

**INDEPENDENT SCHOOL DISTRICT #414
MINNEOTA SCHOOL BOARD MEETING
LARRY BUYSSE, CHAIR
Tuesday, July 19, 2011
7:00 PM**

I. Regular Order of Business

1. The meeting was called to order by Chair Larry Buysse at 7:00 p.m.
2. Members Present: Buysse, Spanton, Longtin, Brewers, Derynck, and Skaar
Members Absent: VanKeulen
Adm: Supt. Deitte and Principals Griepentrog and Ulrich
Guests: Tegan Gillund, Steph Hennen, Gayle VanVooren, Mary Johnson, Linette Nelson, Ruth Bot, Sherri Schultze, Missy Breitbach, Nikki DeBoer, Sarah Stassen, Mike Stassen, and John Engels
3. Christy Brewers was appointed acting clerk
4. Guests were welcomed
5. The HVAC was appreciated

II. Business Agenda

1. Motion by Brewers, seconded by Longtin to approve the agenda with the additions of: 2.11 Discussion/Approval of a leave of absence for Jeff Hansen starting with the 2011/2012 school year; 2.12 Approval of Deann Reese at 85% for the 2011/2012 school year; 2.13 Approval of resignation/separation agreement with Aaron Cheadle effective immediately 2.14 Review request from Mary Johnson to move back to third grade for the 2011-2012 school year **MOTION PASSED UNANIMOUSLY**
2. Motion by Derynck, seconded by Brewers to approve the minutes for the June 20th, 2011 Regular Meeting. **MOTION PASSED UNANIMOUSLY**
3. Motion by Brewers, seconded by Derynck to approve the bills as presented for check #'s 34838 through 34963. **MOTION PASSED UNANIMOUSLY**

Fund 01	\$201,454.53
Fund 02	\$1,249.83
Fund 04	\$4,733.04
Fund 07	\$99,535.00
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	\$306,972.40

III. Reports

1. Lots of changes are being made. Once these changes are made we will see a better report.
2. The high school activity fund balance was reviewed.
3. Elementary/AD Report by Mr. Ulrich: Summer school started today with 10 students. SmartBoard training was also held today. The custodians have done a great job getting the building ready. Fall workshop will be August 16-18. The elementary open house will be August 18. Practices for fall sports will begin August 15. There will be 9 teams in our section this year for football with 8 teams making the playoffs. In 2012 football will be adding a class. We're gearing up for the start of the school year.
4. High School/Community Ed Report by Mr. Griepentrog: The high school is looking for a paraprofessional. SmartBoard Level 1 training took place today with 10 people in attendance. Level 2 training will be held later. We have been nominated and have applied for a Monsanto grant from America's Farmers Grow Rural Education for a school garden. The ZAP program is being tweaked. Schedules are being worked on also. There has not been any summer FFA. FFA will begin when school starts.
5. Superintendent's Report by Mr. Deitte: Mr. Deitte attended a superintendent's conference in Alexandria with superintendents from 3 regions around the state. The Q Comp committee will meet tomorrow to discuss initiatives for next year. August 1 there will be a FLY meeting in Windom to discuss the next steps and to set goals for the future. August 8 the MSBA summer seminar will be held. Board members are encouraged to attend. August 9 & 10 MDE will be hosting a welcome back to superintendents. They will be talking about the

ending of the government shutdown. Mr. Deitte will be mentoring Michelle Mortenson from Ivanhoe for 2 years with a program through the service co-op. We are waiting for the MCA test results to come back. They have been delayed due to the government shutdown.

6. Open Enrollment Report by Mr. Deitte: We have experienced a gain of 96.40 students into the district. We're doing really well with open enrollment.
7. Legislative Update by Mr. Deitte: An agreement has been reached but we're unsure of the specifics at this point. Schools did receive the summer payments because they were considered critical. We hope we don't have to do much borrowing, but it is a possibility. The federal government is pushing to get NCLB done soon.

IV. New Business

1.0 Students

- 1.1 Motion by Buysse, seconded by Brewers to approve the Elementary student handbook and the extra-curricular handbook for the 2011-2012 school year. **MOTION PASSED UNANIMOUSLY**
- 1.2 Motion by Spanton, seconded by Longtin to approve the Jr. High/High School student handbook for the 2011-2012 school year. **MOTION PASSED UNANIMOUSLY**
- 1.3 Motion by Spanton, seconded by Longtin to approve student activity fees for the 2011-2012 school year. **MOTION PASSED UNANIMOUSLY**

