

School Emergency Drills Documentation Form

Type of Drill

Time of Drill

Fire Drill (5 required)

Standard

#2 Tornado Drill (2 required)

Class Change

Lock Down/Shelter in Place Drill
(3 required)

Recess

Other Events

Name Reporting School: Cascades Elementary

Date of Drill: 5/18/23

Time drill was held: 1:39 (am/pm)

Exact time required to evacuate/shelter/secure: 4 minutes

Total Participants: 462

Remarks: _____

This report is for emergency drill# 2 for school year 2022-2023

Name of person conducting drill: Crescenda Jones

Title of person conducting drill: Principal

Signature of person conducting drill: _____

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)

OR

Fire (fire chief of designee)
Name & Title _____

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name Reporting School: Cascades Elementary

Date of Drill: 5/12/23

Time drill was held: 10:06 (am/pm)

Exact time required to evacuate/shelter/secure: 3 minutes

Total Participants: 461

Remarks: Students, staff and headstart students/staff.

This report is for emergency drill# _____ for school year 22-23

Name of person conducting drill: Crescenda Jones

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)

OR

Fire (fire chief of designee)
Name & Title _____