



SUPPLEMENTAL

SUPPLEMENTAL DUTIES - THEATRE TEACHER

SUPPLEMENTAL JOB DESCRIPTION

JOB TITLE:	Supplemental Duties - Theatre Teacher	FLSA STATUS:	Supplemental
REPORTS TO:	Principal	PAY GRADE:	SUP-03
LOCATION:	High School	ASSIGNMENT:	One Year with Application
AVAILABLE:	1	JOB ID & DATE:	SUP-31 October 2023

JOB PURPOSE SUMMARY

In addition to the core responsibilities outlined in the individual's primary role job description, the High School Theatre Teacher has an expectation for producing a minimum of three plays or shows per year and participating in competitions such as one-act plays and/or the National High School Musical Theatre Awards (Jimmy Awards).

REQUIREMENTS | SKILLS

Education Level | Licensure | Work Experience

See Primary Job Description.

KEY FUNCTIONS, ESSENTIAL DUTIES AND RESPONSIBILITIES

- Plan, organize, and execute a minimum of three theatre productions per school year. This includes selecting scripts, casting actors, coordinating rehearsals, and managing technical aspects.
- Develop and implement a comprehensive theatre curriculum that aligns with educational objectives, covering acting techniques, technical theatre, script analysis, and performance skills.
- Prepare and guide students for participation in theatre competitions, including selecting appropriate material, providing coaching and rehearsal support, and coordinating logistics for competitions.
- Oversee the technical and logistical aspects of theatre events and productions, ensuring that performances run smoothly and safely.
- Provide one-on-one coaching and feedback to students, helping them refine their acting and performance skills for both productions and competitions.
- Evaluate student performances, providing constructive feedback, and helping students grow as performers.
- Serve as a mentor and advisor for students interested in pursuing careers or further studies in theatre arts. Offer guidance on auditions, applications, and opportunities within the performing arts.
- Manage the budget allocated for theatre programs, ensuring that resources are used efficiently and effectively to support productions, competitions, and classroom activities.

- Promote a diverse and inclusive environment by exploring various forms of theatre from different cultural backgrounds, encouraging students to appreciate and respect diversity in the arts.
- Stay current with best practices in theatre education and seek opportunities for personal professional growth to enhance the quality of theatre education.
- Collaborate with parents, alumni, local professionals, and the community to support and promote the theatre program. Organize outreach events to engage the broader community.

VALUES AND PRINCIPLES

- Upholds the values of fair play and integrity at all times and treats students and spectators with the utmost dignity and respect. This entails adhering to the following principles: engage in constructive and positive communication with participants, provide guidance, feedback, and encouragement to nurture their growth as members of the group and as individuals; embrace the spirit of competition by acknowledging the hard work and dedication of others; encourage participants to compete vigorously while maintaining respect for their peers; demonstrate composure and professionalism even in the face of challenging situations; create an inclusive and welcoming environment for all participants and spectators, regardless of their backgrounds, abilities, or affiliations; and uphold a zero-tolerance policy for negative, derogatory, or discriminatory language.