

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: John R. Lewis

Date of Drill: 12/14/22 Time drill was held: 11:00 (pm/am)

Exact time required to evacuate/shelter/secure: 3:08.43 minutes

Total Participants: 140 + headstart

Remarks: _____

This report is for emergency drill # 2 for school year 2022-2023

Name of person conducting drill: Jill Weatherwax

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was Coordinated With:

- Emergency Management Coordinator
Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- Fire (fire chief or designee)
Name & Title _____

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- Fire Drill (5 required)
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Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: John R. Lewis

Date of Drill: 1/20/23 Time drill was held: 11:30 (pm/am)

Exact time required to evacuate/shelter/secure: 2:06.45


Total Participants: 140

Remarks: _____

This report is for emergency drill # 3 for school year 2022-2023

Name of person conducting drill: Jill Weatherwax

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was Coordinated With:

- Emergency Management Coordinator
Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- Fire (fire chief or designee)
Name & Title _____