

AGENDA
Board of Trustees
Columbia Falls School District Six
Regular Board Meeting
Monday, November 13, 2023
6:00 p.m.
School District Six Board Room

1. **Call to Order**
2. **Pledge to the Flag**
3. **Approval of Agenda**
4. **Consent Agenda**
 - a. Approval of board meeting minutes – Pgs. 1-15
 - b. Approval of October bills
 - c. Approval of Investment Reports
5. **Public Participation**
6. **Reports**
 - a. **Written**
 - Elementary Principals – Pgs. 16-20
 - High School Principal – Pgs. 21-23
 - Special Services Director – Pg. 24
 - Curriculum Director – Pg. 25
 - Board Standing Committees – Pgs. 26-29
 - MTSBA – Pgs. 30-31
 - b. **Verbal**
 - Clerk / Business Manager – Pgs. 32-33
 - Superintendent – Cory Dziowgo
 - Board Chair
7. **Action/Discussion Items:**
 - a. Presentation of district attendance data.
 - b. Consideration of Res. 417 - Disposition of Abandoned, Obsolete and Undesirable Property. – Pgs. 34-37
 - c. Consideration of the revisions to Policy 3110 – *Entrance, Placement and Transfer*. – Pgs. 38-40
 - d. Consideration of the addition of Policy 3120 – *Compulsory Attendance* to our policy manual. – Pgs. 41-42
 - e. Consideration of the revisions to Policy 3210 – *Equal Educational Opportunity* – Pgs. 43-44
 - f. Consideration of the revisions to Policy 3225 – *Bullying, Harassment, Intimidation, and Hazing*. Pgs. 45-48
 - g. Consideration of the revisions to and changing the numbering of Policy #3097 *Video Surveillance* to #3235. – Pg. 49
 - h. Consideration of the addition of Policy #8225 – *Tobacco and Marijuana free Policy* to our policy manual. – Pg. 50
 - i. Consideration of the Canyon Elementary Facility Use Agreement between Greater Valley Health and SD#6 effective July 2023 – June 2024. – Pgs. 51-55
 - j. Consideration of the Transportation Committee recommendation to purchase two route buses using the FY 2025 Bus Depreciation Fund Budget. – Pgs. 56-64
 - k. Consideration of the following Health Insurance Committee recommendations:
 - Health liaison hiring recommendations
 - Consulting Agreement – Jacq Creek – Pgs. 65-72

Action/Discussion Items (Continued):

- l. Consideration of the Gateway to Early Learning Facility Use Agreement. – Pgs. 73-75
- m. Consideration of the MOU between Glacier National Park and SD#6. – Pgs. 76-79

8. Personnel

a. The superintendent has accepted the following resignations:

Dawn Lorenzen	School Nurse – Ruder
Caitlin Bloom	Hot Lunch Helper
Wendy Anders	Bus Driver
Ben Schaeffer	Boys' Assistant Wrestling Coach – HS

b. Consideration of the following hiring recommendations:

Peregrine Frisell	JH Girls' Basketball Coach
Glen Morden	JH Boys' Basketball Coach
Kim Potter	Title I Paraeducator
Linda Hopkins	LTS – Grade 5 Elementary
Sarah Rosenbaum	LTS – JH Industrial Arts
Michelle Amon	Custodian
Jenny Morgan	Hot Lunch Helper / Floater
RayLee LaRocque	Hot Lunch Helper / Floater
Hannah Freeman	Assistant Girls' Wrestling Coach
Kilian Cronk	Assistant Boys' Wrestling Coach
Trey Buckallew	Assistant Boys' Wrestling Coach
Austin Green	Assistant Baseball Coach
Colten McPhee	Special Education Para – HS
Brandon Karberg	Assistant Soccer Coach

c. Consideration of the attached substitute hires: Pg. 80

9. Miscellaneous and Future Planning:

- Long Range Planning Committee – high school facility (bond/roof) architect RFQ interviews.
- Work Session Meeting – November 20 – 6:00 PM
- Health Insurance Committee – November 29, 2023 – 4:00 PM

10. Adjournment

**The next Regular Board Meeting will be held at 6:00 p.m.,
Monday, December 11, 2023, in the School District Six Board Room**

REGULAR MEETING
BOARD OF TRUSTEES
SCHOOL DISTRICT #6
SEPTEMBER 11, 2023

Unofficial

The Regular Board Meeting of the Board of Trustees of School District Six was held at 6:00 P.M., Monday, September 11, 2023, in the Boardroom of the administration offices at 501 Sixth Avenue West, Columbia Falls, Montana.

PRESENT:

Jill Rocksund..... Board Chair
Barbara Riley Vice Chair
Megan Upton..... Trustee
Heather Mumby Trustee
Wayne Jacobsmeyer Trustee
Casey Huepel Trustee
Cory Dziowgo Superintendent of Schools

ABSENT:

Justin Cheff..... Trustee
Keri Hill Trustee
Dustin Zuffelato Business Manager/ Clerk

Call to order at: 6:01 P.M.

CALL TO ORDER

Motion by Riley, second by Heupel, to approve the agenda as presented.
Public comment was requested and there was none.
Passed 6-0.

APPROVE AGENDA

Motion by Mumby, second by Upton, to approve the consent agenda as follows:
Approve July board meeting minutes.
Approve August bills.
Approve the investment report.
Public comment was requested and there was none.
Passed 6-0

APPROVE CONSENT
AGENDA

Public Participation:

Approximately three (3) people participated in the meeting remotely via Zoom.
Approximately twenty-one (21) people attended the meeting in person.

PUBLIC
PARTICIPATION:

Student Body Co-Presidents, Kai Golan and McKenzie West, and Secretary Evan Fisher presented a written report to the Board. Fundraising for Student Council is underway, selling blue flags for businesses to fly during Homecoming and other "big game weeks". They are also working on the idea of anyone to buy a flag to fly at a private residence.

Community Member, Chuck Territo, wanted to address the low proficiency test scores the District has experienced since 2018.

Junior High Teacher, Leslie Dimaio, would like to acknowledge the teachers and administrators who presented at the literacy conference. Many sessions were hosted by professionals and teachers from the Flathead Valley. Mrs. Dimaio was proud to serve on the board overseeing the conference and seeing the great turn out from Columbia Falls School District.

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Community member, Nick Rosenbaum, father of two daughters attending Ruder, had concerns with student pickup and lunches. Water bottles are put in a tote together and germs are being shared. Pickup at the end of the day is chaotic, parents have addressed this issue and it seems like nothing is being done. Mr. Rosenbaum would like to see if there is something that can be done to improve the situation. He was asked to route concerns to the building leadership and then the Superintendent.

REPORTS:

Reports:

The District's Owners Representative Dave Jolly provided an update on the K-8 Facility Bond Project. Overall, the recent rain did not generate any leaks at Glacier Gateway. There are some minor problems that will be fixed by the roofing supplier. The landscaping has been completed and Swank is working with the city on some draining and storm water issues. The HVAC system lost VPN connection two weeks ago and Pine Cove is working to resolve. The doors upstairs were delivered incorrectly and should be replaced soon. At Ruder everything is getting wrapped up. The sewer easements to the old Glacier Gateway's elementary building needs reviewed with the City Public Works Department. The High School HVAC system for fresh air for students and teachers is underway. Swank discovered a compromise in the roof membrane, likely the result of water trapped for the past numerous years. Jackola Engineering is developing a solution. However, the project is on hold on the east side of the classroom wing and work is concentrating on the west side of the roof. Swank will open holes to get a good look at the extent of the roofing structure issues. The relocatable buildings that were moved to the sports fields have not been renovated as the District is exploring options. The soccer building overhead door came in the incorrect size and will be put up as soon as a new one comes in.

The Elementary School Principals provided the Board with written reports. Ruder Elementary is working on different approaches to make sure the school is more in line with BPI practices. This year's theme is "The Wildcat Way" and what that means. There are seven new teachers and paraeducators to join the staff. Ruder will be looking to improve the new pickup system. PLC meetings will start getting back together. Glacier Gateway is grateful for having five months in the new building. The school hosted the District breakfast and held a two hour training for reading and math. The staff was working on MTSS and pushing kids to have "Wildcat Pride". Glacier Gateway is focusing on two goals for the new school year, bringing out best practices and using STAR data in identifying issues. The Junior High's open house was held on the Monday before kids came back. Theme this year is "Find Your Way" by making good choices and providing guidance to students from staff. Students are looking to start different school clubs and have approximately one hundred seventy-five (175) students out of fall sports.

High School Principal, Jon Konen, provided the Board with a written report. The school year started with student athletes reporting on August 10 and 11. There are over two hundred (200) athletes for fall sports and activities. It's been a hurdle with the construction while school started and kudos to Swank. The duct work came in late and Swank is still working on getting the project completed. Swank sent a cleaning crew to help our own custodial staff prepare for the school year. The High School will be working on student attendance and trying to identify those students that miss multiple days. A third of the incoming freshman missed twenty plus (20+) days last year due to various issues. The plan for next school year is to conduct a freshman orientation day prior to the first day of school. The focus this year is in increasing positive school culture, which will correlate to better scores. The High School is experiencing

Unofficial

an increase in the homeless population as a result of housing issues in the area.

District Business Manager/Clerk provided the Board with a written report.

Curriculum Director, Mark McCord, provided the Board with a written report. Mr. McCord attended the literacy conference. The Board would be proud to know the great leadership the District's teachers provide. New staff orientation had 15 new energized teachers. Mr. McCord is currently working on the consolidated title grant applications for the current school year. Chapter 55 work needs to be completed this year, and a new math curriculum adoption is being introduced.

Special Education Director, Michelle Swank, provided the Board with a written report. Classified orientation and training will be a focus this year during early release days. The department was able to fill some positions in high school and elementary schools, but there are still some openings to fill. Shout-out to the mentors and mentees and the program the District provides to support new teachers.

Trustee Barbara Riley updated the Board about the recent proceedings of the National School Board Association (NSBA) and the Montana School Board Association (MTSBA). There was not a meeting and wanted to remind others that MCEL is coming up in October.

Superintendent Cory Dziowgo mentioned Chris Grau leading the District through the changing of passwords and his help for the District to remain secure with technology. There has been a change to the application process for some classified positions, hoping to help with the recruiting process. The removal of having three letters of recommendation is now being focused on more reference checks. Administration meetings will now be twice a month instead of every week to have supervisors in their buildings more. The District is offering a substitute training of half day of shadowing with a teacher, with new and current substitutes.

Board Chair Jill Rocksund had nothing to report. Dr. Rocksund felt the District had a great start to school year and it's good to get kids back in classes and routines.

Action/Discussed Items:

Motion by Riley, second by Heupel, to approve the recommended changes to Policy 1110 – Taking Office on first and final reading.
Public comment was requested and there was none.
Passed 6-0.

Motion by Heupel, second by Mumby, to approve the recommended changes to Policy 1111 – School Board Elections on first and final reading.
Public comment was requested and there was none.
Passed 6-0.

Motion by Riley, second by Upton, to approve the recommended changes to Policy 2120 – Curriculum Development, Content, Assessment on first and final reading.
Public comment was requested and there was none.
Passed 6-0.

ACTION /
DISCUSSION ITEMS

MOTION TO APPROVE
POLICY #1110

MOTION TO APPROVE
POLICY #1111

MOTION TO APPROVE
POLICY #2120

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MOTION TO APPROVE
POLICY #2140

Motion by Riley, second by Mumby, to approve recommended changes to Policy 2140 – Guidance and Counseling on first and final reading.
Public comment was requested and High School Principal, Jon Konen mentioned that this change is already in place. .
Passed 6-0.

MOTION TO APPROVE
POLICY #2332

Motion by Mumby, second by Heupel, to approve the recommended changes to Policy 2332 – Religion and Religious Activities on first and final reading.
Public comment was requested and there was none.
Passed 6-0.

MOTION TO APPROVE
TRANSPORTATION
MOA

Motion by Riley, second by Upton, to approve the Transportation MOA between SD #6 and Helena Flats SD for SY23-24.
Public comment was requested and there was none.
Passed 6-0.

MOTION TO APPROVE
THE RATIFICATION OF
THE CLASSIFIED CBA

Motion by Mumby, second by Riley, to approve the ratification of the Collective Bargaining Agreement with Columbia Falls Classified Union effective July 1, 2023 to June 30, 2024.
Public comment was requested and there was none.
Passed 6-0.

MOTION TO APPROVE
THE RATIFICATION OF
THE POLICY STATE-
MENT

Motion by Riley, second by Heupel, to approve the ratification of the Policy Statement effective July 1, 2023 to June 30, 2024.
Public comment was requested and there was none.
Passed 6-0.

MOTION TO APPROVE
MOU WITH FLATHEAD
RAPIDS

Motion by Riley to approve with ratified changes, second by Mumby, to approve the MOU with Flathead Rapids – Junior High Soccer Program.
Public comment was requested and there was none.
Passed 5-0.

MOTION TO APPROVE
FACILITY USE
AGREEMENT WITH
FLATHEAD RAPIDS

Motion by Riley, second by Upton, to approve the Facility Use Agreement with Flathead Rapids for use of the JH multi-use fields.
Public comment was requested and will also include use of the Canyon Elementary.
Passed 5-0.

MOTION TO APPROVE
THE PRELIMINARY
GAP ANALYSIS
RESOLUTION FOR
2025 LEGISLATURE

Motion by Riley, second by Heupel, to approve the Preliminary Gap Analysis Resolution for the 2025 Legislature.
Public comment was requested and Chair Rocksund mentioned working with Lance Melton, from MTSBA, since the last meeting to get Board concerns in front of the state legislature in next session. Some of the items, but not all are: asking the legislature to reexam the inflation and mileage reimbursement for busses, request the state examine their share of special education costs, asking to investigate alternative tax sources, safety audit of facilities, etc. Community Member, Joe O'Rourke, mentioned that the Board tends to differentiate between district and state taxes, but it eventually comes out of same pocket. Mr. O'Rourke is impressed with the start of the school year and is pleased that numbers are solid. He is angry with paragraph 4, stating that legislature is opposed to the mission of the schools. Community Member, Judy Territo, does not see anything about schools taking responsibility for their own budgets. Chair Rocksund asks that Mrs. Territo meet with Superintendent Cory Dziowgo and District Clerk Dustin Zuffelato.

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Passed 5-1, No Vote - Jacobsmeyer

Personnel:

The Board acknowledged the following resignations previously accepted by the Superintendent:
Amy Spangler – Ruder Title I Para, Niels Getts – JH Soccer Coach, Heidi Wolf – Hot Lunch Helper, Kraig Moore – HS Assistant Soccer Coach, Rebecca Linton – HS Special Education Para, Ellen Szalay – HS Special Education Para

Motion by Riley, second by Upton, to approve the following Elementary District hiring recommendations: Justin Lovitt – JH Football Coach, Tysen Rovig – JH Football Coach, Catherine Schmidt – JH Special Education Para, Amy Caudill – Ruder Grade 2 Teacher, Emily Houston – Ruder Special Education Para, Elisha Jacobs – GG Building Secretary Substitute, Sandra Aalderks – GG Speech/Language Pathologist.
Public comment was requested and there was none.
Passed 5-0.

Motion by Heupel, second by Mumby, to approve the following High School/District Wide hiring recommendations: Blake Rosenbaum – District Custodian, Heidi Wolf – HS Special Education Para
Public comment was requested and there was none.
Passed 6-0.

Motion by Riley, second by Heupel, to approve the substitute hiring recommendations.
Public comment was requested and there was none.
Passed 6-0.

Motion by Mumby, second by Upton, to approve the Out-of-State Travel Requests for Becky Bates to attend the Jump\$tart National Educator Conference in Chandler, AZ, November 4-6, 2023.
Public comment was requested and there was none.
Passed 6-0.

Miscellaneous and Future Planning:

- Work Session – September 25, 2023 – 5:00 P.M. – District Board Room
- Insurance Committee Meeting – September 27, 2023 – 4:00 P.M. – Admin Conference Room

Insurance committee on September 27

As there was no further business to come before the Board, Chair Rocksund adjourned the meeting at 7:47 p.m.

Board Chair

Business Manager/Clerk

PERSONNEL:

MOTION TO APPROVE
THE ELEMENTARY
DISTRICT HIRES

MOTION TO APPROVE
THE HIGH SCHOOL
AND DISTRICT-WIDE
HIRES

MOTION TO APPROVE
THE SUBSTITUTE
HIRING
RECOMMENDATIONS

MOTION TO APPROVE
THE OUT OF STATE
TRAVEL REQUESTS

MISCELLANEOUS
AND FUTURE
PLANNING

MEETING
ADJOURNED

REGULAR MEETING
BOARD OF TRUSTEES
SCHOOL DISTRICT #6
OCTOBER 9, 2023

Unofficial

The Special Meeting of the Board of Trustees of School District Six was held at 6:00 P.M., Monday, October 9 2023, in the Boardroom of the administration offices at 501 Sixth Avenue West, Columbia Falls, Montana.

PRESENT:

- Jill Rocksund..... Board Chair
- Barbara Riley Vice Chair
- Megan Upton..... Trustee
- Justin Cheff..... Trustee
- Keri Hill Trustee
- Heather Mumby Trustee
- Wayne Jacobsmeyer Trustee
- Casey Huepel Trustee Via Zoon
- Cory Dzioewgo..... Superintendent of Schools
- Dustin Zuffelato Business Manager/ Clerk

ABSENT:

- Keri Hill Trustee

Call to order at: 6:02 P.M.

CALL TO ORDER

Motion by Mumby , second by Riley, to approve the agenda as presented.
Public comment was requested and there was none.
Passed 7-0.

APPROVE AGENDA

Motion by Riley, second by Upton, to approve the consent agenda as follows:
- Approve July special meeting and August regular board meeting minutes,
- Approve September bills.
- Approve the investment report.

APPROVE CONSENT AGENDA

Public comment was requested and there was none.
Passed 7-0.

Discussion was had regarding the September 25, 2023 special board meeting minutes. Trustee Riley was not at the meeting, but wanted it mentioned that the Montana School Board Association has not facilitated a boiler plate strategic planning process in the past.
Motion by Mumby, second by Jacobsmeyer, to approve September 25, 2023 special board meeting minutes as presented.
Passed 7-0

APPROVE MEETING MINUTES

Public Participation:

Approximately eight (8) people participated in the meeting remotely via Zoom. Approximately forty-two (42) people attended the meeting in person.

PUBLIC PARTICIPATION:

Fourth Grade Teacher, Mary Ellen Getts, and students had a presentation regarding the new garden at Glacier Gateway Elementary School.

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Student Body Representatives Kai Galon and Mackenzie West, Co-Presidents, gave a presentation on the past, current, and future events at the High School. The sale of Bleed Blue flags for Homecoming had broken even. Most athletic teams are close to the playoffs or currently in playoffs. The National Honor Society induction was conducted last week. Coming up in later in the fall is the blood drive and Veterans' Day assembly in November.

All principals introduced new staff members to the Board. Chair Rocksund formally welcomed the new teachers to the District.

REPORTS:

Reports:

Business Manager/Clerk, Dustin Zuffelato provided an update on the K-8 Facility Bond Project. Ruder Elementary was able to get the parking lot striped, upgrade the lighting at the playground, and order furniture in the older area of the school to match the new rebuild. The final cost will be approximately \$50,000 over budget.

The Elementary School Principals provided the Board with written reports and will be changing the format of presenting. Instead of reading the reports, data regarding each school will be shown each month. The STAR Assessment window closed in October 2023. Each elementary school principal shared the grades' mark as percentages below benchmark, at benchmark, and above benchmark. Kindergarten and first grade performed one-on-one oral testing and the higher grades had a thirty-four (34) question written exam.

