

**INDEPENDENT SCHOOL DISTRICT #414  
MINNEOTA SCHOOL BOARD MEETING  
DAWN VAN KEULEN, CHAIR  
Tuesday, May 17, 2016  
7:00 PM**

**I. Regular Order of Business**

1. The meeting was called to order by Chair Dawn Van Keulen at 7:00 p.m.
2. Pledge of Allegiance
3. Members Present: L. Buysse, Van Keulen, J. Buysse, Longtin, Myhre, Spanton, and DeCock  
Adm: Supt. Deitte, Principal Frie, Asst. Principal Mahan-Deitte, and A.D. Myhre  
Guests: Tegan Gillund, Byron Higgin, Ruth Bot, Bob Tolk, Tami Tolk
4. Guests were welcomed
5. The Spring Concert was awesome last week! The one-act play was very impressive! Thank you to Miranda Gravley for all of her hard work on Prom. The kids really enjoyed it.

**II. Business Agenda**

1. Motion by L. Buysse, seconded by Myhre to approve the agenda with the addition of: 2.10 Approval of the Resignation of Emily Gravley. **MOTION PASSED UNANIMOUSLY**
2. Motion by Longtin, seconded by J. Buysse to approve the minutes from the April 19, 2016 Regular Meeting. **MOTION PASSED UNANIMOUSLY**  
Motion by Longtin, seconded by Myhre to approve the minutes from the May 2, 2016 Special Meeting. **MOTION PASSED UNANIMOUSLY**
3. Motion by L. Buysse, seconded by DeCock to approve the bills as presented for check #'s 40867 through 40987. **MOTION PASSED UNANIMOUSLY**

Fund 01	\$217,193.64
Fund 02	\$16,764.37
Fund 04	\$2,086.53
<u>Fund 06</u>	<u>\$95,869.83</u>
	\$331,914.37

**III. Reports**

1. The Budget Summary and Receipt Listing Report were reviewed. We are getting closer to the end of the year, which can be seen by the budget summary report. The ADM and Special Ed Revenue will be our biggest variable this year.
2. High School Activity Account: There will still be some expenses through the end of the school year. FCCLA should end the year with a small balance.
3. Enrollment Update: The enrollment was updated, with the current number being 508.
4. K-12 Principal Report by Mr. Frie: The Ivanhoe 6<sup>th</sup> graders came and toured the building and met their future classmates last Thursday. It went very well. All of the staff and students were very welcoming. The transitioning has gone very well. Today was the last day of school for the seniors. Graduation is 2:00 p.m. on Saturday! Britney Latzig will be leaving us after this year. She has done an amazing job over the years. Congratulations to Ruth Bot on her retirement and thank you to her years of service to the district! Prom behavior was very well this year. It was a good night and the kids had a great time! The MCA tests went fantastic! We will have more information soon! We are excited to get our ACT results back to see if there has been improvement with the John Baylor Prep Class. We have had a great year and the teachers are working very hard.
5. Asst. K-12 Principal/DAC/Curriculum Director Report by Mrs. Mahan-Deitte: 11 of the groups were at or above the mark that we wanted. Reading was our strongest, with 5 grades showing growth. Thank you to the staff for their flexibility during the testing season! Barb Knutson is going to step into the DAC position. The transition should go smoothly. Many clock hours have been approved for summer curriculum development this summer. Our K-2 took their NWEA tests and have wrapped those up this week.
6. Athletic Director Report by Mr. Myhre: Our spring sports are wrapping up their regular season soon. Playoffs will start next week. The spring play was great! The Baseball team is 8-9, the Softball team is 9-11, and the lower levels are all doing well. The Girls Golf team took 2<sup>nd</sup> at the conference meet and Heidi Guttormsson took runner up. Schedules for next year are almost done.

We had our 1<sup>st</sup> JH 8-team Baseball tournament this spring and it went very well. We are going to add a JV baseball tournament next year and also are looking at JV/JH Softball tournaments as well. Jason is in the process of training in Matt and Wade for the A.D. position.

7. Superintendent Report by Mr. Deitte: Thank you to the staff for putting up with the construction. We started in early April. It has been trying at times, especially during the testing. The play and music concert were wonderful. The testing went very well. MRVED is coming on August 18<sup>th</sup> for a full day workshop. Sarah Stassen and Heather Anderson were trained in instructional coaching through MRVED. They will be using that next year with our staff. Congratulations to Ruth on her retirement! Congratulations to the seniors as they finished today. Graduation will be streamed on the CUBE.
8. Legislative Update by Mr. Deitte: Mr. Deitte passed out a handout of new mandates and reporting requirements that is going through the legislature.
9. Building Project Update: Mr. Deitte has bi-weekly meetings with the contractors and project manager. The big event will start next Tuesday after the staff will be gone for the summer. Larry, Dawn, and Dan came for a building project committee meeting to look at tile samples.
10. Land Purchase Update: Mr. Deitte presented the school board with the Purchase Agreement on the Bernardy property. The closing date is set as July 1<sup>st</sup>, 2016 at 10:00 a.m.

#### **IV. Consent Agenda**

##### **1.0 Motion by Longtin, seconded by Spanton to approve the consent agenda. MOTION PASSED UNANIMOUSLY**

1. Approval of the open enrollment of a Kindergarten student from the Canby School District and a preschool student from the Ivanhoe School District.
2. Approval of a lane change for Christy Opdahl from BA+30 to MA effective for the 2016-2017 school year.
3. Approval of the resignation of Jessica Rosa as the Student Council Advisor, effective at the end of the 2015-2016 school year.
4. Approval of the resignation of Britney Latzig as an elementary teacher, effective at the end of the 2015-2016 school year.
5. Approval of Christy Opdahl as the yearbook advisor for the 2016-2017 school year.
6. Approval of Keven Larson as the Math Counts Advisor for the 2016-2017 school year.
7. Approval of the FCCLA fundraiser.
8. Approval of family leave for Caitlyn Sonnenburg as presented.
9. Approval of the BCBS, Delta Dental, and Ameritas plans for health, dental, vision insurance for the 2016-2017 year.

