

INDEPENDENT SCHOOL DISTRICT #414
MINNEOTA SCHOOL BOARD MEETING
DAWN VAN KEULEN, CHAIR
Tuesday, July 21, 2015
7:00 PM

I. Regular Order of Business

1. The meeting was called to order by Chair Dawn Van Keulen at 7:00 p.m.
2. Members Present: L. Buysse, Van Keulen, Spanton, J. Buysse, DeCock, and Longtin
Members Absent: Myhre
Adm: Supt. Deitte, Principal Frie, A.D. Myhre
Guests: Tegan Gillund, Ruth Bot, Byron Higgin, Gavin Benson, Moriah Claron, Bob Claron.
3. Acknowledge Visitors
4. Congratulations to the FCCLA at Nationals for receiving gold! They represented our school well!

II. Business Agenda

1. Motion by Longtin, seconded by J. Buysse to approve the agenda with the additions of: 1.5 Motion to approve the 1st reading of the Academic Eligibility Policy, 1.6 Motion to approve the 1st reading of the high school faculty handbook, 1.7 Motion to approve the 1st reading of the elementary family handbook, 3.11 Motion to approve the 1st and final reading of policy 402 disability nondiscrimination policy. 4.4 Motion to approve a payment of \$325,000 to ESG/Honeywell. **MOTION PASSED UNANIMOUSLY**
2. Motion by Van Keulen, seconded by DeCock to approve the minutes from the June 23, 2015 Regular Meeting. **MOTION PASSED UNANIMOUSLY**
Motion by L. Buysse, seconded by J. Buysse to approve the minutes from the July 7, 2015 Special Meeting. **MOTION PASSED UNANIMOUSLY**
3. Motion by J. Buysse, seconded by L. Buysse to approve the bills as presented for check #'s 39716 through 39869. **MOTION PASSED UNANIMOUSLY**

Fund 01	\$356,095.85
Fund 02	\$465.45
Fund 04	\$9,051.13
<u>Fund 07</u>	<u>\$70,140.00</u>
	\$435,752.43

III. Reports

1. The Budget Summary and Receipt Listing Report were reviewed.
2. The Student Activity Account was reviewed.
3. Principal Report by Mr. Frie: We have been working on an updated crisis plan with Officer Bolt, the administration, counselor and social worker. We will be renumbering classrooms and have numbered all of the outside doors. Mr. Frie has been working on a Minneota Hall of Fame! They have held their first meeting and bylaws have been created. There are 6 males and 6 females on the selection committee. The 1st induction will be held one year from September. The conference room is almost complete! Many rooms are being painted this summer.
4. AD Report by Mr. Myhre: The football sound system is here and Keven Larson will help with the installation. The ice machine is set up. We have received donations from booster clubs for the ice machine and also a new scores table for the competition gym. The Football fence is ordered and will be installed after the Mudhen's season is over. Football practice will start on August 10th and Volleyball and Cross Country will start August 17th. There is a new A.D. Conference being held in the Twin Cities that Mr. Myhre will be attending. The school board discussed the possibility of removing/moving the softball fence to make a practice field for the Jr. High Football field.
5. Superintendents Report by Mr. Deitte: We have had one of the best years for staff retention! We will be having staff trainings on the new crisis plan at the beginning of the year. The new devices should be here towards the end of July. Mr. Deitte would like to give Mr. Frie credit for his extra work in making sure we are keeping up the building. He has been up at the school painting over the last week. We are continuing to make improvements to the school and the building. Brian's Tree Service has come in and trimmed trees and cut down a large tree in front of the elementary. They suggested planting new trees around the school as well. We are putting together a good workshop schedule. Dawn Van Keulen thanked Mr. Frie for all of his extra work around the school.

IV. Consent Agenda

Motion by Spanton, seconded by DeCock to approve the consent agenda. **MOTION PASSED UNANIMOUSLY**

1. Approval of the resignation of Jami Traen as a para-professional, with thanks for her service to the district.

2. Approval to renew membership in MSBA for FY 2016 at a cost of \$3,597.00.
3. Approval of the 2014-2015 Q Comp Annual Report.
4. Approval of non-certified part-time staff for the 2015-2016 school year: Brenda Bierschenk, Kristi Breyfogle, Denise Buysse, Nikki Deboer, Nancy Dilley, Anne Fier, Kathy Fier, Janet Flood, Mary Haugen, Caryn Hetland, Davett Jeremiason, Emily Johnson, Barb Knutson, Robyn Minnehan, Sandy Minnehan, Zita Miskiniene, Marllys Skaar, Tami Tolk, and Carmen Yost.
5. Approval of Fall Coaches: Chad Johnston – Head Football, Matt Myrvik, Les Engler, & Steve Sussner – Asst. Football, Chuck Josephson, Tony Esping, & Jordan Fink – Jr. High Football, Steph Hennen – Head Volleyball, Jenna Hennen & Kaley Buysse – Asst. Volleyball, Sarah Stassen & LeaAnne Bot – Jr. High Volleyball, Brian Rodas, Matt Buysse, and Tyson Sonnenburg – Volunteer Football.
6. Approval of Wade Gillund as the Fitness Center Coordinator from July 1, 2015 to June 30, 2016.

