Warren County Board of Education Regular Meeting October 19, 2023

Minutes of a regular meeting of the Warren County Board of Education held at South Warren High School's Auditorium, 8140 Nashville Road, Bowling Green, KY on Thursday, October 19, 2023 at 5:30 p.m.

A. **CALL TO ORDER:** The Chairman called the meeting to order at 5:30 p.m.

B. **PLEDGE TO THE FLAG**

C. **ROLL CALL**

Present: Mr. Chaffin, Mrs. Duvall, Mr. Williford, Mr. Manco, Mr. Jackson

D. **MISSION AND VISION STATEMENT**

E. **ANYONE WISHING TO ADDRESS THE BOARD, PLEASE SIGN IN WITH MR. JEFF MOORE PRIOR TO THE PUBLIC COMMENT SECTION OF THE AGENDA**

F. **PROPOSED AMENDMENTS TO THE AGENDA: N/A**

G. **ARCHITECT REPORT/UPDATE**

H. **PRESENTATIONS AND RECOGNITIONS**

I. **PUBLIC COMMENT**

J. **APPROVE MINUTES OF THE SEPTEMBER 28, 2023 REGULAR BOARD OF EDUCATION MEETING**

Order # 45 – Primary Motion Passed: Motion to Approve Minutes of the September 28, 2023 Regular Board of Education Meeting passed with a motion by Mrs. Duvall and a second by Mr. Williford.

Garry Chaffin	Yes
Amy Duvall	Yes
Lloyd Williford	Yes
Thomas Manco	Yes
Adam Jackson	Yes

K. **APPROVE PERSONNEL ITEMS**

Order # 46 – Primary Motion Passed: Motion to Approve Personnel Items passed with a motion by Mr. Jackson and a second by Mr. Manco.

Garry Chaffin	Yes
Amy Duvall	Yes
Lloyd Williford	Yes
Thomas Manco	Yes
Adam Jackson	Yes

Approve the following personnel requests of Mr. Rob Clayton:

Approve to create one (1) Outreach Advisor position - Board Funded

Approve a job description for Outreach Advisor

NORTH WARREN ELEMENTARY SCHOOL:

Approve three (3) Special Education Instructional Assistant (MSD) positions - 180 days per year/7 hours per day - Board Funded

PLANO ELEMENTARY SCHOOL:

Approve a stipend of $500.00 for Musical Sponsor- SBDM funded

Approve a stipend of $250.00 for Drama Club Sponsor- SBDM funded

Approve a stipend of $250.00 for Drama Club Sponsor- SBDM funded

Approve a stipend of $250.00 for Archery Club Sponsor- SBDM funded

NUTRITION & DINING SERVICES

Approve one (1) Nutrition & Dining Services position, 6 hours per day, 5 days per week, at Lost River Elementary School

WARREN CENTRAL HIGH

Approve to decrease the Community Liaison position from 260 days per year to 240 days per year

Approve a stipend of $3,500 for Community Liaison - SC6X

Approve the following requests for leaves of absence:

FIRST NAME	LAST	POSITION	LOCATION	EFFECTIVE DATE

	NAME			
Robin	Dalton	Teacher	SWHS	**REVISED** 08/07/2023-09/22/2023
Jason	Cardwell	Maintenance	Maintenance	08/24/2023-10/20/2023
Anita	Pearson	Bus Driver	Transportation	**REVISED** 08/07/2023-10/18/2023
Stephanie	Lewis	Inst. Asst.	Warren El	**REVISED** 08/29/2023-09/29/2023
Tara	Sliger	Custodian	Oakland	**REVISED** 09/15/2023-10/09/2023
Brandy	Henon	Bus Driver	Transportation	**REVISED** 08/07/2023-11/30/2023
Amanda	Pruitt	Inst. Asst.	Briarwood	09/07/2023-10/19/2023
Billy	Cline	Bus Driver	Transportation	08/28/2023-10/27/2023
Megan	Updegraff	Account Clerk I	CO	11/17/2023-02/19/2024
Cassandra	Coleman	Custodian	Natcher	**REVISED** 09/11/2023-10/13/2023
Belinda	Thompson	Inst. Asst.	WCHS	10/09/2023-10/19/2023
Andrea	Brown	Teacher	WEHS	09/27/2023-10/20/2023
Kay	Knoche	Account Clerk I	Early Learning Center	08/23/2023-08/30/2023
Cheryl	Bunton	Vice Principal	WCHS	**REVISED**

