

INDEPENDENT SCHOOL DISTRICT #414
MINNEOTA SCHOOL BOARD MEETING
LARRY BUYSSE, CHAIR
Tuesday, July 15, 2014
7:00 PM

I. Regular Order of Business

1. The meeting was called to order by Chair Larry Buysse at 7:00 p.m.
2. Members Present: Buysse, Van Keulen, Spanton, Brewers, DeCock, and Skaar
Members Absent: Longtin
Adm: Supt. Dettie, Principal Frie, A.D. Myhre
Guests: Tegan Gillund, Ruth Bot, Jeff Buysse, Terri Myhre, Eric Buysse, Barb Knutson, Jen Mahan-Dettie, Shannon Brewers, LeaAnne Bot, Emily Buysse, Grace Brewers, Allison Bot, Laura Knutson.
3. Acknowledge Visitors
4. Congratulations to the FCCLA at Nationals. They represented our school well!

II. Business Agenda

1. Motion by DeCock, seconded by Brewers to approve the agenda with the additions of: Reports 8. FCCLA Report – Mrs. L. Bot, 9. Senior Surveys – Frie, 2.4 Motion to approve Jenna Hennen and Kaley Buysse as Junior Varsity Volleyball Coaches (2 different positions), 2.5 Resignation of Brock Citterman as J.V. Varsity Coach, 3.16 Motion to approve excess locker bids (The board reserves the right to reject all bids), 4.3 Update on van garage, bathroom, and outside projects and approval of preliminary exploration of projects, 4.4 Update on sound system replacement. **MOTION PASSED UNANIMOUSLY**
2. Motion by Van Keulen, seconded by Skaar to approve the minutes from the June 17, 2014 Regular Meeting. **MOTION PASSED UNANIMOUSLY**
Motion by Skaar, seconded by DeCock to approve the minutes from the July 2, 2014 Special Meeting. **MOTION PASSED Aye: Van Keulen, DeCock, Skaar, Buysse, Spanton. Brewers Abstained from Voting.**
3. Motion by Van Keulen, seconded by Brewers to approve the bills as presented for check #'s 38401 through 38493. **MOTION PASSED UNANIMOUSLY**

Fund 01	\$139,700.58
Fund 02	\$1,436.00
Fund 04	\$5,818.60
Fund 07	<u>\$72,727.50</u>
	\$219,682.68

III. Reports

1. The Budget Summary and Receipt Listing Report were reviewed. We have started working on adjusting entries for the audit in the 2013-2014 budget. The 2014-2015 budget has a some expenses and year-round salaries paid out so far.
2. The Student Activity Account was reviewed.
3. Principal Report by Mr. Frie: The hallways are being painted this week! We will be adding blue & gold accent walls throughout the school. We are putting in a lot of work towards the 1 to 1 initiative. The handbook will be shown later tonight. The first couple days of school may be used to train the 10th-12th graders on how to use the tablets and the different programs on them. The new gym pad is installed in the competition gym and it looks fantastic! Next week almost all of our Elementary teaching staff will be attending a conference in the Twin Cities.
4. AD Report by Mr. Myhre: Jason's office is located across from the competition gym. He is working on getting schedules set up and the calendar entered on the website. The new football districts have been set for the 2015 season. He still has to meet with the district to decide what the schedule will look like. It should work out good because we will always have enough teams to play and not have to travel too far. Next month the fall season will begin.
5. Superintendents Report by Mr. Dettie: The teacher evaluation plan is in draft form and we will be meeting with Renae Hanson and Chad Johnston to discuss the draft. We are in the process of ordering curtains and getting the installation scheduled. We are also looking at replacing the pea rock on the playground. We have funds available through Health & Safety to do the project. It is not very safe the way it is now. The integration plan has been approved by the state and they are looking at the budget now. The Dollars for Scholars golf tournament has been rescheduled for August 9th. The auditors will be at the school the week of August 4th-8th. August 11th is the new teacher workshop, August 12th is a half day of Q Comp, August 13th is a FLY day in Marshall, and August 14th is a teacher workshop day and open house. The PTA will be selling Walking Tacos during the Open House!