High School Principal, Jon Konen, provided the Board with a written report. Mr. Konen shared the test results in percentage of below benchmark, at benchmark, and above benchmark. Attendance is one factor for the low results. Last year 9th graders missed an average of twenty plus days for the year. The High School wants to look at the percentage of students' growth in the classroom, one time testing, graduation, etc., which is all factors in to see how a school is doing to support students. Working on the school culture, access to food and clothes at the school, social/emotional help, will sway test results.

District Business Manager/Clerk provided the Board with a written report. The Insurance Committee is always looking for additional ways to help employees and recommended offering AFLAC as a voluntary insurance.

Curriculum Director, Mark McCord, shared a new state accreditation process with the Board. A comprehensive needs assessment will be conducted by each district. The District will be gathering information through a survey from stakeholders on how they feel about things including recommendations for improvements.

Trustee Barbara Riley updated the Board about the recent proceedings of the National School Board Association (NSBA) and the Montana School Board Association (MTSBA). The next MTSBA meeting is Wednesday before MCEL. Two weeks ago Trustee Riley was in Washington D.C. learning what is happening at the federal level for education.

Superintendent Cory Dziowgo shared a handout regarding the Superintendent evaluation. Strategic planning will come down to time and money. Dr. Darlene Schottle has offered to help. Chair Rocksund would like to see it done within a year considering all the other projects going on in the District.

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Board Chair Jill Rocksund had no additional information at this time.

Action/Discussed Items:

The Glacier Gateway Library Accreditation Variance report was reviewed. The school has one full-time librarian, one full-time tech teacher and one full-time para. Students are getting what they need for library standards. As of today, Glacier Gateway is at four hundred eighty-three (483) students.

Motion by Riley, second by Mumby, to approve the Glacier Gateway Library Accreditation Variance.

Public comment was requested and there was none.
Passed 6-0.

Motion by Riley, second by Upton, to approve the Independent Contractor Agreement with Linden Rigler – ADOS Services for SY23-24.

Public comment was requested and there was none.
Passed 7-0.

Motion by Mumby, second by Riley, to approve a Request for Qualifications for Architecture/Engineering Services for a high school capital bond project.

Public comment was requested and there was none.
Passed 7-0.

Personnel:

The Board acknowledged the following resignations previously accepted by the Superintendent: Jeremy Grilley – JH Girls Basketball Coach, David Wanner – FT to PT Ruder Sped Para, Austin Barth – JH Boys Basketball Coach, Sydney Newbury – Hot Lunch Helper/Floater, Desiree Albertoni – HS Drama Coach

Motion by Cheff, second by Jacobsmeyer, to approve the following Elementary District hiring recommendations: Melanie Burley – Ruder Special Education Para, Ashley McCormick – Glacier Gateway Speech Language Pathologist, Tarry Middlesworth – JH Volleyball Coach, Ted Miller – JH Football Coach, Emily Hagreen – Glacier Gateway Special Education Para, Margaret Jalowiec – PT Glacier Gateway Special Education Para and PT Glacier Gateway Long Term Sub HE/PE Teacher, Valerie Parsons – Ruder Special Education Para, Diane McDonald – Ruder Special Education Para, Derek Andrews – JH Boys Basketball Coach

Public comment was requested and there was none.
Passed 6-0.

Motion by Riley, second by Cheff, to approve the following High School/District Wide hiring recommendations: Brooklynn Keibler – Hot Lunch Help/Floater, Susam McCombs – JH/HS Special Education Teacher, Reed Miner – PT Custodian, David Wanner – Bus Driver, Denise MacDonald – HS Special Education Para, Kavin Wickham – HS Assistant Speech and Debate Coach, Chad Green – HS Head Baseball Coach, Ben Schaeffer – HS Head Girls Wrestling Coach

Public comment was requested and there was none.
Passed 7-0.

Motion by Riley, second by Mumby, to approve the substitute hiring recommendations.
Public comment was requested and there was none.

ACTION / DISCUSSION ITEMS

MOTION TO APPROVE GLACIER GATEWAY LIBRARY ACCREDITATION VARIANCE

MOTION TO APPROVE INDEPENDENT CONTRACTOR AGREEMENT WITH LINDEN RIGLER

MOTION TO APPROVE RFQ FOR ARCHITECTURE/ENGINEERING SERVICES FOR HS CAPITAL BOND PROJECT

PERSONNEL:

MOTION TO APPROVE ELEMENTARY DISTRICT HIRING RECOMMENDATIONS

MOTION TO APPROVE HIGH SCHOOL/DISTRICT-WIDE HIRING RECOMMENDATIONS

MOTION TO APPROVE SUBSTITUTE HIRING RECOMMENDATION

REGULAR MEETING

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Passed 7-0.

MOTION TO APPROVE
OUT OF STATE TRAVEL
REQUESTS

Motion by Riley, second by Upton to approve the Out-of-State Travel Requests for Becky Bates to attend the NW Council for Computer Education in Seattle, WA on February 14-16, 2024. Paid through the Carl Perkins Grant.

Public comment was requested and there was none.

Passed 7-0.

MOTION TO APPROVE
OUT OF STATE TRAVEL
REQUEST FOR HS
CHOIR

Motion by Mumby, second by Upton, to approve the Out-of-State Travel Requests for Emily Hackethorn and the HS choir to attend the Choir Trip with the UM Choir to perform at Carnegie Hall in New York City on March 9-13, 2024. Paid for through fundraising.

Public comment was requested and there was none.

Passed 7-0.

MOTION TO APPROVE
OUT OF STATE PROFES-
SIONAL DEVELOPMENT
TRAVEL REQUESTS

Motion by Upton, second by Heupel, to approve the Out-of-State Professional Development Grant travels – Leslie DiMaio, Jessica Schwaderer, Cami Bowler, Kami Heinz, Willow Moran, Jaime' Bell, and Gretchen Miller to attend the NCTE Convention in Columbus, OH, on November 16-19, 2023; Callie Moore and Tricia Hall to Get Your Teach On in Las Vegas, NV, on January 14-15, 2024; Jenny Lovering to attend the Northwest Council for Computer Education in Seattle, WA, on February 14-16, 2024.

Public comment was requested and there was none.

Passed 7-0.

MISCELLANEOUS
AND FUTURE
PLANNING

Miscellaneous and Future Planning:

- Long Range Planning Committee – Purpose for High school issues and a meeting of the whole - October 16 - 6:00 p.m. – District Board Room
- Transportation Committee - October 16 - 5:00 p.m. – Admin Conference Room
- Policy Committee –October 23 - 5:00 p.m. – Admin Conference Room
- Work Session Meeting – Monday, October 23 –6:00 P.M. – District Board Room
- Health Insurance Committee Meeting – October 25 - 4:00 P.M. – Admin Conference Room

MEETING
ADJOURNED

As there was no further business to come before the Board, Chair Rocksund adjourned the meeting at 8:06 p.m.

Board Chair

Business Manager/Clerk

LONG RANGE PLANNING COMMITTEE MEETING
BOARD OF TRUSTEES
SCHOOL DISTRICT #6
OCTOBER 16, 2023

Unofficial

A Long Range Planning Committee Meeting of the Board of Trustees of School District Six was held at 6:00 P.M., Monday, October 16, 2023, in the Board Room of the administration offices at 501 Sixth Avenue West, Columbia Falls, Montana.

PRESENT:

Jill Rocksund..... Board Chair
Barbara Riley Vice Chair
Megan Upton..... Trustee
Justin Cheff..... Trustee
Keri Hill Trustee
Heather Mumby Trustee
Wayne Jacobsmeyer Trustee
Casey Huepel Trustee
Cory Dziowgo Superintendent of Schools
Dustin Zuffelato Business Manager/ Clerk

Chair Rocksund called the meeting to order at 6:04 P.M.

Chair Rocksund requested public participation. No members of the public participated in the meeting.

Monte Moultray, Superintendent for Swank provided an update on the High School HVAC Project. The summer of 2023 was the first summer in which this project was in operation. Swank was working to install the mechanical infrastructure on the roof, when the structural deficiencies were discovered in August 2023. This placed the project on hold. Additionally, it was discovered that the roof was not tested for asbestos containing material. Testing was conducted prior to the start of the school year and results were negative. The next course of action was an analysis of the roof structure performed by Jackola Engineering. This analysis indicated degradation of the interior metal roof decking, likely caused by moisture trapped within the membrane. This decking can no longer support the gypcrete layered on top. It is imperative that additional support is placed within the interior roofing system to ensure this load does not collapse between the trusses. Representatives from Jackola Engineering presented their proposed solution. Wood Joice would be installed (two per bay). It will take two weeks to get this material delivered. In the interim, the interior hard lid of the ceiling would be demolished (two classrooms at a time) to mitigate displacing students. The work will be completed in the evening and weekends beginning October 23rd. The intent is to have all of this work completed by Thanksgiving. It appears that this work will displace students for one week-perhaps the week of Thanksgiving break. The proposed cost is \$375,000. This solution is temporary and the entire roof requires replacement. The estimated cost of this roof replacement would be \$2 million. Business Manager Zuffelato presented the High School HVAC project budget. The project contains a \$155,000 contingency. It is not prudent to use this on the roof structure repair as the HVAC project is still within its infancy and other issues are likely to be identified. Furthermore, the project is funded by ESSER funds and roofing is not necessarily an allowable expenditure of this federal grant. Mr. Zuffelato presented the other funding options including \$450,000 building reserve fund, \$148,916 Building Fund, and \$619,877 Multi District Agreement Fund. The most

CALL TO ORDER

PUBLIC PARTICIPATION:

ACTION / DISCUSSION ITEMS

LONG RANGE PLANNING COMMITTEE MEETING

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effective funding source for the temporary repair of the roof is the Building Reserve Fund. The deferred maintenance budget balances to illustrate that the District does not have enough funds for the \$2 million permanent replacement. It is imperative that the District work on a capital bond project campaign to garner support for a local levy election to have enough funds to replace the roof.

The Committee discussed the appropriate procedure to address the roof structure issue. Board Policy indicates an Emergency Meeting shall be conducted in the event of a storm, fire, explosion, community disaster, insurrection, act of God, or other unforeseen destruction or impairment of school district property that affects the health and safety of the Trustees, students, District employees, or the educational functions of the district, the Board may meet immediately and take official action without prior notification.

MOTION TO CONDUCT
AN EMERGENCY
MEETING TO
CONSIDER HS ROOF
RESOLUTION
MEETING
ADJOURNED

Motion by Mumby, second by Jacobsmeyer, to conduct an Emergency Meeting to consider the High School Roof in an effort to resolve the health and safety of the students. Passed 8-0

The Committee meeting was adjourned at 7:39 P.M.

Board Chair

Business Manager/Clerk

EMERGENCY MEETING
BOARD OF TRUSTEES
SCHOOL DISTRICT #6
OCTOBER 16, 2023

Unofficial

An Emergency Meeting of the Board of Trustees of School District Six was held at 7:30 P.M., Monday, October 16, 2023, in the Board Room of the administration offices at 501 Sixth Avenue West, Columbia Falls, Montana.

PRESENT:

- Jill Rocksund..... Board Chair
- Barbara Riley Vice Chair
- Megan Upton..... Trustee
- Justin Cheff..... Trustee
- Keri Hill Trustee
- Heather Mumby Trustee
- Wayne Jacobsmeyer Trustee
- Casey Huepel Trustee
- Cory Dziowgo Superintendent of Schools
- Dustin Zuffelato Business Manager/ Clerk

Chair Rocksund called the meeting to order at 7:43 P.M.

Chair Rocksund requested public participation. No members of the public participated in the meeting.

The purpose of the meeting was to consider the safety of students related to the High School roof. A change order to the existing HVAC project was recommended by the Long Range Planning Committee.

Motion by Cheff, second by Riley, to approve the proposed solution devised by Jackola Engineering and Swank Enterprises to temporarily improve the roof structure and pursue long-term solutions for a permanent roof replacement. Passed 8-0

The meeting was adjourned at 7:45 P.M.

Board Chair

Business Manager/Clerk

CALL TO ORDER

PUBLIC PARTICIPATION:

ACTION / DISCUSSION ITEMS

MOTION TO APPROVE THE PROPOSED SOLUTION TO TEMPORARILY IMPROVE THE ROOF STRUCTURE AND PURSUE LONG-TERM SOLUTIONS

MEETING ADJOURNED

SPECIAL MEETING
BOARD OF TRUSTEES
SCHOOL DISTRICT #6
OCTOBER 23, 2023

Unofficial

The Special Meeting of the Board of Trustees of School District Six was held at 6:00 P.M., Monday, October 23 2023, in the Boardroom of the administration offices at 501 Sixth Avenue West, Columbia Falls, Montana.

PRESENT:

Jill Rocksund..... Board Chair
Barbara Riley Vice Chair Via Zoom
Megan Upton..... Trustee
Justin Cheff..... Trustee
Wayne Jacobsmeyer Trustee
Casey Huepel Trustee
Cory Dziowgo Superintendent of Schools
Dustin Zuffelato Business Manager/ Clerk

ABSENT:

Keri Hill Trustee
Heather Mumby Trustee

Call to order at: 6:04 PM

Motion by Jacobsmeyer, second by Heupel, to approve the agenda as presented.
Public comment was requested and there was none.
Passed 6-0

Public Participation:

Approximately one (1) person participated in the meeting remotely via Zoom.
Approximately two (2) people participated in person.

Public comment was requested and Superintendent Cory Dziowgo mentioned lots going on at the High Schools.

Action/Discussion Items:

District Clerk Dustin Zuffelato talked about deferred maintenance issues outstanding and associated cost estimates.

The elementary schools are in good shape as a result of the recent K-8 Facility Bond Projects, but the Junior High has needs as well as the Administrative Building. Annually, the District receives a school major maintenance account levy of \$192,000, with \$92,000 from the state and rest from the school major maintenance accounts. This has accumulated to over \$400,000 available for deferred maintenance projects. The Junior High HVAC controls upgrade will cost \$137,000 and to replace the carpet in the Administration Building at \$35,000.

Also, needs at the Administrative Building is board room AC, AV equipment and new furniture. A plan on how to utilize the space better needs to be worked on between now and spring. There is a new statute requiring that meetings to be recorded and posted.

CALL TO ORDER

APPROVE AGENDA

PUBLIC PARTICIPATION:

ACTION / DISCUSSION ITEMS

DEFERRED MAINTENANCE ISSUES

SPECIAL MEETING

OCTOBER 23, 2023

PAGE 2

Unofficial

A new intercom bell system at the Junior High has a \$109,000 proposal, repaving the parking lot is estimated at \$119,000, and the exterior walls have issues with water penetrating through the walls.

Director of Transportation and Facilities, Kristian Jackola, discussed the issues with the HVAC controls at the Junior High. Enviro Controls contracted for \$137,000 to replace all of the controls. The work is about 60% complete. There will be a central control in the maintenance office for the system including access through the maintenance persons' cell phone. Outside of the building door jams are rusted out, the sheet rock rotted and wet, and moisture is penetrating the building. The stucco looking material on the outside of the building is failing, dumping water behind the walls. This is causing Cracking to occur in the corners. Water behind wall is moving toward the doorway and rusting them out. There is exterior cracking, doors rusting and sheetrock soaking up the water. The building must be sealed. The stucco material must be replaced with a water break at top of the masonry that is sloped and sealable; attach a hardy panel to seal to masonry cap and to create the water type barrier. Maintenance spent the summer using a caulk that doesn't shrink, a polyurethan product on the south end of the building. Swank gave a lift to use and sealed the perimeter of the building. This is a temporary solution. Kris Jackola mentioned a sit down with Swank in March to come up with a budget. This will include putting a new seal to the building and replacing the stucco with cement board product.

The District needs to work on securing a High School bond. The gym floor needs replaced at about \$300,000, the parking lot needs paved which is another \$590,000. The intercom is in need of repair and entry ways need work better security. The elevator needs replacing. The skylights need to be replaced for more energy efficiency and safety. Classroom floor tiles contains asbestos. The bathrooms in classroom wing need remodeled including enhancing the drains. All of this is to simply ensure the existing building can operate and serve students for the next fifty plus years.

The Columbia Falls High School is the only District in the County that has not had a bond in the last forty to fifty years. To construct a completely new high school, the estimated cost is approximately \$600 per square foot.

Jon Konen mentioned that the bones are still there in the building and there are ways to make it function better. The longer we wait, the more expensive it will be.

Dustin Zuffelato discussed that engineer proposals are due in November. Four firms have already expressed interest.

The general fund operating budget projections lead to the need to ask for an operational levy in May. The semi annual enrollment count in October provides an elementary ANB of 1627, five more than the current year. Next year's projected budget will have a deficit of approximately \$440,000. The budget authority possible voted amount is projected to be \$487,481.

The High School ANB is 713, five more than last year. With next years projected budget expenses, there will be a deficit of approximately \$189,000. The District needs to devise what programs/staff would be cut without a voted levy and what would that mean. Look at cut packages to work on the next couple months.

Unofficial

Miscellaneous and Future Planning:

- Health Insurance Committee - October 25, 2023 - 4:00 P.M.
- Canyon Elementary Facility Use Committee - October 26, 2023 - 5:00 P.M.
- High School Facility - Requests for Qualifications
 - o Architect/Engineering – due November 3, 2023
 - o Finalist Interviews – week of November 13th
 - o Final Approval – Work Session November 27th

As there was no further business to come before the Board, Chair Rocksund adjourned the meeting at 7:31 P.M.

Board Chair

Business Manager/Clerk

MISCELLANEOUS
AND FUTURE
PLANNING

MEETING
ADJOURNED

MOTION TO APPROVE

School Board Report for November 2023
Glacier Gateway Elementary School

Fall has been wonderful at Glacier Gateway with many activities and learning opportunities. November Assembly focused on Wildcat PRIDE: Positive. We celebrated students that were nominated for having a Positive attitude at school when things are hard. We launched our food drive that first graders are organizing for our Kindness project. We celebrated perfect attendance winners for the month of October and the grade level with the highest attendance percentage.

In our Glacier Gateway Library we hosted a book character pumpkin decorating contest. Students had the opportunity to create their favorite book character pumpkin at home with their families. Students had the opportunity to vote for their favorite pumpkin in their library time. We had an adult category, a K-2 category, and a 3-5 category. Check out the quick live video posted on our GG Facebook page for more details.

Halloween is always an exciting time in an elementary school. We continue to reach out to our families to provide safe opportunities for students to celebrate. GG PTO hosted a Trunk or Treat opportunity on Saturday, 10/28 and welcomed about 500 trick or treaters. On Monday students wore a paper mask they created in their classrooms and we had a trick or treat parade for each grade level. Thank you to PTO, GG families and many businesses throughout the valley that donated candy for both of these events.

Glacier Gateway used our fall Early Release time to focus professional development on using formative, benchmark, and summative assessment data to make decisions in our classroom and school. We focused one Early release on using behavior tracking to make decisions, one early release on our benchmark data to group student to interact with content, and one formative classroom assessments to make instructional decisions.

PTO has teamed to offer another community outreach event in November. We are hosting our third Annual Turkey Trot on Saturday, November 18th at 10 am. The one mile fun run/walk starts and ends at the Pine Wood Park. We will have Turkey dinner raffles after the fun run and pumpkin pie for all.