				08/24/2023- 09/29/2023
Cari	Stahl	Coordinator I	SWHS	10/13/2023- 01/02/2024
Jason	Hughes	Inst. Asst.	CTES	09/21/2023- 09/29/2023
Krista	Colello	Teacher	WCHS	**REVISED** 08/17/2023- 09/29/2023
Richard	Harris	Custodian	Briarwood	**REVISED** 08/09/2023- 10/20/2023
Amber	Martinez	Teacher	WEHS	**REVISED** 08/07/2023- 09/29/2023
Meghan	Cole	Teacher	CTES	10/12/2023- 11/22/2023
Kim	Orange	HR Specialist	CO	09/25/2023- 10/10/2023
Sarah	Avis	Teacher	Moss	**Intermittent** beginning 08/22/2023
Anna	Wilkins	SLP	WCHS	**REVISED** 10/11/2023- 12/15/2023
Adam	Wilkins	Teacher	GHS	**REVISED** 10/11/2023- 10/27/2023
Annell	Browning	School Nurse	Richardsville	09/27/2023- 10/13/2023
Hannah	Dickey	Teacher	WEHS	**REVISED** 09/06/2023- 11/06/2023
Kendall	Swanson	Teacher	Natcher	10/12/2023-

				12/14/2023
Elizabeth	Lee	NDS Asst.	Natcher	10/12/2023-11/23/2023
Jennifer	Woodward	Inst. Asst.	WCHS	10/09/2023-10/13/2023

L. APPROVE FINANCIAL REPORT FOR SEPTEMBER 2023

Order # 47 – Primary Motion Passed: Motion to Approve Financial Report for September 2023 passed with a motion by Mr. Manco and a second by Mrs. Duvall.

Garry Chaffin	Yes
Amy Duvall	Yes
Lloyd Williford	Yes
Thomas Manco	Yes
Adam Jackson	Yes

M. APPROVE PAYMENT OF BILLS AND REIMBURSEMENTS

Order # 48 – Primary Motion Passed: Motion to Approve Payment of Bills and Reimbursements passed with a motion by Mr. Williford and a second by Mr. Jackson.

Garry Chaffin	Yes
Amy Duvall	Yes
Lloyd Williford	Yes
Thomas Manco	Yes
Adam Jackson	Yes

N. APPROVE OPERATIONS ACTIONS

Order # 49 – Primary Motion Passed: Motion to Approve Operation Actions passed with a motion by Mrs. Duvall and a second by Mr. Manco.

Garry Chaffin	Yes
Amy Duvall	Yes
Lloyd Williford	Yes
Thomas Manco	Yes
Adam Jackson	Yes

1. Consider School Requests
Approve the following requests of Mr. Scott Jones, Principal, Briarwood Elementary School:

- School to collect fees from Archery for equipment and shirts
- Field Trip for Beta Club to Lexington, KY January 14, 2024, through January 17, 2024

- School to hold Hat Days fundraiser to raise funds for Washington DC trip
- School to hold Parents Night Out to raise funds for Washington DC trip
- School to hold Winter Formal Dance to raise funds for Washington DC trip
- School to hold Breakfast with Santa to raise funds for Washington DC trip
- School to collect fees from Robotics for the cost of field trip
- School to collect fees from 2nd grade for field trip to Skypac to attend live performance of the Magic Tree House

Approve the following requests of Mr. Chris Stunson, Principal, Bristow Elementary School:

- School to hold Service Projects to raise funds for Make a Wish Foundation

Approve the following requests of Mrs. Lori Darnell, Principal, Cumberland Trace Elementary School:

- Service Agreement with Lifetouch for school pictures and yearbooks

Approve the following requests of Mr. Cody Rich, Principal, Jennings Creek Elementary School:

- School to hold candy sales to raise funds for Beta
- School to hold penny wars to raise funds for Beta
- School to sell Bundt Cakes to raise funds for Beta

Approve the following requests of Mrs. Leslie Shultz, Principal, Jody Richards Elementary School:

- Field Trip for Honor's Choir students to Richmond, KY November 9, 2023, through November 11, 2023

Approve the following requests of Mr. Derick Marr, Principal, Rich Pond Elementary School:

- Field Trip for Choir to Eastern Kentucky University November 10, 2023

Approve the following requests of Mr. Mark Davis, Interim Principal, Drakes Creek Middle School:

- School to sell concessions at girls' basketball games to raise funds for girls' basketball
- School to collect fees from girls basketball for basketball supplies
- School to hold Holiday Shoot Out to raise funds for girls' basketball
- Field Trip for KY ACDA All-State Choir Members to Richmond, KY November 10, 2023, through November 11, 2023

Approve the following requests of Mr. David Cloyd, Principal, South Warren Middle School:

- School to collect fees from Strings for trip to WKU
- School to hold 2 mini Spartan Cheer Clinics to raise funds for nationals at Disney

Approve the following requests of Mr. Jonathan Vaughn, Principal, Warren East Middle School:

- School to sell butter braids to raise funds for band
- School to collect fees from FCCLA for dues and club t-shirts

Approve the following requests of Mr. Adam Hatcher, Principal, Greenwood High School:

- Field Trip for Beta to Lexington, KY January 17, 2024, through January 19, 2024
- School to accept donations for baseball
- School to hold Jamboree to raise funds for boys' lacrosse team
- School to hold Christmas Breakfast to raise funds for boys' lacrosse team
- Field Trip for FBLA to Nashville, TN November 14, 2023
- Field Trip for German & Spanish Department to University of Kentucky October 18, 2023