6. 2014-2015 Local Literacy Plan by Jen Mahan-Deitte: Mrs. Mahan-Deitte reviewed the Local Literacy Plan. Jen has been working on the Local Literacy Plan since the 2012-2013 school year. This year we have added the MN Reading Corps and the TAT team to the plan.
7. Superintendent's Review by Larry Buysse: This is the 6th review that we have completed for Mr. Deitte. He received no needs improvement on the review. We respect the hard work that he does for the school district. He had an extra work load last year due to the tuition agreement being worked on. The board members feel well informed and we feel fortunate to have him working in our school. Thank you Dan!
8. FCCLA Report by Mrs. LeaAnne Bot: Allison Bot, Emily Buysse, Grace Brewers, Laura Knutson, Sophie Engels, and Sara Engels recently attended the National FCCLA Convention in San Antonio, Texas! They all earned the trip by placing well with their STAR Events at the State Convention. Two of the groups received silver and one group received gold.
9. Senior Survey by Mr. Frie: Mr. Frie reviewed the senior survey that was taken at the end of the school year by the exiting seniors. This will be done each year.

IV. New Business

1.0 Students

1.1 Motion by Brewers, seconded by DeCock to approve the open enrollment of two kindergarten students from the Marshall School District and a kindergarten student from the Canby School District. **MOTION PASSED UNANIMOUSLY**

1.2 Motion by Brewers, seconded by Buysse to set the fees for the 2014-2015 school year, with the only change being increasing the H.S. and Elementary Lunch Price by \$.05. **MOTION PASSED UNANIMOUSLY**

2.0 Personnel

2.1 Motion by Skaar, seconded by Spanton to approve the fall coaches & advisors: Chad Johnston – Head Football, Matt Myrvik & Steve Sussner – Asst. Football, Chuck Josephson, Tony Esping, & Jordan Fink – Jr. High Football, Steph Hennen – Head Volleyball, Sarah Stassen & LeaAnne Bot – Jr. High Volleyball, John Voit – Band Director, Ruth Bot – Annual/Photo, LeaAnne Bot – FCCLA Advisor, Tami Tolk – Extra Duty Director, Wade Gillund, Tyson Sonnenburg, & Jerren Roberts – Community Ed Football. **MOTION PASSED UNANIMOUSLY**

2.2 Motion by Longtin, seconded by Brewers to approve the Part-Time Classified Staff for the 2014-2015 school year. Elementary: Faith Buysse, Nancy Dilley, Annie Fier, Kathy Fier, Stephanie Hennen, Edie Stegner, Tami Tolk, and Carmen Yost. High School: Brenda Bierschenk, Denise Buysse, Nikki Deboer, Janet Flood, Caryn Hetland, Barb Knutson, Sandy Minnehan, Zita Miskiniene, Marlys Skaar, and Tyson Sonnenburg. Food Service: Sue Bagley, Mary Haugen, Davett Jeremiason, Kristi Breyfogle, and Emily Johnson. School Nurse: Robyn Minnehan. Night Custodian: Greg Cuevas. ECFE Para: Faith Buysse. **MOTION PASSED UNANIMOUSLY**

2.3 Motion by Brewers, seconded by Van Keulen to allow Dan Deitte to teach a 2 credit class in January 2015. **MOTION PASSED UNANIMOUSLY**

2.4 Motion by Buysse, seconded by Brewers to approve Jenna Hennen and Kaley Buysse as Junior Varsity Volleyball Coaches (2 positions). **MOTION PASSED Aye: Buysse, Van Keulen, Skaar, DeCock, Brewers. Spanton Abstained from Voting.**

2.5 Motion by Spanton, seconded by Skaar to accept the resignation of Brock Citterman as the Junior Varsity Boys Basketball Coach. **MOTION PASSED UNANIMOUSLY**

3.0 Business Affairs

3.1 Motion by Van Keulen, seconded by Spanton to approve the RESOLUTION CONVERTING VOTER APPROVED REFERENDUM AUTHORITY TO A BOARD APPROVED REFERENDUM AUTHORITY AND AUTHORIZING A NEW BOARD APPROVED REFERENDUM AUTHORITY. **MOTION PASSED Aye: DeCock, Brewers, Buysse, Van Keulen, Spanton. Skaar abstained from voting.**

3.2 Motion by Brewers, seconded by Spanton to approve the RESOLUTION RELATING TO THE ELECTION OF SCHOOL BOARD MEMBERS AND CALLING THE SCHOOL DISTRICT GENERAL ELECTION. **MOTION PASSED UNANIMOUSLY Aye: DeCock, Brewers, Buysse, Van Keulen, Spanton, and Skaar**

3.3 Motion by Van Keulen, seconded by Brewers to approve the 1st reading of Policy 503 – Student Attendance. **MOTION PASSED UNANIMOUSLY**