#### **V. New Business**

##### **2.0 Personnel**

**2.1 Motion by Longtin, seconded by Myhre to approve Samantha Przymus as a full-time Elementary Teacher at BA Base, effective for the 2016-2017 school year. MOTION PASSED UNANIMOUSLY**

**2.2 Motion by L. Buysse, seconded by J. Buysse to hire Barb Knutson as DAC for the 2016-2017 school year with a stipend of \$10,000/year. MOTION PASSED UNANIMOUSLY**

**2.3 Motion by J. Buysse, seconded by Longtin to approve Carey Doyscher as a kitchen aide at CWC Lane 1, Step 1 for 4.5 hours a day for the 2016-2017 school year. MOTION PASSED UNANIMOUSLY**

**2.4 Motion by Myhre, seconded by DeCock to approve Amber Rodas for Tenure. MOTION PASSED UNANIMOUSLY**

**2.5 Motion by DeCock, seconded by J. Buysse to approve Miranda Gravley for Tenure. MOTION PASSED UNANIMOUSLY**

**2.6 Motion by Longtin, seconded by Myhre to approve Amanda Crowley for Tenure. MOTION PASSED UNANIMOUSLY**

**2.7 Motion by J. Buysse, seconded by Spanton to approve Kim Gades for Tenure. MOTION PASSED UNANIMOUSLY**

**2.8 Motion by Myhre, seconded by L. Buysse to approve Karen Dalager for Tenure. MOTION PASSED UNANIMOUSLY**

2.9 Motion by DeCock, seconded by Longtin to approve Kristy Schumacher for Tenure. **MOTION PASSED UNANIMOUSLY**

2.10 Motion by Longtin, seconded by Spanton to approve the resignation of Emily Gravley as a dishwasher at the end of the 2015-2016 school year. **MOTION PASSED UNANIMOUSLY**

### **3.0 Business Affairs**

3.1 Motion by L. Buysse, seconded by Spanton to approve the RESOLUTION COMMITTING BENEFITS FOR SEPERATION/RETIREMENT EFFECTIVE JULY 1, 2015. **MOTION PASSED UNANIMOUSLY Ayes: DeCock, Myhre, Longtin, L. Buysse, Van Keulen, J. Buysse, Spanton**

3.2 Motion by Longtin, seconded by Myhre to approve the RESOLUTION TO COMBINE THE DUTIES OF THE OFFICE OF THE CLERK AND TREASURER AND DESIGNATE THE SUPERINTENDENT AND BUSINESS MANAGER TO PERFORM THESE DUTIES. **MOTION PASSED UNANIMOUSLY Ayes: DeCock, Myhre, Longtin, L. Buysse, Van Keulen, J. Buysse, Spanton**

3.3 Motion by Spanton, seconded by J. Buysse to approve the RESOLUTION FOR MEMBERSHIP IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE. **MOTION PASSED UNANIMOUSLY Ayes: DeCock, Myhre, Longtin, L. Buysse, Van Keulen, J. Buysse, Spanton**

3.4 Motion by L. Buysse, seconded by J. Buysse to approve the bid from Jerry Bottelberghe for \$500 for the Small Lathe & the Wood Molder/Shaper. **MOTION PASSED UNANIMOUSLY**

3.5 Motion by Van Keulen, seconded by DeCock to approve the 1<sup>st</sup> reading of policy 410.1 to reflect health insurance contributions for full time staff. **MOTION PASSED UNANIMOUSLY**

3.6 Motion by Myhre, seconded by DeCock to approve the Resolution for Acceptance of Gifts (\$500 from the Southwest Sportsman Club for the Clay Target League). **MOTION PASSED UNANIMOUSLY Ayes: DeCock, Myhre, Longtin, L. Buysse, Van Keulen, J. Buysse, Spanton**

3.7 Motion by J. Buysse, seconded by Longtin to approve the Resolution for Acceptance of Gifts (\$1,000 from the Pheasants for Forever Buffalo Ridge Chapter for the Clay Target League). **MOTION PASSED UNANIMOUSLY Ayes: DeCock, Myhre, Longtin, L. Buysse, Van Keulen, J. Buysse, Spanton**

3.8 Motion by Longtin, seconded by Myhre to approve the Memo of Understanding to add cheerleading as an activity for the 2016-2017 school year at a total pay of \$1,000. **MOTION PASSED UNANIMOUSLY**

### **4.0 Buildings and Grounds**

4.1 Motion by L. Buysse, seconded by J. Buysse to approve the Advanced, Health, Safety and Security Bid for the Door Access System at a total cost of \$11,237.15 pending a reference check. **MOTION PASSED UNANIMOUSLY**

4.2 Motion by DeCock, seconded by J. Buysse to approve the bid from Tolk Graveling to remove the tennis courts fence, posts, and light poles at an approximate cost of \$600. **MOTION PASSED UNANIMOUSLY**

### **VI. Meetings & Dates**

Policy Meeting Thursday, June 9, 2016 at 6:00 p.m. in the Superintendent's Office

Regular School Board Meeting Tuesday, June 21, 2016 at 7:00 p.m. in the K-12 Media Center

### **VI. Old Business**

### **VII. Items for Future Agenda**

Superintendent's Performance Review

### **VIII. Adjournment-** Motion by Spanton, seconded by J. Buysse to adjourn at 8:38 p.m. **MOTION PASSED UNANIMOUSLY**