

**INDEPENDENT SCHOOL DISTRICT #414
MINNEOTA SCHOOL BOARD MEETING
LARRY BUYSSE, CHAIR
Tuesday, May 17, 2011
7:00 PM**

I. Regular Order of Business

1. The meeting was called to order by Chair Larry Buysse at 7:00 p.m.
2. Members Present: Buysse, VanKeulen, Spanton, Longtin, and Skaar
Members Absent: Brewers, Derynck
Adm: Supt. Deitte and Principals Griepentrog and Ulrich
Guests: Tegan Gillund, Gayle VanVooren, Linette Nelson, Mary Johnson, Sue Buysse, Charlie Hettling, Steph Hennen and Ruth Bot
3. Guests were welcomed
4. Graduation ceremonies went really well this year. The speeches and the slideshow were great. We had a top quality graduating class. An anonymous donation was given to the FFA program this month. The baseball game on Monday was very well attended. The FCCLA and FFA programs did well at their state events. Dawn would like to thank Karla Olson for setting up a trip for the sophomores to listen to a Holocaust survivor. The article in the Mascot about the Zap program was very well received. Kent Williams wrote the article. The piano donated by the Ufkins is now at the school and it sounds fabulous! Kristi Liljenquist put on a fine prom this year.

II. Business Agenda

1. Motion by Longtin, seconded by Skaar to approve the agenda with the additions of: 2.8 Approve Kent Williams for Technology help for 200 hours at \$10.00/hour and 2.9 Resolution Relating to the Nonrenewal of the Teaching Contract of Britney Latzig, a Probationary Teacher. **MOTION PASSED UNANIMOUSLY**
2. Motion by VanKeulen, seconded by Spanton to approve the minutes for the April 19th, 2011 Regular Meeting. **MOTION PASSED UNANIMOUSLY**
3. Motion by VanKeulen, seconded by Longtin to approve the bills as presented for check #'s 34653 through 34737. **MOTION PASSED UNANIMOUSLY**

Fund 01	\$137,527.85
Fund 02	\$14,354.21
<u>Fund 04</u>	<u>\$5,921.17</u>
	\$157,803.23

III. Reports

1. The Budget Summary and Receipt Listing Report were reviewed. Some areas will be adjusted before the audit. The price of diesel has gone up this year. We still have \$9,000 left in building fuel, which should be sufficient for this year. We still had a \$20,000 to \$30,000 increase from the previous year. We have received about 60% of our revenue so far this year. Our cash flow is still not looking good, but we will start to see some of the money that was withheld this year next fiscal year. The High School Activity Account balances will vary because of the events that have happened in May. The FFA also made a good amount at their pancake breakfast. Mr. Deitte updated the enrollment, with the current number being 472. Our enrollment has stayed pretty steady throughout the school year.
2. Elementary Report by Mr. Ulrich: We only have two more school days left for the year. The MCA testing was finished today. Mr. Ulrich would like to give a special thanks to the teachers and to Todd and Danica for the help with the testing on computers. They did a nice job. School Readiness finished today and they had their graduation tonight. The elementary field trips will be finishing up tomorrow. Summer school will be held from July 19th to the 21st, 26th-28th, and August 2nd-4th. The elementary awards will also be given out Thursday morning.

