



SUPPLEMENTAL

GENERAL MUSIC TEACHER

SUPPLEMENTAL JOB DESCRIPTION

JOB TITLE:	General Music Teacher (Supplemental)	FLSA STATUS:	Supplemental
REPORTS TO:	Principal	PAY GRADE:	SUP-04
LOCATION:	Elementary	ASSIGNMENT:	One Year with Application
AVAILABLE:	1 per School	JOB ID & DATE:	SUP-S14 October 2023

JOB PURPOSE SUMMARY

In addition to the primary responsibilities outlined in the job description for a Teacher - Electives in an elementary school, the role includes several supplemental duties and expectations that contribute to a well-rounded and enriching music education for students. These duties involve organizing and conducting performances, as well as engaging with students beyond regular classroom hours through after-school club sessions.

REQUIREMENTS | SKILLS

Education Level | Licensure | Work Experience

See Primary Job Description.

KEY FUNCTIONS, ESSENTIAL DUTIES AND RESPONSIBILITIES

- The General Music Teacher should curate age-appropriate and engaging musical repertoire for elementary school students, designed to enhance their musical development and promote a love for music. This may include a mix of traditional, multicultural, and contemporary songs.
- Plan and coordinate a minimum of two music performances per school year, including at least one major concert or assembly. Ensure these events are well-communicated to parents, school staff, and the community.
- Develop detailed lesson plans and rehearsal schedules for the students, focusing on effective teaching methods and strategies to prepare them for the scheduled performances. Cover aspects of singing, movement, and the use of musical instruments.
- Oversee the setup and decoration of the performance space, ensuring that it is aesthetically pleasing and conducive to a memorable musical presentation.
- Organize and conduct a minimum of ten after-school music club sessions throughout the school year, offering students the opportunity to further explore and enjoy music beyond the regular classroom curriculum. These club sessions may include, but are not limited to, music ensembles (e.g., choir, percussion ensemble), music appreciation, introduction to various musical instruments, songwriting, or cultural music exploration.
- Provide a safe and inclusive environment for students to express themselves musically. Offer guidance, support, and mentorship during club sessions, fostering a love for music and encouraging student participation.

- Regularly evaluate and provide constructive feedback to students regarding their musical progress, both during regular classroom sessions and in after-school clubs.
- Assess student performances, providing guidance on areas of improvement, encouraging self-confidence, and nurturing a sense of accomplishment.
- Maintain open and effective communication with parents and the school community, including providing updates on performance schedules, club activities, and students' musical development.
- Work collaboratively with other teachers, administrators, and staff to integrate music into the overall educational experience and coordinate any interdisciplinary projects.

VALUES AND PRINCIPLES

- Upholds the values of fair play and integrity at all times and treats students and spectators with the utmost dignity and respect. This entails adhering to the following principles: engage in constructive and positive communication with participants, provide guidance, feedback, and encouragement to nurture their growth as members of the group and as individuals; embrace the spirit of competition by acknowledging the hard work and dedication of others; encourage participants to compete vigorously while maintaining respect for their peers; demonstrate composure and professionalism even in the face of challenging situations; create an inclusive and welcoming environment for all participants and spectators, regardless of their backgrounds, abilities, or affiliations; and uphold a zero-tolerance policy for negative, derogatory, or discriminatory language.