

## **MARLBOROUGH BOARD OF EDUCATION**

### **Regular Business Meeting Minutes**

**Thursday, October 26, 2023**

**Elmer Thienes-Mary Hall Elementary School – Library**

**6:00 p.m.**

**1. Call to Order and Roll Call by Chairperson**

Ruth Kelly, BOE Chair, called the meeting to order at 6:02 pm

BOE Members Present: Ruth Kelly, Louise Concodello, Kerri Barella, Patrick Pabouet, Angela Colantonio, Anna Holden, Linda Earley, and Chip Morris

Administration Present:           Dr. Holly Hageman, Superintendent  
  Dan White, Principal  
  Kim Kelley, Assistant Principal  
  John Mercier, Director of Operations

**2. Pledge of Allegiance**

**3. Celebrations**

- **Honoring Members Leaving the Board:** Dr. Hageman recognized Louise Concodello, Ruth Kelly, Patrick Pabouet and Anna Holden for their service. Each was presented with a personalized certificate and gratitude memento.

**4. Public Comment:**

Pam Farrington, 95 Jerry Daniels Road, thanked Louise, Ruth, Pat and Anna for their service.

**5. Additions to the Agenda:**

**L. Concodello made a motion to move line item 8.1 Executive Session: Transportation Contract Negotiation Update after line item # 12, seconded by A. Colantonio. Unanimously approved. MOTION CARRIED.**

**6. Consent Agenda**

- 6.1 Minutes of 9/28/23 Regular Business Meeting and the 9/28/23 Policy Committee meeting;
- 6.2 Personnel Actions – none;
- 6.3 Reports – receive and file the following document: monthly enrollment report;
- 6.4 Grants – none;
- 6.5 Approval of Policy Revisions: P# 9230: Orienting New Board Members and P# 9323: Preparation of Agenda.

**A. Colantonio moved to approve the consent agenda 6.1 - 6.5, seconded by L. Earley. R. Kelly, L. Concodello, K. Barella, P. Pabouet, A. Colantonio, L. Earley and C. Morris approved. A. Holden abstained, (7/1/0). MOTION CARRIED.**

7. **Oral Reports**

7.1 **Advisory Groups**

- **PTO** – Dan White reported PTO held a meeting on 10/10/23 and recapped the Open House, Book Fair and Ice Cream Social and the success of each event. Trunk or Treat event tomorrow, 6 -7:30pm. 6th Grade Haunted House is back and food trucks will be present. Election Day Bake Sale will be held on November 7th, they are looking for donations. Parent-Teacher Conference dinner for staff to be held on Thursday, November 16th. Wolf Pack tickets are on sale as of Friday for the December 1<sup>st</sup> game.
- **SAC** – Dan White mentioned there was not a SAC meeting in October. Next SAC meeting to be held in December.
- **Operations, Wellness & Safety** – Dan White stated there was not an Operations meeting in October. Next meeting to be held in November. John Mercier reported: The MES completed the All Hazards Safety and Security Plan through the State of CT Department of Emergency Management; the reprogramming of the Fire Alarm System was completed in conjunction with the Fire Marshall; a playground inspection has been completed.
- **Board of Finance Liaison** – Louise Concodello conveyed there were two BOF meetings in October, one of which was the BOF Budget Kickoff Meeting.
- **AHM** – Kerri Barella relayed that the National CADCA Conference is in January and AHM is looking for 2 student representatives to attend; the second of 3 Screenager films will be shown on 11/8/23 and the National Drug Take Back Day event will be held on 10/28/23 from 10am - 2pm at RHAM High School.

7.2 **Subcommittees**

- **Policy** – Louise Concodello reported there was not a Policy meeting in October.

7.3 **Chairperson** – No report

7.4 **Superintendent and Administrative Team**

- **Free meals for all students for remainder of 2023-2024 school year** – Dr. Hageman announced that in combination with state funding, we have been approved to utilize our food service account funds to offset the cost of meals for the remainder of the school year so that all meals, breakfast and lunch, are free for all students.
- **Region 8 Instructional Leadership Collaborative** – Dr. Hageman communicated that the collaborative had their first meeting two weeks ago. Members planned out focus areas for the next couple of meetings. Areas to focus on included: mathematics and Spanish programming, both horizontally across elementary districts and vertically for transition to RHAM Middle School.
- **Strategic Continuous Improvement Plan (SCIP)** – Kim Kelley presented on the 2022-2023 SCIP Outcomes and Highlights of the 2023-24 SCIP Action Steps.

8. **Unfinished Business**

- 8.1 Executive Session moved after line item #12.

9. **New Business**

9.1 **First Read of Proposed Policy Revisions**

The Board reviewed and discussed on a first read basis the proposed policy revisions as presented by the Policy Subcommittee: P#: 4112.52/4212.52 - Fingerprinting and Criminal Justice Information Services, P#: 4121 - Substitute Teachers, P#: 5145.53 - Transgender and Gender Non-Conforming Youth, P#: 6159 -

Individualized Education Program/Special Education Program, P#: 7230.2 - Indoor Air Quality/ Heating, Ventilation, and Air Conditioning (HVAC).

**K. Barella made a motion to pull policy 5145.53 - Transgender and Gender Non-Conforming Youth from the first read to review further at the next Policy Subcommittee meeting to be held in December, seconded by A. Colantonio. Unanimously approved. MOTION CARRIED.**

9.2 **Review October Financial Report** – Dr. Hageman reviewed the monthly financial report. Bottom line of year end projection shows a positive balance of \$863.31.

10. **Public Comment** - None

11. **Communications**

11.1 **Staff Vacancy Summary** - Submitted

12. **Future Meetings & Topics**

- Community Forum, Thursday, October 26, 2023, 7:00p.m. (Directly after Regular Meeting)
- Regular Business meeting, Thursday, November 16, 2023, 6:00 p.m.
- CABE/CAPSS Convention, November 17-18, 2023
- CABE New Board Member Orientation/Leadership Conference, December 6, 2023

13. **Executive Session: Transportation Contract Negotiation Update**

**L. Earley made a motion to enter into Executive Session to discuss Transportation Contract Negotiations Updates, seconded by A. Colantonio. Unanimously approved. MOTION CARRIED.**

BOE Members Present at Executive Session: Ruth Kelly, Louise Concodello, Patrick Pabouet, Angela Colantonio, Anna Holden, Linda Earley, and Chip Morris.  
Holly Hageman was invited to attend the Executive Session.

**Entered Executive Session: 7:15 PM**

**Exited Executive Session: 7:25 PM**

**L. Earley made a motion that the Board ask the Superintendent to continue negotiations with the transportation contract, seconded by C. Morris. Unanimously approved. MOTION CARRIED.**

14. **Adjournment**

**A. Colantonio made a motion to adjourn the meeting at 7:28 pm. Seconded by L. Concodello Unanimously approved. MOTION CARRIED.**

Respectfully Submitted,  
Carmela Monte