

INDEPENDENT SCHOOL DISTRICT #414
MINNEOTA SCHOOL BOARD MEETING
LARRY BUYSSE, CHAIR
Tuesday, July 23, 2013
7:00 PM

I. Regular Order of Business

1. The meeting was called to order by Chair Larry Buysse at 8:01 p.m.
2. Members Present: Buysse, Van Keulen, Spanton (left at 9:07 p.m.), Longtin, Brewers, DeCock, and Skaar
Adm: Supt. Deitte, Principal Frie
Guests: Tegan Gillund, Ruth Bot, Byron Higgin, Sue Buysse, Linette Nelson, Barb Engler, Wayne Hennen, Matt Myrvik, Shawn Boerboom, Caryn Hetland, Carmen Yost, Steve Citterman, Gene Panka.
3. Acknowledge Visitors
4. Congratulations to the FCCLA at Nationals. They received several Gold & Silver awards. They would like to recognize LeaAnne Bot for her work with those students. The school is looking very good already this summer. Thank you to Keven Larson for putting in a lot of time working on the grounds.

II. Business Agenda

1. Motion by Spanton, seconded by Longtin to approve the agenda with the additions of:
2.12 Motion to accept letter of resignation from Deann Reese as the School Social Worker, 2.13 Motion to hire Maria Carolina Torres as the High School Spanish Teacher at MA Step 6 for the 2013-2014 school year, pending approval of Work Visa, 2.14 Motion to approve contract for Spanish with the Ivanhoe School District for the 2013-2014 school year as presented, 3.11 Presentation of SchoolReach & Motion to approve the SchoolReach service agreement for the 2013-2014 school year, 3.12 Motion to set a Special School Board Meeting for August 8, 2013, 4.2 Motion to accept the bid by Tom Johnson to purchase a milling machine from the shop classroom. **MOTION PASSED UNANIMOUSLY**
2. Motion by Brewers, seconded by Spanton to approve the minutes from the June 18, 2013 Regular Meeting. **MOTION PASSED UNANIMOUSLY**
Motion by Skaar, seconded by Longtin to approve the minutes from the July 11, 2013 Special Meeting. **MOTION PASSED UNANIMOUSLY**
3. Motion by Van Keulen, seconded by Brewers to approve the bills as presented for check #'s 37207 through 37339. **MOTION PASSED UNANIMOUSLY**

Fund 01	\$128,780.28
Fund 02	\$239.40
Fund 04	\$3691.01
<u>Fund 07</u>	<u>\$74,910.00</u>
	\$207,620.69

III. Reports

1. The Budget Summary and Receipt Listing Report were reviewed.
2. The Student Activity Account was reviewed.
3. Principal Report by Mr. Frie: Thank you to the community and staff for welcoming my family! We have had many new hires since he started, including Melinda Drietz, Karen Dalager, Amanda Crowley, Samantha Massmann, Tyson Sonnenburg, and Carolina Torres. All of our hires have lots of potential. We have combined the High School and Elementary Offices. They are now located where the High School Office was. The office is working great and they are a very high functioning office. Mr. Frie and Mr. Deitte met with a group of teachers to go over the High School and Elementary Handbooks. There are a lot of changes this year. Total Lawn Care has come to work on our courtyards, which were getting out of control. We are going to try to keep them up. The Title I program is currently under construction. We are changing the dynamics of how it works and working on having it become more effective. He has also revamped the elementary schedule to maximize instructional time. We are currently a Continuous Improvement School, which means we are in the bottom 20% of elementary schools. We want that number to be in the top 20%! Mr. Frie also plans on joining Rotary and Dollars for Scholars.
4. AD Report by Mr. Deitte: Fall practices will start on August 12th. We have completed the Scoreboard Fundraiser and after the match by the State Bank of Taunton, we raised \$27,957! Thank you to the State Bank of Taunton for their generous donation! The scoreboards are finished, we just need to pick them up. The SHIP Grant has allowed us to install electric winches in the gym that will lower and raise the practice hoops electronically. It also allowed us to purchase new backboards for the outside hoops on the playground.
5. Superintendents Report by Mr. Deitte: Mr. Deitte would like to welcome Mr. Frie. He is doing great! Mrs. Frie has also been working hard on the Title I piece as well. Mr. Deitte will be attending a MSBA

conference from August 5th through the 7th. We will be sharing 3 positions with Ivanhoe next year – Art, Spanish, and Title. The science tables should be shipped and on the way to the school! We have been awarded a part time position through Reading Corps, which will allow Jenna Hennen to work in the school as a K-2 reading tutor. She is currently working towards her Elementary & Special Ed Teaching Degree through SMSU. It has been an interesting month working with Ivanhoe and Minneota on the tuition agreement. Larry would like to thank Mr. Deitte for his prep work put into it.