2.0 Personnel

- 2.1 Motion by Skaar, seconded by Spanton to approve fall coaches/advisors for 2011-2012 school year. **MOTION PASSED UNANIMOUSLY**
- 2.2 Motion by Buysse, seconded by Spanton to approve classified personnel (part-time) for the 2011-2012 school year. **MOTION PASSED UNANIMOUSLY**
- 2.3 Summary of Superintendent's evaluation.
- 2.4 Motion by Derynck, seconded by Longtin to approve resignation of Tim Cariveau as Jr. High Football and Jr. High Baseball coach. **MOTION PASSED UNANIMOUSLY**
- 2.5 Motion by Spanton, seconded by Buysse to approve Elementary faculty handbook for the 2011-2012 school year. **MOTION PASSED UNANIMOUSLY**
- 2.6 Motion by Skaar, seconded by Longtin to approve Jr. High/High School faculty handbook for the 2011-2012 school year. **MOTION PASSED UNANIMOUSLY.**
- 2.7 Motion by Brewers, seconded by Spanton to approve Nancy Dilley as Elementary Library Aide at CWC-2 Step 2 (\$10.41/hr) for 7 hours a day. **MOTION PASSED UNANIMOUSLY**
- 2.8 Motion by Buysse, seconded by Brewers to have 2 sections of 1st grade at the discretion of the administration. **MOTION PASSED UNANIMOUSLY**
- 2.9 Motion by Brewers, seconded by Skaar to approve G. Scott Hanson contract at BA+15 Step 19 100% (\$50,285) paying overload as needed per contract agreement and contract out to Ivanhoe for ½ time. **MOTION PASSED UNANIMOUSLY**
- 2.10 Motion by Brewers, seconded by Longtin to approve resignation of Kristy Moore from ECFE Child Educator position. **MOTION PASSED UNANIMOUSLY**
- 2.11 Motion by Buysse, seconded by Skaar to grant request for 1 year leave of absence for Jeff Hansen with a March 1, 2012 deadline to let the district know his intention. **AYES: Brewers, Longtin, Buysse, Spanton, Skaar NAYS: Derynck MOTION PASSED**
- 2.12 Motion by Skaar, seconded by Brewers to approve Deann Reese at 85% for the 2011-2012 school year. **MOTION PASSED UNANIMOUSLY**
- 2.13 Motion by Derynck, seconded by Brewers to approve Separation Agreement with Aaron Cheadle effective immediately. **MOTION PASSED UNANIMOUSLY**
- 2.14 No action taken

3.0 Business Affairs

3.1 Technology Update by Lois Dero: All SmartBoards and projectors that were ordered are installed. The wiring project is coming along well and they should be done August 5. The cart for the mobile computer lab came in today and the laptops should be here July 28. The installation for the security cameras has begun, but has been delayed due to the July 1 storm. We hope to have the installation completed in time for fall practices. The 2010 server has been installed and is working nicely. Thank you to the school board for hiring Kent Williams to help out this summer!

3.2 Motion by Spanton, seconded by Longtin to approve participation in a cooperative sponsorship with Marshall, Lakeview, TMB and Minneota for boy's hockey for 2011-2012 and 2012-2013. **MOTION PASSED UNANIMOUSLY**

3.3 Motion by Brewers, seconded by Spanton to call for bids for fuel, dairy, and bread due no later than August 10, 2011 by 4:00 p.m. in the District Office. **MOTION PASSED UNANIMOUSLY**

3.4 Motion by Derynck, seconded by Longtin to approve \$.05 increase in all lunch prices for 2011-2012 as mandated by the federal government. **MOTION PASSED UNANIMOUSLY**

3.5 Motion by Brewers, seconded by Spanton to approve resolution authorizing the proper school district officials to execute a deed to convey real estate from Independent School District 414 to the City of Minneota. **AYES: Derynck, Brewers, Longtin, Buysse, Spanton NAYS: Skaar MOTION PASSED**

3.6 Motion by Derynck, seconded by Brewers to approve resolution updating the language for the 125 Flexible Benefits Plan with Educators Benefit Consultants, LLC **AYES: Derynck, Brewers, Longtin, Buysse, Spanton, Skaar MOTION PASSED UNANIMOUSLY**

3.7 Motion by Skaar, seconded by Brewers to approve joining MSBA from July 1, 2011 to June 30, 2012 at an annual cost of \$3050.00. **MOTION PASSED UNANIMOUSLY**

3.8 Update on pairing agreement for athletics/activities. Things went well this spring.

4.0 Buildings and Grounds

4.1 Specs for concrete bids will be discussed at next Building & Grounds meeting.

4.2 Update on other building projects in progress. The upstairs toilet should be finished in the next few weeks. Mr. Ulrich has contacted the people who sold us the lockers for the locker rooms and they will be coming out to look at them.

5.0 Closed Meeting

5.1 Motion by Spanton, seconded by Skaar to move to closed session to discuss allegations against a staff member. **MOTION PASSED UNANIMOUSLY**

5.2 Motion by Longtin, seconded by Buysse to move to regular meeting. **MOTION PASSED UNANIMOUSLY**

V. Meetings & Dates

1. July 20, 2011 Policy Meeting @5:05 p.m.
2. July 20, 2011 Building & Grounds Committee Meeting @5:45 p.m.
3. August 8, 2011 Summer Seminar
4. August 16, 2011 Regular Meeting

VI. Old Business

VII. Items for Future Agenda

VIII. Adjournment- Motion by Spanton, seconded by Brewers to adjourn at 9:31 p.m. **MOTION PASSED UNANIMOUSLY**