3.4 Motion by Van Keulen, seconded by Skaar to approve the 1st reading of Policy 534 – Technology. **MOTION PASSED UNANIMOUSLY**

- 3.5** Motion by Brewers, seconded by Spanton to approve the Health & Safety Policy 807 and the budget expenditure by finance code for 2014-2016. **MOTION PASSED UNANIMOUSLY**
- 3.6** Motion by Buysse, seconded by Brewers to approve the 2nd reading of policies 514 and 641. **MOTION PASSED UNANIMOUSLY**
- 3.7** Motion by Van Keulen, seconded by Spanton to approve the Kemps Firm Dairy Bid for the 2014-2015 school year. **MOTION FAILED Aye: Spanton Nay: DeCock, Brewers, Buysse, Van Keulen, Skaar**
 Motion by Skaar, seconded by DeCock to approve the Dean Foods Escalator Dairy Bid for the 2014-2015 school year. **MOTION PASSED Aye: DeCock, Brewers, Buysse, Van Keulen, Skaar Nay: Spanton**
- 3.8** Motion by Skaar, seconded by DeCock to approve the Bread Bid from Brad's Market for the 2014-2015 school year. **MOTION PASSED UNANIMOUSLY**
- 3.9** Motion by Van Keulen, seconded by Skaar to approve the petroleum bid submitted by Farmers Cooperative Association for the 2014-2015 school year. **MOTION PASSED UNANIMOUSLY**
- 3.10** Motion by Brewers, seconded by Buysse to approve the membership to MSBA from July 1, 2014 to June 30, 2015 for a total cost of \$3,417.00. **MOTION PASSED UNANIMOUSLY**
- 3.11** Motion by Skaar, seconded by DeCock to approve the EBC Business Associate Agreement, beginning July 1, 2014. **MOTION PASSED UNANIMOUSLY**
- 3.12** Motion by Van Keulen, seconded by Brewers to approve the interagency agreement between Cottonwood, Jackson, Lincoln, Lyon, and Redwood Counties and Western Community Action Head Start. **MOTION PASSED UNANIMOUSLY**
- 3.13** Motion by Buysse, seconded by Brewers to approve the MREA Membership for FY 2015 at a cost of \$1,347.00. **MOTION PASSED UNANIMOUSLY**
- 3.14** Motion by DeCock, seconded by Buysse to approve the Statement of Assurances for Q Comp for 2014-2015 and the 2014-2015 Program Update. **MOTION PASSED UNANIMOUSLY**
- 3.15** Motion by DeCock, seconded by Skaar to set a special school board meeting and a public hearing for August 7, 2014 at 7:00 p.m. in the H.S. Media Center. **MOTION PASSED UNANIMOUSLY**
- 3.16** Motion by Skaar, seconded by DeCock to approve the bid of \$120.00 from Pat Boerboom to sell the excess lockers. **MOTION PASSED UNANIMOUSLY**

4.0 Buildings and Grounds

- 4.1** Motion by Skaar, seconded by Brewers to approve the cement quote from John Dero Construction for dugouts at a total cost of \$4,922.00. **MOTION PASSED UNANIMOUSLY**
- 4.2** Motion by Skaar, seconded by Brewers to sell the used lawn mower for \$1,500.00 to Farmers Cooperative Association. **MOTION PASSED UNANIMOUSLY**
- 4.3** Update on van garage, bathroom, and outside projects.
- 4.4** Motion by Buysse, seconded by Spanton to approve the bid from New Life Communications to replace the sound system at a total cost of \$47,055.11. **MOTION PASSED Aye: DeCock, Buysse, Van Keulen, Brewers, Spanton Nay: Skaar**

V. Meetings & Dates

- MSBA Summer Seminar August 3rd & August 4th in Brooklyn Park, MN
 Special Meeting Thursday, August 7th, 2014 @ 7:00 p.m. in the H.S. Media Center
 Public Hearing Thursday, August 7th, 2014 @ 7:00 p.m. in the H.S. Media Center
 Regular Meeting Tuesday, August 19th, 2014 @ 7:00 p.m. in the H.S. Media Center

VI. Old Business

VII. Items for Future Agenda

- Staff, Student, and Athletic Handbooks

VIII. Adjournment- Motion by Spanton, seconded by Brewers to adjourn at 10:19 p.m. **MOTION PASSED UNANIMOUSLY**