Glacier Gateway received a Healthy Initiative Grant from Logan Health Foundation. Sarah Williams wrote the grant to support our kitchen maker lab at the new GG building. The grant will support staff with kitchen tools and purchasing of ingredients for cooking projects.

We had a great time during our Community Tour night and enjoyed a group of Talbott School teachers and students visiting our new school. This was the evening of our first winter storm of the season and we only had about 25 members of our community tour the school.

Parent teacher conferences are wrapping up this week. We always have a goal of meeting with 100% of our students' guardians. This year we are working on bringing parents on to their child's education team. We are offering in each conference a way they can help their child learn throughout their day in every environment. This may be learning games they can play in the car, grocery store, and how they can help their child become independent with problem solving. We are excited to share these strategies with parents that don't involve technology and encourage families to communicate with verbal language.

Ruder Board Report - November

Enrollment: 543

October Attendance: 93.3

- October was fire prevention month. We held our annual fire drill/assembly with the Columbia Falls Fire Department. Students learned how to be safe if there is a fire, where to go, and who to call. Sparky the Fire Dog was in attendance and as always was a big hit with the students. Each grade had a student who won the coloring contest and got to go with the firefighters on a fire engine and have lunch with them at Dairy Queen.
- We finished our first round of MAST testing. Overall, the students stated that they liked this test better than SBAC. On average each testlet took between 20-40 minutes to complete.
- Our annual Turkey Bingo is set for Friday, November 17th. Our PTO will be serving free chili at the event this year. Along with food, there will be many prizes and turkeys given away to Bingo winners.
- Sherry Lewis-Peterson from Farming for the Future, gave our school a pumpkin from their garden. Students got to guess the weight of the pumpkin and the nearest guess won the pumpkin to take home. A fourth student, Alex Couto, guessed the exact weight at 41 pounds.
- We celebrated Red Ribbon week the last week of October. Students had dress up days and learned how to make healthy choices. A representative from OPI came and presented lessons to 4th and 5th grade students on vaping.
- Halloween came and went quickly. Kindergarten students had fun parading through the school in their costumes and teachers had fun dressing up, as well.





COLUMBIA FALLS JUNIOR HIGH

Ted Miller - Principal x 4009
John Cooper - Assistant Principal x 4008
Cory Dziowgo - Superintendent
(406) 892-6550 x 1422

cfjuniorhigh.org (406) 892-6530 Fax: (406) 892-6528

CFJH November Board Report Monday, November 13th

- Parent-Teacher Conferences were held. We had a great turnout and it was wonderful to meet with parents and discuss their child's progress.
- The first round of informal observations are completed and formal observations are starting up. Those will be completed by the middle of December. It has been wonderful observing our great teachers at the junior high and working through the process of professional growth.
- The first MAST (Montana Alternative Student Testing) Pilot testing session closed. It went pretty well. We found that the tests took more time than the state suggested. This led to multiple days of class instructional time being missed. However, this could be a good sign that our students worked hard and took their time to complete them.
- MTSS work continues to be a focus. We have been working on our MTSS handbook and updating procedures, processes, supports, and services. We had a team attend a MTSS Forum in Helena to receive information, ideas, and training in MTSS. It was great to be able to learn more about the support systems since it is a focus and how our school can continue to grow in this area.
- Our instructional focus this year is self-grading & self-reflection. The teachers chose to focus on this area. We are going to be holding some professional development sessions on this topic and continue to revisit it each month. Teachers are going to learn about different strategies to use, try new practices, reflect on the effectiveness, share strategies and outcomes with others, and grow as teachers.
- There was a 7th/8th Grade Halloween Dance at the junior high. The band department put on the dance as a fundraiser. We had 235 students attend! It was a great success! The department raised some important funds and the students were well behaved and had fun.



- We held band and choir concerts recently. Our students are very talented and sounded great! A shout out to Ben Caudill and Jackie Branstetter on a wonderful performance! They both do an excellent job supporting students in developing their knowledge and musical talents.
- Behavioral data was presented to teachers comparing last year's first quarter to this year's. We found that the level of behaviors are increasing but the overall number of infractions is pretty similar to last year. The data led to very good discussions on how prevent and/or intervene to reduce the number of behaviors. A few ideas were: teaching students strategies other than physical, Citizenship Grade on report cards, identify the antecedent to the behavior (teacher/student conversations are important here), and Behavior Lunch Groups.
- Our CFJH Wildcat of the Month is a success! We had a lot of nominations! In fact, we had so many that we ended up with three award recipients per grade level. Congratulations to 8th graders Kyler Voermans, Jaevan Hudson-Juitt, and Olivia Martin; 7th graders Brie Allan-Archuleta, April Shull, and Emily Aldrich; 6th graders Colette Grenier, Esther Niles, and Hudson Houser as this month's winners!

Student Enrollment

- Enrollment 546: 6th- 182, 7th- 185, 8th- 179

October Attendance Rates

- 6th Grade - 91.97%
- 7th Grade - 92.37%
- 8th Grade - 89.24%
- Overall - 91.22%



CFHS Board Report: November 13, 2023

Columbia Falls High School
610 13th St W
Columbia Falls, MT 59912

Principal - Jon Konen
Asst. Principal - John Thompson
Athletic Director - Troy Bowman

(406)892-6500 Office (406)892-6583 Fax

Submitted by Jon Konen, CFHS Principal

Strategic Goal #1: Challenging, Diverse, and Supportive Learning Environment

Our school wide goal this year is to continue to build school culture. We are communicating the mantra of increasing the positive school culture and decreasing the negative!


Notable accomplishments:

MTSS SUPPORTS STUDENTS' NEEDS – We continue to implement a Multi-Tiered System of Supports (MTSS) framework in the school. There are three basic tiers of student support: Tier 1 (universal support and instruction for all students), Tier 2 (support and instruction a small group of students receive), and Tier 3 (support and instruction a few students receive). Roughly 80-85% of students fall into the Tier 1 category, yet all students have access to those universal supports. 10-15% of students receive not only Tier 1 support, but also more targeted interventions. 5-10% of our students receive Tier 1 and Tier 2 support, but also need individualized and tailored support. We have built Tier 2 support into our course offerings at the high school with what we call a course, Learning Strategies. These students have a full period of small group and individual instruction from three adults, as well as having two paraprofessionals that support students in their regular education classrooms. In addition, we use a Tier 3 intervention that utilizes academic data points in order to target another 10-20 students. These students receive individualized support on daily assignments. We would like to celebrate these teachers: Jolandie Brooks, Cydnee Finberg-Roberts, Amy Pioilla, and Jessica Moultray.

BLEED BLUE TICKETS – As a staff we started a positive behavior intervention where we are acknowledging and celebrating students for CFHS (Character, Focus, Honor, and Strength). An update on our data thus far shows a continued decrease in office referrals for this time period as compared to last year. Last year we had 91 referrals as of October 26, 2022, and this year we have 60 referrals for the same date.

ART COLLABORATION WITH CFJH – Check out the collaboration between the Junior High and the High School art department on November 15, 5:00-8:00 PM at the Persimmon downtown. See the flier to the above.

CHOIR AND BAND FESTIVITIES ABOUND – The Avi Festival at the end of October was a tremendous experience for our choir students. They excelled in their workshops and performance with Avi. The choir and band are performing in the Veterans Assembly November 9, and the Chorale is traveling to Polson for Western A on Monday and Tuesday, November 13th and 14th.



**COLUMBIA FALLS JR. HIGH AND
HIGH SCHOOL MINIATURES
ART SHOW**

A reception will be held Wednesday,
November 15 5:00-8:00 p.m. at
Persimmon
609 Nucleus Avenue

****PLEASE BRING A CANNED GOOD ITEM OR TWO
TO DONATE TO THE C. FALLS FOOD BANK****





CFHS Board Report: November 13, 2023

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Columbia Falls, MT 59912

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CONSTRUCTION FULL STEAM AHEAD –

We are well into our fifth year of the School to Park program. This is the partnership between CFHS home construction class and Glacier National Park. Currently under construction are our 9th and 10th buildings, the fifth employee housing cabin for the park and a new entrance kiosk for Two Medicine. Bob Jellison, the NPS carpenter embedded at CFHS to support the builds, Mr Victor and the students have also been busy assisting the district with upgrades to the shop facility. Western Building Center has provided materials at a discounted rate for insulating the structure that the students have installed alongside their work on the park buildings.



COMPUTER ESSENTIALS WRITE BREAK UP LETTERS TO THEIR CELL PHONES –

We have had our business communications students working on their break up letters to their cell phone in computer essentials. The goal was working on a business letter format. Some of them are very comical. Here is an example of one student's letter, Luciano Kress.

Strategic Goal #2: High Performing Workplace Open and Unfilled Positions at the High School - We have a few openings: two paraprofessionals for the special education program, one maintenance/custodian, as well as one position for food service.

Luciana Kress

November 2, 2023

Luciana Kress

Dear Phone:

I still remember the day I got you, my mom took me to the store, I was 13, it was the summer before 7th grade, and she was planning on getting me a flip phone or track phone, but I convinced her to let me get a real phone. She made me pay for it all by myself, so I picked the cheapest best phone I could find, and there you were. I remember I had a lot of rules, no social media, none, no extra apps, the only thing I was allowed to use you for, was texting and calling. I got social media, without permission, you helped me with that, downloading Snapchat so easily it was like it was meant to be. A year later my mom found out, she was mad, but she got over it. And here we are, no more restrictions, and we are free to be together.

I love all the time we spend together, after school, before school, at lunch with friends, on walks, at night, during class. I love all the talking we do, and how you help me communicate my feelings to my friends, I think it's really kind. I love checking you in the morning, and laying with you after school, endlessly scrolling for hours on end. I think you are a great phone for me, all the checking in you do, how you light up every few minutes with a new snap from a friend, and how you make it so easy for me to stay connected to my community and the world, through snapchat and tik tok.

You're a great phone, you work (most of the time), and you can usually do everything I ask you to do. You are however getting pretty old, and you're aging pretty fast, I can see it in how you've started slowing down, and don't run as fast anymore. I'm with you a lot, more than I should be I think, I definitely depend on you for almost everything, but I think that's something we can work out. It does seem to be more of a problem now, then it used to be, me depending on you for everything, and using you all the time. It doesn't feel right anymore. It feels wrong. I get told a lot that I'm with you too much, and how we need to change that, how I shouldn't be relying on you for everything. You distract me from my friends, and even teachers, and make me miss hours of sleep because I get sucked into spending time with you. I really appreciate and cherish all the times we've spent together, I really do, but I think it's time we take a break from each other. Maybe only for a little bit, maybe forever. So, phone, I'm breaking up with you. I'm really sad about this, however I do feel this is the right choice for me right now.

Sincerely,

Luciana Kress



CFHS Board Report: November 13, 2023

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Other Accomplishments:

PROFESSIONAL DEVELOPMENT – The first Wednesday of each month we conduct a full staff professional learning community time. During these 75-minute meetings, we provide training and professional development in several areas. We have been reading the book, *Culturize*, by Jimmy Casas. Each month we are taking some of the content from the book and doing activities and discussions. We have delved into the topics of championing for kids, what an “F” means, and things we can all do to increase positive school culture and decrease negativity.

ART + MUSIC COLLABORATION – This month the art department and the music department collaborated on some community events where students showcased their artistic, vocal, and instrumental talents. Check our social media feed for dates, times, locations, and more.

Strategic Goal #3: Organizational Effectiveness

The third goal under Organizational Effectiveness on the strategic plan states, “Goal 3: Establish and foster a positive collaborative culture in all district departments.” We have been increasing the opportunities for teachers to collaborate with one another. We are highlighting cross curricular projects through our social media feed: Instagram, Facebook, and the high school website.

Other Notable Accomplishments

Professional Development – Staff tackled the content in Chapters 2-4 from the book, *Culturize*, by Jimmy Casas this past month. We are implementing ideas from these chapters.

Strategic Goal #4: Family & Community Engagement

VETERANS DAY ASSEMBLY – The Veterans Day assembly is a huge celebration of the US veterans who served in the armed forces. This community event is very well attended and our National Honor Society, Band, Choir all do a great job of making sure this event is spectacular.

PARENT / TEACHER CONFERENCES WELL ATTENDED – Many parents came to our Parent Teacher Conferences this past week. An invitation went out to all parents on several platforms: Infinite Campus Messenger, Text Message, Email, and all our social media platforms. In addition, students who had a failing grade had a special invite from teachers to attend and set up a plan for success.

Strategic Goal #5: District Facilities Support & Enhance Learning

HIGH SCHOOL ROOF – As Swank opened up our roof this past summer, we have found the need to address some issues. As this roof was first put on in 1959, and then reinforced 15 years ago, we need to update the roof. The plan to place supports in the roof in the areas that showed signs of aging has begun and will be finished before Christmas break. We thank all the teachers and staff for being flexible, as well as all the support people behind the construction. A big thank you to Monte Moultray and Swank Construction company for working with us after hours of operation to get this project completed.

SPECIAL EDUCATION

SPECIAL SERVICES COLUMBIA FALLS SCHOOL DISTRICT #6

November 8, 2023 Board Report
Submitted by Michelle Swank, Director

Professional Development:

SD6 Training workshops have been provided over the past month via training in Safety Care and Understanding Neurodiversity, to help support and expand upon professional development for paraprofessionals and teachers. Special thanks to Crystal Fisher, SD6 Behavioral Intervention Coach, who has helped within the training of Safety Care (preventative approaches/crisis management training). Throughout this school year, additional training workshops will be provided to SD6 staff. In addition to direct trainings, special education teachers, have had opportunities to meet with SD6 Special Educator Director, within PLC meetings, to dive into IDEA process and regulations to ensure Federal and State compliance.

Students Receiving Special Education Services as of 10/31/2023

Grade breakdown % of students receiving special education services per grade level Montana Identification rate: 13.4% (Preschool count not included)	GG	Ruder	CFJH	CFHS
K	17.7%	13.8%		
1	21.3%	16.0 %		
2	18.6%	11.6%		
3	18.8%	13.3%		
4	13.8.7%	17.9%		
5	20.2%	21.5%		
6			19.8%	
7			17.2%	
8			13.3%	
9				11.6%
10				11.6 %
11				10.1%
12				7.7%

Compared to over-all district enrollment:

Start of school year 23/24 over-all districtwide percentage of students receiving Special Education Services: 15.5%

Start of SY 22/23 over-all districtwide percentage of students receiving Special Education Services: 15.1%

Start of SY 21/22 over-all districtwide percentage of students receiving Special Education Services: 13.8%

Curriculum Director Report November 2023

Curriculum pilots for the current school year are underway. Our Kindergarten through 5th grade math pilot with Big Ideas commenced in October 2023 and will run through December 2023. In the spring, the pilot will transition to the Bridges math curriculum, starting in March and concluding in May. The high school math pilot for Into-Math will commence in the first week of December and continue through early spring, concluding in April. This will be followed by a Big Ideas Math pilot. After the teacher teams have completed the pilots, we will proceed with parent meetings and make recommendations to the Board for adoption.

We completed our first test window for the Measures of Achievement and Student Growth Testing (MAST) pilot on November 9th, 2023. The MAST is scheduled to replace the current SBAC test for grades 3-8 in the 2024-2025 school year. This new assessment is designed to provide ongoing measures of achievement and growth throughout the year, rather than being a one-time measure. The assessment consists of the following components:

ELA Assessment Components:

- Six (6) Standard Testlets
- One (1) Performance Task

Math Assessment Components:

- Twelve (12) Standard Testlets
- One (1) Math Anchor

Testing Windows:

Testing Window 1: October 23 - November 10 (Math and ELA testlets delivered)

Testing Window 2: November 27 - December 15 (only Math testlets delivered)

Testing Window 3: January 29 - February 16 (Math and ELA testlets delivered)

Testing Window 4: March 11 - April 5 (Math and only ELA Performance Task delivered)

We have new accreditation standards for the current school year. The survey that will guide the district's Comprehensive Needs Assessment (CNA) is now open for responses until November 17th. This survey aims to help us identify, understand, and address educational challenges. Based on the results, we will analyze the gap between the current state and the desired state of the district. The CNA and Gap Analysis serve as the initial steps in planning for the required Integrated Strategic Action Plan. I will continue to support the various processes and documents that need to be crafted before our submission for accreditation in March 2024.

I am currently in the process of becoming a certified mentor presenter through the New Teacher Center. Historically, we have hired facilitators to lead the four-day training required to become a new teacher mentor in the district. The plan is to offer this training locally to teachers through eight afternoon sessions for our principal-selected mentors next spring. We aim to expand the number of mentors available. This program is crucial for the success and retention of our new teachers.

The OPI is funding two digital platforms free of charge for Montana school districts. The Discovery Education platform offers a vast library of videos, virtual field trips, lesson plans, and other interactive teaching resources across a wide range of subjects, from STEM to English to history. Additionally, DreamBox Learning is a digital platform that differentiates instruction at scale with personalized math and reading programs designed to accelerate learning. I am currently working on rostering these platforms and planning the upcoming professional development sessions that will support their implementation.

November

Discipline Committee

Meets on an as needed basis and discusses student discipline issues at the building level.

Advisory Committee

Meeting Date: 10/9/23 at 4 pm. Members present: Jill Rocksund, Barb Riley, Cory Dziowgo, Jon Konen, Penni Anello, Jenny Lovering, Jenny Martin, Ally Reamy-Butts, Mary Burns (written report)

During this meeting, various concerns were brought to the attention of the school board members and administrators present. The concerns were collected from each building and were as follows:

- CFHS
 - Stipends for Committee work
 - Youth Recreation Program
 - Nothing established
 - Technology Team Frustrations
 - Unanswered tickets
 - Lack of Communication
 - Wanting technology help in each building
- CFJH
 - Accessibility to 504s through Infinite Campus
 - Large number of 'clicks' to access information
 - Looking for an efficient procedure to access this information
- Glacier Gateway
 - 95% Attendance for Kindergarten
 - Popcorn Sales have begun
 - Garden project at GG
 - Bike Riding Lessons have been completed
- Ruder Elementary
 - Field Trips are underway
 - Experiencing a delay in Copy Work being returned
 - Math Program

Calendar Committee

Did not meet

Insurance Committee

Meeting Date: 10/25/23 4 pm. Members present: Dustin Zuffelato, Cory Dziowgo, Jill Rocksund, Heather Mumby, Barb Riley, Mikie Kimmet, Becky Bates, Sarah Childers, Emily McCaffree, Jacquelyn Gomes (consultant)

Agenda:

1. Update regarding the implementation of the AFLAC open enrollment
2. Health Liaison Positions
3. Proposal for Jacquelyn Gomes (Jacq Creek Consulting) contract
4. Review of Reference Based Pricing Structure/Strategies

The Committee changed the Health Liaisons job descriptions to require participation in the Health Insurance Committee meetings. Health Liaisons are structured with one per building. The Committee reviewed the applicants for the Health Liaison positions. The District executed an agreement with Jacquelyn Gomes - Jac

Creek Consulting in March 2022 to help manage our self insured trust. The terms were based on an hourly rate with a not to exceed of \$30,000. The District and Jac have now had enough time to understand this partnership and would like you to consider moving to a fixed annual contract amount. This allows the District to easily budget for her services. This allows her to serve our District without having to track every minute. Most importantly, the partnership has evolved in which Jac is the main point of contact for our plan members and a fixed contract fits this function as opposed to having to bill the District each time she helps a plan member with an issue. The proposed agreement includes a COLA adjustment once each three years not to exceed 10%. The fixed contract includes 12 overnight expenses per year. Each additional is \$350 per night.