6. District expenditure comparison report by Mr. Deitte: Mr. Deitte compared what we spend our revenue on compared to other local districts in areas like Transportation, Administration, Operations & Maint., Salaries, and Benefits. We are in the middle for most categories.
7. Q-Comp Report by Mr. Deitte: The MDE has finalized the Q-Comp Program Review. We are proficient in every area, which is an improvement from the prior year. We have closed out our year on Q-Comp, except for some testing results to see if goals have been met.
8. Legislative Update by Mr. Deitte: The Affordable Care Act has been delayed one year, so we will not have to follow the requirements for an extra year. The 2014-15 revenue calculations are not out yet.

IV. New Business

1.0 Students

1.1 Motion by Brewers, seconded by Longtin to approve the open enrollment of a 3rd grade student from the Canby School District and a 5th and 9th grade student from the Marshall School District. **MOTION PASSED UNANIMOUSLY**

1.2 Motion by Skaar, seconded by DeCock to approve the 2013-2014 Student Activity Handbook. **MOTION PASSED UNANIMOUSLY**

2.0 Personnel

2.1 Motion by Buysse, seconded by Spanton to approve the fall coaches & advisors: Chad Johnston – Head Football, Matt Myrvik & Steve Sussner – Asst. Football, Chuck Josephson, Tony Esping, & Jordan Fink – Jr. High Football, Steph Hennen – Head Volleyball, Jackie Noyes – Asst. Volleyball, Sarah Stassen & LeaAnne Bot – Jr. High Volleyball, Ruth Bot – Annual/Photo & Website Coordinator, LeaAnne Bot – FCCLA Advisor, Tami Tolk – Extra Duty Director, Harlen Ulrich – Athletic Director, Mike Braithwaite – FFA Advisor. **MOTION PASSED UNANIMOUSLY**

2.2 Motion by Longtin, seconded by Brewers to approve the Part-Time Classified Staff for the 2013-2014 school year. Elementary: Denise Buysse, Nikki Deboer, Nancy Dilley, Kathy Fier, Stephanie Hennen, Caryn Hetland, Edie Stegner, Tami Tolk, Harlen Ulrich, Linda Wallen, and Carmen Yost. High School: Brenda Bierschenk, Janet Flood, Kristina Gaffaney, Barb Knutson, Sandy Minnehan, Zita Miskiniene, and Marlys Skaar. Food Service: Sue Bagley, Mary Haugen, Davett Jeremiason, Kristi Breyfogle, and Linda Grengs. **MOTION PASSED UNANIMOUSLY**

2.3 Motion by Brewers, seconded by Van Keulen to accept the letter of resignation from Alyssa Beich as a Kindergarten Teacher. **MOTION PASSED UNANIMOUSLY**

2.4 Motion by Longtin, seconded by Brewers to approve Lisa Ferguson as a Junior High Math Teacher at BA step 1 for the 2013-2014 school year. **MOTION PASSED UNANIMOUSLY**

2.5 Motion by DeCock, seconded by Spanton to approve Amanda Crowley as a 2nd Grade Teacher at BA Step 1 for the 2013-2014 school year. **MOTION PASSED UNANIMOUSLY**

2.6 Motion by Brewers, seconded by Longtin to approve Karen Dalager as a Kindergarten Teacher at BA Step 2 for the 2013-2014 school year. **MOTION PASSED UNANIMOUSLY**

2.7 Motion by Van Keulen, seconded by Brewers to approve Melinda Drietz as the School Readiness Teacher per the Master Agreement for the 2013-2014 school year. **MOTION PASSED UNANIMOUSLY**

2.8 Motion by Brewers, seconded by Longtin to approve Samantha Massmann as a Title I Teacher at BA Step 1 for the 2013-2014 school year. **MOTION PASSED UNANIMOUSLY**

2.9 Motion by Buysse, seconded by Spanton to approve Linda Grengs as a dishwasher at CWC Lane 1 Step 0 for up to 4.5 hours/day for the 2013-2014 School year. **MOTION PASSED UNANIMOUSLY**

2.10 Motion by Brewers, seconded by Spanton to approve a contract for Title I with Ivanhoe Public Schools for the 2013-2014 school year as presented. **MOTION PASSED UNANIMOUSLY**