V. New Business

1.0 Students

- 1.1 Motion by L. Buysse, seconded by J. Buysse to approve the 1st reading of the High School Handbook. **MOTION PASSED UNANIMOUSLY**
- 1.2 Motion by Spanton, seconded by DeCock to approve the 1st reading of the Athletic/Activity Handbook. **MOTION PASSED UNANIMOUSLY**
- 1.3 Motion by J. Buysse, seconded by Longtin to approve the 1st reading of the Discipline Matrix. **MOTION PASSED UNANIMOUSLY**
- 1.4 Motion by L. Buysse, seconded by Spanton to approve the 1st reading of the Technology Handbook. **MOTION PASSED UNANIMOUSLY**
- 1.5 Motion by DeCock, seconded by Longtin to approve the 1st reading of the Academic Eligibility Policy #641. **MOTION PASSED UNANIMOUSLY**
- 1.6 Motion by Spanton, seconded by J. Buysse to approve the 1st reading of the High School Faculty Handbook. **MOTION PASSED UNANIMOUSLY**
- 1.7 Motion by Spanton, seconded by L. Buysse to approve the 1st reading of the Elementary Family Handbook. **MOTION PASSED UNANIMOUSLY**

2.0 Personnel

- 2.1 Motion by L. Buysse, seconded by Van Keulen to approve William Delaney to attend the All-American Youth Dairy Cattle Judging Contest in Harrisburg, PA with his expenses covered by a donation from Larry Buysse. **MOTION PASSED UNANIMOUSLY**

3.0 Business Affairs

- 3.1 Motion by Van Keulen, seconded by Spanton to approve the RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF AN ENERGY SERVICES AGREEMENT. **MOTION PASSED UNANIMOUSLY Aye: DeCock, J. Buysse, L. Buysse, Van Keulen, Spanton, Longtin**
- 3.2 Motion by Longtin, seconded by J. Buysse to approve the Bread Bid from Brad's Market for the 2015-2016 school year. **MOTION PASSED UNANIMOUSLY**
- 3.3 Motion by L. Buysse, seconded by DeCock to approve the Dean Foods Escalator Dairy Bid for the 2015-2016 school year. **MOTION PASSED UNANIMOUSLY**
- 3.4 Motion by L. Buysse, seconded by DeCock to approve the bid for 50 chairs at \$1.00/chair from Brandon Peterson. **MOTION PASSED UNANIMOUSLY**
- 3.5 Motion by Van Keulen, seconded by L. Buysse to approve the Health & Safety Policy 807 and the budget expenditure by finance code for 2015-2017. **MOTION PASSED UNANIMOUSLY**
- 3.6 Motion by Spanton, seconded by J. Buysse to approve the 2015-2016 fees as presented. **MOTION PASSED UNANIMOUSLY**
- 3.7 Motion by Spanton, seconded by L. Buysse to approve moving the November Regular School Board Meeting to Tuesday, November 24th at 7:00 p.m. **MOTION PASSED UNANIMOUSLY**
- 3.8 Motion by L. Buysse, seconded by J. Buysse to approve the John Baylor Program for the 2015-2016 school year at a cost of \$2,880. **MOTION PASSED UNANIMOUSLY**
- 3.9 Motion by Longtin, seconded by J. Buysse to approve the RESOLUTION ESTABLISHING PROCEDURES FOR REIMBURSEMENT OF CERTAIN EXPENDITURES FROM PROCEEDS OF FUTURE BOND PROCEEDS OR FUTURE BOND ISSUES OR OTHER BORROWINGS. **MOTION PASSED UNANIMOUSLY Aye: DeCock, J. Buysse, L. Buysse, Van Keulen, Spanton, Longtin**
- 3.10 Motion by Spanton, seconded by L. Buysse to approve moving forward with the FLY Hearings. **MOTION PASSED UNANIMOUSLY**
- 3.11 Motion by J. Buysse, seconded by Spanton to approve the 1st and final reading of Policy 402 Disability Nondiscrimination. **MOTION PASSED UNANIMOUSLY**

4.0 Buildings and Grounds

4.1 Update on current and future building and grounds projects.

4.2 Motion by Van Keulen, seconded by J. Buysse to approve the striping of the parking lot by Buck's Parking Lines & Signs at a total cost of up to \$1,000. **MOTION PASSED UNANIMOUSLY**

4.3 Motion by DeCock, seconded by J. Buysse to approve the bid from Safety First Playground Surfacing at a cost of \$42,885.60 plus the cost of the first year of maintenance. **MOTION PASSED UNANIMOUSLY**

4.4 Motion by Longtin, seconded by J. Buysse to approve a payment to Honeywell/ESG for Design, Engineering, Construction Management, and the Bidding Process for \$325,000. **MOTION PASSED UNANIMOUSLY**

VI. Meetings & Dates

MSBA Summer Session August 2nd & August 3rd in Brooklyn Park

Regular School Board Meeting on August 18, 2015 at 7:00 p.m. in the Conference Room

November 15-17 MREA Conference in Brainerd

VII. Old Business

VIII. Items for Future Agenda

Softball Fence

Out of State Travel

IX. Adjournment- Motion by J. Buysse, seconded by Spanton to adjourn at 9:34 p.m. **MOTION PASSED UNANIMOUSLY**

Dawn Van Keulen, Chair

Bernie DeCock, Clerk