Jac provided an overview of the District's current referenced based pricing strategy. She reviewed the ELAP contract. The Committee recommended obtaining proposals from other RBP vendors in an effort to determine if ELAP is still the best solution. The Committee discussed the Logan Health contract. The terms include a 25% discount off billed charge. The billed charge shall not be increased more than 4% per year. Jac will dive into the claims data for the past few years to ensure they are in compliance with the terms of the agreement. The District will work to establish a meeting with Logan Health -new leadership and partnership with Billings Clinic, review claim data and determine how willing the new Logan Health team is interested in helping/partnering with the District. .

Finance Committee

Did not meet

Transportation Committee

Members Present: Wayne Jacobsmeyer, Casey Heupel, Dustin Zuffelato, Cory Dziowgo, Kris Jackola

The Committee conducted a meeting on October 16th. Currently all but three of the route buses utilize Propane Fuel. The District has been pleased with the results of the propane buses and will continue to replace each diesel with a propane until the entire fleet is propane. The fuel economy is 33% better when accounting for the cost of propane v diesel. The maintenance is less when accounting for oil filters, DEF treatment, and emission parts.

The maximum levy for FY 2025 is approximately \$470,000. The proposal from Hartley School Bus for buses that will be delivered next summer, is \$166,425 each. This represents an increase of approximately \$10,000 or 6.5% as compared to the buses purchased last year. The Committee also discussed activity trip drivers, specifically utilizing non-CDL drivers. Committee recommendation was to utilize these drivers as a last resort. Additionally, they would be limited to short trips and ensuring that coaching duties would not place them in a position to exceed the daily hours of service threshold

Professional Development Committee

Did not meet

Canyon Building Use Committee

Meeting Date: 10/26/23 at 5 pm. Members present: Dustin Zuffelato, Cory Dziowgo, Casey Heupel

Agenda: Review of Greater Valley Health Lease

The Committee met onsite 10/26 primarily to discuss the lease agreement with Greater Valley Health. GVH used the building three days per week last year. They are currently using the building two (2) times per week as a result of a staffing shortage. However, the service demand is evident and GVH is actively recruiting additional providers. They would like to expand to four days as well as secure another medical provider. In an effort to accommodate this growth, we discussed a potential expansion. The District performed the initial remodel several years ago and will work to propose ^{the cost} of an additional remodel to use one additional

classroom. The intent is to have the work completed by next summer, but that is just the initial discussion. The District will work to obtain a cost proposal for the remodel. At this point, it was recommended to simply renew the prior year agreement and perhaps make the larger-scale changes in the forthcoming school year (FY25). The proposed agreement includes a lease rate increase of \$25 per day, which will represent an additional \$2,600 rental revenue (based on two days per week). As we look forward to devising an agreement that is more aligned to a commercial lease, the term will need to be a multi-year commitment but the rental rate will be approximately \$14 per square foot which would be \$50,000 per year as compared to the current \$20,000. We look forward to proposing something that represents these significant changes, but at the current point, we recommend simply renewing the agreement for the current year with only one change being the rental rate increase of \$25 per day as well as reducing the base number of days to two per week (until additional staff is secured). Net lease revenue reduction is \$6,500 based on reducing to two times per week and the per day increase to \$200.

Negotiations Committee

Has not met since negotiations were finalized in August

Long-Range Planning Committee

Did not meet

Policy Committee

Meeting Date: 10/23/2023 at 5 pm. Members present: Jill Rocksund, Justin Cheff, Wayne Jacobsmeyer, Cory Dziowgo, Marie Birky

Policy 3110 – Entrance, Placement and Transfer – Revised to reflect changes in the definition of “exceptional circumstances” under House Bill 946 for students under 5 and over 19. Districts who currently are operating an early kindergarten should also include the criteria for students to be admitted for such program – the board must approve each student admitted for such program. Please note that such programs will change pursuant to House Bill 352 starting July 1, 2024, and changes will be made to this policy after next school year to reflect this change. The language also reflects the requirement from House Bill 396 that a district enroll a home school or nonpublic school student part-time at the request of the parent.

Policy 3120 – Compulsory Attendance – Revised to reflect changes in language regarding compulsory enrollment under House Bill 676 and Senate Bill 518. Senate Bill 518 permits a parent to withdraw a student from instruction or presentations/assemblies/lectures/educational events that “offend the parent’s beliefs or practices,” which is a basis for excusal from compulsory attendance. **Not in our current policy manual.**

Policy 3210 – Equal Educational Opportunity – Revised to incorporate a cross-reference to Policy 3225 (the bullying/intimidation/harassment/hazing policy) which addresses retaliation. Legal references were also updated.

Policy 3225 – Bullying, Harassment, Intimidation, and Hazing – Legal references were revised to reflect House Bill 450 which permits a student to use physical force as self-defense or the defense of another when under physical attack and House Bill 361. While districts cannot adopt policies under House Bill 361 disciplining students for “deadnaming” or misgendering another student, it does not prohibit such discipline if the conduct constitutes bullying as that term is defined by Montana law and existing district policy.

Policy 3235 – Video Surveillance – Language was added to this policy to clarify that staff members cannot video a student in the classroom without permission of the parents, which is required by House Bill 676. That bill does not require parental permission for recording a student for purposes of security or surveillance. **This is number 3097 in our current policy manual.**

Policy 3600 – Student Records – Legal references were updated to reflect a parent's right to access and review student records under House Bill 676 as well as a reference to MCA 52-2-211 (which was revised by Senate Bill 213) that allows for a county interdisciplinary team/school safety team to access student records.

Policy 8225 – Tobacco and marijuana Free – Revised to reflect House Bill 128 which prohibits the use of marijuana products (as well as tobacco products on district/school property. **This is numbered 5226 in our current policy manual**

MTSBA Director Report
November 8, 2023

The MTSBA Board of Directors met on Wednesday, October 18, 2023, prior to the start of the MCEL conference. Key topics included review of the association's financial reports prior to preparing the annual 990 tax return, 95 Mill legal challenges and delegate assembly logistics.

I attended the MCEL pre-conference session where the MCEL partners shared presentations/information regarding 5 topics: 95 Mill controversy, HB 549 charter school process/deadlines, HB562 litigation, Early Literacy Advisory Council update for targeted literacy intervention, and state-wide school health trust progress.

Following the pre-conference session there was a presentation by MTSBA legal staff on creating trust and transparency with stakeholders through board and committee meetings, through implementation of recent new laws focused on public participation, including the mandates for recorded meetings, and posted minutes within 5 days of the meeting.

MCEL Opening Session hosted a presentation from key legislators in helping understand the direction the state wants Montana public education take to return to a competitive, well-prepared graduate who can be an educated, skilled participant in a global society. The session moderator, Jason Dougal, president of National Center on Education and the Economy (NCEE), shared compelling information of how the traditional systems of the American public education differ than other countries, and why the national rhetoric is that public education is failing students. Montana is the only state (as of the presentation) that is working to understand the differences, make the necessary changes in law, to allow public schools the most flexibility to be able to meet the needs of every student through proficiency-based learning. Concerns raised about the process included how to educate the public of what changes are necessary to regain the competitive edge (reminder that all voters and most parents are products of traditional systems and may not/don't have understanding of what/why needs to change).

In addition to the presentation, it was shared that a contingent of "constitutional players" would be visiting a 'proficiency-based high school' in Calgary, AB the first week of November. At least two MTSBA officers were scheduled to be part of the travel group.

There were several 'clinic sessions' available, arranged by track based on your interest (trustee, business official, administrator). One session included a presentation from MSU-Bozeman representatives who have been working to gather data on what constitutes 'proficiency-based education'. Information about their work can be found at the website: <https://www.montana.edu/ehhd/pbe>

I attended the MSGIA/MTSUIP meetings on Friday morning as a CFalls representative (we currently have active contracts with both organizations). Both programs reported healthy status and continue to focus on best practices to support the needs of schools.

The Delegate Assembly was held on Friday, October 20th. CFalls was one of a few districts that had submitted resolutions for the assembly's consideration. Given time-constraints, a motion from the MTSBA board of directors moved all resolutions/amendments forward to be worked through with the individual districts, the advocacy committee of MTSBA to prepare them for presentation to the members in June 2024.

There was a presentation on the use of AI in schools, how to embrace the appropriate use, and what pitfalls to watch for.

MCEL closing session hosted Levi Horn, retired NFL player and current counselor for at-risk youth, whose message focused on youth empowerment and support in pursuing excellence.

MTSBA will host their next board meeting on November 15-16, 2023.

I will be attending the K-12 Vision group meeting on November 14, 2023, as a trustee representative (the group is made up of trustees, superintendents, principals, business managers and teachers). They will review their Vision document and make adjustments based on the 2023 legislative session and any new developments in the Montana public education arena.

DISCLAIMER: This report represents my interpretation of the process and status of activities based on my role as an individual who has worked with public schools and legislative processes for nearly 40 years, and not in my official capacity as a Director on the MTSBA board. MTSBA is a 501c(3) organization and does not and cannot engage in any partisan activities nor create the perception of such.

TO: Board of Trustees
FROM: Dustin Zuffelato, Business Manager/Clerk
DATE: November 9, 2023
RE: **Business Office Report for the November 13, 2023 Regular Meeting**

Food Service Program

USDA's Food and Nutrition Service (FNS) recently published a final rule, *Child Nutrition Programs: Community Eligibility Provision – Increasing Options for Schools*. This final rule amends the Community Eligibility Provision (CEP) regulations by lowering the minimum identified student percentage (ISP) from 40 percent to 25 percent. Lowering the minimum ISP will give States and schools greater flexibility to offer meals to all enrolled students at no cost when financially viable.

The District's ISP is approximately 43%. The District would receive 43% x 1.6 or 68% of the total meals served at the Free Rate (\$4.25) and the remaining at the Paid rate (\$.40). Total lunch meals last year were 170,088 @ .68% * \$4.25 = 491,554 + 170,088 @ 32% * \$.40 = 20,410. Total projected lunch revenue **\$511,964**. This compares to the actual from last year of **\$500,238**. I recommend the District pursue this option. The rates are locked for four years. The participation in the program will improve if all meals are free, likely driving the reimbursement figures higher. Finally, the efficiency for administration as the District will no longer need to process the free/reduced lunch applications as well as the collect/deposit funds at the point of sale on a daily basis. All this being said, with the greatest benefit to the students that there will be no alternative meals served as a result of the negative account balances. Every student who wants to eat, will be able to eat. Eligibility for this program is based on the data submitted in April 2024. The District will need to decide if they want to operate this program by June 2024. The program would be effective for the school year 2024/25.

Gateway to Early Learning – Facility Use Agreement

The District executed a facility use agreement with Wild Katz Daycare in 2021. This entity has subsequently changed names to Gateway to Early Learning. The District provides two adjoining classrooms within the Administration Building free of charge for this entity to provide childcare services to District staff. This provider currently utilizes four (4) FT employees and can serve 16 PreK and 8 babies within the space/staffing thresholds defined by the State of Montana DPHHS Child Care Licensing Program. The primary reason for the revisions to the existing agreement (besides the name change) is the financial viability of the entity. It is very critical for them to operate at full capacity. They currently have some slots available and would like to offer them to other members of the community. The current agreement restricts them from serving any children besides SD6 Staff. The proposed agreement provides some flexibility in which the overall intent is to continue to exclusively serve SD6 staff. However, if the available slots do not all get utilized by Oct 1 (annually), the provider can open to the general community. Each year these slots provided to non-district staff will be re-opened to District staff (new hires) between July 1 and Sept 30. In addition to this added flexibility to remain at max capacity, the provider has requested air conditioning to allow them to serve children during the summer. The District will look into air condition for the Board Room as well as these two adjacent rooms to determine the associated cost. The District believes it is important to support this daycare provider in an effort to continue to offer these services to staff. Facility space for this important program is something the District will continue to address and perhaps even carve-out some space in the proposed HS Bond Project.

High School Facility-Capital Bond Project – A&E RFQ

The District solicited qualifications from Architects/Engineers for the High School facility. Four (4) firms responded to the RFQ prior to the deadline (November 3rd).

- LSW Architects – Bigfork
- A&E Design – Kalispell
- Cushing Terrell – Kalispell
- Jackola Engineering – Kalispell

The scoring rubric for the RFQs is as follows:

- 15% Experience with similar projects
- 25% Process for public outreach/community engagement
- 25% Qualification and experience of personnel
- 5% Capability to meet timelines/budget requirements
- 5% Local resources-location of offices
- 15% Recent and current work with Cfalls SD6
- 10% Current and projected workloads

Monthly Insurance Claim Summary

Paid Claims October 2023

Medical Plan Paid Claims	\$ 333,335
Specific Stop Loss Liability	\$ 0

Monthly medical expected claims based on an enrollment of 231 Plan participants (73 singles/158 families): \$ 245,322

Plan claim-liability as a percentage of expected claims: 135.87 %

Paid Claim summary plan year-to-date (July 2023 through OCTOBER 2023):

	<u>Actual</u>	<u>Expected</u>	<u>Percentage</u>
Medical Plan Paid Claims	\$ 1,042,083	\$ 952,264	109 %
Specific Stop Loss liability	0		
Total Claims	\$ 1,042,083		

RESOLUTION NO. 417

**DISPOSITION OF ABANDONED, OBSOLETE AND UNDESIRABLE
PROPERTY**

A RESOLUTION TO AUTHORIZE THE BOARD OF TRUSTEES OF SCHOOL DISTRICT NO. 6, COLUMBIA FALLS, MONTANA TO DISPOSE OF ABANDONED, OBSOLETE AND UNDESIRABLE PROPERTY THROUGH THE SALES OR OTHER MEANS, AS PROVIDED BY SECTION 20-6-604, MCA.

WHEREAS, it has been determined certain personal or real property as documented in a list available in the Columbia Falls School District Business Office has become abandoned, obsolete and undesirable by School District No. 6

THEREFORE, BE IT RESOLVED, the Board of Trustees will dispose of this property through the sale or other means commencing on December 6, 2023 which will be at least 14 days after notice of this resolution has been made in the manner required in Section 20-20-204, MCA.

PASSED AND APPROVED BY THE BOARD OF TRUSTEES OF SCHOOL DISTRICT NO. 6 THIS 13th DAY OF NOVEMBER, 2023.

Chairperson

Date

Attest:

Business Manager/Clerk

Date

INSTRUCTIONS: FILL IN ALL REQUESTED INFORMATION ITEMS DESIGNATED FOR DISPOSAL

QTY	DESCRIPTION - Title, Authors	ISBN	Copyright Date	STORED IN ROOM #	Bldg.	REASON FOR DISPOSAL
18	A Wrinkle in Time Novel Set (L'Engle)	0-440-49805-8	1985	Wrestling	JH	No longer used
21	Student Dictionary	0-395-90211-8	1998	Wrestling	JH	No longer used
21	Webster School Thesaurus	0-877-79-178-3	1989	Wrestling	JH	No longer used
15	Student Thesaurus	0-395-93026-X	1999	Wrestling	JH	No longer used
7	Green Dictionary	no ISBN	1979	Wrestling	JH	No longer used
30	Readers Handbook	0-669-48858-5	2002	Wrestling	JH	No longer used
16	Elements of Lit (Orange w/teacher materials)	0-03-067279	2003	Wrestling	JH	No longer used
6	Elements of Lit (Orange)	0-15-717500-6	1989	Wrestling	JH	No longer used
14	Elements of Lit (Green)	0-03-06728-3	2003	Wrestling	JH	No longer used
2	Elements of Lit (Green)	0-15-717510-3	1989	Wrestling	JH	No longer used
29	Write Source 2000	0-3-669-46773-1	1999	Wrestling	JH	No longer used
1	DVD/VCR combo machine	SD#6 code 00086		Wrestling	JH	No longer used

SUBMIT FORM TO mbirky@cfmthschools.net and m_mccord@cfmthschools.net

INSTRUCTIONS: FILL IN ALL REQUESTED INFORMATION ITEMS DESIGNATED FOR DISPOSAL

QTY.	DESCRIPTION - Title, Authors	ISBN	Copyright Date	STORED IN ROOM #	STORED IN BUILDING	REASON FOR DISPOSAL
23	Properties of Matter: Student Guide and Source Book	0-89278-851-8	2000	JH 122		outdated and no longer the curriculum being used
36	Science Plus: Technology and Society Annotated Teacher's Edition, Science Plus: Technology 3 and Society	0-03-074958-1 0-03-074959	1993	JH 122		outdated and no longer the curriculum being used
15	Science Plus: Technology and Society	0-03-074961-1	1993	JH 122		outdated and no longer the curriculum being used
3	green, Science Plus: Technology and Society	0-03-095090-2	1997	JH 122		outdated and no longer the curriculum being used
1	green, Annotated Teacher's Edition Science Plus: Technology and Society	0-03-095091-0	1997	JH 122		outdated and no longer the curriculum being used
1	Exploring Earth science, Prentice Hall Teacher's Edition	0-13-807637-5	1995	JH 122		outdated and no longer the curriculum being used
1	prentice hall, Life science green cover with cheetahs	0-13-713991-8	1991	JH 122		outdated and no longer the curriculum being used
1	Biology - Miller-Levine Blue with Elephants Science Explorer Prentice Hall Physical Science, blue 1 with Hot air balloons	0-13-099672-6 978-0-13-3668860-5	1993	JH 122		outdated and no longer the curriculum being used
1	Merrill Earth science	0-675-16744-2	2009	JH 122		outdated and no longer the curriculum being used

SUBMIT FORM TO mbirky@cfmftschoools.net and m_mccord@cfmftschoools.net

INSTRUCTIONS: FILL IN ALL REQUESTED INFORMATION ITEMS DESIGNATED FOR DISPOSAL

QTY.	DESCRIPTION	SERIAL #	S.D. TAG #	STORED IN ROOM #	STORED IN BUILDING	REASON FOR DISPOSAL
1	WARMING/HOLDING OVEN	C5HM010379			HIGH SCHOOL	no longer in working order
1	WARMING/HOLDING OVEN	C5HM010381			HIGH SCHOOL	no longer in working order
19	Filing Cabinets				Canyon	no longer being used
15	Computer storage carts				Canyon	no longer being used
1	Spotlight				Canyon	no longer being used
1	HP color printer				Canyon	no longer being used
1	Loveseat				Canyon	no longer being used
4	Keyboards				Art Annex	Don't work
1	Paper Cutter				Art Annex	no longer needed

SUBMIT FORM TO BUSINESS OFFICE - ADMINISTRATION BUILDING

Entrance, Placement and Transfer

Age

No pupil may be enrolled in the kindergarten or first grade whose 5th birthday does not occur on or before September 10 of the school year in which the child registers to enter school. ~~A parent may request a waiver of the age requirement. All waivers are in the discretion of and subject to the approval of the Superintendent.~~ No pupil may be enrolled in the District if that pupil has reached his or her 19th birthday on or before September 10 of the school year in which the child registers to enter school. A student may request a waiver of the age limitation where there are exceptional circumstances, which must be approved by the Board. The trustees may also admit an individual who has graduated from high school but is not yet 19 years of age even though no special circumstances exist for waiver of the age provision or a student who is not yet 19 years of age and experienced educational disruption and was awarded a diploma as a result and seeks access to reasonable curriculum designed to advance postsecondary success.

