

**INDEPENDENT SCHOOL DISTRICT #414**  
**MINNEOTA SPECIAL ORGANIZATION SCHOOL BOARD MEETING**  
**LARRY BUYSSE, CHAIR**  
**Monday, January 3, 2011**  
**7:00 PM**

**I. Regular Order of Business**

1. The meeting was called to order by Larry Buysse at 7:00 pm.
2. Members Present: Dodie Derynck, Dawn VanKeulen, Christy Brewers, Larry Buysse, Doug Spanton, Earl Skaar and Dan Longtin  
Adm: Supt. Deitte and Principals Griepentrog and Ulrich  
Guests: Tegan Gillund, Gayle VanVooren, and Ruth Bot
3. Guests were welcomed

**II. Business Agenda**

1. Motion by Spanton, seconded by Longtin to approve the agenda as presented. **MOTION PASSED UNANIMOUSLY**

**III. Seating of New Board Members**

1. Oath of office given to Larry Buysse, Dawn VanKeulen, Doug Spanton, and Earl Skaar.

**IV. Election of New Officers**

1. Chair: Motion by Brewers, seconded by Longtin to nominate Buysse for School Board Chair. Motion by Spanton, seconded by Brewers that nominations cease. Motion for Buysse as Board Chair passed unanimously. Buysse abstained from the vote, all others voted for Buysse as Chair.
2. Vice Chair: Motion by VanKeulen, seconded by Longtin to nominate Brewers as the Vice Chair. Motion by Skaar, seconded by VanKeulen that nominations cease. Motion for Brewers as Vice Chair passed unanimously. Brewers abstained from the vote, all others voted for Brewers.
3. Clerk: Motion by Spanton, seconded by Buysse to elect VanKeulen as Clerk. Motion by Brewers, seconded by Longtin that nominations cease. Motion for VanKeulen as Clerk passed unanimously. VanKeulen abstained from the vote, all others voted for VanKeulen.
4. Motion by Brewers, seconded by Buysse to nominate Longtin as Treasurer. Motion by Spanton, seconded by VanKeulen that nominations cease. Motion for Longtin as Treasurer passed unanimously. Longtin abstained from the vote, all other voted for Longtin.

**V. Other Reorganization**

1. Motion by VanKeulen, seconded by Longtin to set the School Board meetings to the 3<sup>rd</sup> Tuesday of the month at 7:00 p.m. in the High School Media Center. **MOTION PASSED UNANIMOUSLY**
2. Motion by Spanton, seconded by Longtin to set the board compensation at \$50.00/meeting, \$100/full day, \$50.00/half day, \$500 for the Chair, and \$300 for the Clerk. **MOTION PASSED UNANIMOUSLY**
3. Motion by VanKeulen, seconded by Brewers to authorize the Superintendent to invest school funds pursuant to Minn. Statutes and approve the collateral from financial institutions, to approve the liquid asset fund for investment purposes, and to use the State Bank of Taunton as an official depository. **MOTION PASSED UNANIMOUSLY**
4. Motion by VanKeulen, seconded by Spanton to set the official newspaper as The Minneota Mascot. **MOTION PASSED UNANIMOUSLY**

**VI. Committee Assignments**

1. Motion by Longtin, seconded by Brewers to change the 2011 Committee Assignments as shown below. **MOTION PASSED UNANIMOUSLY**

## 2011 Committee Assignments

<b>School Board Members</b>	<b>Committee</b>
Doug Spanton & Dan Longtin	Community Education
Dodie Derynck, Larry Buysse, Spanton	Negotiations/Personnel & Interview
Christy Brewers	Food Service Office
Buysse, Longtin, Earl Skaar	Buildings & Grounds
Dawn Van Keulen	Continuing Education/Staff Development/Strategic Planning
Doug Spanton	MSHSL
Dawn Van Keulen & Earl Skaar	ITV/Technology
Christy Brewers	MSBA Legislative Liaison
Brewers & Longtin	Transportation
Skaar, Longtin	Health & Safety
Derynck, Buysse, Spanton	Finance
Brewers, Van Keulen	Policies & Procedures
Dawn Van Keulen	Q-Comp Rep

### VII. Committee Reports

1. Building and Grounds: The committee should meet after the MSBA meeting to decide what to do with the school sign. Also, they should meet with Pat Boerboom to decide about replacing the tractor. They need more time and more specific bids to make a decision about a possible repair or replacement.

### VIII. New Business

1. Motion by Buysse, seconded by Brewers to have Supt. Deitte send an email to staff about offering an early retirement incentive to certified staff. The staff would have to come forward in writing by February 1<sup>st</sup> if they are interested in meeting with board about early retirement. **MOTION PASSED UNANIMOUSLY**
2. Motion by Buysse, seconded by Brewers to allow Supt. Deitte to carry over 5 days of vacation that had expired on December 31, 2010. The 5 days must be used by June 30<sup>th</sup>, 2011. **MOTION PASSED UNANIMOUSLY**
3. Motion by VanKeulen, seconded by Brewers to change the handbooks to read "if head lice is detected, the parent will be notified immediately to pick up his/her child and the child will not be allowed back to school until the head lice is completely gone and have gone through a check upon the return to school." **MOTION PASSED UNANIMOUSLY**
4. Motion by Brewers, seconded by Longtin to move into closed session at 7:53 p.m. **MOTION PASSED UNANIMOUSLY**

### IX. Closed Session

1. Discussion about allegations/complaints against a staff member.
2. Motion by Spanton, seconded by Brewers to move into regular session at 8:40 p.m. **MOTION PASSED UNANIMOUSLY**

### X. Meetings and Dates

January 10, 2011 @ 5:30 p.m.	Buildings and Grounds Committee
January 12-14, 2011	MSBA Conference
January 18 <sup>th</sup> , 2011 @ 7:00 p.m.	Regular School Board Meeting in the H.S. Media Center
February 15 <sup>th</sup> , 2011	Negotiation Seminar in Marshall

**XI. Adjournment**- Motion by Brewers, seconded by Longtin to adjourn at 8:55 pm. **MOTION PASSED UNANIMOUSLY**

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Larry Buysse, Chair

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Dawn VanKeulen, Clerk