

Essential Skills

Transition Programs

Transition programs at Great Oaks are designed to provide students with disabilities opportunities to learn/gain work experience in the classroom and community. The goal of Great Oaks transition programs is community competitive employment.

Transition Programs at Great Oaks

Program	Location
CareerX	Diamond, Laurel, Live, Scarlet
Project SEARCH	Cincinnati Children's Hospital
Project SEARCH	Fifth Third Bank – Madisonville Operations Center
Project SEARCH	Xavier University

Frequently Used Transition Program Skills/Abilities

Each career path has a specific set of skills/abilities that employees need for success in the industry. It is recommended that students have, are developing or can develop the skills/abilities listed below.

Sharpness of vision/hearing acuity	<ul style="list-style-type: none"> Distinguish details/differences visually Differentiate various sounds Perceive distance/depth of objects in space
Communication	<ul style="list-style-type: none"> Express/explain thoughts/ideas Write/type/record information (use computer for communication) Listen and relay accurate information in written/verbal manner Follow multi-step instructions in sequence Work with others/maintain professional relationships/use appropriate behaviors Social communication (appropriate social media/workplace conversations)
Physical mobility/strength Eye-hand coordination/dexterity	<ul style="list-style-type: none"> Sit/stand/walk for extended times (depending on work task) Navigate a workplace (crossing streets/going to different buildings/use basic maps) Use office/kitchen/maintenance equipment safely Fine motor skills (assemble objects/grasp objects/use small equipment/tools) Lift and carry objects (up to 25 pounds)
Problem-solving/reasoning	<ul style="list-style-type: none"> Follow sequenced activities accurately Work with supervision and fade to independent work Arrange objects/documents into patterns/sequence/alpha-numeric order Ask for help as needed to help build independence Identify problems and independently try to solve it before asking for help Investigate career opportunities (apply/interview/follow-up with employers) Prioritize a list of tasks (identify a completion sequence)

Technology and Software

All career & technical programs utilize various software and industry-specific equipment to prepare students for careers. Students will independently access and use various online resources, technology, and equipment.

Here is an overview of key online and computer technology used in this pathway:

Vendor	Software/Learning Management System
Site-specific software	Business training software, clock-in/out, proprietary software
Microsoft Office/Google Suite	Word processing, email, presentation software, spreadsheets
Internet Browsing	Conduct career-related independent and group research

Industry Credentials/Certifications/Regulatory Training

Credentials/certifications demonstrate career-ready knowledge and skills. They are typically earned by successfully completing an exam or training program. Exams are developed by industry professionals, not high school educators, and are used to verify that students have the skills needed for work.

Students can earn industry credentials/certifications while at Great Oaks. Accommodations are available but are subject to vendor or State of Ohio approval. Typical accommodations for industry-related credentials/certifications include:

Extended time

Read-aloud/translation services

Transition Planning

Transition programs at Great Oaks offers students an opportunity to work with transition support organizations.

Opportunities for Ohioans with Disabilities (OOD)

- OOD supports students with disabilities in skill assessment, identifying career interest, job training support and finding/keeping a job.

County Boards of Developmental Disabilities (DD)

- Ohio's county boards of developmental disabilities provide assessment, service planning, and coordination to adults and children with developmental disabilities, as well as oversight and assistance to service providers.

Other adult service agencies

- Great Oaks intervention specialists and career tech instructors maintain relationships with other agencies that support students looking for work.

Additional Pathway Considerations

Some career pathways have additional standards students must meet to fully participate in Great Oaks programs. Transition programs at Great Oaks have additional recommendations to fully experience learning opportunities and earn industry credentials/certifications.

Academic strengths

- Math (basic operations/fractions/percents/sense of time/basic financial literacy)
- Oral/written communication
- Use Microsoft Excel/Google Sheets

Safety

- Work safely with electronic equipment (printers/computers)
- Work safely with sharp tools (cutting tools/equipment)
- Understand confidentiality/privacy standards (print/digital)
- Situational awareness (crossing streets/safe communication with strangers)
- Some worksite require vaccination (COVID and flu vaccine)

Career expectations

- Follow/comply with all jobsite requirements
- Provide customer service (needs assessment/quality standards)
- Use task-specific equipment (computers/tablets/small tools)
- Follow clerical procedures/systems for filing/organizing/delivering items
- Use computer equipment for email/managing file/attendance/tracking items
- Keep accurate records of work/tasks completed
- Maintain awareness of surroundings
- Employability skills (be on time/workplace attire/stamina to work all day)