



TEACHER

STUDENT SUPPORT (SOCIAL WORKER)

JOB DESCRIPTION

JOB TITLE: Student Support Social Worker
REPORTS TO: School Principal
LOCATION: Assigned Building

FLSA STATUS: Exempt
PAY GRADE: TCH
DAYS: 188
JOB ID & DATE: TCH-34 | October, 2023

JOB PURPOSE SUMMARY

The School Social Worker provides essential support to students and their families within the public school setting. The Social Worker promotes the overall well-being, emotional health, and academic success of students. This position involves a broad range of responsibilities, including counseling, crisis intervention, and advocacy, all aimed at creating a positive and supportive school environment.

REQUIREMENTS

Education Level Details

A master's degree in social work with state licensure as a School Social Worker

License / Certification Required

Colorado Special Services Provider license with a School Social Worker endorsement

Work Experience Required

Experience in providing counseling and support to students in a school or public education setting.

Other Skills and Abilities Required

Strong communication and interpersonal skills for collaboration with students, parents, teachers, and school staff.

Empathy, patience, and a strong commitment to promoting the well-being and academic success of students.

Knowledge of federal and state laws and regulations related to special education and student support services.

EVALUATION

Performance will be evaluated annually in accordance with provision of the Board's policy on evaluation of professional personnel with input from district administrators.

ESSENTIAL DUTIES AND RESPONSIBILITIES

GENERAL

- Conduct individual and group counseling sessions to address a wide range of emotional and social concerns among students.
- Assist students in developing essential life skills, problem-solving abilities, and strategies to cope with personal challenges.

- Collaborate with parents, teachers, and school staff to identify and address the unique needs of students, both inside and outside the classroom, ensuring a holistic approach to their development.
- Provide immediate crisis intervention when students experience emotional or social crises, ensuring their safety and emotional well-being.
- Develop and implement crisis intervention plans, working closely with school staff to respond effectively to students' urgent needs.
- Advocate for students and their families, ensuring they have access to essential resources and support services within the school and the broader community.
- Collaborate with teachers, special education teams, and other professionals to develop and implement strategies to support students' social and emotional development, and promote their full participation in school life.
- Identify and connect students and families with community resources, including mental health services, counseling centers, social service agencies, and other vital support systems.
- Maintain an up-to-date knowledge of available resources and services and make appropriate referrals as needed, ensuring students and families receive comprehensive care.
- Maintain meticulous and accurate records of counseling sessions, interventions, and progress, in strict adherence to school and state regulations.
- Attend Individualized Education Plan (IEP) meetings and provide valuable input for student plans.
- Prepare comprehensive reports, conduct social emotional assessments, and documentation required for Individualized Education Plans (IEPs), school records, and effective communication with parents and guardians.
- Stay current with the latest best practices and innovations in school social work and student services.
- Actively participate in relevant training, workshops, and conferences, continually enhancing expertise to better serve students and their families.
- Maintain state licensure and certification, staying informed about the evolving landscape of student services.

STUDENT GROWTH AND DEVELOPMENT

- Showcases the performance of students.

CLASSROOM MANAGEMENT AND ORGANIZATION

- Creates classroom environments conducive to learning and appropriate for the physical, social, and emotional development of students.
- Manage student behavior in accordance with the Student Code of Conduct / student handbook.

- Takes all necessary and reasonable precautions to protect students, equipment, materials, and facilities.

PROFESSIONAL GROWTH AND DEVELOPMENT

- Participates in staff development activities to improve job-related skills.
- Complies with the Colorado Department of Education, district, and school regulations and policies for certified employees.
- Attends and participates in faculty meetings and serves on staff committees as required.

POLICY, REPORTS AND LAW

- Complies with policies established by federal and state law, State Board of Education rule, and local board policy.
- Complies with all district and campus routines and regulations.
- Performs other duties as assigned by the building principal and the Superintendent of Schools.

PHYSICAL REQUIREMENTS/WORKING CONDITIONS

The physical demands, work environment factors and mental functions described herein are representative of those that must be met by an employee to successfully perform the essential functions of this job.

Physical Demands: While performing the duties of this job, the employee is required to stand, climb or balance, stoop, kneel, crouch, and crawl. The employee must regularly lift and/or move up to 40 pounds.

Work Environment: While performing the duties of this job, the employee will work primarily in a usual office or school environment including classrooms, cafeterias, hallways, playgrounds, gyms, and other spaces accessible to students. The Employee may be required to work from a remote location in the event of a district shut-down or other event.

Mental Functions: While performing the duties of this job, the employee is regularly required to communicate, compare, analyze, coordinate, instruct, evaluate, and use interpersonal skills. Occasionally required to compile, copy, compute and negotiate.

Employee Printed Name: _____

Employee ID Number: _____

Signature: _____

Date: _____