Approve the following requests of Mr. Matt Deaton, Principal, South Warren High School:

- Field Trip for Softball Team to Murfreesboro, TN March 22, 2024, and March 23, 2024
- Field Trip for Softball Team to Gallatin, TN March 16, 2024
- Field Trip for Softball Team to Huntsville, AL April 5, 2024, through April 6, 2024
- Field Trip for Key Club to Dollywood, TN, October 21, 2023
- Field Trip for FBLA to Dallas, TX November 16, 2023, through November 19, 2023
- School to collect fees from Strings for All-District Honors Orchestra
- School to collect fees from Strings for All District Audition
- School to sell Personal Sponsorships on t-shirts to raise funds for cheer
- School to hold Pancake Breakfast at Richpond Market to raise funds for the bowling department

Approve the following requests of Mr. Mike Stevenson, Interim Principal, Warren Central High School:

- Field Trip for Sports Marketing Class to Nissan Stadium (Nashville, TN) November 14, 2023

Approve the following requests of Mr. Jonathan Vincent, Principal, Warren East High School:

- School to hold Meet the Raiders night to raise funds for girls' basketball
- School to participate in myteamworks.org to accept digital donation requests
- School to sell shirts to raise funds for FCCLA club expenses

2. Consider Attendance Requests
3. Consider Memorandum of Understanding with the Smiles2 Program
4. Consider KETS 1st Offer of Assistance
5. Consider Catholic Charities of Louisville Kentucky Office for Refugees Subaward Agreement
6. Consider Exonerated Refund Statement
7. Consider Appointments for Certified Sick Leave Bank for the 2023-2024 School Year
8. Consider Appointments for the Classified Sick Leave Bank for the 2023-2024 School Year

O. APPROVE STUDENT LEARNING SERVICES

Order # 50 – Primary Motion Passed: Motion to Approve Student Learning Services passed with a motion by Mr. Jackson and a second by Mrs. Duvall.

Garry Chaffin	Yes
Amy Duvall	Yes
Lloyd Williford	Yes
Thomas Manco	Yes
Adam Jackson	Yes

1. Consider Briarwood Elementary to apply for Physical Education Classroom Grant through the KY National Archery in the Schools Program
2. Consider Early Graduation for Rivendell High School Student
3. Approve Project Guardian FRYSC Program through Homeland Security
4. Consider Apex Credit Application for Warren East High School Student
5. Consider Shortened School Day for Rockfield Elementary Student

P. APPROVE STUDENT SUPPORT SERVICES

Order # 51 – Primary Motion Passed: Motion to Approve Student Support Services passed with a motion by Mr. Manco and a second by Mr. Williford.

Garry Chaffin	Yes
Amy Duvall	Yes
Lloyd Williford	Yes
Thomas Manco	Yes
Adam Jackson	Yes

1. Consider Building Usage Requests
2. Consider New Warren Elementary Summary of Payments 3
3. Consider SWHS Multipurpose Facility Summary of Payments 20
4. Consider SWHS Multipurpose Facility BG4 to Scott & Ritter
5. Consider SWHS Multipurpose Facility BG4 to Bennett's Carpets
6. Consider GHS Renovation Summary of Payments 10
7. Consider GHS Renovation Pay App 2 to FieldTurf USA, Inc.
8. Consider WCPS GESC Phase 2 Pay App 8 to CMTA, Inc.
9. Consider Sherman, Carter, Barnhart Invoices

Q. INFORMATION ITEMS

1. Personnel Information Items
Resignations for the 2023-2024 school year
Suspensions for the 2023-2024 school year
Employment for the 2023-2024 school year
Transfers for the 2023-2024 school year
Assignments for the 2023-2024 school year
2. SBDM Minutes

R. BOARD MEMBER COMMENTS

S. SUPERINTENDENT REPORT

T. ENTER EXECUTIVE SESSION:

Order # 52 – Primary Motion Passed: Motion to Enter Executive Session passed with a motion by Mrs. Duvall and a second by Mr. Williford.

Garry Chaffin	Yes
Amy Duvall	Yes
Lloyd Williford	Yes
Thomas Manco	Yes
Adam Jackson	Yes

U. RETURN TO OPEN SESSION:

Order # 53 – Primary Motion Passed: Motion to Return to Open Session passed with a motion by Mr. Manco and a second by Mr. Jackson.

Garry Chaffin	Yes
Amy Duvall	Yes
Lloyd Williford	Yes
Thomas Manco	Yes
Adam Jackson	Yes

V. ADJOURN

Order # 54 – Primary Motion Passed: Motion to Adjourn passed with a motion by Mrs. Duvall and a second by Mr. Manco.

Garry Chaffin	Yes
Amy Duvall	Yes
Lloyd Williford	Yes
Thomas Manco	Yes
Adam Jackson	Yes

Chairperson

Superintendent