Except when enrollment is otherwise required by law, the Board of Trustees has the discretion to give special permission to enroll a student who has not reached the age of five (5) or has reached the age of nineteen (19) on or before September 10 of the school year where there are exceptional circumstances. ~~The Board of Trustees declares the following to be qualifying "exceptional circumstances" within the meaning of the term as used in 20-5-101(3) MCA and "special permission" within the meaning of that term as used in 20-7-117 MCA, that merit waiving the age provisions of 20-7-117 MCA for qualifying children under 5 years of age:~~

~~[Identify how exceptional circumstances and special permission will be granted for students under age 5]~~

Exceptional circumstances means:

- The student is being admitted into a preschool program established by trustees pursuant to Montana law.
- The student is determined by the trustees to be ready for kindergarten and the child's parents have requested early entry into the District's 1-year kindergarten program;
- The student is 19 years of age or older and in the trustee's determination would benefit from educational programs offered by a school of the District.

[If the District operates an early classroom-based kindergarten program for 4-year-olds, include the district's criteria for enrollment for early kindergarten.]

The trustees shall assign and admit a student who is enrolled in a nonpublic or home school and who meets the age and residency requirements on a part-time basis at the request of the student's parents or guardian.

Entrance – Identity and Immunization

Students enrolling in the District for the first time must present a birth certificate or other reliable proof of identity and age within 40 days, as well as proof of residence, and immunization from disease as required by Montana. Students who are homeless, in foster care, or are the child of a military family are entitled to immediate enrollment regardless of presentation of the required documentation. If the parent of the student does not provide proof of identification within 40 days, the District shall notify the missing children information program and a local law enforcement authority of the fact that no proof of identity has been presented for the child. Nonresident students shall be admitted when required by law or as permitted by District policy. A student who transfers from one school district to another may photocopy immunization records in the possession of the school of origin. The District shall accept the photocopy as evidence of immunization. Within 30 days after a transferring pupil ceases attendance at the school of origin, the District should have the original immunization records.

When a parent/guardian signs and files with the District, prior to the commencement of attendance each school year, a notarized affidavit on a form prescribed by the State of Montana stating that immunization is contrary to the religious tenets and practices of the parent, immunization of the student seeking to attend in the District will not be required prior to attendance. The statement must be maintained as part of the student's immunization records. The District will also accept medical exemptions as required by law.

Placement

The goal of the District shall be to place students at levels and in settings that will enhance the probability of student success. Developmental testing, together with other relevant criteria, including but not limited to, health, maturity, emotional stability, and developmental disabilities, may be considered in the placement of all students. Final disposition of all placement decisions rests with the Principal, subject to review by the Superintendent.

Children of Relocated Military Families

The Board shall assign and admit a child whose parent or guardian is being relocated to Montana under military orders to a school in the district and allow the child to preliminarily enroll in classes and apply for programs offered by the District prior to arrival and establishing residency. The student may attend classes during preliminary enrollment and may receive offsite instruction if not present in the District.

Transfer Students

Resident students seeking to transfer to a District school will be admitted and placed pursuant to the terms of this policy. The District will request the student's records from the prior school district prior to making any final decision on placement.

Elementary students shall be placed at their current grade level on a probationary basis for a period of two weeks. Should any doubt exist with the teacher and/or Principal as to grade and level placement of the student, the student shall be subject to an educational assessment to determine appropriate grade and level placement.

High school students shall be placed according to the number of credits earned in their previous accredited school districts, subject to Montana Accreditation Rules and Standards and local alternate procedures for earning credit.

Cross References: 1700
2413
3125
3130
3150

Uniform Grievance Protocol
Credit Transfer/Assessment for Placement
Education of Homeless Children
Education of Children in Foster Care
Part-Time Attendance

Legal References: § 1-1-215, MCA
§ 20-5-101, MCA
§ 20-5-403, MCA
§ 20-5-404, MCA
§ 20-5-405, MCA
§ 20-5-406, MCA
§ 20-5-502, MCA
§ 20-7-117, MCA
§ 44-2-511, MCA
10.55.701, ARM
10.55.906, ARM
House Bill 352
House Bill 246

Residence -- rules for determining
Admittance of child to school (revised by House Bill 946)
Immunization requirements
Conditional attendance
Medical or religious exemption
Immunization record
Enrollment by caretaker relative -- residency -- affidavit
Kindergarten and preschool programs
School enrollment procedures for missing children
Board of Trustees
High School Credit
Targeted Interventions to Support 3rd Grade Reading Proficiency
Omnibus K-12 Education Legislation

Policy History:
Adopted on:
Revised on:

[District] School District

STUDENTS

3120
page 1 of 2

Compulsory Attendance

To reach the goal of maximum educational benefits for every child requires a regular continuity of instruction, classroom participation, learning experiences, and study. Regular interaction of students with one another in classrooms and their participation in instructional activities under the tutelage of competent teachers are vital to the entire process of education. This established principle of education underlies and gives purpose to the requirement of compulsory schooling in every state in the nation. A student's regular attendance also reflects dependability and is a significant component of a student's permanent record.

Parents or legal guardians or legal custodians are responsible for seeing that their children who are age seven (7) or older before the first day of school attend school until the later of the following dates:

1. Child's sixteenth (16th) birthday; or
2. Completion date of the work of eighth (8th) grade Date the child completes the eighth (8th) grade.

The provisions above do not apply in the following cases:

- (a) The child has been excused under one of the conditions specified in 20-5-102.
- (b) The child is absent because of illness, bereavement, or other reason prescribed by the policies of the trustees.
- (c) The child has been suspended or expelled under the provisions of 20-5-202.
- (d) The child is excused pursuant to 20-7-120.
- (e) The child is excused pursuant to 40-6-701(1) or Policy 2158.

Compulsory attendance stated above will not apply when children:

1. Are provided with supervised correspondence or home study; or
2. Are excused because of a determination by a district judge that attendance is not in the best interests of the child; or
3. Are enrolled in a non-public or home school; or
4. Are enrolled in a school in another district or state; or
5. Are excused by the Board on a determination that attendance after age of sixteen (16) is not in the best interests of the child and the school.

Legal Reference: § 20-1-308, MCA Religious instruction released time program
 § 20-5-101, MCA Admittance of child to school
 § 20-5-102, MCA Compulsory enrollment and excuses

§ 20-5-103, MCA Compulsory attendance and excuses (revised by Senate Bill 518)
§ 20-5-104, MCA Attendance officer
§ 20-5-106, MCA Truancy
§ 20-5-107, MCA Incapacitated and indigent child attendance
§ 20-5-108, MCA Tribal agreement with district for Indian child compulsory attendance and other agreements
§ 20-5-202, MCA Suspension and Expulsion
§ 40-6-701, MCA Interference with fundamental parental rights restricted

Policy History:

Adopted on:

Reviewed on:

Revised on:

STUDENTS

Equal Educational Opportunity

Equal educational and extracurricular opportunities shall be available for all students without regard to race, color, national origin, sex, religious beliefs, physical and mental handicap or disability, or actual or potential marital or parental status. The District will not knowingly enter into agreements with any entity or any individual that discriminates against students on the basis of sex or any other protected status. Any student may file a complaint by using the Section 504 [and ADA] Grievance Procedures for claims relating disability discrimination, the Title IX Sexual Harassment Grievance Procedures for claims of sexual harassment, or the Uniform Grievance Procedure for all other claims.

No student shall, on the basis of sex, be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational and extracurricular programs and activities pursuant to Title IX and its regulations. Any student may file a sex equity complaint by using the District's Uniform Grievance Procedures.

Students in private or homeschool have the right to participate in extracurricular activities in public schools. The District will not restrict extracurricular participation of students in private school or home school based on their enrollment at the public school.

Inquiries regarding discrimination of any kind should be directed to the building administrator or District's Title IX Coordinator, who shall provide information and, if necessary, direct the individual to the appropriate grievance procedures. Inquiries regarding sex discrimination or sexual harassment may also be directed to the District's Title IX Coordinator, the Assistant Secretary for the U.S. Department of Education, or both. The District will annually publish notice of these rights to students and parents.

The District will not deny or allow educational opportunity based on vaccine status, except those vaccines required by law.

Cross References: Board Policy 3225

Bullying, Harassment, Intimidation and Hazing

Legal References: § 49-2-307, MCA
 § 49-3-201, MCA et seq
 20 USC 1681 et seq
 42 USC § 12111 et seq.
 29 USC § 791 et seq.
 28 CFR 35.107

Discrimination in education
Governmental Code of Fair Practices
Title IX
Americans with Disabilities Act
Rehabilitation Act of 1973
Nondiscrimination on the Basis of Disability
in State and Local Government Services

34 CFR 104.7

Nondiscrimination on the Basis of Handicap
in Programs or Activities Receiving Federal
Financial Assistance

34 CFR Part 106

Nondiscrimination on the Basis of Sex in
Education

10.55.701, ARM

Board of Trustees

~~Senate Bill 157~~

~~Allow nonpublic students to participate in
public school extracurriculars~~

§ 20-5-112, MCA

Participation in extracurricular activities

§ 20-5-109, MCA

Nonpublic school requirements for
compulsory enrollment exemption (*Revised
by House Bill 702*)

~~House Bill 702~~

~~Prohibits Discrimination Based on
Vaccine Status~~

§ 49-2-312, MCA

Discrimination based on vaccination
status or possession of immunity passport
prohibited

Cross References:

Policy History:

Adopted on:

Revised on:

[District] School District

STUDENTS

3225
page 1 of 4

Bullying, Harassment, Intimidation, and Hazing

The Board will strive to provide a positive and productive learning and working environment. Bullying, harassment, intimidation or hazing, by students, staff or third parties is strictly prohibited and shall not be tolerated.

Bullying is any harassment, intimidation, hazing or threatening, insulting or demeaning gesture or physical contact, including any intentional written, verbal or electronic communication or threat directed against a student that is persistent, severe or repeated and that:

- Causes a student physical harm, damages a student's property or places a student in reasonable fear of harm to the student or the student's property;
- Creates a hostile environment by interfering with or denying a student's access to an educational opportunity or benefit; or
- Substantially and materially disrupts the orderly operation of a school.

Bullying also includes acts of hazing associated with athletics or school-sponsored organizations or groups. Hazing includes, but is not limited to, any act that recklessly or intentionally endangers the mental or physical health or safety of a student for the purpose of initiation or as a condition or precondition of attaining membership in or affiliation with any District-sponsored activity or grade-level attainment.

Harassment, intimidation and bullying can take many forms - verbal, written, electronic, visual, physical and psychological - and is often, but not always, associated with race, ethnicity, religion, gender, sexual orientation, socioeconomic status or physical differences.

No person, including a district employee or agent, or student, shall bully, harass, haze or intimidate another based on the provisions of applicable local, state and federal laws and regulations that prohibit discrimination or any other reason. It is the policy of the board to comply with all nondiscrimination laws.

Complaints of bullying, harassment, intimidation and hazing will be handled as described below and as set forth in the applicable grievance procedure. The District shall use reasonable measures to inform staff members and students that the District will not tolerate bullying, harassment or intimidation, by including appropriate language in school handbooks.

Sexual Harassment Prohibited

Sexual harassment is prohibited. Sexual harassment means conduct on the basis of sex that satisfies one or more of the following:

- (1) An employee of the District conditioning the provision of an aid, benefit, or service of the District on an individual's participation in unwelcome sexual conduct;
- (2) Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the District's education program or activity; or
- (3) "Sexual assault" as defined in 20 U.S.C. § 1092(f)(6)(A)(v), "dating violence" as defined in 34 U.S.C. § 12291(a)(10), "domestic violence" as defined in 34 U.S.C. § 12291(a)(8), or "stalking" as defined in 34 U.S.C. § 12291(a)(30).

Reporting

Students, who believe they are victims of bullying, harassment, or intimidation, regardless of the reason, or have witnessed bullying, harassment, or intimidation, regardless of the reason, are encouraged to discuss the matter with their teacher, counselor, bus driver, coach, principal, or any responsible adult who is not involved in the alleged bullying, harassment, or intimidation. Students who believe they are victims of sexual harassment are encouraged to discuss the matter, including the formal complaint process, with the Title IX Coordinator. Students who believe they are victims of harassment based upon a disability are encouraged to report the matter to the Section 504 Coordinator or Principal. Students may choose to report to a person of the student's same sex if alleging a violation of Title IX. Complaints will be kept confidential to the extent possible given the need to investigate.

Any adult school employee, adult volunteer, district contractor or agent who witnesses, overhears or receives a report, formal or informal, written or oral, of bullying, harassment, or intimidation shall report it in accordance with procedures developed under this policy. Any adult school employee who has notice of sexual harassment or allegations of sexual harassment shall make a report to the District's Title IX Coordinator.

Formal complaints alleging sexual harassment shall be addressed through the District's Title IX Grievance Procedures. Complaints alleging disability discrimination or harassment shall be addressed through the District's Section 504 [and ADA if applicable] Grievance Procedures. All other complaints alleging bullying, discrimination, or harassment shall be addressed through the District's Uniform Grievance Procedure.

The Title IX Coordinator, Section 504 [and ADA if applicable], and/or administrator are responsible for taking the following actions in conformance with the applicable grievance procedure:

1. Taking prompt action to investigate/report complaints of harassment, intimidation and bullying.
2. Promptly notifying the complainants and respondents and their parents/guardians regarding the outcome;
3. Taking supportive or remedial measures to ensure continued access to the District's programs or activities while the grievance process is pending; and

4. Taking disciplinary action as appropriate and any other actions appropriate to address the harassment, intimidation, and bullying.

In the event that a staff member or administrator knows or reasonably believes that the alleged behavior constitutes criminal activity or child abuse or neglect, the staff member or administrator shall report such activity to law enforcement and/or the Department of Public Health and Human Services. Nothing herein prohibits other individuals from reporting complaints to law enforcement. If it is determined that the alleged harassment, intimidation, or bullying did not occur at school or school-related activity or does not materially or substantially disrupt the orderly operation of the District, an administrator shall refer the matter, as appropriate, to other persons or entities with appropriate jurisdiction, including but not limited to law enforcement or the Department of Public Health and Human Services.

Consequences

Any District employee who is determined, after an investigation, to have engaged in bullying, harassment and intimidation of a student, regardless of the reason, will be subject to disciplinary action up to and including discharge. Any student who is determined, after an investigation, to have engaged in bullying, harassment and intimidation, regardless of the reason, will be subject to disciplinary action, including but not limited to, suspension and expulsion consistent with the District's discipline policy. Any person making a knowingly false accusation regarding bullying, harassment and intimidation, regardless of the reason, will likewise be subject to disciplinary action up to and including discharge, with regard to employees, or suspension and expulsion, with regard to students.

Retaliation and reprisal against any person who reports an act of harassment, intimidation or bullying or participates in an investigation under this policy is prohibited. The consequence and appropriate remedial action for a person who engages in reprisal or retaliation shall be determined by the administrator after consideration of the nature and circumstances of the act, in accordance with district policy.

Cross References: 1700

Uniform Grievance Protocol
Title IX Grievance Procedure
Section 504 Grievance Procedure

Legal References: § 20-5-207, MCA

§ 49-2-307, MCA

§ 49-3-201, MCA et seq

20 U.S.C § 1681 et seq

34 C.F.R. Part 106

10.55.701, ARM

10.55.719, ARM

10.55.801, ARM

Bully-Free Montana Act (*revised by House Bill 450*)

Discrimination in education (*revised by House Bill 361*)

Governmental Code of Fair Practices
Title IX

Nondiscrimination on the Basis of
Sex in Education

Board of Trustees

Student Protection Procedures

School Climate

House Bill 361

Certain District Policies
Prohibited

Policy History:

Adopted on:

Reviewed on:

Revised on:

STUDENTS

Video Surveillance

The Board recognizes the need to provide a safe learning environment for students and staff and to protect District property and equipment. Therefore, video surveillance cameras may be used as a security measure on any District property.

Video cameras will also be used to ensure that students' behavior on school property is consistent with the established safety and conduct rules. If unacceptable behavior is recorded, timely and appropriate corrective action will occur. The Superintendent is responsible for the implementation of safety and security measures at each building and the proper use of video surveillance monitoring systems. No staff member may use video surveillance in a classroom without permission of the parent Superintendent.

Signs shall be posted at various locations to inform students, staff and the public that video surveillance cameras are in use. The video surveillance will not include audio recordings unless specific notice is given as required by law.

Cross Reference: 3600 Student Records

Legal Reference: § 40-6-701, MCA Interference with fundamental rights of parents restricted (revised by House Bill 676)

Policy History:

Adopted on:

Reviewed on:

Revised on:

NON-INSTRUCTIONAL OPERATIONS

Tobacco and Marijuana Free Policy

The District maintains tobacco-free **and marijuana-free** buildings and grounds. Tobacco includes but is not limited to cigarettes, cigars, snuff, smoking tobacco, smokeless tobacco, nicotine and any other tobacco innovation. **Marijuana projects are products that contain marijuana for use by a consumer and include but are not limited to edible products, ointments, tinctures, marijuana derivatives, marijuana concentrates, and marijuana intended for use by smoking or vaping.**

Use of tobacco **and marijuana** products in a public school building or on public school property is prohibited, unless used in a classroom or on other school property as part of a lecture, demonstration, or educational forum sanctioned by a school administrator or faculty member, concerning the risks associated with using tobacco products or in connection with Native American cultural activities.

For the purpose of this policy, "public school building or public school property" means:

- Public land, fixtures, buildings, or other property owned or occupied by an institution for the teaching of minor children, that is established and maintained under the laws of the state of Montana at public expense; and
- Includes playgrounds, school steps, parking lots, administration buildings, athletic facilities, gymnasiums, locker rooms, and school vehicles.

Violation of the policy by students and staff will be subject to actions outlined in District discipline policies.

Legal Reference: § 20-1-220, MCA

§§ 50-40-101, *et seq.*, MCA
ARM 37.111.825

Use of tobacco product in public school building or on public school property prohibited (***revised by House Bill 128***)
Montana Clean Indoor Air Act of 1979
Health Supervision and Maintenance

Policy History:

Adopted on:

Reviewed on:

Revised on:

RENTAL AGREEMENT

THIS AGREEMENT is made by and between School District 6, 501 6th Ave. W., Columbia Falls, Montana, telephone number 892-6550, herein referred to as LANDLORD, and the **Greater Valley Health Center**, 1035 1st Avenue West, Suite 210, Kalispell, Montana, 59901 telephone number (406) 607-4900, herein referred to as TENANT.

The TENANT desires to rent a portion of the Canyon Elementary Building to provide comprehensive health services to the community of Hungry Horse, Coram, Martin City, and West Glacier on a weekly basis (**two days per week**) Monday and Thursday from 8:00 AM to 5:00 PM. On occasion, TENANT may add additional days of service. TENANT will notify LANDLORD when additional days are added.

WITNESSETH:

That the LANDLORD, for and in consideration of the rent in the amount stated below, does hereby rent to TENANT, the following described premises:

Approximately 3,500 Square Feet consisting of three rooms (Rooms 109, 119 & 121) as well as the general office- reception area within the Canyon Elementary School located at 200 North Street, Hungry Horse, MT 59919. Room 119 is used to provide dental services. Room 109 has been renovated into two medical exam rooms and a mental health counselor office. Tenant will have exclusive use to these rooms throughout the term of this lease.

The rented property also includes the following:

- Use of the Teacher Restrooms
- Use of storage closet
-

THEREFORE, in consideration of the mutual promises contained herein, and for other good and valuable consideration, it is agreed:

TERM:

The term of the lease shall commence on the **1st day of July, 2023** and end on **June 30, 2024**. The agreement and use of the building is subject to cancellation upon either party providing a three (3) month written notice to enable the cancellation of the agreement prior to the expiration of the lease term.