3. AD Report by Mr. Ulrich: Spring sports will be coming to an end soon with tournament time coming up. Mr. Ulrich has been talking with the Canby AD and Canby is interested in hosting the dance team program next year. He would like to thank everyone for a great school year.
4. High School Report by Mr. Griepentrog: The graduation ceremony was very nice. It was a great group. FCCLA is sending two competitors to Nationals this summer. Prom was excellent. Teachers are getting their end of year activities ready. He would like to thank the teachers. We have many new teachers and he is seeing many good things in the classrooms. We will also be having smart board training at the school over the summer. The training will consist of different levels based on the teachers experience working with the smartboards. All teachers will also be doing curriculum mapping next school year. Mr. Griepentrog will also be meeting with a group of teachers about updating the student handbook.
5. Superintendents Report by Mr. Deitte: We are still waiting to hear what is happening with the integration program. If YME does not qualify anymore, we will have the option of joining Lynd, but we may not be able to do the Success Coaching program that was planned. Mr. Deitte would like to thank the Rotary and the State Bank of Taunton for donating money to cover the expense of the Dollie for the piano donated by the Ufkin's. The Senior Awards were great. Cake and punch were served and over \$25,000 in scholarships were awarded. Byron Higgon gave a great speech about Minnesota. He also made all of the seniors hug their parents during his speech. Dawn would like to thank Ruth Bot for organizing the Senior Awards. The FLY survey is closing soon. All teachers will be doing curriculum mapping next year. There will also be Daily 5 training over the summer, which is a new technique in the classroom. Three other schools will be coming to take part in this training. Mr. Deitte will be going to a meeting in Westbrook that the Commissioner of Education will be attending. She will be able to learn more about the Flexible Learning Year. The meeting is going to be held in the barn of a Superintendent. He will also be going to a Superintendents seminar from June 21st to June 23rd, so we will have to move the June board meeting. Graduation went very well this past Sunday. The sports pairings this spring have been very positive. Five students attended the Kindergarten round-up at St. Edwards Monday night. We should have 27 students in Kindergarten next year, which is enough for two sections. The FFA program received an anonymous donation in the amount of \$3,350. We would like to start next year out with a positive balance. There is strong support in the community for the FFA program. Mr. Deitte would like to thank the staff, the school board, teachers, paraprofessionals, and volunteers for a very good year. People have stepped up and made a difference!
6. Q-Comp update- We had a meeting with the Department of Education this week. We went over our review that was completed with Lakeview and Marshall. We need to focus on having training in place for all staff, no matter when they are hired. We also need to make sure our school wide goals are implemented into our PLCs and transferred into teaching. We did well in observations. It is hard for us to get to Q-comp training because they are held at the MDE, which is in the Roseville. The Q-comp council is going to be staying the same next year. Dawn VanKeulen added that at first people were reluctant about the program, but the council really stepped up. The teachers became cohesive and they were sharing and collaborating with each other. Larry Buysse would like to thank staff for working with them on Q-comp.
7. State and Federal Legislative Updates: We are still waiting to hear about our title funding for next year. What we receive will depend on how we can staff the program next year. The following are examples of what might happen with education funding next year in Minnesota: The formula allowance could be increased \$20/pupil, the aid payment shift would be 70/30, Integration revenue could be changed, establishing a voucher program, compensatory revenue would be delinked from the basic formula allowance, the MDE budget would be reduced by 5%.

IV. New Business

1.0 Students

1.1 Motion by VanKeulen, seconded by Spanton to approve the open enrollment of students in 1st, 3rd, 6th, and 8th grade from the Lynd School District, a 2nd and 5th grade student from the Marshall School District, and two 4th grade students from the Canby School District for the 2011-2012 school year. **MOTION PASSED UNANIMOUSLY**

2.0 Personnel

2.1 Motion by VanKeulen, seconded by Spanton to approve Christy Tjaden as the full time secondary English Teacher at BA Step 1, contingent upon a successful background check and appropriate licensure granted from the Minnesota Department of Education. **MOTION PASSED UNANIMOUSLY**

2.2 Motion by Buysse, seconded by Longtin to approve the RESOLUTION RELATING TO THE NONRENEWAL OF THE TEACHING CONTRACT OF EMILY CITTERMAN, A PROBATIONARY TEACHER. **Ayes: Longtin, Buysse, VanKeulen, Spanton, Skaar MOTION PASSED UNANIMOUSLY**

2.3 Motion by VanKeulen, seconded by Skaar to approve Stephanie Hennen as the part time Payroll/Finance Clerk at \$12.50/hour for 12 months/year. **MOTION PASSED UNANIMOUSLY**

2.4 Completion of a job evaluation will be done by school board members of the Superintendent for the June 2011 school board meeting.

