



TEACHER

TEACHER (GENERALIST - ELEMENTARY)

JOB DESCRIPTION

JOB TITLE: Teacher - Generalist (Elementary)
REPORTS TO: Campus Principal
LOCATION: Assigned Building

FLSA STATUS: Exempt
PAY GRADE: TCH
DAYS: 188
JOB ID & DATE: TCH-01 | June, 2023

JOB PURPOSE SUMMARY

Provide students with appropriate learning activities and experiences in the core academic subject area assigned to help them fulfill their potential for intellectual, emotional, physical, and social growth. Enable students to develop competencies and skills to function successfully in society. All employees of the district are expected to act with integrity, support the organizational goals, utilize feedback to improve instructional performance, and commit to championing the needs of our students.

Elementary Specific

A successful Elementary Teacher will understand the basic subjects taught in grade school and be comfortable teaching classes to grades 1 through 6. Teachers should also understand childhood development and be able to communicate effectively with children ages 5 through 12.

Kindergarten | Early Childhood Specific

A Kindergarten Teacher, or Early Childhood Educator, is responsible for supervising children and guiding their development so they have the foundation to succeed in elementary school. Their duties include developing age-appropriate lesson plans for students with different abilities, teaching social skills through guided activities and assessing student projects.

REQUIREMENTS

Education Level Details

Bachelor's degree from an accredited college or university; or
General qualifications of a teacher as prescribed by the State Department of Education

License / Certification Required

Must possess or qualify for a Colorado teaching certificate with an elementary education endorsement
Teachers in grades K-3 required to meet ReadAct requirements
Dual Language Teachers required to hold CLDE or appropriate credentials

Work Experience Required

One year residency, student teaching, or classroom experience preferred

Other Skills and Abilities Required

Knowledge of core academic subject assigned
Knowledgeable of state curriculum standards
Bilingual Endorsement preferred
Regular attendance is essential

EVALUATION

Performance will be evaluated annually in accordance with provision of the Board's policy on evaluation of professional personnel.

ESSENTIAL DUTIES AND RESPONSIBILITIES

INSTRUCTIONAL STRATEGIES

- Develop and implement lesson plans that fulfill the requirements of the district's curriculum program and show written evidence of preparation as required. Prepare lessons that reflect accommodations for differences in individual students. Design instructional activities which enhance the objectives and which reflect an interdisciplinary/thematic approach to teaching.
- Plan and use appropriate instructional and learning strategies, activities, materials, equipment, and technology that reflect understanding of the learning styles and needs of students assigned and present subject matter according to guidelines established by the district, board policies, and administrative regulations.
- Conduct assessment of student learning styles and use results to plan instructional activities.
- Work cooperatively with special education teachers to modify curricula as needed for special education students according to guidelines established in Individual Education Plans (IEP).
- Work with other members of staff to determine instructional goals, objectives, and methods according to district requirements.
- Uses technology to strengthen the teaching/learning process
- Plan and assign work to instructional aide(s) and volunteer(s) and oversee completion.

STUDENT GROWTH AND DEVELOPMENT

- Showcase the academic performance of students.
- Conduct ongoing assessment of student achievement through formal and informal testing.
- Be a positive role model for students; support the mission of the school district.

CLASSROOM MANAGEMENT AND ORGANIZATION

- Create classroom environments conducive to learning and appropriate for the physical, social, and emotional development of students.
- Manage student behavior in accordance with the Student Code of Conduct / student handbook.
- Take all necessary and reasonable precautions to protect students, equipment, materials, and facilities.

COMMUNICATIONS

- Establish and maintain a professional relationship and open communication with parents, students, colleagues, and community members.

PROFESSIONAL GROWTH AND DEVELOPMENT

- Participate in staff development activities to improve job-related skills.
- Comply with the Colorado Department of Education, district, and school regulations and policies for classroom teachers.
- Attend and participate in faculty meetings and serve on staff committees as required.
- Assist in selecting books, equipment, and other instructional materials.
- Compile, maintain, and file all reports, records, and other documents required.

POLICY, REPORTS AND LAW

- Comply with policies established by federal and state law, State Board of Education rule, and local board policy.
- Comply with all district and campus routines and regulations.
- Perform other duties as assigned by the building principal and the Superintendent of Schools.

BUDGET RESPONSIBILITIES

- Compile and maintain records of instructional materials and supplies.

PHYSICAL REQUIREMENTS/WORKING CONDITIONS

The physical demands, work environment factors and mental functions described herein are representative of those that must be met by an employee to successfully perform the essential functions of this job.

Physical Demands: While performing the duties of this job, the employee is occasionally required to stand, climb or balance, stoop, kneel, crouch, or crawl. The employee must regularly lift and/or move up to 40 pounds.

Work Environment: While performing the duties of this job, the employee will work primarily in a usual office or school environment including classrooms, cafeterias, hallways, playgrounds, gyms, and other spaces accessible to students. The Employee may be required to work from a remote location in the event of a district shut-down or other event.

Mental Functions: While performing the duties of this job, the employee is regularly required to communicate, compare, analyze, coordinate, instruct, evaluate, and use interpersonal skills. Occasionally required to compile, copy, compute and negotiate.

Employee Printed Name: _____
Signature: _____

Employee ID Number: _____
Date: _____