RENT:

TENANT shall pay to LANDLORD during the rental term an amount of **\$200 per day** of actual use, up to \$20,800 per year (\$400 * 52 weeks), payable in quarterly installments (four times per year). Each installment payment shall be due by the 20th of month following the end of the quarter, e.g. January 20, April 20, July 20, and October 20 to LANDLORD at the following address: Columbia Falls School District, Attn: Business Manager, Box 1259, Columbia Falls, Montana 59912.

UTILITIES:

LANDLORD shall pay charges for electricity, water, sewer, trash removal, and heat. The TENANT will be responsible for providing their own telephone and wireless internet access. The TENANT agrees to allow access to the WIFI to the Department of Corrections. TENANT agrees to allow LANDLORD access to the WIFI for providing building security surveillance with the agreement that cameras will be turned off during open clinic hours, which may change from time to time.

DAILY MAINTENANCE:

LANDLORD shall be responsible for cleaning the rented premises including the common-use restrooms, general hallways, and entryways. LANDLORD shall be responsible for snow and ice removal of the main entrance, sidewalks on the days they are utilizing the building.

INSURANCE:

TENANT shall at its own expense, maintain a policy or policies of comprehensive insurance with respect to the particular activities in the Building with the premiums thereon fully paid on or before due date. Such insurance policy shall be issued by and binding upon an insurance company approved by LANDLORD, name the LANDLORD as additional insured, and shall afford the following minimum protections:

\$2,000,000 General Aggregate
\$1,000,000 Personal Injury
\$1,000,000 Each Occurrence
\$50,000 Fire Damage
\$5,000 per occurrence-Medical Payment coverage

TENANT shall provide LANDLORD with current Certificates of Insurance evidencing TENANT's compliance with this Paragraph.

TENANT shall be responsible, at their own expense, for insurance coverage on all its personal property, including removable trade fixtures, located in the leased premises.

ENTRY:

LANDLORD shall have the right to enter upon the rented premises at reasonable hours to inspect the same, provided LANDLORD shall not thereby unreasonably interfere with TENANT's business on the rented Premises. LANDLORD shall have the right to use the remaining area in building during the period the TENANT is occupying the building. The TENANT shall keep secure the rented premises and other common areas TENANT uses for ingress/egress or otherwise. This implies that the building will be locked with the exception to allow patrons to periodically access TENANT's rented premises. During the term of this agreement, TENANT shall have the non-exclusive use in common with LANDLORD, other tenants of the Building, their guests and invitees, of the non-reserved common automobile parking areas, driveways, and footways, subject to rules and regulations for the use thereof as prescribed from time to time by LANDLORD. TENANT shall ensure rented premises are secured prior to daily departure. Securing the building includes, but is not limited to shutting off lights, electrical equipment, space heaters, coffee machines, closing windows and locking all the doors. TENANT will be responsible for damage as a result of failure to secure the rented portion of the building resulting from its own omission, willful, wanton, or negligent conduct.

USE OF EQUIPMENT:

LANDLORD will provide tables, chairs, and any cabinets/shelves necessary to conduct TENANT's business that is already on-site as of the commencement of this agreement.

BUILDING RULES:

TENANT will comply with the policies of the District (such as no tobacco use) adopted and altered by LANDLORD from time to time and will cause all of its agents, employees, invitees and visitors to do so; all changes to such rules will be sent by LANDLORD to TENANT in writing. There will be no alcoholic beverages brought into or consumed in the school building.

DUTY TO REPAIR:

The LANDLORD shall put the premises into condition fit for use by TENANT by the commencement of this tenancy and shall repair all subsequent dilapidation which may render the premises unsafe or unusable; provided however, the TENANT agrees to provide an immediate notice to the LANDLORD of any condition requiring repair. TENANT shall be relieved from paying rent and other charges during any portion of the rental term that the rented Premises are inoperable or unfit for occupancy, or use, in whole or in part, for TENANT's purposes. Rentals and other charges paid in advance for any such periods shall be credited on the next ensuing payments, if any, but if no further payments are to be made, any such advance payments shall be refunded to TENANT.

ALTERATION:

LANDLORD agrees to make mutually agreeable initial renovations necessary to provide plumbing/utilities and privacy essential to using the rented premises as a health clinic. LANDLORD AND TENANT shall agree on the cost, scope, and timing of all renovations, additions, or improvements. LANDLORD shall conduct any renovation work and/or contract with third parties to conduct the renovation work.

TENANT agrees to reimburse the LANDLORD for all associated costs of conducting the renovation work that is within the original mutually agreed upon cost estimate and scope commencing upon the first of the month following completion. TENANT shall make the renovation cost recovery payments on a quarterly basis with the amount calculated as the actual costs incurred divided over the remaining number of periods remaining in the term of the agreement.

NOTICE:

Any notice required or permitted under this Lease shall be deemed sufficiently given or served if sent by United States certified mail, return receipt requested, addressed as follows:

Landlord: Columbia Falls School District
Attn: Business Manager
Box 1259
Columbia Falls, Montana 59912

Tenants: Greater Valley Health Center
1035 1st Avenue West
Suite 210
Kalispell, Montana 59901

LANDLORD and TENANT shall each have the right from time to time to change the place notice is to be given under this paragraph by written notice thereof to the other party.

INDEMNIFICATION:

Each party agrees to indemnify and hold harmless the other party, and its respective directors, stockholders, affiliates, officers, agents, employees, and permitted successors and assigns against any and all claims, losses, damages, liabilities, penalties, punitive damages, expenses, reasonable legal fees and costs of any kind or amount whatsoever, which result from or arise out of any act or omission of the indemnifying party, its respective directors, stockholders, affiliates, officers, agents, employees, and permitted successors and assigns that occurs in connection with this Agreement. This indemnification will survive the termination of this Agreement.

DISPUTES:

In the event a dispute over the enforcement or performance of this agreement results in litigation, the parties agree the proper venue is Flathead County and the substantially prevailing party shall be entitled to reasonable attorney's fees and costs.

WHOLE AGREEMENT:

The parties agree and affirm this agreement is the entirety of the agreement entered into between them. Any modification of such shall be made in writing.

IN WITNESS WHEREOF, the parties have executed this Lease as of the day and year first above written.

Date

BY: _____
Mary Sterhan
Executive Director
Greater Valley Health Center
1035 1st Avenue West
Suite 210
Kalispell, MT 59901

Date

BY: _____
Cory Dzielwgo
Superintendent of School District 6
P.O. Box 1259
Columbia Falls, MT 59912

Net price delivered, pre-trade: \$166,425/each (no Motorola radio)

Blue Bird Body Company - Sales Quotation

Quote 225948 - Columbia Falls H S
 Market PLBT Prod Code Length Capacity Chassis Wheelbase Qty Promise Date
 US School Bus BBCV RG 3507 80 BB-BBCV 280.0 2 03/08/2024

Quoted To: Columbia Falls H S
 PO Box 1259
 Columbia Falls MT 59912

Quoted By: Hartleys School Buses

Quantity	Base Model / Feature	Description
2	BBCV 3507	B.B. CONVENTIONAL
Quote Id: 225948		
Standard Options		
1	00198-02	LATCH, LOCKING, DOOR BATTERY CMPT
1	00254	STEPWELL, NATL STDS, 1990
1	00374-01	RETAINER REAR EMERG DOOR
1	00984	PLYWOOD FLOOR SCREWED DOWN
1	01561	EMERGENCY DOOR ARROWS
1	01922-02	DAYTIME RUN LGTS, W/ P/BRAKE DEACTIVATE
1	02230	DOOR SWITCH, STEPWELL LIGHT
1	02324	EXTERIOR SOLID NSBY
1	02449-12	GALVALUME I/S PNL, FULL HEM, TEXTURIZED
1	03183-01	VISOR, ACRYLIC, LEFT SIDE, ADJUSTABLE
1	06266-01	UNDERCOAT, MODIFIED WAX, PREMIUM
1	30001	ACCESSORY POWER SOCKET W/CAP, BATTERY
1	30056-18	HOSE, HTR, EPDM, W/CT CLAMPS
1	30102-15	LIGHTS, CL/MK, LED, 2 AMBER, 2 RED
1	30103-10	LIGHTS, ID, GROMMET MOUNT, LED
1	30105-10	LIGHTS, MKR, LED, INTERMEDIATE
1	30109-01	PRE-TRIP EXTERIOR LIGHT TEST
1	30210-01	SWITCH, W/L MASTER, LOC, LH
1	30210-03	SWITCH, W/L START, LOC, LH
1	30210-09	LIGHTS, PILOT, W/L SYSTEM, LOC, LH
1	30211-03	CONTROLS, CONFIG, W/L, OPT #3, 8-LGT, LH
1	30218-02	SWITCH, W/L, MASTER, GREEN PILOT
1	30225-01	SWITCH, W/L START, MANUAL
1	30228-02	INDICATOR, W/L SYSTEM, AMBER/RED
1	30297-11	WIRING, S/ARM, ELECT W/INDEP FL SHR
1	30316-01	WIRING, W/L SYSTEM, 14 GA
1	30321-01	LIGHT, SWITCH PANEL, CHASSIS CTRL
1	30386-05	PAINT, CHASSIS, GRILLE, SURROUND SILVER, CV
1	30400-01	PAINT, INTERIOR, ASTRO WHITE
1	30430-02	VINYL, REFL, RR EMER DR YELLOW, 3M
1	30484-17	MIRROR, CROSSVIEW, EYE-MAX LP
1	30529-02	3" REFLECTOR, STANDARD, 3M DIA GRADE
1	30945-12	BODY CONSTRUCTION FM/CMVSS 221
1	30977-02	DOOR, ENTRANCE, OUTWARD OPENING
1	31015-02	DOOR, EMERGENCY, REAR, 2 WINDOW
1	31024-02	TRIM, AISLE, ALUMINUM
1	31049-01	HANDRAIL, ENT DR, BARRIER 3.25 - 5.25
1	31114-01	END CAP, RUB RAIL, STAMPED STEEL
1	31166-01	MARKER LGT CONTROL, STEPWELL LGT
1	31184-01	GLASS, RR EMER DR, LWR, CLR, TEMP

1	31185-01	GLASS, RR EMER DR, UPR, CLR, TEMP
1	31187-01	GLASS, REAR VISION, CLR, TEMP
1	31201-03	BUZZER, REAR EMERG DOOR
1	38105-31	CAMERA, SYSTEM, BACK UP VIEW
1	40048-02	LUBRICATION, OIL, PETROLEUM, AXLE
1	40086-04	BUMPER, REAR, STEEL
1	40088-06	BUMPER, FRONT, STEEL 15IN
1	40097-04	COLUMN, STEER, TILT/TELESCOPE, DOUG AUTOTEC
1	40280-04	GAUGE, SPEEDOMETER, MILES
1	40356-13	TIRE, KUMHO, 11R22.5, LRH, KRS12E
1	40390-14	BALANCE FRONT WHEELS
1	40440-23	WHEELS, STEEL, 8.25X22.5, BLK, 5HH

Quote Id: 225948		Optional Features
		----- CHASSIS -----
1	30058-05	PUMP, HEATER WATER
1	30061-04	HEATER VALVE, ADDITIONAL, ENGINE CMPT
1	40000-12	AXLE, STEER, HENDRICKSON NXT, 12000 LB
1	40004-19	SUSP, SPRG, FRT, SOFTEK, LEAF&BIT, 10000
1	40005-06*	SUSPENSION, AIR, REAR, HENDRICKSON, 23.5K
1	40009-02	SHOCKS, COLD TEMPERATURE
1	40018-57	AXLE, REAR, 23K LBS, 6.17
1	40051-07	BRAKE INTERLOCK, PARKING, AIR BRAKES
1	40070-13	BRAKES, AIR DISC, BENDIX
1	40076-01	BRAKES, ANTI-LOCK (ABS), AIR
1	40081-01	DRYER, AIR, BENDIX AD-9
1	40081-12	VALVE, DRAIN, AUTO, DV-2, AIR BRK TANK
1	40098-02	DELETE CRUISE CONTROL
1	40108-04	HOSE, COOLANT, RUB, PREM, W/CONST TRO CLAMP
1	40111-12	FLUID, TRANSMISSION
1	40111-15	FLUID, ANTIFREEZE, POAT, YELLOW, -34F
1	40134-08	ALTERNATOR, LEECE-NEV, BRUSHLESS, 280 AMP
1	40141-04	BATTERY COMPARTMENT, ROLLER TRAY, CHAS MTD
1	40142-01	SWITCH, BATTERY DISCONNECT
1	40142-06	BATTERIES, GROUP 31, THREE
1	40168-01	HEATER, ENGINE BLOCK, INTERNAL, 750W
1	40171-07	GOVERNOR, ROAD SPEED, 65 MPH
1	40174-05	ENGINE, 7.3L. FORD, PROPANE
1	40212-04	CALIBRATION, ENGINE, LPG, FORD, 2023
1	40215-19	EXHAUST, PRIMARY, 7.3L, FORD ENGINE
1	40216-01	TAILPIPE, UNDER BUMPER
1	40246-05	FUEL FILL, PROPANE, RH
1	40246-09	FUEL SYSTEM, PROPANE, 98G
1	40246-10	RECEPTACLE, PROPANE, EURO STYLE, EN12806
1	40390-05	TIRE CHAIN
1	40411-01	TOW HOOKS, FRONT
1	40411-02	TOW HOOKS, REAR
1	40433-04	TRANSMISSION, FORD, 6R140, 6 SPD, 7.3L
1	40452-10	WHEELBASE, 280 INCH
1	40494-03	CALIBRATION, PROPANE, POWERSHIFT
		----- BODY -----
2	00165-01	LUGGAGE CMPT LIGHT-SGL OR DBL CMPT
1	00186-03	DOUBLE, RHMM, LUGGAGE, 22.70 CU. FT.
1	00186-04	DOUBLE, LHMM, LUGGAGE, 22.70 CU. FT.
1	00219-01	SLIDING BOLT VANDAL LOCK - RCED
1	00505-05	FUEL TANK DOOR, SPRING-LOADED, LOCKING
1	00989-07	FLOOR, PLYWOOD, 5/8 BB, MARINE GRADE
1	01485-05	INSULATION, BOW CAVITY, FIBERGLASS
1	01502-03	INSULATED DRIVERS AREA, FIREWALL
1	02679	EXTEND WINDOW RAIL
1	02683	EXTEND SEAT RAIL
1	02686	BUMPER RUBRAIL
1	03110	GRIP HANDLES
1	03110-01	STEP, COWL, FOLDING
1	03118-05	INSULATION, STEPWELL, NR 3
1	03470-12	77 IN HEADROOM CONVENTIONAL
2	30030-25	VENT, SPHEROS, STANDARD
1	30060-07	HEATER, 50K, FRT STEPWELL AREA

1	30060-27	HEATER, 80K, RH, REAR, F/M
1	30195-12	MONITOR, UNIV., EXTERIOR LT, DORAN
1	30286-02	WIRING, CROSSING ARM, ELECTRIC
1	30292-17	CROSSING ARM, ELECTRIC, POLYROD
1	30293-45	STOP ARM, ELEC, LED, HI-IN, STROBE, DUAL
1	30295-07	LOCATION, STOP ARM, DUAL
1	30325-08	POWER, BAT CONTROL, ENTRANCE DOOR
1	30337-06	INSULATION, ENTRANCE DOOR HEADER
1	30337-07	INSULATION, BODY, POLYESTER/FIBERGLASS
1	30456-08	MIRROR, REARVIEW, INT 6X30, W/MONITOR
1	30482-13	HEATED MIRROR, EXT, 15 MIN TIMER, REM CTRL
1	30483-28	MIRROR, ROSCO, ACCUSTYLE, 8X17, DETENT
1	30758-01	CERTIFICATION, 4-WHEEL ALIGNMENT
1	30796-07	SEAT, DRVR, NATIONAL, AIR, MORD, CHOCO
1	30797-01	ARMREST, RH, DRIVER, SEAT, NATIONAL
2	30857-52	UPH, FIRE BLOCK, BROWN, BARRIER
1	30887-03	SEAL, CLOSEOUT, BATTERY COMPT TO BODY
1	30905-05	CONSOLE MOUNT, ARM REST
1	30959-09	PANEL, OUTSIDE SIDE, 20 GA, 19.75 SKIRT
1	30960-05	STEPWELL, STAIN STEEL, SEVERE DUTY
1	30978-04	DOOR CONTROL, AIR PWR, MOM SW, 2-POS
1	30981-03	LOCK, SECURITY, ENT DOOR
1	31026-01	STEPTREAD, VINYL, STUDDED
1	31027-03	STEPTREAD, VINYL, TAN
1	31038-04	SEALER, FLOOR COVERING SEAMS, CLEAR
1	31188-04	GLASS, ENT DR, LOWER, CLR, TEMP, STORM
1	31189-04	GLASS, ENT DR, UPPER, CLR, TEMP, STORM
6	31193-22	WINDOW, S/S, P/O, 12", TEMP, TINT, BLK
1	31200-42	WDO ASSY, DRV, STORM, GRN TNT, TEMP, BLK
20	31202-24	WINDOW, S/S, 12", TEMP, TINT, BLK
4	31202-33	WIN, S/S STORM, 12", TEMP, TINT, BLK
		----- ELECTRICAL -----
2	30029-01	WIRING, VENT, ROOF HATCH, BUZZER
1	30057-02	SWITCH, NOISE SUPPRESSION, LATCHING
1	30116-05	LIGHTS, DIRECTIONALS, RR, AMBER LED
1	30117-21	LIGHTS, DIR/MKR, SIDE, LED, FRT, BELT
1	30117-23	LIGHTS, DIR/MKR, SIDE, LED, REAR, BELT
1	30120-05	LGTS, DIR, FRT AMBER, FENDER MNT, LED
1	30121-03	WIRING, DIR, SIDE, FRONT, BELTLINE
1	30121-05	WIRING, DIR, SIDE, REAR, BELTLINE
1	30151-05	LIGHTS, DOME, 120 LUMENS, LED
1	30155-03	LIGHT, 1 DOME, DRIVERS, LED, SEPARATE SW
1	30157-03	DOME, RR SW, 2 LGTS/2 ROWS
1	30158-03	DOME, 2 ROW/2 SWITCHES, F & R, CONFIG
1	30173-06	LIGHT, 4" LED, STOP/TAIL, VANDAL RESIST
1	30175-03	LIGHT, 7" STOP/TAIL, LED
1	30176-07	LIGHT, 4" BACKUP, LED, VANDAL RESIST
1	30196-05	HOODS, WARNING LIGHTS, INDIVIDUAL
1	30199-02	SYSTEM, WARN, 8-LGT, N/SEQ
1	30200-19	LIGHTS, WARN, LED, 8-LGT, AMB/RED
1	30201-02	SEQUENCE, W/L SYSTEM, NON-SEQUENTIAL
1	30209-01	SWITCH, POWER ENT DOOR, O/S ACCESS
1	30210-17	SWITCH, DOOR CONTROL, LOC, LH
1	30242-01	LIGHT, BOARDING, ENTRANCE DOOR
1	30244-04	LOCATION, STROBE, 18" FROM REAR OF ROOF
1	30245-10	LIGHT, STROBE, SELF-CONT, LED, CLEAR