2.5 Motion by Longtin, seconded by Buysse to approve Sue Fox for 8 hours a day for 11 weeks for summer custodial work, Chad Johnston for 180 hours and Theo Buysse for 180 hours for summer custodial work, and Keven Larson to mow grass as needed. **MOTION PASSED UNANIMOUSLY**

2.6 Discussion on pay for non-certified staff starting July 1st, 2011.

2.7 Motion by VanKeulen, seconded by Longtin to approve the resignation of Chris Shuckhart as senior advisor for the 2011-2012 school year, with thanks for his work over the years. **MOTION PASSED UNANIMOUSLY**

2.8 Motion by VanKeulen, seconded by Skaar to approve Kent Williams for technology work for 200 hours at \$10.00/hour during the summer of 2011. **MOTION PASSED UNANIMOUSLY**

2.9 Motion by Skaar, seconded by VanKeulen to approve the RESOLUTION RELATING TO THE NONRENEWAL OF THE TEACHING CONTRACT OF BRITNEY LATZIG, A PROBATIONARY TEACHER. **Ayes: Buysse, VanKeulen, Longtin, Skaar, Spanton MOTION PASSED UNANIMOUSLY**

3.0 Business Affairs

3.1 Motion by Buysse, seconded by Skaar to approve the RESOLUTION DISCONTINUING AND REDUCING EDUCATIONAL PROGRAMS AND POSITIONS. **Ayes: Skaar, Buysse, Longtin, Spanton, VanKeulen MOTION PASSED UNANIMOUSLY**

3.2 Motion by Buysse, seconded by Spanton to approve the following sliding scale for school readiness for the 2011-2012 school year, which is based on 2011-2012 applications for educational benefits: \$700.00/full price, \$400.00/Reduced, and \$200.00/Free. **MOTION PASSED UNANIMOUSLY**

3.3 Update on timeline for 2011-2012 budget.

3.4 Motion by Spanton, seconded by Buysse to approve the 2nd reading of policy #'s 410.2, 410.3, 503, 512, 515-519, 521, 522, 525-528, and 714. **MOTION PASSED UNANIMOUSLY**

3.5 Motion by Spanton, seconded by Longtin to approve the 1st reading of policy #410.1, 501, & 524. **MOTION PASSED UNANIMOUSLY**

3.6 Motion by VanKeulen, seconded by Buysse to approve THE RESOLUTION COMMITTING BENEFITS FOR SEPERATION/RETIREMENT. **Ayes: Buysse, Spanton, Longtin, VanKeulen, Skaar MOTION PASSED UNANIMOUSLY**

3.7 Motion by Spanton, seconded by Longtin to approve THE RESOLUTION AUTHORIZING THE DISTRICT TO ENTER INTO A LINE OF CREDIT AGREEMENT

WITH A FINANCIAL INSTITUTION. **Ayes: Spanton, Longtin, Skaar, Buysse, VanKeulen** **MOTION PASSED UNANIMOUSLY**

3.8 Motion by Buysse, seconded by VanKeulen to approve the contract with Hoffman & Brobst for audit services for the 2010-2011 audit for a cost of \$14,250.00. **MOTION PASSED UNANIMOUSLY**

3.9 Motion by Skaar, seconded by VanKeulen to re-approve the school calendar for the 2011-2012 school year. **MOTION PASSED UNANIMOUSLY**

3.10 Update on health insurance information for the 2011-2012 school year.

3.11 Motion by Longtin, seconded by Spanton to approve Phase 2 of the technology needs. **MOTION PASSED UNANIMOUSLY**

3.12 Motion by Buysse, seconded by Longtin to move the June regular board meeting to Monday, June 20th at 7:00 p.m. **MOTION PASSED UNANIMOUSLY**

4.0 Buildings and Grounds

4.1 Motion by Buysse, seconded by VanKeulen to accept the donation OF \$1,500 from the State Bank of Taunton to help purchase a score board for the east side of the new gym. **MOTION PASSED UNANIMOUSLY**

V. Meetings & Dates

1. June 20, 2011 Regular School Board Meeting @ 7:00 p.m. in the H.S. Media Center
2. Set up another policy meeting
3. June 16, 2011 Finance Meeting @ 5:30 in the H.S. Media Center

VI. Old Business

VII. Items for Future Agenda

VIII. Adjournment- Motion by Longtin, seconded by Spanton to adjourn at 9:05 p.m. **MOTION PASSED UNANIMOUSLY**

Larry Buysse, Chair

Dawn VanKeulen, Clerk