

## School Drill Documentation Form

| Type of Drill   | Number/Schedule                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|-----------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Fire            | Five drills – Three must be completed by December 1                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| Tornado         | Two drills – One must be completed in March                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| Safety/Security | Three drills – One must be completed prior to December 1 and one after January 1 <ul style="list-style-type: none"><li>One drill shall include security measures that are appropriate to an emergency, such as the release of a hazardous material.</li><li>One drill shall include security measures of a potentially dangerous individual on or near the school premises.</li><li>Seek input from the administration of the school and local public safety on the nature of the drill.</li></ul> |

Note - At least one of the drills must be conducted during a lunch or recess period, or at another time when students are gathered but not in classrooms.

School: Middle School at Parkside / 4SLC

Principal: Krista Jarvey

Date of drill: 10-20-23 Number of students: MSP 786 / 4SLC 35 Number of staff: 2135

Time initiated: 12:30 (a.m./p.m.) Time concluded: 12:32 (a.m./p.m.)

| Situation at Start of the Drill (Check the appropriate box) |                                            |                                                  |                                 |
|-------------------------------------------------------------|--------------------------------------------|--------------------------------------------------|---------------------------------|
| <input type="checkbox"/> Before school                      | <input type="checkbox"/> During class time | <input checked="" type="checkbox"/> Passing time | <input type="checkbox"/> Recess |
| <input type="checkbox"/> Lunch time                         | <input type="checkbox"/> Assembly          | <input type="checkbox"/> After school            | <input type="checkbox"/> Other: |

Remarks: 2:22.19

This report is for:  
(circle number next to applicable drill)

Fire drill number 1 2 3 4 5 for the 2022/2023 school year

Tornado drill number 1 2 for the 2022/2023 school year

Safety/Security drill number 1 2 3 for the 2022/2023 school year

Name of person conducting drill: Robert Berthe

Title of person conducting drill: Associate Principal

Signature of person conducting drill: [Signature] Date: 10-20-23

If the drill was coordinated with agencies such as law enforcement, fire department, or emergency management, list the agency, official's name, and title.

Agency: \_\_\_\_\_ Name: \_\_\_\_\_ Title: \_\_\_\_\_

Agency: \_\_\_\_\_ Name: \_\_\_\_\_ Title: \_\_\_\_\_

Agency: \_\_\_\_\_ Name: \_\_\_\_\_ Title: \_\_\_\_\_

Must post on the school's website within 30 days after completing the drill.  
The form must be maintained on the school website for at least three years.