1	30246-03	CONTROL, STROBE, S/CONT, W/PILOT
1	30260-25	RADIO, AM, FM, MP3, USB, SD, MMC, BT WITH PA
1	30269-06	SPEAKER, DLX, 8 SPKR SYS W/WIRING
1	30281-01	WRG, 2-WAY RADIO, CTR DASH MNT (07829)
1	30310-02	HORN, BACKING SAFETY, 112 DB
1	30316-06	WIRING, W/L, LED STROBING
1	30331-02	CIRCUIT PROTECTION, BREAKERS, MANUAL RESET
1	31156-04	LIGHT, STEPWELL, LED
6	31201-10	WIRING, P/O WINDOW, DRS BUZ ONLY
1	40453-02	ELECTRONIC STABILITY CONTROL
		----- PAINT -----
1	02325-20	LOGO, BIRD ONLY, VINYL, GREEN
1	02330-03	PAINT DESIGN, BRIGHT WHITE ROOF, 12.5 IN
6	30365-01	LETTERING, EMERGENCY EXIT, ABOVE EXIT
1	30365-02	LETTERING, EMERGENCY DOOR, ABOVE EXIT
7	30366-01	LETTERING, EMERGENCY, INTERIOR, VINYL, BLACK
7	30366-02	LETTERING, EMERGENCY, EXTERIOR, VINYL, BLACK
1	30385-05	PAINT, RUBRAILS ONLY, FULL WIDTH BLACK
1	30395-02	BACKGROUND, WARN LGT, 3" BLACK
6	30430-04	VINYL, REFL, P/O WINDOW YELLOW, 3M
1	30430-07	VINYL, REFL, 2IN SIDE YELLOW, 3M
1	30430-08	VINYL, REFL, 1.75 IN RR YELLOW, 3M
1	30430-13	VINYL, REFL, 1IN SIDE YELLOW, 3M
1	30430-62	VINYL, REFL, SB SIGN, FRT/RR YELLOW
1	30883-03	DECAL, BATTERY DISCONNECT SWITCH, RED
		----- SEATS -----
1	02836-15	SEAT BELT, DRV, 3 PT, SINGLE RETRACT, ORANGE
1	02980-12	SHOULDER PADS
1	30784-09	PANEL, MODESTY, BARRIER, ENT DOOR
1	30784-43	PANEL, MODESTY, BARRIER, DRIVER, LH
1	30815-02	CUTTER, SEAT BELT, TIE-TECH
1	30820-06	BARRIER, 30 INCH HIGH BACK
1	30820-09	BARRIER, 39 INCH HIGH BACK
27	30834-06	CUSHION, SEAT, STANDARD, REBOND FOAM
27	30852-03	MODULE, SEAT, COLOR, BROWN
27	30853-03	MODULE, CUSHION, ASSY, TILT W/FLEX MAT, SEAT
25	30864-04	SEAT, 39, CONVERT, LAP BELT READY
1	30864-06	SEAT, 39, CONVERT, LAP BELT READY, FULLY FM
1	30864-07	SEAT, 39, CONVERT, 2/3, SEAT LAP BELT READY
1	30906-03	COMPARTMENT, DOCUMENT, BARRIER MTD
		----- ACCESSORIES -----
1	00161	EMERGENCY EQUIPMENT CMPT, UPR FRONT
1	00575	FLAPS FRONT RUBBER
1	00586	FLAPS REAR WITH BB LOGO
1	00661-01	FE 5 LB DRY W/HOSE (DRIVERS CPT)
1	00754	TRIANGULAR WARNING DEVICE FLOOR
1	30600-01	FAK, MULTI-STATE, POLY
1	30662-01	BODY FLUID KIT, MONTANA
1	30905-03	HOLDER, CUP
1	31300-26*	WARRANTY, SILVER 3/10
		----- INTERIOR -----
1	00288	FORWARD GRABRAIL
1	01350-02	ENTRANCE STEP DE-ICER LOWER & SECOND
1	01507-02	ACOUSTIC HEADLINING FULL LENGTH
1	03183-05	VISOR, ACRYLIC, DRS WDO, ADJUSTABLE
1	30026-01	FAN, AUXILIARY, UPPER RIGHT, 6"

1	30026-02	FAN, AUXILIARY, UPPER LEFT, 6"
1	31021-07	COVERING, FLOOR, RUBBER, TAN
1	31028-12	COVERING, FLOOR, RUBBER
		----- EXTERIOR -----
1	00600	FENDERS REAR RUBBER
1	03287	4 PC FLAT TINTED W/S
1	03442	WIPER BLADES ALL WEATHER, 18IN
1	30483-09	MIRROR BRACKETS, RVIEW, SS
1	30484-09	MIRROR BRACKETS, C/VIEW, SS
1	31191-01	SCREEN, WINDOW, REAR EMERG, LOWER

Quote Id: 225948 Dealer Options

1	Air foil	Rear air foil (Rugby or TST)	11-2018
1	Extended stop arm - installed	Stop arm installed	06-2020
1	Propane adapter	Part# 10051175	
1	REI cameras (7) - 6 interior, 1 stop arm	5 WA, 1 front facing, SA	01-2021
1	Strobe riser only	Strobe riser - no install	02-2020
1	Tire chains - change spacing	Change spacing on factory chains	02-2021
1	Tires - 275/70 from Les Schwab CFalls	Replace factory tires	11-2021

* Indicates a non-discountable option

Quote Id: 225948 Additional Feature Information

3060001	FAK, MULTI-STATE, POLY User Location: emergency equip box
3085203	MODULE, SEAT, COLOR, BROWN Vendor Feature: 3086404, SEAT, 39, CONVERT, LAP BELT READY Category: Fire-Block, Fire-Block Color Code A: Brown, Size: Fire-Block, Fire-Block
3085203	MODULE, SEAT, COLOR, BROWN Vendor Feature: 3086406, SEAT, 39, CONVERT, LAP BELT READY, FULLY FM Category: Fire-Block, Fire-Block Color Code A: Brown, Size: Fire-Block, Fire-Block
3085203	MODULE, SEAT, COLOR, BROWN Vendor Feature: 3086407, SEAT, 39, CONVERT, 2/3, SEAT LAP BELT READY Category: Fire-Block, Fire-Block Color Code A: Brown, Size: Fire-Block, Fire-Block
3120233	WIN, S/S STORM, 12", TEMP, TINT, BLK User Location: 01LH

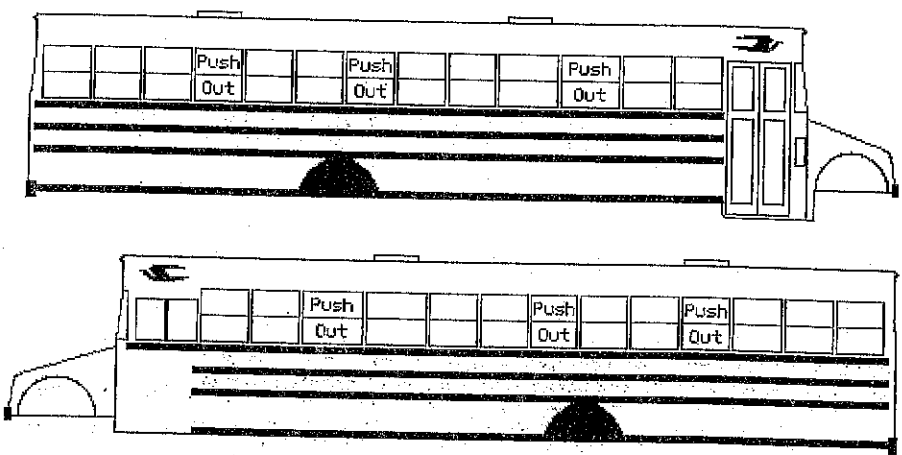
3120233 WIN,S/S STORM,12",TEMP,TINT,BLK
User Location: 02LH

3120233 WIN,S/S STORM,12",TEMP,TINT,BLK
User Location: 01RH

3120233 WIN,S/S STORM,12",TEMP,TINT,BLK
User Location: 02RH

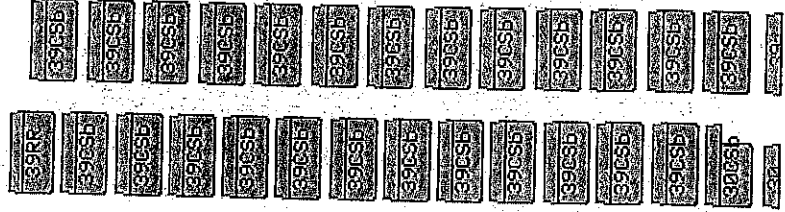
Quote Id: 225948 Body Plan / Seat Plan Information

Body Plan: 5014299



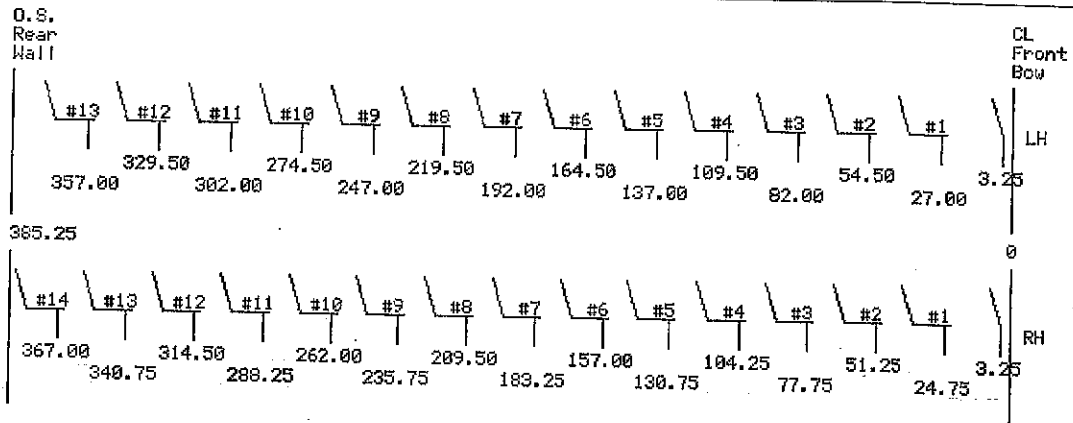
Seat Plan: 25568

SP: 25568 BBCV 3507, 80 CAP



Quote Id: 225948 Seat Plan Spacing Chart

SP: 25568 BBCV 3507, 80 CAP



Row	RH Seats	LH Seats
1	30_39CNVLBR	39CNVLBR
2	39CNVLBR	39CNVLBR
3	39CNVLBR	39CNVLBR
4	39CNVLBR	39CNVLBR
5	39CNVLBR	39CNVLBR
6	39CNVLBR	39CNVLBR
7	39CNVLBR	39CNVLBR
8	39CNVLBR	39CNVLBR
9	39CNVLBR	39CNVLBR
10	39CNVLBR	39CNVLBR
11	39CNVLBR	39CNVLBR
12	39CNVLBR	39CNVLBR
13	39CNVLBR	39CNVLBR
14	39CNVLBRRR	

Dimensions are to center line of front mounting hole.

LH Seat Spacing: 27.50
LH Knee Clearance: 25.74

RH Seat Spacing: 26.50, 26.25
RH Knee Clearance: 24.74, 24.49

BBCV3507 NEXTGEN LBR 30_39LBR

DO NOT SCALE

BBCV 3507

Capacity	80
Seat Plan #	25568
Wheelbase	280.0

This quote expires without notice 30 days from the transmission date or upon Blue Bird's exhaustion of production slots for the most recently released model year pricing as of the date of the quote, whichever occurs first. Blue Bird may also rescind this quote at any time, for any or no reason, before receipt of your written purchase order. No expressed or implied warranties are created by this quote.

Pricing expires November 4, 2023

EMPLOYEE BENEFIT PLAN CONSULTING SERVICES AGREEMENT

THIS AGREEMENT made and entered into this 25 day of October, 2023, by and between School District Number 6, ("Client") of Columbia Falls, MT 59912 and Jacq Creek Consulting, Inc., ("Consultant"), a Montana corporation with its principal place of business at 795 Insulator Ave, Helena, MT 59602.

1. **APPOINTMENT.** Consultant is hereby designated to provide insurance and employee benefit plan consulting services to Client as such services are described in this Agreement.

2. **DEFINITIONS.** When used herein, whether in the singular or plural, the following terms shall have the following meanings:

- a. **HIPAA:** The Health Insurance Portability Accountability Act of 1996, as amended.
- b. **ERISA:** Employee Retirement Income Security Act of 1974, as amended.
- c. **COBRA:** Title X of the Consolidated Omnibus Budget Reconciliation Act of 1985, as amended.
- d. **Plan:** The employee benefit plan for which the parties have agreed Consultant shall provide Services to Client. For purposes of this Agreement, Plan means group Medical, Wellness, PBM and Networks.
- e. **TPA:** Third Party Administrator.
- f. **PBM:** Pharmacy Benefit Manager.
- g. **SD6:** School District 6.

3. **TERM, RENEWAL.** The services as described in this Agreement, will begin on July 1, 2023 (the Commencement Date) and continue until June 30, 2026. Thereafter, this Agreement shall renew for successive one (1) year periods unless at least sixty (60) days prior to the end of the Initial Term or any renewal thereof (as the case may be) notice of termination shall be given by either party to the other. As used herein, the "Term" of this Agreement means the Initial Term and all renewals thereof.

4. **SERVICES.** Consultant shall provide at a minimum the following services (the "Services") to and on behalf of Client:

- a. Meet with Client staff to develop short and long-term goals for the Plan.
- b. Be available to meet with members of SD6 at least 4 per calendar year, attend all meetings of Client and SD6,
- c. Provide SD Plan participants with instructional webinars on such subjects as Client and

Consultant shall mutually agree prior to each applicable month.

- d. Review and analyze claims experience and claims administration to ensure maximum benefits, at the lowest cost are obtained.
- e. Assist Client in negotiations of out of network claims.
- f. Assist Client in overseeing Care Management Services to assure an effective return on investment is recognized.
- g. Evaluate and recommend cost saving solutions to pharmacy program.
- h. Assist COBRA and Medicare eligible members in finding appropriate alternative coverage.
- i. Obtain bids for stop loss coverage and monitor of stop loss claims, assuring credits and advanced funding are in place.
- j. Coordinate with TPA to make sure that all known stop loss claims are submitted to the TPA and processed by the TPA by the end of the year.
- k. Recommend benefit changes to meet the objectives of Client as these objectives are communicated by the Client to Consultant.
- l. Provide monthly financial reports as well as reports on trends, utilization, and costs to Client.
- m. Prepare specifications and assist in bidding group insurance products, including assistance with preparation of requests for proposals and evaluation of bids by Client.
- n. Act as an intermediary for Client in working with TPAs and insurance carriers to assist with compliance and dispute resolution with TPAs, ELAP and PBMs.
- o. Assist insured employees and their families in resolving claims and eligibility issues.
- p. Propose ideas and solutions to Client for innovative cost savings.
- q. Work with Client's TPA to secure rate estimates and firm renewal rates for Client's review, evaluation and selection.
- r. Review contracts, agreements and summaries of plan descriptions.
- s. Assist Client on claims appeals.
- t. Assist Client in the development of all communication material and provide assistance in implementation and communication of new programs.

u. Assist Client in negotiation with health care providers and provider networks on direct reimbursement contracts.

v. Provide guidance to Client on compliance with state and federal laws, rules and regulations including, but not limited to the Affordable Care Act, DOL and ERISA regulations, pandemics and others that impact the Plan member dealers or insureds. Guidance to Client under this subparagraph shall not include or be deemed to be legal advice. Consultant will advise Client to seek legal advice, as and when, in Consultant's opinion, legal advice should be obtained by Client.

w. Other duties as may be agreed between the Parties.

5. COMPENSATION. For Services performed pursuant to this Agreement, Consultant will be compensated by Client for consulting services listed in Section 4 at a flat monthly rate of \$2,750. Consultant will invoice Client and the invoice will be due and payable in full within thirty (30) days of the invoice date. Travel and lodging for up to 12 over nights stays per Plan Year are included in the flat rate and are the responsibility of Consultant. Travel and lodging required to support Client that exceed 12 overnight stays per Plan Year, will be paid by client at a flat per diem rate of \$350.00 per night. Renewal cost of living rate adjustment to take place no more than once every three years, adjustment not to exceed 10%.

6. INDEPENDENT CONTRACTOR STATUS, OBLIGATIONS OF PARTIES.

a. Consultant is an independent contractor. Consultant shall act solely as an agent of the Client. Consultant shall not be deemed an employee of the Client for any purpose and will clearly represent itself as an agent acting on behalf of the Client. Nothing contained herein shall be construed to imply an employment, joint venture or principal and agent relationship between the Parties, and neither party shall have any right, power or authority to create any obligations, express or implied, on behalf of the other. Consultant shall not be entitled to participate in any plans, benefits or distributions, intended for employees of School District 6. Consultant agrees that Client will make no deductions from any compensation paid to Consultant for, and Consultant shall have full and exclusive liability for, the payment of any taxes and/or contributions for unemployment insurance, workers' compensation or any other employment-related costs or obligations, related to the provision of the Services. No provision contained herein shall be construed as authorizing or empowering either party to assume or create any obligation or responsibility whatsoever, express or implied, on behalf or in the name of the other party in any manner, or to make any representation, warranty or commitment on behalf of the other party, except as expressly provided for herein. All activities of Consultant hereunder shall be conducted in its own name except where Client's consent or participation is reasonably required, in which event Client shall, as the case may be, consent or participate.

b. No Warranty Regarding Insurer Provided Materials. The Parties acknowledge and agree that Consultant makes no representation or warranty concerning any benefit or other materials provided to Client and/or employees, dependents or beneficiaries prepared by an insurance carrier, TPA, PBM, or other benefits provider selected by Client unless such materials are prepared or approved by Consultant. Such materials may include but not be limited to descriptive product

brochures; plan booklets; summary plan descriptions; provider directories; and employee selection documents, including descriptions of all covered benefits, exclusions, and limitations designed by the insurance carrier or benefits provider for inclusion in employee and employer materials distributed by Client.

c. **No Consultant Liability for Performance of Agreement with Insurer or Provider.** Client agrees that Client, and not Consultant, is responsible for payment of benefits claims, provision of contracted for benefits and performance of the services contracted for by Client, and Client, and not Consultant, is exclusively responsible for payment of all premiums, fees, or charges under any benefits or insurance policy, contract or agreement entered into with any insurer or benefits provider. Consultant does not agree to provide or pay any fees or premiums owed by Client under any Agreement or agreement entered into by Client in connection with the Plan.

d. **Consultant-Not Fiduciary.** Nothing in this Agreement shall be interpreted to provide or infer that Consultant is a fiduciary (under ERISA or otherwise) or plan administrator (under ERISA or otherwise) for any program, benefit plan or Plan sponsored by or administered by or through Client or operated for the benefit of Client employees or their dependents or beneficiaries. Client specifically understands and agrees that Consultant is not responsible to and will not, except as specifically set forth in Section 4 of this Agreement, prepare, provide or file any reports, summaries, forms, notices, returns or the like which employee benefit plans or their sponsors, fiduciaries or administrators may be required to prepare, file or provide to employees, beneficiaries, spouses, dependants and/or state or federal agencies under any applicable law. To illustrate, and not by way of exclusion, the Consultant shall not be responsible to prepare or provide HIPAA creditable coverage certificates to employees or other notices under HIPAA or to prepare, provide or file Form 5500s for any employee benefit plan with the Internal Revenue Service or the Department of Labor.

e. **Consultant Has No Discretion or Control over Benefits.** Client acknowledges and agrees that Consultant has no discretionary authority to select or control Client's choice of insurance carrier or benefit provider to furnish benefits under the Plan, and further that Consultant has no discretionary control to administer the Plan or the benefits provided thereunder. Nothing in this Agreement shall be deemed to confer upon Consultant any discretionary authority with respect to the selection, control or management of or of the Plan benefit provider Agreements selected by Client in connection with the Plan. Consultant shall have no authority to make decisions setting policy, interpretations, practices or procedures under such Agreements or the Plan or to select the benefits or select the insurers or providers of benefits under the Plan.

