENS OIL FLEET MAINT 16.99; MENZEL, MEGEN BACKGROUND CHECK 4.79; NESC IMPREST 6.75; NESC PAYROLL OCT 22 6,841.38; NESC SPECIAL REVENUE PROJECTS FY23 1ST QTR EX MI 1,740.59; OTTERTAIL POWER CO. ELEC 25.25; PROUSE, MORGAN BACKGROUND CHECK 4.79; ROB'S AUTO REPAIR FLEET MAINT 1,491.67; STORMO, TIFFANY TRAVEL REIMB 3.06; TWIN VALLEY TIRE, INC - WEBSTER FLEET MAINT 47.83; W.W. TIRE SERVICE FLEET MAINT 84.50 WATERTOWN PUBLIC OPINION MINUTES 24.99

Fund Total: $21,109.68

Special Education Fund: AAA PURE WATER WATER FILTER 263.90; BASS SANITATION INC. JULY - SEPT GARBAGE 137.86; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 10,895.85;CASTLEWOOD SCHOOL DISTRICT SEPT CB USE FEE 974.15; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 108.81; CHURCHILL,MANOLIS,FREEMAN, KLUDT,SHELTON ELA CONF 136.50; DAKOTA DATA SHRED PROF/SHRED DOC 139.05; DOESCHER, BOBBI BACKGROUND CHECK

48.46; DUST TEX SERVICE, INC. SEPT RUG RENTAL 54.59; ELO PROF. LLC FY22 AUDIT 3,981.25; EMC INSURANCE FY23 ADD VEH COV 5,642.00; HAMLIN SCHOOL DISTRICT SEPT CB USE FEE 1,709.85; HEALTH EQUITY HSA/FLEX 59.38; JEFF'S VACUUM CENTER VACUUM REPAIR 51.14; LAKE PRESTON SCHOOL DISTRICT SEPT CB USE FEE 369.70; MENZEL, MEGEN BACKGROUND CHECK 48.46; PARENT SEPT MI REIMB 113.76; NESC IMPREST 68.25; NESC PAYROLL OCT 22 338,115.68; NESC SPECIAL REVENUE PROJECTS FY23 1ST QTR EX MI 56,126.15; OTTERTAIL POWER CO. ELEC 255.34 PROUSE, MORGAN BACKGROUND CHECK 48.46; STORMO, TIFFANY TRAVEL REIMB 30.94; WATERTOWN PUBLIC OPINION MINUTES 252.69; WEBSTER SCHOOL DISTRICT SEPT CB USE FEE 739.40

Fund Total: $420,458.98

Discussion Items

Assistant Director's Report

Assistant Director Frewing gave his report.

Director's Report

Director Powell gave her monthly report.

Surplus Vehicles

Information was presented about the surplus vehicles.

Action Items

Approval to Declare Vehicles as Surplus

Action #23-21 Motion by A. Schuller, second by T. Abraham to approve declaring four vehicles as surplus property to be sold by sealed bids. The three appointed appraisers are L. Crooks, C. Verhoek and M. McIntire. All present voting in favor, motion carried.

Fixed Asset No. 0333	2008 Chevy Impala (Gold)	Serial#: 2G1WB58K981276449
Fixed Asset No. 0344	2011 Chevy Impala (Blue)	Serial#: 2G1WF5EK4B1239759
Fixed Asset No. 0350	2011 Chevy Malibu (Silver)	Serial#: 1G1ZA5EU4BF349183
Fixed Asset No. 0351	2011 Chevy Impala (White)	Serial#: 2G1WF5EK1B1265946

Approval of Center Base rates

Action #23-22 Motion by P. Thyen, second by M. McIntire to approve 2022-2023 Center Base tuition rates as presented. All present voting in favor, motion carried.

Base Rate	$38,349.23
First Placement	$47,361.30
Second Placement	$37,501.71
Third Placement	$31,043.70

Approval of Wilmot BCBA Services

Action #23-23 Motion by M. McIntire, second by C. Verhoek to approve Wilmot buying BCBA days through NESC - $648.02/day, $324.01/half day. All present voting in favor, motion carried.

Executive Session

No executive session was held.

Adjournment

Action #23-25 With there being no further business, motion by C. Verhoek, second by A. Nielsen, to adjourn. All present voted, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical College in Watertown, SD on Monday, November 21, 2022 at 7:00 P.M.

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Arend Schuurman, President **Tiffany Stormo, Business Manager**