2.11 Motion by Longtin, seconded by Spanton to approve Tyson Sonnenburg as the ICU Para-professional at CWC Lane 2 step 15 for the 2013-2014 school year. **MOTION PASSED UNANIMOUSLY**

2.12 Motion by Brewers, seconded by Van Keulen to accept the letter of resignation from Deann Reese as a School Social Worker, with thanks for her service to the district. **MOTION PASSED UNANIMOUSLY**

2.13 Motion by Skaar, seconded by Brewers to approve Maria Carolina Torres as a High School Spanish Teacher at MA step 6 for the 2013-2014 school year, pending approval of Work Visa. **MOTION PASSED UNANIMOUSLY**

2.14 Motion by Brewers, seconded by Spanton to approve a contract for Spanish with Ivanhoe Public Schools for the 2013-2014 school year as presented. **MOTION PASSED UNANIMOUSLY**

3.0 Business Affairs

3.1 Comments from the Public Hearing relating to the potential tuition agreement with Ivanhoe Public Schools for the 2014-2015 to 2023-2024 school years were reviewed by the school board.

3.2 Motion by Brewers, seconded by Buysse to approve the tuition agreement with Ivanhoe Public Schools from July 1, 2014 to June 30, 2024 as presented. **MOTION PASSED UNANIMOUSLY**

3.3 Motion by Brewers, seconded by Skaar to approve the Health & Safety Policy 807 and the budget expenditure by finance code for 2013-2015. **MOTION PASSED UNANIMOUSLY**

3.4 Motion by Van Keulen, seconded by Brewers to approve the bakery bid submitted Brad's Market for the 2013-2014 school year. **MOTION PASSED UNANIMOUSLY**

3.5 Motion by Buysse, seconded by Longtin to approve the escalator dairy bid submitted by Kemps for the 2013-2014 school year. **MOTION PASSED UNANIMOUSLY**

3.6 Motion by Van Keulen, seconded by DeCock to approve the petroleum bid submitted by Farmers Cooperative Association for the 2013-2014 school year. **MOTION PASSED UNANIMOUSLY**

3.7 Motion by Brewers, seconded by Longtin to approve Dan Deitte, Tegan Gillund, Larry Buysse, Dan Longtin, & Dawn Van Keulen on the General and Payroll Bank Accounts and Dan Deitte, Tegan Gillund, Allyson Breyfogle, & Jeremy Frie on the Petty Cash and Student Activity Bank Accounts. **MOTION PASSED UNANIMOUSLY**

3.8 Motion by Buysse, seconded by Van Keulen to transfer the 2012-2013 Senior Class account balance of \$1,954.19 to the 2013-2014 Student Council account. **MOTION PASSED UNANIMOUSLY**

3.9 Motion by Brewers, seconded by Buysse to approve the fees for the 2013-2014 school year. No changes were made except for mandated lunch changes. **MOTION PASSED UNANIMOUSLY**

3.10 Motion by Van Keulen, seconded by Brewers to approve the membership to MSBA from July 1, 2013 to June 30, 2014 for a total cost of \$3,343.00. **MOTION PASSED UNANIMOUSLY**

3.11 Motion by Skaar, seconded by DeCock to approve the SchoolReach service agreement effective from August 1, 2013 to August 1, 2016. **MOTION PASSED UNANIMOUSLY**

3.12 Motion by Buysse, seconded by Longtin to set a special school board meeting for August 8, 2013 at 7:00 p.m. in the H.S. Media Center. **MOTION PASSED UNANIMOUSLY**

4.0 Buildings and Grounds

4.1 Motion by Brewers, seconded by Van Keulen to approve the quote from John Dero Construction to put in a door in the Fitness Center for a total cost of \$3,994.00. **MOTION PASSED UNANIMOUSLY**

4.2 Motion by Buysse, seconded by DeCock to accept the bid from Tom Johnson to purchase a milling machine from the shop classroom. **MOTION PASSED UNANIMOUSLY**

V. Meetings & Dates

August 4 & 5	Summer Seminar in Brooklyn Park, MN
August 8, 2013	Special School Board Meeting @ 7:00 p.m. in the H.S. Media Center
August 20, 2013	Special School Board Meeting @ 7:00 p.m. in the H.S. Media Center

VI. Old Business

VII. Items for Future Agenda

VIII. Adjournment- Motion by Brewers, seconded by DeCock to adjourn at 9:39 p.m. **MOTION PASSED UNANIMOUSLY**