7. **DEFAULT; REMEDIES.** In the event either party shall materially breach any term or condition of this Agreement and shall fail to cure such breach within fifteen (15) days from the date of written notice from the non-breaching party specifying such material breach, the non-breaching party may terminate this Agreement and the breaching party shall, in the event of any such termination, pay to the non-breaching party any fees or other payments due to the non-breaching party as of the date of termination, and the non-breaching party may pursue any remedy available to it at law or equity.

8. TERMINATION. After the expiration of the initial Term, this Agreement may be terminated prior to the expiration of any renewal Term on at least sixty (60) days written notice by either party to the other for any reason or no reason.

9. AUTHORIZATION. This Agreement serves as authorization to all carriers, contractors or administrators providing services or products to Client to release to Consultant all Client materials and data as may be reasonably requested by Consultant in connection with the Services it performs under this Agreement.

10. ASSIGNMENT. The rights and/or obligations of the Parties this Agreement may not be assigned, delegated, transferred, conveyed or sold without the prior written consent of the other Party.

11. NOTICE. All notices shall be in writing and shall be deemed to have been sufficiently given or served when personally delivered, deposited prepaid in the United States mail, by certified mail return receipt requested, or deposited with a reputable overnight mail carrier which provides delivery of such mail to be traced, at its address first set forth above or to any other addresses of which written notice of change is given to the other Party.

12. PROFESSIONAL LIABILITY INSURANCE. Consultant agrees to maintain Professional Liability insurance covering the acts of its directors, officers, agents and employees in the amount of 1,000,000 per incident, \$3,000,000 aggregate and will provide Client with a Certificate of such insurance.

13. DISPUTE RESOLUTION. This agreement is made and entered into in accordance with and shall be interpreted by the laws of the state of Montana. In the event of a dispute between the parties relating to the breach, termination, interpretation, or validity of this Agreement or any of its provisions, the Parties agree first to meet and confer in good faith to resolve such dispute. If the Parties are unable to resolve the dispute within thirty (30) days (or longer, if mutually agreed to by the Parties) such dispute shall be submitted to final and binding arbitration pursuant to the Federal Arbitration Act 9 U.S.C § 1 et. seq. before a single arbitrator who shall be an attorney authorized to practice law in the State of Montana, selected by mutual agreement of the parties, or in the absence of such agreement appointed upon application of a party by a District Judge of the First Judicial District Court for the State of Montana, Lewis and Clark County. The arbitration proceedings shall be governed by the Commercial Arbitration Rules of the American Arbitration Association but shall not be administered by it. The Arbitration shall take place in Helena, Montana. Unless otherwise determined by the Arbitrator, each of the parties shall bear one-half of the fees and expenses of the arbitration. The arbitrator may grant whatever relief the parties may be entitled to at law or in equity. The provisions of this paragraph are specifically enforceable by any court with subject matter jurisdiction sitting in Lewis and Clark County, Montana. The prevailing party or parties shall be entitled to an award of its reasonable attorney fees and costs through every stage of the proceeding and in obtaining and enforcing any judgment. The arbitrator shall have sole discretion to determine which is the prevailing party or parties and the amount of reasonable attorney fees and costs.

The Parties confirm that by agreeing to this alternate dispute resolution process, they intend to give up their right to have any dispute decided in court by a judge or jury.

14. **HIPPA BUSINESS ASSOCIATE AGREEMENT.** Consultant has entered into a Business Associate Agreement with Client as required by HIPPA in the form attached hereto as Schedule 14.1 and by this reference incorporated herein contemporaneously with the execution of this Agreement.

15. **COMPLIANCE WITH LAWS.** Consultant shall comply with all applicable federal, state, and local laws and regulations.

16. MISCELLANEOUS

a. **No Third-Party Beneficiaries.** The Parties specifically state, acknowledge and agree that it is their intent that no other party (including, but not limited to, all persons eligible for benefits under the Plan, all members of SD6, covered employees, dependents, beneficiaries and their assignees) shall be a third-party beneficiary to this Agreement. The Parties further agree that nothing herein shall be deemed to impose upon Consultant any obligation to any party other than Client (including, but not limited to, all persons eligible for benefits under the Plan, all covered employees, beneficiaries and their assignees).

b. **Attorney Fees.** In any dispute concerning the enforcement or interpretation of this Agreement the prevailing party shall be entitled to recover reasonable attorneys' fees and all costs, including all costs of discovery and of consultants.

c. **Binding Agreement.** This Agreement shall be binding upon and inure to the benefit of each of the undersigned parties, and to their representatives, successors and assigns.

d. **Counterparts.** This Agreement may be signed in counterparts and all shall be deemed one original instrument.

e. **Waiver.** The waiver of a breach of any provision of this Agreement by a Party will not operate or be construed as a waiver of any subsequent breach.

f. **Governing Law.** This Agreement shall be governed by and interpreted in accordance with the laws of the State of Montana.

g. **Severability.** If and to the extent that any court or regulatory agency of competent jurisdiction holds any provision or any part of this Agreement to be invalid or unenforceable, such holding shall in no way affect the validity of the remainder of this Agreement.

h. **Article and Section Headings.** The article and section headings in this Agreement are inserted for convenience only and shall not be considered part of the Agreement nor be used in its interpretation.

i. Severability. If any term, covenant, condition or provision of this Agreement, or the application thereof to any person or circumstance, shall, to any extent, be invalid or unenforceable, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is invalid or unenforceable, shall not be affected thereby, and each term, covenant, condition and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.

j. Entire Agreement; Modification. This Agreement sets forth all of the terms, conditions, and agreements of the Parties relative to the subject matter hereof. There are no terms, conditions or agreements with respect hereto, except as herein provided, and no supplement amendment or modification of this Agreement shall be effective unless reduced to writing and executed by the Parties.

k. Force Majeure. Consultant shall be excused for failure to provide services and Client shall be excused from making any payments to Consultant hereunder to the extent that such failure is directly or indirectly caused by an occurrence commonly known as "force majeure," including, without limitation, delays arising out of acts of God, acts or orders of a government, pandemics, agency or instrumentality thereof (whether of fact or law), acts of public enemy, riots, embargoes, strikes or other concerted acts of workers (with of Consultant or other persons), casualties or accidents, delivery of materials, transportation or shortage of ships, cars, trucks, fuel, power, labor or materials or any other causes, circumstances or contingencies that are beyond the control of Consultant or Client; provided, however, that Consultant shall use its best efforts to resume provision of services as soon as possible. Client shall resume payments to Consultant upon resumption of services by Consultant. Notwithstanding any events operating to excuse

performance by Consultant or Client, this Agreement shall continue in full force for the remainder of the term and any renewals thereof.

IN WITNESS WHEREOF, the Parties have executed this Agreement effective on the date first above written.

CONSULTANT:

Jacq Creek Consulting, Inc.

By: _____
Jacquelyn Gomes, Principal

Jacquelyn Gomes, Individually

CLIENT:

School District 6

By: _____
Jill Rocksund
Board Chair

Facility Use Agreement

Gateway to Early Learning

THIS AGREEMENT is made and entered into this 13th day of November, 2023, by and between Columbia Falls School District No. 6, a political subdivision of the state of Montana (hereinafter referred to as the "District"), its agents, employees, and members of the Board of Trustees and the Gateway to Early Learning Daycare.

WHEREAS, providing access to affordable daycare is an important benefit to offer in an effort to recruit and retain quality teachers and staff. Providing benefits and services that are deemed valuable is a means to this goal.

WHEREAS, the District has agreed that the Gateway to Early Learning Daycare can use their facility located at 501 sixth avenue west, Columbia Falls, MT at no cost.

The facility is further defined as follows: The use of two (2) adjoining classrooms. The use shall be limited for the purpose of providing childcare from Monday-Friday 6AM – 7PM. The use shall be granted throughout the entire year, including summer. Access will be granted via key fobs issued to the owner and employees whom complete a successful background verification through the Department of Justice. The District will provide Gateway to Early Learning Daycare with access to the District network, WIFI, and printers. The District will grant access to the shared – common restrooms for the children including the applicable bathroom supplies.

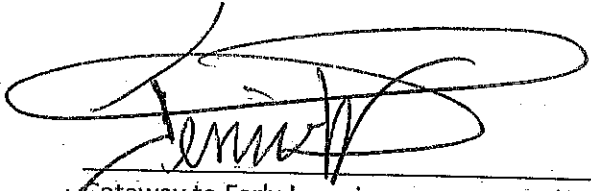
NOW, THEREFORE, in consideration of the District allowing the Gateway to Early Learning Daycare to use the facility described above to provide daycare services to employees of the District, the Gateway to Early Learning Daycare agrees and represents as follows:

1. The Gateway to Early Learning Daycare will provide proof of \$1,000,000 insurance policy naming the school district as additional insured. The Gateway to Early Learning Daycare covenants and agrees they will, at their expense, carry with a responsible insurance company approved by the District throughout the term of this use, insurance that will protect and save and keep the District forever harmless and indemnified against, and from any penalties or damages or charges imposed for any violation of any laws or ordinances, whether occasioned by the neglect of the Gateway to Early Learning Daycare or those holding under the Gateway to Early Learning Daycare, and that the Gateway to Early Learning Daycare will at all times protect, indemnify and save, and keep harmless the District against and from any and all losses, costs, damages or expenses arising out of or from any accident or other occurrence on or about said premises, causing injury to any person or property whomsoever or whatsoever and will protect, indemnify and save, and keep harmless the District against and from any and all claims and against and from any and all losses, costs, damages or expenses arising out of any failure of the Gateway to Early Learning Daycare in any respect to comply with and perform all the requirements and provisions hereof. Such insurance policy or policies shall have a minimum of \$1,000,000 combined single limit. A copy of said insurance shall be delivered to the District and said insurance shall contain a provision to the effect that the insurance coverage of said policies cannot be cancelled without giving at least 30 days prior written notice to the District. The District, as used herein,

shall include but not be limited to the School District, the School Board, members of the School Board, its agents and employees. Unless the provisions of this paragraph are fully complied with, the term of the lease or use shall cease immediately, as the case may be.

2. The Daycare shall provide daycare services *exclusively* to the employees of SD6. The District understands that the financial viability of the daycare provider is based on filling (to maximum capacity) all of the slots available within the space/staffing thresholds defined by the State of Montana DPHHS Child Care Licensing Program. The District will allow the Daycare to accept children of Non-District Staff commencing on October 1st of each school year if all of the available slots are not otherwise reserved/used by SD6 Staff. An "offer window" shall be re-opened annually commencing in July. This offer window is defined as July 1 - September 30. The non-district slots shall be relinquished annually effective July 1 and re-opened and offered to District staff (newly hired, etc.) until the following September 30 offer window expires.
3. The Gateway to Early Learning Daycare will abide by all rules and regulations adopted by the Board of Trustees governing the use of buildings and grounds.
4. The Gateway to Early Learning Daycare shall be responsible for the conduct and control of both patrons and participants and shall ensure that all state, municipal and school district regulations governing safety are followed.
5. The Gateway to Early Learning Daycare is responsible for all damages to buildings, equipment, grounds, and fixed assets at current market price for materials and labor from any actions directly or indirectly arising out of or in connection with the said use of school facilities.
6. Heating and air conditioning are pre-programmed according to district specifications for current conditions and should not be tampered with.
7. Decorations must be fireproof and shall be erected and taken down in a manner not destructive to District property. Decorations are subject to the approval of the building administrator.
8. The Gateway to Early Learning Daycare is responsible for removing trash/debris from the building daily and can utilize the District dumpster containers.
9. The Gateway to Early Learning is responsible for cleaning the floors, windows, etc. and maintaining the cleanliness of the rooms.
10. Any enhancements or alterations to the facility should be requested, approved, and paid for, prior to the construction activity commencing.
11. No subleasing of school facilities shall be permitted without the knowledge and consent of the School District.
12. The Gateway to Early Learning Daycare will strictly enforce Montana State Statute and District policy forbidding any use of alcohol, tobacco, and/or drugs in the school or on school grounds.
13. The Gateway to Early Learning Daycare shall maintain a valid daycare provider license with the State Department of Health and Human Services. Any deviations discovered by this department during their inspections shall be grounds for termination of this agreement.

WHEREAS, this agreement is effective in perpetuity. Either party to this agreement may request modification. Either party retains the right to terminate without cause upon providing a written notice of its intent to withdraw 60 days prior to the effective date. After 61 days the District will take possession of the facility.



Gateway to Early Learning
Jessica Welch

11-8-23

Date

Cory Dziowgo, Superintendent School District #6

Date

Jill Rocksund, Chairman of the Board School District #6

Date

MEMORANDUM OF UNDERSTANDING

BETWEEN U.S. DEPARTMENT OF INTERIOR NATIONAL PARK SERVICE, GLACIER NATIONAL PARK AND THE COLUMBIA FALLS SCHOOL DISTRICT COLUMBIA FALLS, MONTANA

Effective Date: 7/1/2023 through 6/30/2024

BACKGROUND AND OBJECTIVES

This Memorandum of Understanding (MOU) is by and between the Department of the Interior, National Park Service, Glacier National Park (Glacier), and School District #6, Columbia Falls High School in Columbia Falls, Montana. Its purpose is to maintain the relationship begun in 2019, of working together in fulfilling a mutually beneficial educational mandate and to cooperatively use personnel and resources for the purpose of coordinating and developing a variety of educational programs and/or curriculum materials for students.

Specifically, this MOU addresses the Building Trades curriculum offered to students at Columbia Falls High School in the school year of 2023 to 2024 (also referred to as the School-to-Park Program by Glacier National Park). This program has been successful in providing many students with knowledge, skills, and abilities to successfully enter the construction work force and instill in students an understanding of education's relevance in their career choices.

The program will provide Glacier with one housing unit and the entrance kiosk for the Two Medicine Entrance to the park for this school year, benefitting the park's housing program and park visitors to Two Medicine. No funds transfer to, from, or between Glacier and the Columbia Falls School District will result from this MOU.

This MOU represents a partnership between Glacier and Columbia Falls High School. In a partnership both parties should receive benefit. The benefit for the school district includes advanced trades training for the students and the ability to construct small School District projects as the schedule allows. Glacier will continue to add additional projects each year besides the cabin to ensure a broad and meaningful classroom experience for the students. Fill-in projects in the past have included housing storage sheds and the entrance kiosk on Camas Road for the park.

Objectives:

For Students,

- To develop an understanding of the relevance of education in vocational careers.

- To be adequately prepared for transition into the workforce upon graduation.
- To obtain educational experiences beyond the foundational skills presented in the traditional classroom.
- To develop an understanding of the job opportunities available at Glacier National Park.
- To develop an understanding of the importance of Glacier and the National Park Service.

For Columbia Falls High School,

- To expand as resources allow its AutoCAD program and support the design of the cabins constructed.
- To student-construct the base 2-bedroom cabin and other projects the park may have a need for, e.g., sheds, a park entrance station, or small housing storage sheds.

For the Community,

- To participate in this partnership between the local high school and Glacier National Park.
- To be involved in student's learning and lives.

For Glacier National Park

- To educate and enable a potential source of future employees, adequately readied to enter the workforce.
- To meet a serious housing shortage in the park.
- To invest in local student's lives in a meaningful way.

STATEMENT OF WORK

The goal of this project is to provide the students participating in the technology track at the Columbia Falls High School with an opportunity to be exposed to and learn basic and advanced residential building trades/construction methods while providing Glacier National Park with at least one 2-bedroom cabin per year. No funds will be exchanged between the School District and the Park.

The buildings to be constructed each year are approximately 150 to 468 square feet each. Construction of these buildings in this MOU will take place on school grounds during the 2023/2024 school year. Any buildings constructed will be designed and constructed to allow for commercial shipment to the park (paid for with Federal funds). The cabin and other park structures will be completed and ready for shipment on or about 05/31/2024.

This cabin built, is intended for use as employee housing in the Many Glacier Ranger Station developed area. The entrance kiosk will be installed at the Two Medicine park entrance in 2026 when the road is rehabilitated. It will be moved to the park in the interim.

Glacier National Park will be responsible for the following:

1. Building designs and drawings by –

7/1/23

- | | |
|---|-------------------|
| 2. Materials ordering and procurement with Park Service Funds
– Park, delivered to school by – | 8/15/23 |
| 3. Provide periodic visits and daily resident instructional support
during scheduled classroom hours – | School Year |
| 4. Construction of the cabin pad by Park personnel – | 5/31/24 |
| 5. Transport of the completed cabin from Columbia Falls
to Glacier National Park – | 6/1/24 to 6/30/24 |
| 6. Placement of cabin on foundation –
preference is to allow students to observe this when possible | NLT 7/15/24, the |
| 7. Incidental Construction expenses - | On-going |
| 8. Personal Protective Equipment for all participants - | On-going |
| 9. Safety Training for all participants - | 8/25 – 9/11/22 |
| 10. Provision of professional tool belts and basic carpentry tools | First month |

Columbia Falls High School will be responsible for the following:

- | | |
|---|----------|
| 1. Continued use of the bus barn built for use by this program | |
| 2. Provision of the power needed for the program | |
| 3. Refresher and/or required training/credentials for the NPS embedded carpenter | |
| 4. Material take-offs for future projects – Students/Instructors – During school year | |
| 5. Material storage – throughout duration of project | |
| 6. Completion of Cabin | 05/31/24 |
| 4. Mid-Year Progress Report | 02/03/24 |
| 5. Final Completion Report and Project Evaluation | 06/30/24 |
| 6. Documentation of project – start to finish | 06/30/24 |
| • Digital photographs of project progress (parental permission as required) | |
| • Written narrative reports as available | |

Both **Parties** commit to the following:

1. Potential participation in an informal after-action review between the Park and School District Administrators, Teachers, and Building Instructors to discuss the written evaluation of the project, and to agree upon any changes needed in the design or layout for the next year's (school year 2024 – 2025) cabin construction.
2. Active recognition in the community of this unique School-to-Park Partnership Program and its benefits through press releases, social media, parent-teacher meetings, and other outlets throughout the year.

Authorizing Signatures (digital signatures are approved):
The undersigned agree to the provisions in this Memorandum of Understanding.

For: Columbia Falls School District #6:	
Cory Dziowgo, Superintendent	Date

For: Columbia Falls High School:	
Jon Konen, Principal	Date

For: Glacier National Park:	
Dave Roemer, Superintendent	Date

**Substitute Hires
Nov 2023**

Teacher

LNAME	FNAME	Teacher
Keckemet	Genevieve	Teacher or Aide
Augare	Joni	Teacher or Aide
Blazejewski	Heather	Aide
Hader	Hannah	Aide
		Aide
		Teacher or Aide
		Teacher or Aide
		Teacher or Aide
		Teacher or Aide
		Teacher or Aide

Secretary / Nurse

LNAME	FNAME	Other
		Nurse
		Nurse
		Secretary

Bus Driver

LNAME	FNAME	Other
		Bus Driver
		Bus Driver
		Bus Driver

Hot Lunch

LNAME	FNAME	Other
		Hot Lunch
		Hot Lunch
		Hot Lunch
		Hot Lunch

Custodian

LNAME	FNAME	Other
		Custodian
		Custodian
		Custodian
		Custodian

11/7/2023